

**CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING**



Clackamas River Water

Held at 16770 SE 82nd Dr. Clackamas, OR 97015

**This Meeting will have both an in person and remote option for attending
May 11, 2023 at 6:00pm**

AGENDA

Public Comment: If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to kholtzgang@crwater.com no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to kholtzgang@crwater.com no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely by Zoom may do so by internet at <https://us02web.zoom.us/j/83622393048> or by calling the following number 1 719 359 4580 and join meeting 836 2239 3048#. **Passcode:** 816558

REGULAR MEETING -@ 6:00pm

Call to Order, Pledge of Allegiance and Roll Call - *Sberry French, President*

a. Approval of the Agenda

Public Comment (*see blue box at the top of the agenda*)

Consent Agenda

CA-1: **Gross Payroll and Accounts Paid: April 2023**

CA-2: **Cash Position and Transfers: April 2023**

CA-3: **Project Acceptance:** Accept Assets Constructed for the “Quail Park Subdivision”
Project 21-5284- *Joe Eskew, Engineering Manager*

Action Items

1. **Consider Resolution No. 12-2023 – A Resolution Updating Clackamas River Water Rates, SDCs, Fees, and Charges-***Todd Heidgerken, General Manager*
2. **Consider Resolution 13-2023- Updating the Wholesale Water Rates Charged to North Clackamas County Water Commission (NCCWC)-** *Todd Heidgerken, General Manager*
3. **Consider Approval of CRW/Clackamas River Water Providers (CRWP) Intergovernmental Agreement (IGA) for Emergency Management Coordination Services-** *Todd Heidgerken, General Manager & Beth McGinnis, Emergency Manager*
4. **Consider Approval of Amendment to Portland General Electric (PGE) Dispatchable Standby Generation (DSG) Agreement for Hattan Rd. Pump Station Emergency Generator-** *Adam Bjornstedt, Chief Engineer*

NEXT PAGE

5. **Consider Approval of Amendment to the Portland General Electric (PGE) Dispatchable Standby Generation (DSG) Agreement for Water Treatment Plant Emergency Generator**-*Adam Bjornstedt, Chief Engineer*

Informational Reports

6. Quarterly Update- *Todd Heidgerken, General Manager*
7. Management Report – *Todd Heidgerken, General Manager*
8. Public Comment (*see blue box at the top of the agenda*)

Commissioner Business

9. Commissioner Reports and Reimbursements

Adjourn regular meeting

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

WEEK 14 BATCH 8846 42 PAYS

0 Employees With Overflow Statement

002038 002053 SEQ 002053

0 Overflow Statement 1 Total Statement

Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000000
Vouchers:	00000144001	00000144042	00000000014

Total Vouchers Bypassed:	00000
Total Checks Bypassed:	00000

SEAT 312 TOTAL DOCUMENT
 CLACKAMAS RIVER WATE
 LOCATION 0001

CHECK STUFFING, RECONCILIATION

137397.08 GROSS
 87171.16 NET PAY (INCLUDING ALL DEPOSITS)
 12716.78 FEDERAL TAX
 8304.97 SOCIAL SECURITY
 1942.27 MEDICARE
 .00 MEDICARE SURTAX
 .00 SUI/DI/FLI/MLI TAX
 8234.34 STATE TAX
 .00 LOCAL TAX
 106198.72 DEDUCTIONS
 .00 NET CHECK

**SEAT COMPANY CODE 312
 CLACKAMAS RIVER WATE
 TOTAL DOCUMENT
 LOCATION 0001**

©1998, 2005 ADP, Inc. All Rights Reserved

TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



**NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE**

Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000001
Vouchers:	00000160001	00000160042	00000000014

Total Vouchers Bypassed: 00000
 Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT
 CLACKAMAS RIVER WATE
 LOCATION 0001

