

CLACKAMAS RIVER WATER  
BOARD OF COMMISSIONERS  
REGULAR MEETING



Clackamas River Water

Held at 16770 SE 82<sup>nd</sup> Dr. Clackamas, OR 97015

This Meeting will have both an in person and remote option for attending  
January 11, 2024 at 6:00pm

**AGENDA**

**Public Comment:** If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely may do so by internet at <https://us02web.zoom.us/j/87824498933> or by calling the following number 1-253-215-8782 and join meeting/ 878 2449 8933#. **Passcode:** 450332

**REGULAR BOARD MEETING @ 6:00pm**

- Call to Order, Pledge of Allegiance and Roll Call - *Sberry French, President*  
a. Approval of the Agenda

**Public Comment** (*see blue box at the top of the agenda*)

**Presentation**

**Presentation- Audit Presentation for Fiscal Year 2023- *Julie Desimone, Moss Adams***

**Consent Agenda**

- CA-1: **Gross Payroll and Accounts Paid: December 2023– *Christa Wolfe, Chief Financial Officer***  
CA-2: **Cash & Investment Ending Balances Report– *Christa Wolfe, Chief Financial Officer***

**Action Items**

1. **Acknowledge Receipt of the 2023 Annual Comprehensive Financial Report- *Christa Wolfe, Chief Financial Officer***
2. **Consider Contract Award: Construction Contract for Redland Rd. Waterline Phase 2 Project 23-5306– *Joseph Eskew, Engineering Manager***
3. **Consider Consultant Selection for 82<sup>nd</sup> Drive Waterline Phase 2, Project 23-5303- *Joseph Eskew, Engineering Manager***
4. **Consider Consultant Selection for the I-205 Crossings, Project 21-5291- *Joseph Eskew, Engineering Manager***

**Next Page**

5. **Consider Project Acceptance:** Accept Capital Project “Maplelane Waterline” Project 21-5279- *Joseph Eskew, Engineering Manager*
6. **Consider Approval of the Intergovernmental Agreement (IGA) with Lane Council of Governments (LCOG) for Bargaining Services-** *Todd Heidgerken, General Manager*
7. **Consider Approval of Professional Services Agreement with Kennedy-Jenks for Emergency Power Study-** *Adam Bjornstedt, Chief Engineer*

#### Informational Reports

8. Management Report – *Todd Heidgerken, General Manager*
9. Public Comment (*see blue box at the top of the agenda*)

#### Commissioner Business

10. Commissioner Reports and Reimbursements

#### *Adjourn regular meeting*

#### EXECUTIVE SESSION- will start immediately following the regular meeting

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9) (a) and ORS 40.225
2. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (e)

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Presentation – Audit Presentation for Fiscal Year 2023

<b>DRAFT MOTION</b>	N/A
<b>EFFECTIVE DATE</b>	

**PRINCIPAL STAFF PERSON** Julie Desimone, Moss Adams

**BOARD ACTION REQUESTED** None. For informational purposes only.

**DOCUMENTS ATTACHED**

**Agenda Summary**

**BACKGROUND** Moss Adam will present their audit findings from the audit of our financial statements for the year ending June 30, 2023. The Oregon Secretary of State Audits division administers Municipal Audit Law to ensure local governments comply. Municipal Audit Law (Oregon Revised Statutes 297.405 to 297.990) requires Oregon’s local governments to submit annual financial reports to the Secretary of State.

**ANALYSIS** The audit was completed, and the audit opinion will be issued no later than January 11, 2024. Moss Adams issued an unmodified opinion stating the basic financial statements present fairly in all material respects, the financial position of Clackamas River Water as of June 30, 2023 and 2022, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. The Annual Comprehensive Financial Report (ACFR) will be submitted to the State Audits Division and to the Municipal Securities Rulemaking Board in compliance with continuing disclosure for the District’s outstanding bond issues.

**CLACKAMAS RIVER WATER**

**Agenda Item –  
CA-1**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Gross Payroll and Accounts Paid

**DRAFT MOTION** Move to approve the consent agenda items as presented

**EFFECTIVE DATE** January 11, 2024

**PRINCIPAL STAFF  
PERSON**

**BOARD ACTION  
REQUESTED** Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS  
ATTACHED**

- 1) Earnings Statements for November 2023, Payrolls – 3 regular payrolls and 2 supplemental - \$428,349
- 2) Monthly Check History for December 2023 - \$956,953 (net)







DEPARTMENT	HOURS		EARNINGS		GROSS		STATUTORY DEDUCTIONS			VOL DEDS.		NET PAY
	Reg	OT	Reg	OT	Exm. 3 & 4	Exm. 5	Federal	State/Local	State	Local		
101100 WATER PRODUCTION	9.00	37.00	336.06	1,325.57	1.10	1,661.73	78.20	102.22	102.22	STATE	62.03	1,292.15
						100.00% of CO	103.03			SUI		
							24.10			SDI		
										LOCAL		

ANALYSIS DEPT: 101100

NET CASH: .00

**Hours 3,4 Analysis:**

C	COMP	13.50	17	OFLA S	8.00
11	LS VAC	6.00	FUP	OFLA-U	1.50
16	OFLA-V	8.00			
<b>Total</b>					37.00

**Earnings 3,4,5 Analysis:**

C	COMP	504.09	16	OFLA-V	298.72
5	ORWBF	.10	17	OFLA S	298.72
11	LS VAC	224.04			
<b>Total</b>					1,325.67

**Deduction Analysis**

5	ORWBF	317.13
9	OFSPR	86.26
23	Dues	35.88
	ORX	1.58
	OTRNST	1.58
	PML	9.97
<b>Total</b>		62.03

State	STATE TAX	STATE WAGES	FIT BY STATE	FIT
OR	102.22	1,575.47	78.20	78.20
<b>Total</b>	102.22	1,575.47	78.20	78.20

Local Analysis:	LOCAL TAX	LOCAL WAGES	LOCAL EE COUNT
099T TRIMET EXCIS		1,661.73	1
<b>Total</b>		1,661.73	1

**Federal Taxable Analysis and Employer Unemployment Liability**

Federal	TAXABLE	PCT	TAX
FUTA	1,575.47	.60	78.20
Social Security-EE	1,661.73	6.20	103.03
Social Security-ER	1,661.73	6.20	103.03
Medicare-EE	1,661.73	1.45	24.10
Medicare-ER	1,661.73	1.45	24.10
Medicare Surtax-EE		.90	

\* \* GRAND TOTAL \* \*

9.00	37.00	336.06	1,325.57	.10	1,661.73	78.20	102.22	102.22	STATE	62.03	1,292.15
									SUI		
									SDI		
									LOCAL		
											NET CASH



**Payroll Summary**

**CLACKAMAS RIVER WATE**

Company Code: 312

Service Center: 076

Batch: 4725-076

Period Ending : 12/01/2023

Week 48

Pay Date : 12/01/2023

Page 1



\* \* GRAND TOTAL \* \*

Hours 3.4 Analysis:	16	OFLA-V	8.00	FUP	6.00	OFLA-S	17	OFLA-S	13.50	17	OFLA-S	8.00
C COMP	504.09	504.09	504.09	504.09	504.09	504.09	504.09	504.09	504.09	504.09	504.09	504.09
LS VAC	.10	.10	.10	.10	.10	.10	.10	.10	.10	.10	.10	.10
OFLA-V	224.04	224.04	224.04	224.04	224.04	224.04	224.04	224.04	224.04	224.04	224.04	224.04
<b>Total</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>	<b>1,325.67</b>

Earnings 3.4.5 Analysis:	C COMP	5	ORWBF	11	LS VAC	224.04
M- T EROPSR	298.72	298.72	298.72	298.72	298.72	298.72
M-PML	1,661.63	1,661.63	1,661.63	1,661.63	1,661.63	1,661.63
<b>Total</b>	<b>1,978.76</b>	<b>1,978.76</b>	<b>1,978.76</b>	<b>1,978.76</b>	<b>1,978.76</b>	<b>1,978.76</b>

Memo Analysis:	M- T EROPSR	317.13
M-PML	1,661.63	1,661.63
<b>Total</b>	<b>1,978.76</b>	<b>1,978.76</b>

NET CASH:	Federal	State/Local
		.00

Deduction Analysis	5	ORWBF	.10
9	OPSRP	86.26	86.26
23	Dues	35.88	35.88
ORX	OTRNST	1.58	1.58
PML	PML	9.97	9.97
<b>Total</b>		<b>62.83</b>	<b>62.83</b>

State Analysis:	STATE TAX	STATE WAGES	FIT BY STATE
OR	102.22	1,575.47	78.20
<b>Total</b>	<b>102.22</b>	<b>1,575.47</b>	<b>78.20</b>

Local Analysis:	LOCAL TAX	LOCAL WAGES	EE COUNT
099T	1,661.73	1,661.73	1
<b>Total</b>	<b>1,661.73</b>	<b>1,661.73</b>	<b>1</b>

Federal Taxable Analysis and Employer Unemployment Liability	TAXABLE	PCT	TAX
Federal	1,575.47		78.20
FUTA		.60	
Social Security-EE	1,661.73	6.20	103.03
Social Security-ER	1,661.73	6.20	103.03
Medicare-EE	1,661.73	1.45	24.10
Medicare-ER	1,661.73	1.45	24.10
Medicare Surtax-EE		.90	

Federal Deposit Liability	Federal Tax	78.20
Earned Income Credit Advances		
Social Security		
EE Amount Withheld	103.03	
ER Taxable X 6.20%	103.03	
<b>Total Social Security</b>	<b>206.06</b>	
Medicare		
EE Amount Withheld	24.10	
ER Taxable X 1.45%	24.10	
<b>Total Medicare</b>	<b>48.20</b>	
Medicare Surtax Employee Amount Withheld		
<b>Total</b>	<b>332.46</b>	

ALL CROSSFOOTS OK

CLACKAMAS RIVER WATE  
Company Code: 312

Batch: 4725-076 Period Ending: 12/01/2023 Week 48  
Service Center: 076 Pay Date: 12/01/2023 Page 2



ITEM/DESCRIPTION	JURISDICTION	TAXABLE	LIABILITY	FEDERAL INCOME TAX BY STATE
NET CASH (NET MINUS VOIDS PLUS DEPOSITS)				.00
FEDERAL PAYROLL TAX				
FEDERAL INCOME TAX		1,575.47		
EARNED INCOME CREDIT ADVANCES				
SOCIAL SECURITY EMPLOYEE AMT WITHHELD				78.20
SOC SEC ER TXBL				.00
MEDICARE EMPLOYEE AMT WITHHELD				103.03
MEDICARE ER TXBL				103.03
MEDICARE SURTAX EMPLOYEE AMT WITHHELD				24.10
FUTA				24.10
FEDERAL DEPOSIT LIABILITY				.00
			332.46	
STATE INCOME TAX WITHHELD	OREGON	1,575.47		
LOCAL INCOME TAX WITHHELD	099T TRIMET EXCIS	1,661.73		
COMPANY RECAP			434.68	78.20

SUM

DEPARTMENT	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOL DEBS.	NET PAY
	Reg	OT	Hours 3 & 4	Reg / OT		Earn 3 & 4	Federal		
101100 WATER PRODUCTION									

ANALYSIS DEPT: 101100

NET CASH: .00

Local Analysis:

	LOCAL TAX	LOCAL WAGES	EE COUNT
099T TRIMET EXCIS			1
<b>Total</b>			<b>1</b>

Federal Taxable Analysis and Employer Unemployment Liability

	TAXABLE	PCT	TAX
Federal FUTA		.60	
Social Security-EE		6.20	
Social Security-ER		6.20	
Medicare-EE		1.45	
Medicare-ER		1.45	
Medicare Surtax-EE		.90	

**SUM**

302300 FINANCE/ACCOUNTING	46.00	2,856.60	.51	2,857.11	198.09 FIT 177.14 SS 41.43 MED	203.87	STATE SUI SDI LOCAL	20.51	2,216.07
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**Payroll Summary**

**CLACKAMAS RIVER WATE**

Company Code: 312

Service Center: 076

Batch: 4840-076

Period Ending : 12/06/2023

Week 49

Pay Date : 12/06/2023

Page 1

ANALYSIS DEPT: 302300

NET CASH: .00

Earnings 3,4,5 Analysis:		Memo Analysis:		Deduction Analysis		
5	ORWBF	.51	Total	M- S	ERAP	713.86
				ORX	OTRNST	2.86
				PML	PML	17.14
				<b>Total</b>		<b>20.51</b>

State	STATE TAX	STATE WAGES	FIT BY STATE	Local Analysis:	LOCAL TAX	LOCAL WAGES	EE COUNT
OR	203.87	2,857.11	198.09	0991 TRIMET EXCIS	2,857.11		1
<b>Total</b>	<b>203.87</b>	<b>2,857.11</b>	<b>198.09</b>	<b>Total</b>	<b>2,857.11</b>		<b>1</b>

Federal Taxable Analysis and Employer Unemployment Liability		TAXABLE	PCT	TAX
FUTA	Federal	2,857.11	.60	198.09
Social Security-EE	Social Security-ER	2,857.11	6.20	177.14
Medicare-EE	Medicare-ER	2,857.11	1.45	41.43
Medicare Surtax-EE		2,857.11	.90	41.43
<b>Total</b>		<b>2,857.11</b>		<b>2,857.11</b>