CHECK STUFFING, RECONCILIATION

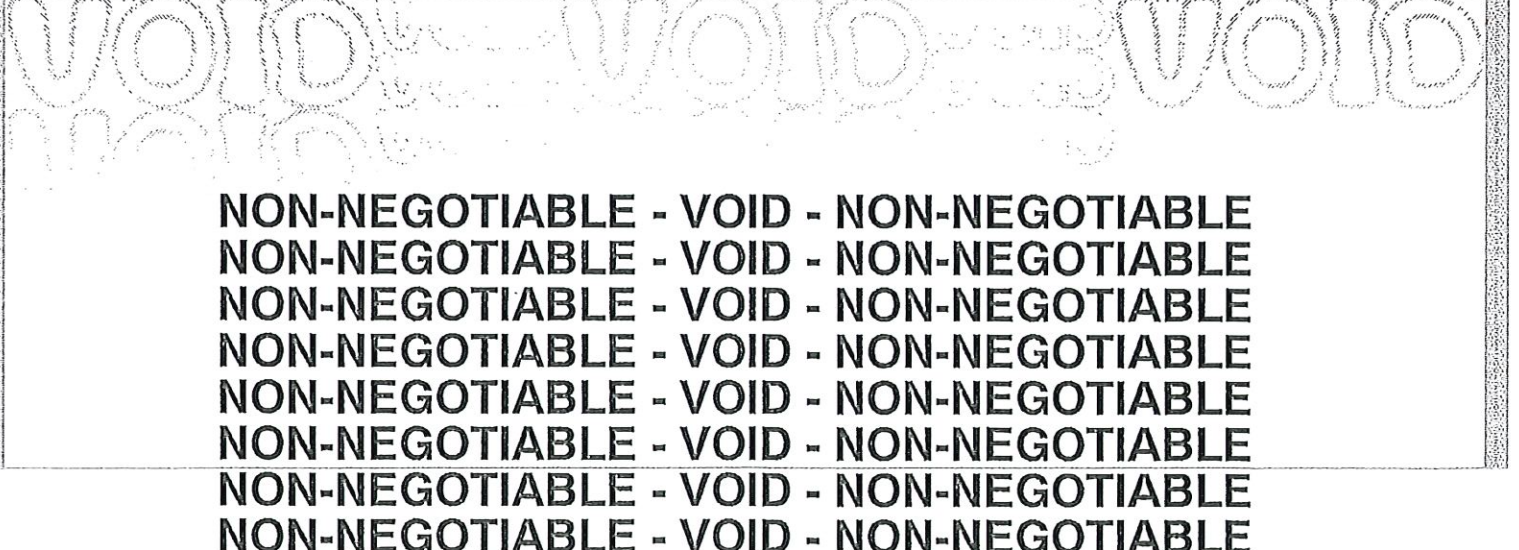
149565.16 GROSS
 94371.65 NET PAY (INCLUDING ALL DEPOSITS)
 15246.51 FEDERAL TAX
 9047.95 SOCIAL SECURITY
 2116.05 MEDICARE
 .00 MEDICARE SURTAX
 .00 SUI/DI/FLI/MLI TAX
 9166.35 STATE TAX
 .00 LOCAL TAX
 107067.76 DEDUCTIONS
 6920.54 NET CHECK

**SEAT COMPANY CODE 312
 CLACKAMAS RIVER WATE
 TOTAL DOCUMENT
 LOCATION 0001**

©1998, 2006, ADP, Inc. All Rights Reserved.

TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



Monthly Check History Listing
Clackamas River Water
4/1/2023 to 4/30/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6217	04/05/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 04.07.23	2,498.04	2,498.04
6218	04/05/2023	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 04.07.23	3,600.61	3,600.61
6219	04/11/2023	04390 OMEGA PROCESSING	MARCH 2023 PAYMENT PROCESSING (MERCHANT	MARCH 2023	20,161.17	20,161.17
6220	04/19/2023	01959 US BANK	MERCHANT BILLING MARCH 2023	MB MARCH 2023	537.58	537.58
6221	04/19/2023	01959 US BANK	CUSTOMER ANALYSIS -MARCH 2023	CAS MARCH 2023	3,729.62	3,729.62
6222	04/26/2023	00029 OREGON PERS	PERS PMT:1578732,1579120,1579386,1581340	03/21-04/05/23	70,540.41	70,540.41
6223	04/26/2023	01959 US BANK	GOLD STANDARD DIAGNOSTICS	03/27/23 TRIPLETTb	1,707.10	
			ZOOM.US 888-799-9666	03/27/23 KEOBOUNNAME	1,548.30	
			LIFETECHCORP91412070	03/27/23 TRIPLETTd	1,232.80	
			NW NATURAL 8004224012	03/27/23 PAYABLEf	943.26	
			NW NATURAL 8004224012	03/27/23 PAYABLEd	901.33	
			HACH COMPANY	03/27/23 TRIPLETTe	878.67	
			HOMEDEPOT.COM	03/27/23 SLEIGHTa	679.00	
			CSF* RTIC NG6C	03/27/23 HOLZGANGc	639.20	
			AIA CORPORATION	03/27/23 MCGINNISd	595.63	
			VIKING AUTO SPRINKLER OR	03/27/23 RAYg	500.00	
			PLAQUE DIRECT	03/27/23 HOLZGANGe	485.00	
			PAYPAL *CROSSHEARTM	03/27/23 MCGINNISa	450.00	
			HOLIDAY INN EXPRESS	03/27/23 KIRKPATRICK	391.17	
			DIALOGTECHINC	03/27/23 KEOBOUNNAME	323.68	
			TMG SERVICES INC	03/27/23 PRESTWOODb	296.34	
			SUNRIVER RESORT	03/27/23 MCGINNISe	264.16	
			AMZN MKTP US*HG6EV3840 AM	03/27/23 HOLZGANGb	229.50	
			NW NATURAL 8004224012	03/27/23 PAYABLEg	216.27	
			INGALLINAS BOX LUNCH PORT	03/27/23 HOLZGANGd	210.95	
			MCMaster-CARR	03/27/23 PRESTWOODf	204.04	
			NW NATURAL 8004224012	03/27/23 PAYABLEe	197.24	
			CHOWN PORTLAND IPT	03/27/23 MCGINNISI	187.50	
			CLACKAMAS COUNTY WATER EN	03/27/23 PAYABLEa	182.55	
			CLACKAMAS COUNTY WATER EN	03/27/23 PAYABLEb	171.15	
			CLACKAMAS COUNTY WATER EN	03/27/23 PAYABLEc	138.55	
			DNIH*GODADDY.COM	03/27/23 KEOBOUNNAMEh	116.99	