State Taxable Analysis and Employer Unemployment Liability		TAXABLE	PCT	TAX
OR	SUI	2,857.11		
<b>Total</b>		<b>2,857.11</b>		<b>2,857.11</b>

** GRAND TOTAL **	46.00	.51	2,857.11	198.09 FIT	177.14 SS	41.43 MED	203.87 STATE SUI	20.51 NET CASH

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\*\* GRAND TOTAL \*\*

5	ORWBF	.51	Total	713.86	5	CRWBFT	.51
5	ORWBF	.51	Total	2,856.60	ORX	OTRNST	2.86
				3,570.46	PML	PML	17.14
					Total		20.51

Earnings 3,4,5 Analysis:

M- S	ERIAP	713.86
M-PML		2,856.60
Total		3,570.46

Memo Analysis:

M- S	ERIAP	713.86
M-PML		2,856.60
Total		3,570.46

Local Analysis:	LOCAL	EE
099T TRIMET EXGIS	TAX	WAGES
Total	2,857.11	2

Local Analysis:	LOCAL	EE
099T TRIMET EXGIS	TAX	WAGES
Total	2,857.11	2

Local Analysis:	LOCAL	EE
099T TRIMET EXGIS	TAX	WAGES
Total	2,857.11	2

Federal Taxable Analysis and Employer Unemployment Liability

Federal	TAXABLE	PCT	TAX
FUTA	2,857.11		198.09
Social Security-EE	2,857.11	6.20	177.14
Social Security-ER	2,857.11	6.20	177.14
Medicare-EE	2,857.11	1.45	41.43
Medicare-ER	2,857.11	1.45	41.43
Medicare Surtax-EE		.90	
Total			635.23

State Taxable Analysis and Employer Unemployment Liability

OR	SUI	TAXABLE	PCT	TAX
OR	SUI	2,857.11		2,857.11
Total				2,857.11

State Taxable Analysis and Employer Unemployment Liability

OR	SUI	TAXABLE	PCT	TAX
OR	SUI	2,857.11		2,857.11
Total				2,857.11

Federal Deposit Liability

Federal Tax	198.09
Earned Income Credit Advances	
Social Security	
EE Amount Withheld	177.14
ER Taxable X 6.20%	177.14
Total Social Security	354.28
Medicare	
EE Amount Withheld	41.43
ER Taxable X 1.45%	41.43
Total Medicare	82.86
Medicare Surtax Employee Amount Withheld	
Total	635.23

Federal Deposit Liability

Federal Tax	198.09
Earned Income Credit Advances	
Social Security	
EE Amount Withheld	177.14
ER Taxable X 6.20%	177.14
Total Social Security	354.28
Medicare	
EE Amount Withheld	41.43
ER Taxable X 1.45%	41.43
Total Medicare	82.86
Medicare Surtax Employee Amount Withheld	
Total	635.23

Federal Deposit Liability

Federal Tax	198.09
Earned Income Credit Advances	
Social Security	
EE Amount Withheld	177.14
ER Taxable X 6.20%	177.14
Total Social Security	354.28
Medicare	
EE Amount Withheld	41.43
ER Taxable X 1.45%	41.43
Total Medicare	82.86
Medicare Surtax Employee Amount Withheld	
Total	635.23

ALL CROSSFOOTS OK

ITEM/DESCRIPTION	JURISDICTION	TAXABLE	LIABILITY	FEDERAL INCOME TAX BY STATE
NET CASH (NET MINUS VOIDS PLUS DEPOSITS)				.00
FEDERAL PAYROLL TAX				
FEDERAL INCOME TAX				198.09
EARNED INCOME CREDIT ADVANCES		2,857.11		.00
SOCIAL SECURITY EMPLOYEE AMT WITHHELD				177.14
SOC SEC ER TXBL				177.14
MEDICARE EMPLOYEE AMT WITHHELD				41.43
MEDICARE ER TXBL				41.43
MEDICARE SURTAX EMPLOYEE AMT WITHHELD				.00
FEDERAL DEPOSIT LIABILITY			635.23	
FUTA		.00 X .60		.00
STATE INCOME TAX WITHHELD	OREGON	2,857.11	203.87	198.09
LOCAL INCOME TAX WITHHELD	099T TRIMET EXCIS	2,857.11		.00
EMPLOYER SUI/SDI	OREGON	2,857.11		
<b>COMPANY RECAP</b>			<b>839.10</b>	<b>198.09</b>

**SUM**

Monthly Check History Listing  
 Clackamas River Water  
 12/1/2023 to 12/31/2023

apCkHist  
 01/02/2024 3:35PM

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6495	12/06/2023	00029 OREGON PERS	PERS PMT:161440,1642107,1642490,1642717,	11/06-11/20/23	80,223.99	80,223.99
6496	12/06/2023	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.01.23	3,127.36	3,127.36
6497	12/06/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.01.23	2,454.11	2,454.11
6498	12/13/2023	01959 US BANK	CUSTOMER ANALYSIS -SEPTEMBER 2023	CAS SEPTEMBER	1,825.02	1,825.02
6499	12/14/2023	01959 US BANK	SQ *ADMINISTRATIVE SERVIC	11/27/23	31.05	
			HOTEL MAYA FB	11/27/23 MCGINNISm	31.00	
			DONUT LAND	11/27/23 HOLZGANGj	19.99	
			THE HOME DEPOT #4017	11/27/23 OPERATIONSe	19.88	
			THE HOME DEPOT #4017	11/27/23 RAYa	12.71	
			BUZZSPROUT* BUZZSPROUT	11/27/23 MCGINNISa	12.00	
			AMZN MKTP US*U55FJ6TX3	11/27/23 HOLZGANGc	11.95	
			BIG E PIZZA	11/27/23 MCGINNISr	38.00	
			HOTEL MAYA FB	11/27/23 MCGINNISy	33.00	
			NW NATURAL 8004224012	11/27/23 PAYABLEu	30.04	
			AMZN MKTP US*JQ3DX5YT3	11/27/23 HOLZGANGp	21.74	
			AMZN MKTP US*FQ9KS00L3	11/27/23 HOLZGANGo	19.53	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISn	17.25	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISs	10.38	
			HOTEL MAYA FB	11/27/23 MCGINNISp	31.00	
			FRED-MEYER #0063	11/27/23 RAYf	30.56	
			AMZN MKTP US*8M7UH8ZP3	11/27/23 OPERATIONSi	20.07	
			AMZN MKTP US*FE8BJ47E3	11/27/23 HOLZGANGa	19.53	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISH	12.67	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISK	12.29	
			ROBERT HALF INTL	11/27/23 PAYABLEb	2,450.00	
			OR *MILWAUKIE UTILITY	11/27/23 PAYABLEo	493.23	
			DIALOGTECH, INC.	11/27/23 KEBOUNNAMf	323.68	
			SQUATTERS PUB AIRPORT	11/27/23 MCGINNISd	33.32	
			PDX DESCHUTES BREWERY1510	11/27/23 MCGINNISj	32.75	
			DELTA AIR BAGGAGE FEE	11/27/23 MCGINNISi	30.00	
			NW NATURAL 8004224012	11/27/23 PAYABLEj	28.23	
			NW NATURAL 8004224012	11/27/23 PAYABLEk	16.29	
			FRED-MEYER #694	11/27/23 HOLZGANGi	12.91	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISE	11.04	

Monthly Check History Listing

Clackamas River Water  
12/1/2023 to 12/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISO	10.04	
			AMZN MKTP US*7B3S86SW3	11/27/23 KEBOUNNAMC	93.78	
			AMERICAN WATER WORKS ASSO	11/27/23 HOLZGANGs	4,478.00	
			PAGEFREEZER.COM	11/27/23 KEBOUNNAMI	2,626.80	
			ROBERT HALF INTL	11/27/23 PAYABLEt	2,476.60	
			CLACKAMAS COUNTY WATER EN	11/27/23 PAYABLEg	181.65	
			PDX AIRPORT PARKING	11/27/23 MCGINNISU	120.00	
			AMAZON.COM*SM7YN8I03	11/27/23 KEBOUNNAMh	88.99	
			HOTEL MAYA FB	11/27/23 MCGINNISq	63.00	
			ROBERT HALF INTL	11/27/23 PAYABLEc	3,172.00	
			ROBERT HALF INTL	11/27/23 PAYABLEt	2,830.40	
			CLACKAMAS GARBAGE COMPANY	11/27/23 PAYABLEe	400.31	
			TFS*FISHERSCI ECOM HUS	11/27/23 TRIPLETTb	390.10	
			DNH*GODADDY.COM	11/27/23 KEBOUNNAMn	116.99	
			HIRINGTHING INC	11/27/23 CAMPBELLb	105.00	
			KRISPY KREME #1119	11/27/23 KEBOUNNAMd	53.85	
			DNH*GODADDY.COM	11/27/23 KEBOUNNAME	46.34	
			ROBERT HALF INTL	11/27/23 PAYABLEn	3,172.00	
			ROBERT HALF INTL	11/27/23 PAYABLEd	2,830.40	
			AIA CORPORATION	11/27/23 HOLZGANGw	389.40	
			AMAZON.COM*SY8E151F3	11/27/23 KEBOUNNAMm	355.70	
			DNH*GODADDY.COM	11/27/23 KEBOUNNAMA	116.99	
			AMZN MKTP US*LY9G34TZ3	11/27/23 KEBOUNNAMI	95.98	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISC	48.00	
			AMZN MKTP US*CU05C5KR3	11/27/23 HOLZGANGd	46.98	
			NW NATURAL 8004224012	11/27/23 PAYABLEp	36.52	
			AMAZON.COM*QU8K14Q03	11/27/23 RAYh	35.58	
			AMAZON.COM*1J6F80WR3	11/27/23 TRIPLETTa	24.49	
			AMZN MKTP US*U14VWP11I3	11/27/23 KEBOUNNAMG	23.99	
			AMZN MKTP US*YG2TD2L53	11/27/23 HOLZGANGf	18.99	
			USPS PO 4016800129	11/27/23 PAYABLEw	17.89	
			AMZN MKTP US*A61U51A23	11/27/23 KEBOUNNAMj	6.99	
			THE HOME DEPOT #4040	11/27/23 RAYb	2.76	
			0967-LB BOATHOUSE	11/27/23 MCGINNISv	37.00	
			AMZN MKTP US*A36DZ25Q3	11/27/23 HOLZGANGk	22.99	
			AMZN MKTP US*3I2GZ9V43	11/27/23 HOLZGANGq	21.99	
			CITY OF OREGON CITY- UTI	11/27/23 PAYABLEX	20.11	
			AMZN MKTP US*B71EA9A63	11/27/23 HOLZGANGi	19.53	



Monthly Check History Listing

Clackamas River Water  
12/1/2023 to 12/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			TEXACO 0372506	11/27/23 OPERATIONSg	19.20	
			ROBERT HALF INTL	11/27/23 PAYABLEm	551.25	
			MICROBIOLOGICS INC	11/27/23 TRIPLETtd	484.72	
			IN *MICRONET COMMUNICATIO	11/27/23 MCGINNISb	300.00	
			HOMEDEPOT.COM	11/27/23 OPERATIONSc	289.00	
			AMZN MKTP US*LP1U30YL3	11/27/23 OPERATIONSb	36.95	
			FEDEX785636171538	11/27/23 KEOBOUNNAMb	36.04	
			AMZN MKTP US*0Y1JM16H3	11/27/23 HOLZGANGv	24.28	
			AMZN MKTP US*O78Z00LE3	11/27/23 HOLZGANGh	22.99	
			AMZN MKTP US*333OY3O33	11/27/23 HOLZGANGn	18.99	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISf	17.25	
			AMZN MKTP US*K430W57Z3	11/27/23 HOLZGANGt	6.00	
			AMZN MKTP US	11/27/23 RAYj	-84.00	
			WAVE - *READY NORTHWEST	11/27/23 MCGINNISz	1,800.00	
			THE HOME DEPOT #4017	11/27/23 RAYk	32.38	
			HARRINGTON IND PLASTICS	11/27/23 RAYd	29.01	
			AMZN MKTP US*MA6DV4PT3	11/27/23 TRIPLETtc	22.76	
			TEXACO 0372506	11/27/23 RAYe	19.06	
			STARBUCKS STORE 27432	11/27/23 MCGINNISw	13.35	
			SQ *ADMINISTRATIVE SERVIC	11/27/23 MCGINNISg	11.91	
			IN *HUNTER AMBROSE INTERN	11/27/23 PAYABLEf	6,500.00	
			ROBERT HALF INTL	11/27/23 PAYABLEs	2,537.60	
			THE HOME DEPOT 4017	11/27/23 OPERATIONSa	404.04	
			USPS PO BOXES ONLINE	11/27/23 PAYABLEa	294.00	
			DEPOSITPHOTOS INC	11/27/23 HOLZGANGr	169.00	
			AMZN MKTP US*PW1A53J63	11/27/23 HOLZGANGe	78.34	
			ADOBE INC.	11/27/23 KEOBOUNNAMk	54.99	
			PUBLIC SECTOR HR ASSOCIATE	11/27/23 CAMPBELLc	40.00	
			CLACKAMAS COUNTY WATER EN	11/27/23 PAYABLEh	147.05	
			OREGON GOVERNMENT FINA	11/27/23 PAYABLEv	120.00	
			AMZN MKTP US*4H4F06HW3	11/27/23 RAYi	84.00	
			WWW.COSTCO.COM	11/27/23 VOYLESa	60.00	
			AMAZON.COM*9H0C69A13	11/27/23 HOLZGANGu	54.99	
			THE HOME DEPOT #4017	11/27/23 OPERATIONSd	40.63	
			AMZN MKTP US*CR1JH9H63	11/27/23 HOLZGANGb	39.06	
			HOTEL MAYA	11/27/23 MCGINNISx	902.85	
			HOTEL MAYA	11/27/23 MCGINNISI	574.00	
			CLACKAMAS COUNTY WATER EN	11/27/23 PAYABLEi	244.10	

Monthly Check History Listing  
Clackamas River Water  
12/1/2023 to 12/31/2023

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			OSBEELS	11/27/23 BJORNSTEDTX	230.00	
			NW NATURAL 8004224012	11/27/23 PAYABLEK	77.94	
			AMZN MKTP US*PZ2MG2RP3	11/27/23 HOLZGANGm	67.59	
			HARRIS WORKSYSTEMS, IN	11/27/23 CAMPBELLa	1,239.96	
			HARRINGTON IND PLASTICS	11/27/23 RAYc	576.75	
			RED WING SHOE STORE253	11/27/23 RAYg	234.98	
			NW NATURAL 8004224012	11/27/23 PAYABLEF	206.08	
			THE HOME DEPOT #4017	11/27/23 OPERATIONS	67.92	
			THE HOME DEPOT #4017	11/27/23 OPERATIONSf	66.89	47,228.12
6500	12/13/2023	04390 OMEGA PROCESSING	NOVEMBER 2023 PAYMENT PROCESSING (MERCHA	NOVEMBER 2023	29,239.36	29,239.36
6502	12/14/2023	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.15.23	3,077.86	3,077.86
6503	12/14/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.15.23	2,454.11	2,454.11
6504	12/14/2023	01959 US BANK	CUSTOMER ANALYSIS - NOVEMBER 2023	CAS NOVEMBER	3,890.69	3,890.69
6505	12/20/2023	00029 OREGON PERS	PERS PMT:1645493,1647207,1647748,1648489	11/21-12/05/23	41,421.69	41,421.69
95719	12/06/2023	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT NOVEMBE	916760	1,197.30	1,197.30
95720	12/06/2023	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291360242	84.54	84.54
95721	12/06/2023	04555 PAHLISCH COMMERCIAL	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291355576	84.54	169.08
95722	12/06/2023	04307 BEND MAILING SERVICES, LLC	Refund receipt #: 004115	Ref000197697	521.15	521.15
95723	12/06/2023	03525 BIO-MED TESTING SERVICES INC	NOVEMBER & DECEMBER PROCESSING & POSTAGE	88900	8,249.07	8,249.07
95724	12/06/2023	00519 COLONIAL LIFE	RANDOM DRUG TEST, MVR & PRE-EMPLOYMENT	102652	212.00	212.00
95725	12/06/2023	04552 ELDER DEMOLITION	DECEMBER 2023 VOLUNTARY PAYROLL DEDUCTIO	77938621205925	353.61	353.61
95726	12/06/2023	03240 HARRANG LONG PC	Refund receipt #: 004689	Ref000197671	1,313.55	1,313.55
95727	12/06/2023	04376 EXECUTIVE FORUM JDC BUSINESS	GENERAL LEGAL SERVICES NOVEMBER 2023	101890	4,608.56	4,608.56
95728	12/06/2023	00373 OREGON AFSCME	LEADERSHIP TRAINING AND MATERIALS	2007081328	600.00	600.00
95729	12/06/2023	00048 OREGON CITY, CITY OF	UNION DUES FOR PR 12.01.23	PR 12.01.23	987.85	987.85
95730	12/06/2023	00448 OREGON DEPT OF REVENUE	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	10.31.23-11.30.23	4,782.06	4,782.06
			ANNUAL OREGON HAZARDOUS SUBSTANCE POSSESS	L1342765728	203.00	

Monthly Check History Listing  
Clackamas River Water  
12/1/2023 to 12/31/2023

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95731	12/06/2023	04556 TIMBERCREEK CUSTOM HOMES	ANNUAL OREGON HAZARDOUS SUBSTANCE POSSESS	L0915474080	165.00	533.00
			ANNUAL OREGON HAZARDOUS SUBSTANCE POSSESS	L1974634144	165.00	
95732	12/06/2023	04551 REDFERN CONSTRUCTION	Refund receipt #: 004256	Ref000197668	14,953.21	14,953.21
95733	12/06/2023	00229 RICOH USA, INC.	Refund receipt #: 004575	Ref000197669	86.91	
95734	12/06/2023	04310 ROBERT HALF LLC	Refund receipt #: 004394	Ref000197668	1,400.00	1,486.91
95735	12/06/2023	02542 ROSE CITY MOVING & STORAGE	COPIER LEASE #1021276-3797919 11/10-12/0	107803337	45.75	45.75
95736	12/06/2023	00024 SOUTH FORK WATER BOARD	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62844523	3,172.00	
95737	12/14/2023	03811 CHRISTENSEN INC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62877521	2,052.04	
95738	12/14/2023	04419 ECAMSECURE	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62844531	2,830.40	
95739	12/14/2023	03590 JOSEPH D ESKEW	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62877493	1,268.80	9,323.24
95740	12/14/2023	04380 EXECUTIVE SECURITY SERVICES	ADMIN STORAGE MOVERS	3031	618.11	618.11
95741	12/14/2023	01844 FERGUSON ENTERPRISES INC	WATER PURCHASED -NOVEMBER 2023	NOVEMBER 2023	32,410.43	32,410.43
95742	12/14/2023	02453 GOVERNMENT ETHICS COMMISSION	UNLEADED REGULAR & DIESEL	0502741-IN	1,998.37	1,998.37
95743	12/14/2023	00167 GRAINGER INC	T-MOBILE DATA CHARGE RIVERSIDE PARK CAME	1109100	150.00	150.00
95744	12/14/2023	02284 K & D SERVICES OF OREGON INC	REIMBURSEMENT - PE LICENSE	12/04/23	230.00	230.00
95745	12/14/2023	04387 KNL INDUSTRIES	ROUTINE PATROL - FY 24	14524	3,900.00	3,900.00
95746	12/14/2023	04180 MADRONE TECHNOLOGY GROUP INC.	FILTER VALVES AND ACTUATORS FOR WTP REPL	1154359-1	100,605.35	100,605.35
95747	12/14/2023	00373 OREGON AFSCME	GOVT ETHICS ASSESSMENT FOR FY24	AIE8785	1,323.95	1,323.95
95748	12/14/2023	01198 PACIFIC OFFICE AUTOMATION	PHASE MONITOR - GLEN OAK PS	9867927395	82.98	
			FILTER 6 INFLUENT PILOT VALVE	9882311294	160.65	243.63
			15742 SE WEBSTER RD	BILL22243	1,165.13	1,165.13
			Refund receipt #: 004653	Ref000197670	1,324.92	1,324.92
			IT SOFTWARE SUB DATA/BACKUP	3366	3,306.42	
			TELECOMMUNICATION	3384	1,527.20	4,833.62
			UNION DUES FOR PR 12.15.23	PR 12.15.23	916.59	916.59
			COPIER LEASE ACCT# 1055811323	5027692483	180.00	180.00

Monthly Check History Listing  
Clackamas River Water  
12/1/2023 to 12/31/2023

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95749	12/14/2023	00021 PGE	COPIER LEASE ACCT# 1055811323	5027298319	180.00	360.00
95750	12/14/2023	00021 PGE	ADMIN NOVEMBER 2023	ADMIN NOV 2023	38,083.70	38,083.70
95751	12/14/2023	00229 RICOH USA, INC.	PUMP STATION DECEMBER 2023	PUMP STATION	22,299.02	
95752	12/14/2023	00229 RICOH USA, INC.	WTP NOVEMBER 2023	WTP NOV 2023	861.20	23,160.22
95753	12/14/2023	03548 RIVER CITY ENVIRONMENTAL INC	ADDITIONAL COPIES #1021276-3797919 11/01	5068536699	43.34	
95754	12/14/2023	04310 ROBERT HALF LLC	ADDITIONAL COPIES #1021276-3745995 11/01	5068537289	104.97	148.31
95755	12/14/2023	04310 ROBERT HALF LLC	ADDITIONAL COPIES #1021276-3734774 11/01	5068549559	34.64	34.64
95756	12/14/2023	00577 SPECIAL DISTRICTS ASSOC OREGON	7768 SE CLACKAMAS RD	334673846	735.00	735.00
95757	12/14/2023	02837 TAURUS POWER & CONTROLS INC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62917681	3,172.00	3,172.00
95758	12/14/2023	00282 TERMINIX INTERNATIONAL INC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62917496	2,122.80	2,122.80
95759	12/14/2023	01959 US BANK	DECEMBER HEALTH BENEFITS PROGRAM	03-0054042	64,175.00	64,175.00
95760	12/14/2023	04485 W3GLOBAL	HL5 SOFTSTART FAIL RESPONSE	14228	1,047.00	1,047.00
95761	12/14/2023	00130 WASTE MANAGEMENT OF OREGON	CUST.# 1703011 - NOVEMBER PEST CONTROL S	440720043	131.00	
95762	12/20/2023	03612 AKS ENGINEERING & FORESTRY LLC	9100 SE MANGAN DR- CUST.# 1703007 NOVEMB	440721053	112.00	243.00
95763	12/20/2023	00285 ARAMARK UNIFORM SERVICES INC	MERCHANT BILLING NOVEMBER 2023	MB NOVEMBER	141.40	141.40
95764	12/20/2023	03777 CAROLLO ENGINEERS INC	SERVICES OF TRAVIS ANDREWS	33532	3,735.00	
95765	12/20/2023	03597 CLOUD RECORDS MANAGEMENT	SERVICES OF TRAVIS ANDREWS	33433	2,385.00	6,120.00
95766	12/20/2023	00009 DAILY JOURNAL OF COMMERCE	TRASH REMOVAL SERVICES-RIVERSIDE PARK -	9460543-1574-6	2,243.82	
			TRASH REMOVAL SERVICES-MANGAN - CUST.# 5	9460544-1574-4	552.09	2,795.91
			I-205 WATERLINE CROSSING TOPOGRAPHIC SUR	8178-03-01	15,000.00	15,000.00
			ACCT. #934649000 - BUILDING MAINT. SUPPL	5291360242	84.54	
			ACCT. #934649000 - BUILDING MAINT. SUPPL	5291365328	84.54	169.08
			BACKWASH BACKUP SUPPLY VALVES	FB44565	7,184.50	7,184.50
			ORMS-0153 / MONTHLY USER FEE PER USER OR	213036	370.20	370.20
			ADVERTISEMENT FOR THE FUEL EXPANSION PRO	745319051	421.20	421.20

Monthly Check History Listing

Clackamas River Water  
12/1/2023 to 12/31/2023

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95767	12/20/2023	00125 ENCORE GRAPHIC	TERM NOTICE SIZE #10 ENVELOPES	8766766	826.50	826.50
95768	12/20/2023	03775 FIELD INSTRUMENTS & CONTROLS	COMMISSIONING SERVICE FOR NEW FLOW METER	INV3693	1,377.45	1,377.45
95769	12/20/2023	00073 FIRST RESPONSE INC.	WTP ANNUAL FIRE INSPECTION	57189	1,476.01	
			ADMIN ANNUAL FIRE INSPECTION	57188	2,320.00	
			MONTHLY MONITORING PATROL DECEMBER 2023	56906	861.00	4,657.01
95770	12/20/2023	04417 FLEXIM AMERICAS CORP	RAW WATER FLOW METER	US-SI23-0107	6,059.24	6,059.24
95771	12/20/2023	02322 GENERAL PACIFIC INC	BADGER METERS, VALVE BOXES	1474659	-490.00	
			BADGER METERS, VALVE BOXES	1480612	588.00	
			BADGER METERS, VALVE BOXES	1480096	4,788.00	4,886.00
95772	12/20/2023	03887 DBA: NAPA AUTO PARTS GENUINE	WD-40 & JB WELD	4462-454914	22.98	22.98
95773	12/20/2023	02284 K & D SERVICES OF OREGON INC	17929 S DICK DR	BILL22242	1,242.00	1,242.00
95774	12/20/2023	04412 M.L. HOUCK CONSTRUCTION CO	MAPLE LANE WATERLINE CONSTRUCTION	M22028-6	251,304.07	251,304.07
95775	12/20/2023	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	3376	337.50	
			IT SOFTWARE SUBSCRIPTION	3409	552.00	
			CONTRACT WORK	3413	2,160.00	
			IT SOFTWARE SUBSCRIPTION	3405	41.91	3,091.41
95776	12/20/2023	00343 MICROMAIN CORP.	IT SOFTWARE SUBSCRIPTION RENEWAL-CIMMS	74993	1,981.00	1,981.00
95777	12/20/2023	00138 MILWAUKIE, CITY OF	CONCRETE SAWS FOR REPAIRS	INV00943	731.52	731.52
95778	12/20/2023	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	341787770001	25.00	25.00
95779	12/20/2023	04389 OREGON METER REPAIR & WATER	3 INCH AND LARGER METER TESTING AND REPA	1166	6,384.50	6,384.50
95780	12/20/2023	02240 PACIFIC POWER GROUP LLC	REPAIR OF ADMIN GENERATOR	513389-00	1,144.44	1,144.44
95781	12/20/2023	00018 PITNEY BOWES GLOBAL FIN SVC LL	ACC.: #0010797983 - INSERTING SYSTEM LEA	3318411052	465.54	465.54
95782	12/20/2023	04521 PORTLAND ENGINEERING, INC	CONTRACT WORK- SCADA SUPT.	12170	5,381.50	5,381.50
95783	12/20/2023	00151 PROVIDENCE OCCUPATIONAL HEALTH	PHYSICAL EXAM - DOT	46426	180.00	180.00
95784	12/20/2023	00187 RAG MAN INC.	TERRY CLOTH RAGS	113995	540.00	540.00

**Monthly Check History Listing**  
Clackamas River Water  
12/1/2023 to 12/31/2023

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95785	12/20/2023	03548 RIVER CITY ENVIRONMENTAL INC	VACTRON TRUCK SERVICES/17360 S HOLLY LN	334696935	1,700.00	1,700.00
95786	12/20/2023	00160 TOP INDUSTRIAL SUPPLY INC	FEMALE CAM LOCK	1268835	33.26	
			SUCTION HOSE REPAIR	1268879	10.00	43.26
95787	12/20/2023	00555 TYLER TECHNOLOGIES INC	TYLER TECH ANNUAL MAINT. AGREEMENT	045-4455554	40,271.67	40,271.67
95788	12/20/2023	00107 UNITED SITE SERVICES INC	CLEANING OF PORTABLE RESTROOMS	114-13755382	360.00	360.00
95789	12/20/2023	04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	335588	3,960.00	3,960.00
95790	12/20/2023	02247 WHA INSURANCE AGENCY INC	MERP REIMBURSEMENT ACCT FUNDING	12.18.23	10,000.00	
			MERP ADMIN FEE NOVEMBER 2023	NOV 2023	50.00	10,050.00
95791	12/27/2023	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291369517	84.54	84.54
95792	12/27/2023	00304 CANTEL SWEEPING	DECEMBER LOT SWEEPING SERVICES	e30523	260.00	
			DECEMBER LOT SWEEPING SERVICES	e30524	183.00	
			DECEMBER LOT SWEEPING SERVICES	e30522	200.00	643.00
95793	12/27/2023	00164 CENTURLINK	ACC# 503-Z05-0025 691B PHONE SERVICES OC	12.05.23	409.53	409.53
95794	12/27/2023	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET	2099723	253.85	253.85
95795	12/27/2023	03472 CREATIVE FINANCIAL STAFFING	TEMP HR SERVICES: ALICIA COEN	123480217	1,947.90	1,947.90
95796	12/27/2023	03472 CREATIVE FINANCIAL STAFFING	TEMP HR SERVICES: ALICIA COEN	123470210	1,251.30	1,251.30
95797	12/27/2023	00009 DAILY JOURNAL OF COMMERCE	ADVERTISEMENT FOR REDLAND RD WL PROJ CO	745661491	583.20	583.20
95798	12/27/2023	01188 DHS-DRINKING WATER PROGRAM	2024 CROSS CONNECTION ANNUAL FEES CLACKM	41-00187	200.00	
			2024 CROSS CONNECTION ANNUAL FEES CLAIRM	PWS #4100594	200.00	400.00
95799	12/27/2023	03218 DIRECT TRANSPORT INC	DELIVERY OF BOARD PACKETS	315458	66.83	66.83
95800	12/27/2023	00402 DLT SOLUTIONS	INFOWATER PRO 2024 SINGLE-USER - ELD ANN	QUOTE# 5209148	5,107.96	5,107.96
95801	12/27/2023	01844 FERGUSON ENTERPRISES INC	12' HYMAX COUPLER	1238258	587.00	587.00
95802	12/27/2023	01844 FERGUSON ENTERPRISES INC	2 PCS ROMAC 501 12' STD STL GASKET	1238267	106.30	106.30
95803	12/27/2023	01844 FERGUSON ENTERPRISES INC	HIGH LIFT 3 CONTROL VALVE PIPING	2159300	48.79	48.79
95804	12/27/2023	00600 INDUSTRIAL SOFTWARE SOLUTIONS	AVEVA SOFTWARE RENEWAL - CRW SHARE	SINI010683	9,805.00	9,805.00

Monthly Check History Listing

Clackamas River Water  
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95805	12/27/2023	03252 L & M APPLIANCE SERVICES	ANNUAL REQUIRED AUTOCLAVE MAINTENANCE &	95887	777.92	777.92
95806	12/27/2023	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	62833303	2,616.90	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	62817671	2,830.40	5,447.30
95807	12/27/2023	04557 ANDREW SANDOVAL	REIMBURSEMENT FOR WATER RESOURCES MGR, S	12.19.23	904.96	904.96
95808	12/27/2023	02854 VERIZON WIRELESS	ACC.#642537089-00001 CELL PHONE CHARGES	9950656968	26.34	
			ACC.#472115222-00001 CELL PHONE CHARGES	9951411560	2,009.07	2,035.41
95809	12/27/2023	02854 VERIZON WIRELESS	ACC.#472115222-00002 CELL PHONE CHARGES	9951411561	324.58	324.58

apbank Total: **956,953.17**

101 checks in this report

Total Checks: **956,953.17**

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT**                      **Cash & Investment Ending Balances Report**

<b>DRAFT MOTION</b>	Move to approve the consent agenda
<b>EFFECTIVE DATE</b>	January 11, 2024

**PRINCIPAL STAFF  
PERSON**

**BOARD ACTION  
REQUESTED**                      Approve the consent agenda items.

**DOCUMENTS  
ATTACHED**                      None

**Agenda Summary**

**BACKGROUND**

Clackamas River Water  
Cash & Investment Ending Balances by Month  
FY 2024

	US Bank General Checking	LGIP	Total	LGIP Interest Earnings	LGIP Interest Rate
July	\$ 7,003,421	\$19,201,790	\$ 26,205,211	\$ 66,723	4.11%
Aug	\$ 7,229,010	\$19,273,810	\$ 26,502,820	\$ 72,020	4.42%
Sept	\$ 8,455,698	\$19,347,156	\$ 27,802,854	\$ 73,346	4.63%
Oct	\$ 3,076,682	\$24,445,249	\$ 27,521,931	\$ 98,094	4.90%
Nov	\$ 3,664,569	\$24,545,709	\$ 28,210,278	\$100,400	5.00%
Dec	\$ 1,834,249	\$26,656,520	\$ 28,490,769	\$110,811	5.00%



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Acknowledge receipt of the Audited financial Statements for Fiscal Year 2023

**DRAFT MOTION** I move the Board acknowledge receipt of the Fiscal Year 2023 Annual Comprehensive Financial Report ending June 30, 2023.

**EFFECTIVE DATE** January 11, 2024

**PRINCIPAL STAFF PERSON** Christa Wolfe, Chief Financial Officer

**BOARD ACTION REQUESTED** Acknowledgement of FY 2022-23 Annual Comprehensive Financial Report (ACFR) and Audit as presented by Moss Adams, LLC.

**DOCUMENTS ATTACHED** Audit will be available at <https://crwater.com/financial-reports-documents/> (Click on “Fiscal Year 2023 Annual Financial Report”). A PDF and/or printed copies will be provided to the Commissioners separately.

**Agenda Summary**

**BACKGROUND** As required by ORS 297.405 et. seq., CRW has completed the annual audit of the financial statements for fiscal year ending June 30, 2023. The audit was performed by Moss Adams LLC. Julie Desimone, Partner at Moss Adams, will present the results of the audit at the January 11, 2024, regular meeting. The FY 2023 ACFR has received an unmodified “clean” opinion, meaning the basic financial statements present fairly, in all material respects, the financial position of CRW as of June 30, 2023 and 2022.

Copies of the FY 2023 Annual Comprehensive Financial Report (ACFR) will be provided to the Board of Commissioners, and will be sent to Budget Committee members, rating agencies, and other interested parties.

**STAFF RECOMMENDATION** Acknowledge receipt of the fiscal year 2023 ACFR

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT**                      **Contract Award:** Construction Contract for Redland Waterline Phase 2 Project, 23-5306

**DRAFT MOTION**              Move to award the Redland Waterline Phase 2 construction contract to Nylund, Inc. for the bid amount of \$636,794.52 and authorize the General Manager to sign the completed contract.

**EFFECTIVE DATE**          January 11, 2024

**PRINCIPAL STAFF PERSON**      Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED**      The Board is requested to authorize a construction contract for \$636,794.52 to construct the Redland Waterline Phase 2 Project, 23-5306.

**DOCUMENTS ATTACHED**              Exhibit A: “Invitation to Bid”, published 12/1/2023.  
Exhibit B: “Notice of Intent to Award” with Bid Tally, 1/3/2024  
Exhibit C: Map and Project Fact Sheet (public release)

**Agenda Summary**

**BACKGROUND**                      The Redland Waterline Phase 2 project was included in the adopted 2023-2025 Biennial CIP Budget. The project scope includes construction of approximately 2,500 lineal feet of 12-inch waterline including interconnections, services, and other appurtenances to replace aged (1960’s) 8-inch cast iron waterline that has experienced leaks. This project is primarily funded through grant funds.

**PUBLIC INVOLVEMENT**              Public Bid process

**ANALYSIS**                              Review and Evaluation of Bids:  
At 2:00 p.m. on Thursday, December 21, 2023, formal proposals were received in response to the public advertisement for this project; twelve (12) proposals were received. A bid tally is attached and included in Exhibit B.  
  
The low bid was submitted by Nylund, Inc. Their proposal was for \$636,794.52 which is \$53,535.48 or 8% below the Engineer's estimate of \$690,330.00. The remaining bids vary from \$664,999.00 to \$896,243.50. The differences between the several contractors’ bids are distributed throughout the bid items indicating competitive bidding without imbalance.

Nylund, Inc. has been in the utility contracting trade for several years and has successfully completed projects in Oregon and Washington. Staff believes their bid to be responsible, responsive, reflects the current marketplace and meets the requirements identified in the Bid Documents.

Staff reviewed information available for Nylund, Inc. from the Oregon Construction Contractors Board and found no unsatisfactory reports. Reference checks on similar projects for this contractor confirm that they are a responsible and competent firm.

**STAFF  
RECOMMENDATION**

Based on past work experience, bonding ability and successful completion of similar projects, staff recommends that the contract be awarded to Nylund, Inc. in the amount of \$636,794.52.

EXHIBIT A  
AG-2

SECTION 00020 - INVITATION TO BID  
FOR  
REDLAND WATERLINE PHASE II, Project 23-5306  
FOR  
CLACKAMAS RIVER WATER  
CLACKAMAS, OREGON

Sealed bids marked “**REDLAND WATERLINE PHASE II**” will be received by Karin Holzgang, Contracts Coordinator, at the Clackamas River Water Office, located at 16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015. Bids must be received at the located noted above no later than **2:00 PM** Pacific Time on **THURSDAY DECEMBER 21, 2023**, at which time the bids will be publicly opened and read. All Bidders must submit a list of their first-tier subcontractors, as required by ORS 279C.370, in a separate envelope no later than 4:00 PM Pacific time that same day. Any and all bids received after the deadline for submission, or for which the list of first-tier subcontractors has not been submitted by the deadline for disclosure of first-tier subcontractors, shall be declared “non-responsive” and shall not be considered for award. A contract will be awarded or bids rejected within 30 calendar days after the opening.

**Bid Opening**

1. Bids will be opened by CRW staff in the CRW Board Room at the date and time stipulated above.
2. The bid opening may be attended in person in the Board Room or viewed by Zoom meeting. Information on connecting to the Zoom meeting will be found on the CRW website at <https://crwater.com/contracting-opportunities/> at least seven days prior to the bid opening.
3. Bid results will be available on the CRW website at <https://crwater.com/contracting-opportunities/>.

**This project is located at the northeasterly end of South Redland Road; West of South Potter Road and East of South Bradley Road; and includes, but is not limited to the following Work:**

1. Furnish and install approximately 2,400 LF of 12-inch diameter Restrained Joint Class 52 Ductile Iron water main, including services, valves, appurtenances and all required erosion control, traffic control, excavation, backfill, restoration and other work as required.
2. The Work includes, but is not limited to furnishing all required supervision, labor, equipment, materials, appurtenances, and miscellaneous work necessary for the construction.

The complete Contract Documents are available for viewing and download at CRW's website, [www.crwater.com](http://www.crwater.com). Bid submission is via hardcopy at the time and place indicated above. *Prospective bidders must acknowledge all sections of the bid documents, and print and complete all required forms as part of their bid submission. All plan holders who download the contract documents from the CRW website must fill out the form with correct contractor information to be included on the plan holders list.*

No prebid meeting will held for this project.

Each bid must be submitted on the bid form included in the bid package issued by Clackamas River Water or issued by addendum and accompanied by bid security as prescribed in the Instructions to Bidders and payable to Clackamas River Water, Clackamas, Oregon, in an amount not less than ten percent (10%) of the total amount bid.

The successful Bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Bidding Documents.

Each bid must contain a statement as to whether the Bidder is a Resident Bidder, as defined in ORS 279A.120.

This project is a public work project covered by ORS 279C.800 *et seq.* (Oregon Prevailing Wages). By submitting a bid, the Bidder certifies that it will comply with all the requirements of Oregon's prevailing wage laws and regulations.

Clackamas River Water may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the agency that it is in the public interest to do so.

Clackamas River Water will not receive or consider a bid for a public improvement contract unless the Bidder is licensed by the Construction Contractors Board or the State Landscape Contractors Board.

The Contract, if awarded, is to be awarded to the lowest responsive bid of a responsible bidder. The responsibility of all bidders will be determined in accordance with ORS 279C.375.

This project does not contain asbestos abatement work and the contractor or (any) subcontractor will not be required to be licensed by the Department of Environmental Quality (ORS 468A.720).

Clackamas River Water programs, services and activities are open to all persons without regard to race, sex, age, handicap, religion, ethnic background or national origin. For further information about this equal opportunity policy, contact the Clackamas River Water District Office, 503-722-9220.

This project is funded in part by funds granted to Clackamas River Water by the Oregon Department of Emergency Management ("OEM"). By submitting a bid, the Bidder certifies that it will comply with all requirements of the OEM grant, including conforming with 2 CFR 200.318 through 200.337.

By Order of Clackamas River Water

**END OF SECTION**



**CLACKAMAS RIVER WATER**  
**Redland Waterline Phase 2**  
 CIP 23-5306  
**BID TALLY**

**EXHIBIT B**  
**AG 2**

Bid opening 12/21/2023, 2:00 pm

DESCRIPTION	QTY	UNITS	Engineer			Nyland Inc.			North Cascade Excavation			Lawson Corp		
			PRICE	AMOUNT		PRICE	AMOUNT		PRICE	AMOUNT		PRICE	AMOUNT	
1. Mobilization	1	L.S.	\$ 33,000.00	\$ 33,000.00		\$ 25,000.00	\$ 25,000.00		\$ 16,250.00	\$ 16,250.00		\$ 10,000.00	\$ 10,000.00	
2. Construction Staking	1	L.S.	\$ 5,000.00	\$ 5,000.00		\$ 3,500.00	\$ 3,500.00		\$ 6,655.00	\$ 6,655.00		\$ 6,250.00	\$ 6,250.00	
3. Rock Excavation	20	C.Y.	\$ 320.00	\$ 6,400.00		\$ 175.00	\$ 3,500.00		\$ 115.00	\$ 2,300.00		\$ 140.00	\$ 2,800.00	
4. Boulder Removal	30	C.Y.	\$ 275.00	\$ 8,250.00		\$ 230.00	\$ 6,900.00		\$ 108.10	\$ 3,243.00		\$ 135.00	\$ 4,050.00	
5. Backfill Compaction Testing	30	Each	\$ 250.00	\$ 7,500.00		\$ 67.00	\$ 2,010.00		\$ 398.00	\$ 11,940.00		\$ 350.00	\$ 10,500.00	
6. 12" Class 52 DI Pipe, Restrained	2,430	L.F.	\$ 180.00	\$ 437,400.00		\$ 157.73	\$ 383,283.90		\$ 148.40	\$ 360,612.00		\$ 139.00	\$ 337,770.00	
7. 12" Gate Valve	2	Each	\$ 3,000.00	\$ 6,000.00		\$ 4,658.71	\$ 9,317.42		\$ 3,830.00	\$ 7,660.00		\$ 4,500.00	\$ 9,000.00	
8. Hot Tap - 16"x12"	1	Each	\$ 12,000.00	\$ 12,000.00		\$ 8,931.00	\$ 8,931.00		\$ 9,155.00	\$ 9,155.00		\$ 10,500.00	\$ 10,500.00	
9. Pipe fittings	380	lb	\$ 6.00	\$ 2,280.00		\$ 14.04	\$ 5,335.20		\$ 3.75	\$ 1,425.00		\$ 7.00	\$ 2,660.00	
10. FH Assembly	2	Each	\$ 6,000.00	\$ 12,000.00		\$ 9,430.00	\$ 18,860.00		\$ 8,420.00	\$ 16,840.00		\$ 11,000.00	\$ 22,000.00	
11. Tracer Wire Station	2	Each	\$ 2,000.00	\$ 4,000.00		\$ 2,000.00	\$ 4,000.00		\$ 100.00	\$ 200.00		\$ 1,200.00	\$ 2,400.00	
12. Blowoff Assembly - Temp Type 1	1	Each	\$ 1,200.00	\$ 1,200.00		\$ 2,434.00	\$ 2,434.00		\$ 1,205.00	\$ 1,205.00		\$ 1,675.00	\$ 1,675.00	
13. Connection at STA 18+50	1	Each	\$ 5,000.00	\$ 5,000.00		\$ 1,000.00	\$ 1,000.00		\$ 900.00	\$ 900.00		\$ 850.00	\$ 850.00	
14. Air Release Valve - 1"	1	Each	\$ 1,200.00	\$ 1,200.00		\$ 2,500.00	\$ 2,500.00		\$ 2,790.00	\$ 2,790.00		\$ 4,300.00	\$ 4,300.00	
15. 1" Service - Long Side	15	Each	\$ 2,700.00	\$ 40,500.00		\$ 3,801.00	\$ 57,015.00		\$ 7,090.00	\$ 106,350.00		\$ 5,475.00	\$ 82,125.00	
16. 1" Service - Short Side	9	Each	\$ 2,400.00	\$ 21,600.00		\$ 1,788.00	\$ 16,092.00		\$ 2,706.00	\$ 24,354.00		\$ 2,500.00	\$ 22,500.00	
17. Driveway Restoration - 6" H/MAC	1,400	SF	\$ 15.00	\$ 21,000.00		\$ 12.10	\$ 16,940.00		\$ 14.35	\$ 20,090.00		\$ 12.50	\$ 17,500.00	
18. Pressure Test & Disinfection	1	L.S.	\$ 9,000.00	\$ 9,000.00		\$ 6,238.00	\$ 6,238.00		\$ 3,200.00	\$ 3,200.00		\$ 14,219.00	\$ 14,219.00	
19. Abandon Existing Facilities	1	L.S.	\$ 8,000.00	\$ 8,000.00		\$ 1,638.00	\$ 1,638.00		\$ 4,421.00	\$ 4,421.00		\$ 4,750.00	\$ 4,750.00	
20. Traffic Control	1	L.S.	\$ 20,000.00	\$ 20,000.00		\$ 44,000.00	\$ 44,000.00		\$ 38,050.00	\$ 38,050.00		\$ 59,000.00	\$ 59,000.00	
21. Erosion Control	1	L.S.	\$ 4,000.00	\$ 4,000.00		\$ 1,000.00	\$ 1,000.00		\$ 3,450.00	\$ 3,450.00		\$ 3,150.00	\$ 3,150.00	
22. Site Restoration	1	L.S.	\$ 10,000.00	\$ 10,000.00		\$ 2,300.00	\$ 2,300.00		\$ 8,910.00	\$ 8,910.00		\$ 22,000.00	\$ 22,000.00	
23. Extra Work as Authorized	1	L.S.	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00	
<b>TOTAL</b>				\$ 690,330.00		\$ 636,794.52		\$ 665,000.00		\$ 650,000.00		\$ 664,999.00		

Bid Total as Read

2

3

1

**CLACKAMAS RIVER WATER**  
**Redland Waterline Phase 2**

CIP 23-5306

**BID TALLY**

Bid opening 12/21/2023, 2:00 pm

DESCRIPTION	QTY	UNITS	Trench Line Excavation Inc.			ML Houck			Paciffc Excavation			SLE Inc.		
			PRICE	AMOUNT		PRICE	AMOUNT		PRICE	AMOUNT		PRICE	AMOUNT	
1 Mobilization	1	L.S.	\$ 30,828.79	\$ 30,828.79	\$ 75,000.00	\$ 75,000.00	\$ 54,220.00	\$ 54,220.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2 Construction Staking	1	L.S.	\$ 7,439.72	\$ 7,439.72	\$ 6,900.00	\$ 6,900.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
3 Rock Excavation	20	C.Y.	\$ 186.00	\$ 3,720.00	\$ 225.00	\$ 4,500.00	\$ 385.00	\$ 7,700.00	\$ 172.50	\$ 3,450.00	\$ 172.50	\$ 3,450.00	\$ 172.50	\$ 3,450.00
4 Boulder Removal	30	C.Y.	\$ 200.59	\$ 6,017.70	\$ 125.00	\$ 3,750.00	\$ 155.00	\$ 4,650.00	\$ 666.66	\$ 19,999.80	\$ 666.66	\$ 19,999.80	\$ 666.66	\$ 19,999.80
5 Backfill Compaction Testing	30	Each	\$ 218.82	\$ 6,564.60	\$ 130.00	\$ 3,900.00	\$ 400.00	\$ 12,000.00	\$ 425.00	\$ 12,750.00	\$ 425.00	\$ 12,750.00	\$ 425.00	\$ 12,750.00
6 12" Class 52 DI Pipe, Restrained	2,430	L.F.	\$ 156.11	\$ 379,347.30	\$ 147.20	\$ 357,696.00	\$ 175.00	\$ 425,250.00	\$ 151.53	\$ 368,217.90	\$ 151.53	\$ 368,217.90	\$ 151.53	\$ 368,217.90
7 12" Gate Valve	2	Each	\$ 4,316.86	\$ 8,633.72	\$ 3,990.00	\$ 7,980.00	\$ 4,200.00	\$ 8,400.00	\$ 7,200.00	\$ 14,400.00	\$ 7,200.00	\$ 14,400.00	\$ 7,200.00	\$ 14,400.00
8 Hot Tap - 16"x12"	1	Each	\$ 12,685.90	\$ 12,685.90	\$ 9,532.00	\$ 9,532.00	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
9 Pipe fittings	380	lb	\$ 10.94	\$ 4,157.20	\$ 7.25	\$ 2,755.00	\$ 16.00	\$ 6,080.00	\$ 60.00	\$ 22,800.00	\$ 60.00	\$ 22,800.00	\$ 60.00	\$ 22,800.00
10 FH Assembly	2	Each	\$ 9,713.43	\$ 19,426.86	\$ 8,500.00	\$ 17,000.00	\$ 8,000.00	\$ 16,000.00	\$ 7,500.00	\$ 15,000.00	\$ 7,500.00	\$ 15,000.00	\$ 7,500.00	\$ 15,000.00
11 Tracer Wire Station	2	Each	\$ 905.82	\$ 1,811.64	\$ 237.00	\$ 474.00	\$ 1,500.00	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00
12 Blowoff Assembly - Temp Type 1	1	Each	\$ 1,463.59	\$ 1,463.59	\$ 1,665.00	\$ 1,665.00	\$ 2,500.00	\$ 2,500.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
13 Connection at STA 18+50	1	Each	\$ 4,843.07	\$ 4,843.07	\$ 3,488.00	\$ 3,488.00	\$ 6,800.00	\$ 6,800.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
14 Air Release Valve - 1"	1	Each	\$ 2,534.94	\$ 2,534.94	\$ 2,658.00	\$ 2,658.00	\$ 2,700.00	\$ 2,700.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
15 1" Service - Long Side	15	Each	\$ 3,475.59	\$ 52,133.85	\$ 6,661.00	\$ 99,915.00	\$ 3,700.00	\$ 55,500.00	\$ 6,500.00	\$ 97,500.00	\$ 6,500.00	\$ 97,500.00	\$ 6,500.00	\$ 97,500.00
16 1" Service - Short Side	9	Each	\$ 2,957.72	\$ 26,619.48	\$ 1,263.00	\$ 11,367.00	\$ 2,700.00	\$ 24,300.00	\$ 3,000.00	\$ 27,000.00	\$ 3,000.00	\$ 27,000.00	\$ 3,000.00	\$ 27,000.00
17 Driveway Restoration - 6" HMAC	1,400	SF	\$ 14.66	\$ 20,524.00	\$ 12.72	\$ 17,808.00	\$ 21.00	\$ 29,400.00	\$ 11.43	\$ 16,002.00	\$ 11.43	\$ 16,002.00	\$ 11.43	\$ 16,002.00
18 Pressure Test & Disinfection	1	L.S.	\$ 10,940.76	\$ 10,940.76	\$ 5,877.00	\$ 5,877.00	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
19 Abandon Existing Facilities	1	L.S.	\$ 5,458.62	\$ 5,458.62	\$ 1,096.00	\$ 1,096.00	\$ 2,000.00	\$ 2,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
20 Traffic Control	1	L.S.	\$ 58,569.87	\$ 58,569.87	\$ 57,725.00	\$ 57,725.00	\$ 30,000.00	\$ 30,000.00	\$ 57,530.00	\$ 57,530.00	\$ 57,530.00	\$ 57,530.00	\$ 57,530.00	\$ 57,530.00
21 Erosion Control	1	L.S.	\$ 3,829.27	\$ 3,829.27	\$ 2,220.00	\$ 2,220.00	\$ 7,500.00	\$ 7,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
22 Site Restoration	1	L.S.	\$ 8,205.57	\$ 8,205.57	\$ 6,640.00	\$ 6,640.00	\$ 13,000.00	\$ 13,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
23 Extra Work as Authorized	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<b>TOTAL</b>			\$ 690,756.45	\$ 690,756.45	\$ 714,946.00	\$ 714,946.00	\$ 755,000.00	\$ 755,000.00	\$ 778,349.70	\$ 778,349.70	\$ 778,349.70	\$ 778,349.70	\$ 778,349.70	\$ 778,349.70
Bid Total as Read			<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>								



**CLACKAMAS RIVER WATER**  
**Redland Waterline Phase 2**  
 CIP 23-5306  
**BID TALLY**

Bid opening 12/21/2023, 2:00 pm

DESCRIPTION	QTY	UNITS	Icon		Emery & Sons		Moore Ecvation Inc		Saunders Co.	
			PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT
1 Mobilization	1	L.S.	\$ 42,500.00	\$ 42,500.00	\$ 53,450.00	\$ 53,450.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00
2 Construction Staking	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 7,080.00	\$ 7,080.00	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 6,500.00
3 Rock Excavation	20	C.Y.	\$ 165.00	\$ 3,300.00	\$ 150.00	\$ 3,000.00	\$ 110.00	\$ 2,200.00	\$ 140.00	\$ 2,800.00
4 Boulder Removal	30	C.Y.	\$ 150.00	\$ 4,500.00	\$ 140.00	\$ 4,200.00	\$ 110.00	\$ 3,300.00	\$ 195.00	\$ 5,850.00
5 Backfill Compaction Testing	30	Each	\$ 300.00	\$ 9,000.00	\$ 450.00	\$ 13,500.00	\$ 150.00	\$ 4,500.00	\$ 150.00	\$ 4,500.00
6 12" Class 52 DI Pipe, Restrained	2,430	L.F.	\$ 195.00	\$ 473,850.00	\$ 156.00	\$ 379,080.00	\$ 183.00	\$ 444,690.00	\$ 185.00	\$ 449,550.00
7 12" Gate Valve	2	Each	\$ 3,100.00	\$ 6,200.00	\$ 4,595.00	\$ 9,190.00	\$ 4,800.00	\$ 9,600.00	\$ 4,600.00	\$ 9,200.00
8 Hot Tap - 16"x12"	1	Each	\$ 5,400.00	\$ 5,400.00	\$ 14,450.00	\$ 14,450.00	\$ 10,500.00	\$ 10,500.00	\$ 12,500.00	\$ 12,500.00
9 Pipe fittings	380	lb	\$ 11.00	\$ 4,180.00	\$ 9.00	\$ 3,420.00	\$ 12.00	\$ 4,560.00	\$ 20.00	\$ 7,600.00
10 FH Assembly	2	Each	\$ 9,100.00	\$ 18,200.00	\$ 8,700.00	\$ 17,400.00	\$ 13,500.00	\$ 27,000.00	\$ 13,500.00	\$ 27,000.00
11 Tracer Wire Station	2	Each	\$ 1,600.00	\$ 3,200.00	\$ 850.00	\$ 1,700.00	\$ 700.00	\$ 1,400.00	\$ 2,000.00	\$ 4,000.00
12 Blowoff Assembly - Temp Type 1	1	Each	\$ 2,200.00	\$ 2,200.00	\$ 2,870.00	\$ 2,870.00	\$ 2,250.00	\$ 2,250.00	\$ 4,500.00	\$ 4,500.00
13 Connection at STA 18+50	1	Each	\$ 2,400.00	\$ 2,400.00	\$ 1,800.00	\$ 1,800.00	\$ 7,000.00	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00
14 Air Release Valve - 1"	1	Each	\$ 4,400.00	\$ 4,400.00	\$ 4,945.00	\$ 4,945.00	\$ 3,800.00	\$ 3,800.00	\$ 5,500.00	\$ 5,500.00
15 1" Service - Long Side	15	Each	\$ 3,200.00	\$ 48,000.00	\$ 8,350.00	\$ 125,250.00	\$ 6,650.00	\$ 99,750.00	\$ 9,750.00	\$ 146,250.00
16 1" Service - Short Side	9	Each	\$ 2,950.00	\$ 26,550.00	\$ 3,355.00	\$ 30,195.00	\$ 2,500.00	\$ 22,500.00	\$ 3,150.00	\$ 28,350.00
17 Driveway Restoration - 6" H/MAC	1,400	SF	\$ 9.00	\$ 12,600.00	\$ 12.00	\$ 16,800.00	\$ 21.00	\$ 29,400.00	\$ 8.45	\$ 11,830.00
18 Pressure Test & Disinfection	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 16,450.00	\$ 16,450.00	\$ 9,500.00	\$ 9,500.00	\$ 6,750.00	\$ 6,750.00
19 Abandon Existing Facilities	1	L.S.	\$ 17,000.00	\$ 17,000.00	\$ 1,550.00	\$ 1,550.00	\$ 1,720.00	\$ 1,720.00	\$ 8,000.00	\$ 8,000.00
20 Traffic Control	1	L.S.	\$ 28,000.00	\$ 28,000.00	\$ 37,430.00	\$ 37,430.00	\$ 58,150.00	\$ 58,150.00	\$ 34,000.00	\$ 34,000.00
21 Erosion Control	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 7,185.00	\$ 7,185.00	\$ 8,550.00	\$ 8,550.00	\$ 2,250.00	\$ 2,250.00
22 Site Restoration	1	L.S.	\$ 40,000.00	\$ 40,000.00	\$ 26,650.00	\$ 26,650.00	\$ 9,500.00	\$ 9,500.00	\$ 12,750.00	\$ 12,750.00
23 Extra Work as Authorized	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<b>TOTAL</b>				\$ 791,480.00		\$ 792,595.00		\$ 802,870.00		\$ 848,680.00
Bid Total as Read			<b>8</b>	\$ 789,991.00	<b>9</b>		<b>10</b>		<b>12</b>	



**CLACKAMAS RIVER WATER**  
**Redland Waterline Phase 2**  
 CIP 23-5306  
**BID TALLY**

Bid opening 12/21/2023, 2:00 pm

*Dirt and Aggregate*

DESCRIPTION	QTY	UNITS	PRICE	AMOUNT
1 Mobilization	1	L.S.	\$ 8,500.00	\$ 8,500.00
2 Construction Staking	1	L.S.	\$ 7,365.00	\$ 7,365.00
3 Rock Excavation	20	C.Y.	\$ 250.00	\$ 5,000.00
4 Boulder Removal	30	C.Y.	\$ 250.00	\$ 7,500.00
5 Backfill Compaction Testing	30	Each	\$ 300.00	\$ 9,000.00
6 12" Class 52 DI Pipe, Restrained	2,430	L.F.	\$ 172.75	\$ 419,782.50
7 12" Gate Valve	2	Each	\$ 4,300.00	\$ 8,600.00
8 Hot Tap - 16"x12"	1	Each	\$ 12,600.00	\$ 12,600.00
9 Pipe fittings	380	lb	\$ 9.95	\$ 3,781.00
10 FH Assembly	2	Each	\$ 11,865.00	\$ 23,730.00
11 Tracer Wire Station	2	Each	\$ 850.00	\$ 1,700.00
12 Blowoff Assembly - Temp Type 1	1	Each	\$ 2,430.00	\$ 2,430.00
13 Connection at STA 18+50	1	Each	\$ 5,775.00	\$ 5,775.00
14 Air Release Valve - 1"	1	Each	\$ 3,580.00	\$ 3,580.00
15 1" Service - Long Side	15	Each	\$ 7,600.00	\$ 114,000.00
16 1" Service - Short Side	9	Each	\$ 3,300.00	\$ 29,700.00
17 Driveway Restoration - 6" HMAC	1,400	SF	\$ 18.00	\$ 25,200.00
18 Pressure Test & Disinfection	1	L.S.	\$ 8,000.00	\$ 8,000.00
19 Abandon Existing Facilities	1	L.S.	\$ 5,000.00	\$ 5,000.00
20 Traffic Control	1	L.S.	\$ 114,000.00	\$ 114,000.00
21 Erosion Control	1	L.S.	\$ 8,000.00	\$ 8,000.00
22 Site Restoration	1	L.S.	\$ 8,000.00	\$ 8,000.00
23 Extra Work as Authorized	1	L.S.	\$ 15,000.00	\$ 15,000.00
<b>TOTAL</b>				<b>\$ 846,243.50</b>
Bid Total as Read				<b>11</b>
				<b>\$ 896,243.50</b>

# Project Fact Sheet

2023

# Redland Rd. Waterline-Phase 2

CIP 23-5306

## EXHIBIT C

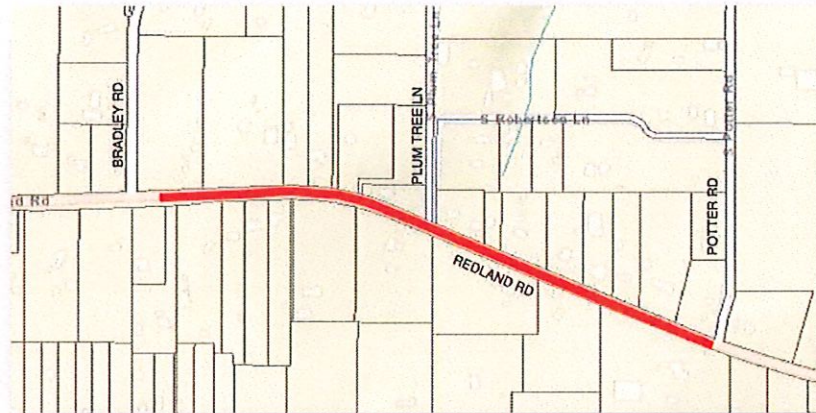
### AG-2

#### Project Details

The Redland Rd. Waterline-Phase 2 Project is a Clackamas River Water (CRW) Capital Improvement Project to replace existing waterline. This project consists of laying approximately 2,400 feet of 12-inch diameter ductile iron waterline; including connections to existing waterlines, services and other related facilities. Construction will be along Redland Rd. between Bradley Rd. to Potter Rd. in Clackamas County, OR.

**Construction Cost:** Approximately \$900,000 - CRW has received a federal grant that will cover most of this cost.

**Benefits:** This project will replace aging 8-inch Cast Iron waterline along the route. The waterline is beyond its useful service life and capacity. Additionally, this project progresses the District goal to deliver CRW treated water to the District's south service zone.



#### Construction Schedule and Impacts

##### Schedule:

*Design: Feb. 2023 – Nov. 2023*

*Construction: Feb. 2024 – June 2024*

##### Time of Day Affected:

*Monday – Friday, 7:00 a.m. – 5:00 p.m.*

**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours. During construction, there will be open trenches and equipment in the area such as; dump trucks, excavators, cutting of pavement, trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be road restrictions during work hours. County permits may restrict roadway work hours to 9am to 3pm. Access to local driveways may be disrupted occasionally during the work. Emergency access will always be provided.

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**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)

Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.



CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 11, 2024

SUBJECT Professional Services Contract: 82<sup>nd</sup> Drive Waterline, Phase 2 Project, CIP 23-5303.

DRAFT MOTION

Move to award a Professional Services Contract to Consor North America, Inc. for design and engineering services during construction associated with the 82<sup>nd</sup> Drive Waterline, Phase 2 Project for an amount not-to exceed \$135,106.00 and authorize the General Manager’s signature on the completed Contract.

EFFECTIVE DATE January 11, 2024

PRINCIPAL STAFF PERSON Joseph D. Eskew – Engineering Manager

BOARD ACTION REQUESTED The Board is requested to authorize a Professional Services Contract with Consor North America, Inc. for a not-to exceed amount of \$135,106.00 for Design Services of the 82<sup>nd</sup> Drive Waterline, Phase 2 Project.

DOCUMENTS ATTACHED Exhibit A: Project Flyer

Agenda Summary

BACKGROUND

The 82<sup>nd</sup> Drive Waterline, Phase 2 project is included in the adopted 2023-2025 Biennial CIP Budget. The project includes approximately 1,700 lineal feet of new 12-inch Ductile Iron waterline to replace existing 10-inch cast iron pipe installed in 1927 that has experienced frequent leaks.

This project is planned to be designed and constructed in conjunction with the grant funded I-205 crossings to provide continuity of design.

Consor North America, Inc., the consultant selected for this project was vetted through our qualification based on-call consultant selection process (as allowed for in ORS 279C.110) and is listed as one of our on-call consultants. The scope exceeds the amount approved in the on-call contract; therefore, the work will be awarded in a separate contract. As a special procurement of professional services, CRW’s Local Contract Review Board Rules 110-012 (f) (1) and 130-10(a) allow for procurement without competitive bidding. Additionally, ORS 279C.110(2) permits CRW to exercise its sole discretion in selecting a consultant and may adjust those procedures in a procurement for services in which the consultant’s services for the project will not exceed \$250,000. A justification for the direct award will be recorded.

STAFF RECOMMENDATION Staff recommends the Board award the Professional Services Agreement to Consor North America, Inc. for the amount stated.



**EXHIBIT A**  
**AG-3**

**Project Details**

The 82<sup>nd</sup> Dr. Waterline – Phase 2 Project is a Clackamas River Water (CRW) Capital Improvement Project to replace existing waterline. This project consists of laying approximately 1,700 feet of 12-inch diameter ductile iron waterline; including connections to existing waterlines, services and other related facilities. Construction will be along 82<sup>nd</sup> Dr. between Scottstree Way and Hanson Ct. in Clackamas, OR.

**Construction Cost:** Approximately \$1,000,000

**Benefits:** This project will replace the existing 1920's era 10-inch waterline on the route. The waterline is beyond its useful service life, resulting in deteriorated pipeline causing numerous expensive leaks.

**Construction Schedule and Various Impacts**

**Schedule:**

*Design: Jan. 2024 – June 2024*

*Construction: July 2024 – Nov. 2024*

**Time of Day Affected:**

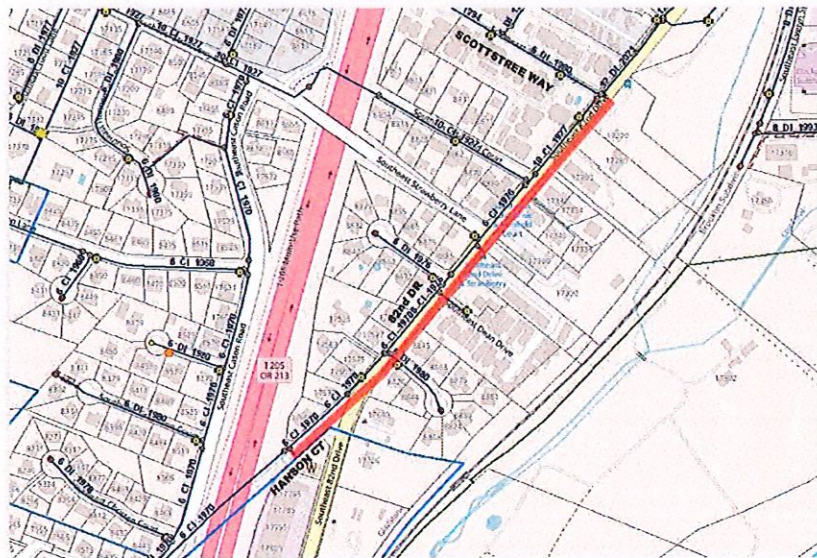
*Monday – Friday, 7:00 a.m. – 5:00 p.m.*

(Occasional night shift work may be required)

**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours.

During construction, there will be open trenches and equipment in the area such as; large dump trucks, excavators, cutting of pavement, and trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be lane restrictions during work hours. Access to local driveways will remain open but they may be impeded for short term work efforts. Emergency access will be provided at all times.



**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)  
Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.







**EXHIBIT A**  
**AG-4**

**Project Details**

The I-205 Crossings Project is a Clackamas River Water (CRW) Capital Improvement Project. This project consists of approximately 500 feet of 12-inch diameter ductile iron waterline in steel casing under the I-205 freeway; including connections to existing waterlines and other related facilities. Construction will be at Janssen Rd. and at Hanson Ct. in Clackamas, OR.

**Construction Cost:** Approximately \$1,150,000. CRW has received a federal grant that will cover most of this cost.

**Benefits:** This project will replace the existing older uncased cast iron pipelines which pose a risk to CRW for significant repair cost from the difficulty working within the I-205 corridor, risk of freeway traffic disruption during the initial event and during repairs and the liability for CRW due to the failure event and other unknowns.

**Construction Schedule and Various Impacts**

**Schedule:**

*Design: Jan. 2024 – June 2024*

*Construction: July 2024 – Nov. 2024*

**Time of Day Affected:**

*Monday – Friday, 7:00 a.m. – 5:00 p.m.*

*(Occasional night shift work may be required)*

**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours. During construction, there will be open trenches and equipment in the area such as; large dump trucks, excavators, cutting of pavement, and trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be local lane restrictions during work hours. Access to local driveways will remain open but they may be impeded for short term work efforts. Emergency access will be provided at all times.



**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)

Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT**                                      **Project Acceptance: Accept Assets Constructed Under the Maplelane Rd Waterline Project, CIP 21-5279**

<b>DRAFT MOTION</b>	I move to accept the assets and approve the “Notice of Acceptance” for the Maplelane Rd. Waterline, to establish the project completion date and authorize the General Manager’s signature on said Notice of Acceptance.
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<b>EFFECTIVE DATE</b>	January 11, 2024
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**PRINCIPAL STAFF PERSON**                                      Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED**                                      The Board is requested to accept the water system constructed under the Maplelane Rd Waterline.

**DOCUMENTS ATTACHED**                                      Exhibit A – Project Flyer  
Exhibit B – Notice of Acceptance  
Exhibit C – Final Change Order

**Agenda Summary**

**BACKGROUND**                                      This project was a planned CIP project that consisted of 2,500± LF of 8-inch waterline along Maplelane Rd. to replace aging waterlines. During the design phase, the pipeline within a narrow easement was added.

The project was bid in June 2022 with the bid opening on June 30,2022 with six (6) contractors bidding. Significant delays receiving required pipe materials was experienced prior to Notice to Proceed. Construction began in April 2023 and was substantially completed on December 13, 2023. Once started, the project within Maplelane Rd. progressed consistently to completion.

Additional delays were experienced during failed attempts to perform the trenchless pipe installation within the easement between Anderson Rd. and Maplelane Rd. As a result, construction methods were revised for the easement waterline installation. The Board approved an additional \$240,000 for the revised construction scope at the August 10, 2023 Board meeting.

Project Summary:

BN 2021-23 Budget Amount     \$   846,000.00

Approx. Total Project Cost     \$ 1,151,726.00  
(includes all vendors, contractors, internal labor, and material)

Construction

Engineers Estimate: \$ 760,125.00

Contract Bid Amount: \$ 790,232.00

Net Change Orders + \$ 213,032.53 (21.2%)

Final Contract Amount \$1,003,032.53

**STAFF  
RECOMMENDATION**

Staff recommends the Board approve the Notice of Acceptance for the Maplelane Rd Waterline project.



**EXHIBIT A**  
**AG-5**

**Project Details**

The Maplelane Rd. Waterline Project is a Clackamas River Water (CRW) Capital Improvement Project to replace existing waterline. This project consists of laying approximately 3,000 feet of 8-inch diameter ductile iron waterline; including connections to existing waterlines, services and other related facilities. Construction will be along Maplelane Rd. and within easement in Clackamas, OR.

**Construction Cost:** Approximately \$846,000

**Benefits:** This project will replace existing 1970's era 4-inch and 6-inch cast iron waterlines on the route which is beyond its useful service life with frequent leaks.

**Construction Schedule and Impacts**

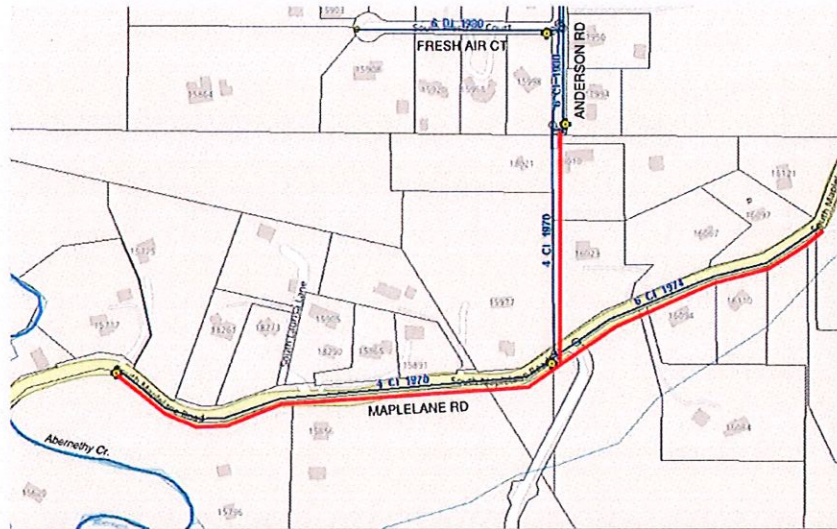
**Schedule:**

*Design: July 2021 – October 2022*

*Construction: March 2023 – July 2023*

**Time of Day Affected:**

*Monday – Friday, 7:00 a.m. – 5:00 p.m.*



**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours. During construction, there will be open trenches and equipment in the area such as: dump trucks, excavators, cutting of pavement, and trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be road restrictions during work hours. Access to local driveways may be disrupted occasionally during the work. Emergency access will be provided at all times.

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**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)

Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.





## EXHIBIT B AG-5

### **Notice of Acceptance**

Clackamas River Water hereby accepts the project constructed in connection with the **Maplelane Rd. Waterline CIP 21-5279**, on this 11<sup>th</sup> day of January, 2024. Acceptance of this project by Clackamas River Water shall not constitute acceptance of any work not in accordance with the Contract Documents, nor shall it relieve the Contractor of his continuing obligation for work guarantee for one (1) year after Substantial Completion.

### **Clackamas River Water**

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Todd Heidgerken, General Manager





# EXHIBIT C AG-5

## Clackamas River Water

## Change Order No. 1

Project Name: Maplelane Rd. Waterline	Project No.: 21-5279
Contractor: ML Houck Construction Co.	Date of Issuance: 12/18/23
Contract No.: 04412-07-2022	Original Contract Substantial Completion Date: 7/20/2023

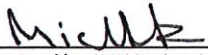
It is agreed to modify the Contract referred to above as follows:

No.	Item and Description of Changes	Contract Price		Contract Time	
		Decrease	Increase	Decrease	Increase
1.0	Documentation of final contract quantities and final contract amount and payment for the as-constructed unit quantities on the contracted work and authorizing release of retainage.		\$213,032.53		202
Sub-Total					
Difference Net			\$213,032.53		202

Summary: It is agreed to modify the Contract referred to above as follows:

Net Increase of this Change Order \$ 213,032.53	Net Contract Time Increase of this Change Order 0 days
Total Amount of Previous Change Orders \$ 0.00	Contract Time prior to this Change Order 202 days
Amount of Original Contract \$ 790,232.00	Original Contract Time 90 days
Revised Contract Price with all approved Change Orders \$ 1,003,264.53	Revised Contract Time with all approved Change Orders 292 days

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

Accepted for Contractor by: 	Date 12/20/23
Submitted by CRW Project Manager:	Date
Approved by CRW General Manager:	Date

Distribution: \_\_\_\_\_ Contractor \_\_\_\_\_ Project Manager \_\_\_\_\_ CRW File No. \_\_\_\_\_

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Consider Approval of Intergovernmental Agreement (IGA) with Lane Council of Governments (LCOG) for Bargaining Services

**DRAFT MOTION** Move the Board approve the Intergovernmental Agreement (IGA) with the Lane Council of Governments (LCOG) and authorize the General Manager to sign the agreement on behalf of the Board.

**EFFECTIVE DATE** January 11, 2024

**PRINCIPAL STAFF PERSON** Todd Heidgerken, General Manager

**BOARD ACTION REQUESTED** The Board is requested to approve Intergovernmental Agreement (IGA)

**DOCUMENTS ATTACHED** Exhibit. A- IGA with Lane Council of Governments

**Agenda Summary**

**BACKGROUND** The collective bargaining agreement between Clackamas River Water (CRW) and Oregon AFSCME Council 75, Local 350-9 (Union) is in effect through June 30, 2024. CRW has received a request from the Union that they intend to reopen bargaining for the Collective Bargaining Agreement (CBA).

CRW has used the services of Pierre Robert of Lane Council of Governments (LCOG) to provide legal advice, draft contract proposals and represent the District as its spokesperson when bargaining a CBA. CRW would like to continue to use Mr. Robert’s services for the upcoming bargaining.

To do this, an intergovernmental agreement (IGA) is required to be entered into between CRW and LCOG. The Board is being asked to approve the IGA referenced in Exhibit A.

This IGA has been reviewed by CRW legal counsel

**STAFF RECOMMENDATION** Staff recommends approval of the IGA as presented.

## EXHIBIT A

### INTERGOVERNMENTAL AGREEMENT

**BETWEEN:** Lane Council of Governments (LCOG), an organization of governments within Lane County, Oregon

**AND:** The Clackamas River Water District (DISTRICT), a unit of local government of the State of Oregon

**EFFECTIVE DATE:** December 15, 2023

"DISTRICT" 

### RECITALS

- A. ORS 190.010 provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the agreement, its officers, or agents have the authority to perform.
- B. Provision of services for the remuneration specified in this agreement will mutually benefit the parties.
- C. DISTRICT and LCOG desire to enter into an agreement wherein LCOG will provide the services described in this agreement and Attachment A (attached hereto and incorporated herein by reference).

### AGREEMENT

1. **Duration.** The agreement term shall take effect on the Effective Date and shall continue in place until the DISTRICT and AFSCME, Local 350-9 sign a successor to their 2021-2024 collective bargaining agreement or until earlier terminated pursuant to Paragraph 4 of this agreement.
2. **Services to be Provided.** LCOG agrees to provide services to DISTRICT as outlined in Attachment A, Work Program.
3. **Compensation.** DISTRICT shall pay LCOG upon receipt of an invoice, which shall be issued quarterly unless otherwise agreed to by the parties in writing. The invoice will reflect hourly rates for Local Government Personnel Services members and non-members (Exhibit A) plus any direct expenses associated with the Work performed.
4. **Termination.** Upon thirty days' prior written notice delivered to the persons designated in Paragraph 6 to receive notice, either party, without cause, may terminate its participation in this agreement.
5. **Amendments.** This agreement may be modified or extended by written amendment signed by both parties.
6. **Administration.** Each party designates the following person as its representative for purposes of administering this agreement. Either party may change its designated representative by giving written notice to the other as provided in paragraph 14.

For LCOG:  
Pierre Robert, Principal Attorney  
859 Willamette St., Suite 500  
Eugene, OR 97401-2910  
Ph: 541-682-4043  
Email: [probert@lcoq.org](mailto:probert@lcoq.org)

For: Clackamas River Water District  
Todd Heidgerken, General Manager  
16770 SE 82<sup>nd</sup> Drive  
Clackamas, OR 97015  
Phone: (503) 722-9220  
Email: [theidgerken@crwater.com](mailto:theidgerken@crwater.com)

7. **Records/Inspection.** DISTRICT and LCOG shall each maintain records of its costs and expenses under this agreement for a period of not less than three full fiscal years following completion of this agreement. Upon reasonable advance notice, either party or its authorized representatives may from time to time inspect, audit, and make copies of the other party's records related to this agreement.



8. **Indemnification.** To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, each of the parties hereto agrees to indemnify, defend, and save the other harmless from any claims, liability or damages including attorney fees, at trial and on appeal, arising out of any error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this agreement.

9. **Dispute Resolution.** The parties shall exert every effort to cooperatively resolve any disagreements they may have under this Agreement. In the event that the parties alone are unable to resolve any conflict under this Agreement, they agree to present their disagreements to a mutually agreeable mediator for mediation. Each party shall bear its own costs for mediation and the parties shall share the cost of the mediator. This mediation procedure shall be followed to its conclusion prior to either party seeking relief from the court, except in the case of an emergency.

If the dispute remains unresolved through mediation, the parties may, by mutual written agreement, submit the dispute to arbitration, using such arbitration process as they may choose at the time and which includes the following conditions:

- a. The location of the arbitration shall be in Eugene, Oregon;
- b. Each party shall bear its own costs (except arbitration filing costs), witness fees, and attorney fees;
- c. Arbitration filing costs and any arbitrator's fees will be divided equally between the parties; and
- d. Judgment upon the award rendered by the arbitrator may be entered in the Circuit Court in Lane County, Oregon.

10. **Insurance.** Each party working under this agreement is either a subject employer under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires each to provide Worker's Compensation coverage for all its subject workers, or is an employer that is exempt under ORS 656.126.

11. **Subcontracting.** LCOG shall not subcontract the Work under this agreement, in whole or in part, without the DISTRICT's prior written approval. LCOG shall require any approved subcontractor to agree, as to the portion of the Work subcontracted, to comply with all obligations of LCOG specified in this agreement. Notwithstanding the DISTRICT's approval of a subcontractor, LCOG shall remain obligated for full performance of this agreement and DISTRICT shall incur no obligation to any sub-contractor.

12. **Assignment.** Neither party shall assign this agreement in whole or in part, or any right or obligation hereunder, without the other party's written approval.

13. **Compliance With Laws.** LCOG shall comply with all applicable federal, state, and local laws, rules, ordinances, and regulations at all times and in the performance of the Work, including all applicable State and local public contracting provisions.

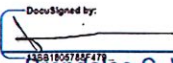
14. **Notices.** Any notices permitted or required by this agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to the representative designated in paragraph 6. Either party may change its address by notice given to the other in accordance with this paragraph.

15. **Integration.** This agreement embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This agreement shall supersede all prior communications, representations or agreements, either oral or written, between the parties.

16. **Interpretation.** This agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon.

**LANE COUNCIL OF GOVERNMENTS:**

**CLACKAMAS RIVER WATER DISTRICT:**

By:   
Brendalee S. Wilson, Executive Director  
Date: 12/12/2023

By: \_\_\_\_\_  
Todd Heidgerken, General Manager  
Date: \_\_\_\_\_

**ATTACHMENT A  
WORK PROGRAM**

LCOG shall provide legal advice, draft contract proposals and shall represent the District as its spokesperson to bargain a successor to the 2021-2024 collective bargaining agreement that the District has with AFSCME Local 350-9. Service under this agreement shall be complete when the District and AFSCME sign the new collective bargaining agreement.



LOCAL GOVERNMENT  
PERSONNEL SERVICES

## 2023-2024 LGPS FEE SCHEDULE

	LGPS MEMBER	NON-MEMBER
<u>Arbitration / Hearing Representation</u>	\$200	\$235
<u>Labor Relations Consulting</u>	\$200	\$235
<u>Human Resources / Fiscal Consulting</u>	\$147	\$179
<u>Investigations / Background Checks</u>	\$147	\$179
<u>Mileage</u>	IRS Rate	IRS Rate
<u>Meals / Lodging / Parking</u>	GSA Per Diem	GSA Per Diem
<u>LGPS Website Job Posting (Flat Rate)</u>		\$50

- Rates are per hour unless otherwise noted.
- Hourly consulting rates are in addition to any administrative support, DocuSign, copying, mileage, meals, & other reimbursable charge.
- Hourly travel time is half the normal hourly rate.

*Your Resource for Labor Relations and HR Assistance*

(541) 682-4283  
www.lcog.org/lgps  
asklgps@lcog.org

Eugene, OR 97401  
859 Willamette St., Suite 500



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Professional Services Contract: Emergency Power Study Project, Project 23-1160

**DRAFT MOTION** Move to award a Professional Services Contract to Kennedy/Jenks Consultants, Inc. for design services associated with the Emergency Power Study Project for an amount not-to-exceed \$109,203.00 and authorize the General Manager’s signature on the completed Contract.

**EFFECTIVE DATE** January 11, 2024

**PRINCIPAL STAFF PERSON** Adam Bjornstedt – Chief Engineer

**BOARD ACTION REQUESTED** The Board is requested to authorize a Professional Services Contract with Kennedy/Jenks Consultants, Inc. for a not-to-exceed amount of \$109,203.00 for Design Services for the Emergency Power Study project.

**DOCUMENTS ATTACHED** None

**Agenda Summary**

**BACKGROUND**

The Emergency Power Study is a planning project aimed at assessing CRW’s existing remote pump stations, their current capability and status for accepting emergency power, and identifying ways that these facilities can be improved for future emergency power capability. Completion of this study will pave the way for future projects that will improve emergency power resilience at these remote sites. This project is primarily funded through grant funds.

Kennedy/Jenks Consultants, Inc., was selected and vetted through our qualification based on-call consultant selection process (as allowed for in ORS 279C.110) and is listed as one of our on-call consultants. The scope exceeds the amount approved in the on-call contract; therefore, the work will be awarded in a separate contract. As a special procurement of professional services, CRW’s Local Contract Review Board Rules 110-012 (f) (1) and 130-10(a) allow for procurement without competitive bidding. Additionally, ORS 279C.110(2) permits CRW to exercise its sole discretion in selecting a consultant and may adjust those procedures in a procurement for services in which the consultant’s services for the project will not exceed \$250,000. A justification for the direct award will be recorded.

**STAFF RECOMMENDATION** Staff recommends the Board award the Professional Services Agreement to Kennedy/Jenks Consultants, Inc. for the amount stated.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Management Report

**PRINCIPAL STAFF PERSON** Todd Heidgerken

**DOCUMENTS ATTACHED**

**Table of Contents**

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles or Materials- None at this time

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 11, 2024

SUBJECT Management Report

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PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

A. Management Report

1. Communications:

Monthly Report – The monthly report will be provided to the Board separately and posted on the CRW Website.

- 1. Boil Water Event – On the evening of December 24 a vehicle hit one of CRW’s hydrants causing damage to the water system. First responders arrived on scene and acted in an attempt to reduce the flow from the leak caused by the accident. The unfortunate event resulted in a loss of pressure in the area that necessitated the requirement to issue a boil water notice for approximately 320 customers.

A CRW crew was on scene shortly after the damaged hydrant was reported and worked into the early morning hours on December 25 to repair the water system and restore service to the impacted customers. Water quality samples were taken and processed on the morning of the 25th. Sample results came back satisfactory on the morning of the 26th, and the boil order was lifted. Although the boil water notice was an inconvenience for our customers, we appreciate the customers’ patience as various staff worked to restore the service as soon as possible over the Christmas holiday. Debrief meetings are being held in January both internally and with first responders, to identify ways to improve coordination on similar events in the future.

2. Regional Water Providers Consortium (RWPC) Technical

Committee – The technical committee met on January 3 to receive updates on RWPC programs, review the RWPC Board meeting agenda, and finalize a draft FY 2023-2024 budget and work plan to be recommended to the executive committee. Most of the meeting was focused on discussing the various “planning” efforts conducted over the past decades by the RWPC and discussed what past work is still relevant.

In addition, the technical committee reviewed how planning documents are being used and if additional updates or investments should be identified in the future. The group noted how the type of planning documents and the need for some of them has evolved over time. No decisions were made regarding future planning efforts.

3. **Clackamas River Water Providers (CRWP)** – The CRWP members met for a “work session” to discuss the status of water rights on the Clackamas River. Dating back to the early 2000’s, many of the CRWP members have been engaged in a protracted water rights legal challenge that has recently been resolved. Given the closure of the case and the fact that there are several “new faces” at the CRWP, the members thought it would be valuable to dedicate time to better understand the history and impacts of the recent decision. CRW has “certificated” water rights therefore was not party to the legal challenge.
4. **Planned CRW WTP Shutdown Coordination Meetings** – As CRW prepares for a significant filter valve replacement project at the water treatment plant, one approach included in the planning is looking at shutting down the water treatment plant while the work is being performed. This would require CRW to purchase water from neighboring water treatment plants while this work is being performed. To plan for this, staff have been meeting with the North Clackamas County Water Commission (NCCWC), South Fork Water Board (SFWB), Sunrise Water Authority (SWA), and Oak Lodge Water Services (OLWS). The purpose of the meeting was to review the operational and timing aspects of the project. CRW has experience in providing water to neighboring providers in emergencies, but this will allow neighboring water providers to provide water to CRW in a planned event.
5. **Emergency Management Update**- CRW continues to work to support the CRWP emergency preparedness collaborative. The grant project is moving to its 3<sup>rd</sup> workshop in March. Also continued work on consistent reporting regarding situation status in a disaster so CRWP members are reporting in a similar fashion, making planning and analysis much easier at the county level. Discussion is underway about continuing the CRWP commitment with .2 FTE of Beth’s time. CRWP budget planning is underway.
6. **Safety Update**- 2023 had no reportable injuries. We are launching the 2024 training program soon. Significant work in supporting staff safety around de-escalation and field safety is underway.
7. **Security Update**- Our significant overhaul of security systems at CRW is underway in January! This is very exciting as we have been planning for this for about 2 years. This completes a major program improvement based on our Risk and Resilience Assessment done in 2020. Badges will be issued for the new system in the next week or so.

8. **Looking Ahead:**

- The agenda setting meeting for February Board meeting will be held on January 25 at 9:30am
- CRW Offices will be closed January 15 to observe the Martin Luther King Jr. Holiday
- The January CRW Board Work Session has been canceled.
- The SDAO Metro Breakfast will be held on Tuesday, January 30<sup>th</sup>. Pre-registration is required.
- The CRW Regular February Board Meeting will be held on Tuesday February 6, at 6pm
- The Regional Water Providers Consortium Board meeting will be held on Wednesday, February 7 at 6:30 pm.
- The SDAO Annual Conference will be held from February 8<sup>th</sup> through the 11<sup>th</sup>.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**January 11, 2024**

**SUBJECT** Commissioner Reports and Reimbursement Requests

<b>DRAFT MOTION</b>	<b>NO MOTION REQUIRED</b>
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<b>EFFECTIVE DATE</b>
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**PRINCIPAL STAFF PERSON** Board of Commissioners

**BOARD ACTION REQUESTED** Commissioner Communications

**DOCUMENTS ATTACHED**

- Commissioner Reimbursement Requests

**Agenda Summary**

**BACKGROUND**

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month November 2023

Commissioner's Name Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50.00
	CRW Work Session	\$ _____
	Miscellaneous Meeting	\$ _____
		\$ _____
		\$ _____
		\$ _____

Total \$ 50.00

Date	Meals	Amount
		\$ _____
		\$ _____
		\$ _____
		\$ _____

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$ _____
		\$ _____
		\$ _____
		\$ _____

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$ _____
		\$ _____
		\$ _____
		\$ _____

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$ _____
		\$ _____
		\$ _____

Total \$ \_\_\_\_\_


- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

<b>Total Expenses</b>	\$ _____
<b>Adjustments</b>	\$ _____
<b>Amount Due Commissioners</b>	<b>\$ <u>50.00</u></b>

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
Commissioner's Signature

For Accounting:  
 Payroll: Taxable \$ 50.00 Non-Taxable \$ \_\_\_\_\_ entered P/R S. Dunn  
 Accounts Payable: VENDOR # \_\_\_\_\_ ACCT# 01.601.4105 AMOUNT \$ \_\_\_\_\_ Entered A/P \_\_\_\_\_  
 Board: Reimbursement as of \_\_\_\_\_

  
 \_\_\_\_\_  
 CFO Date 12-7-23

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month November 2023

Commissioner's Name Sherry French

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting	\$ 50
	CRW Work Session 11/30/23 agenda	\$ 50
	Miscellaneous Meeting C4 11/2/23	\$ 50
11/8/23	MPAC	\$ 50
11/21/23	Oak Lodge	\$ 50
11/29/23	Sunrise	\$ 50

Total \$ 300

Date	Meals

\$  
\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Mileage *

\$  
\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **

\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***

\$  
\$  
\$

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ \_\_\_\_\_  
**Adjustments** \$ \_\_\_\_\_  
**Amount Due Commissioners** \$ 300

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French  
 Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>300.00</u>	Non-Taxable \$ _____	entered P/R <u>SDunn</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.801.4105</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

[Signature] 12-12-23  
 CFO Date