Monthly Check History Listing

Clackamas River Water
4/1/2023 to 4/30/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6224	04/26/2023	00095 ING	THE HOME DEPOT #4017	03/27/23 RAYa	9.88	
			NAPA STORE 3715074	03/27/23 RAYh	7.49	
			FRED-MEYER #0063	03/27/23 RAYe	5.49	
			NORTH CLACKAMAS CHAMBER	03/27/23 HOLZGANGI	-35.00	
			HOMEDEPOT.COM	03/27/23 SLEIGHTb	-150.00	14,931.98
			VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 04.21.23	3,349.68	3,349.68
94788	04/05/2023	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	5291205248	78.60	78.60
94789	04/05/2023	01546 CASCADE COLUMBIA DIST CO INC	SODA ASH - DENSE - FY2023	862862	7,071.92	7,071.92
94790	04/05/2023	03811 CHRISTENSEN INC	UNLEADED FUEL, BIODIESEL	0420552-IN	768.01	
			UNLEADED FUEL, BIODIESEL	0420555-IN	627.33	1,395.34
94791	04/05/2023	04256 CITY WIDE FACILITY SOLUTIONS	FEBRUARY 2023- CLEANING - ADMIN/OPSWTP/P	STI035000115	5,340.87	5,340.87
94792	04/05/2023	00227 CLACKAMAS GARBAGE CO INC	ACC. #04370 - TRASH REMOVAL SERVICE - MA	MARCH 2023	377.49	377.49
94793	04/05/2023	03597 CLOUD RECORDS MANAGEMENT	ORMS-0153 / MONTHLY USER FEE PER USER OR	212084	370.20	370.20
94794	04/05/2023	00519 COLONIAL LIFE	MARCH 2023, VOLUNTARY PAYROLL DEDUCTION,	77938620305682	276.80	
			APRIL 2023, VOLUNTARY PAYROLL DEDUCTION,	77938620405651	276.80	553.60
94795	04/05/2023	02856 CRYSTAL GREENS LANDSCAPING	ROBERTS LAND CLEARING	192878	2,900.00	
			LANDSCAPING MAINTENANCE - ~	192707-192709	1,886.00	4,786.00
94796	04/05/2023	01844 FERGUSON ENTERPRISES INC	BLUE WIRE SEALANT	1337150	459.96	459.96
94797	04/05/2023	00073 FIRST RESPONSE INC.	MONTHLY MONITORING PATROL APRIL 2023	44345	4,211.00	4,211.00
94798	04/05/2023	04044 GOLD STANDARD DIAGNOSTICS HORS	CYANOTOXIN TESTING SUPPLIES	262085	13,320.45	13,320.45
94799	04/05/2023	00167 GRAINGER INC	BRUSHES, SOAP AND HANDLES	9641630810	333.84	
			EYE WASH	9647850891	74.57	434.89
			COAT HOOKS	9637919748	26.48	
94800	04/05/2023	00124 H D FOWLER CO INC	20 PCS BALL VALVE AMS ONE INCH	L6299114	2,968.40	2,968.40
94801	04/05/2023	03240 HARRANG LONG PC	LEGAL SERVICES - MARCH 2023	100246	4,600.00	4,600.00
94802	04/05/2023	02264 K & D SERVICES OF OREGON INC	8640 SE 82ND	BILL20486	2,690.39	2,690.39
94803	04/05/2023	02545 LAKESIDE INDUSTRIES INC	EASY STREET POLMER COLD PATCH	224654	851.70	851.70

Monthly Check History Listing
Clackamas River Water
4/1/2023 to 4/30/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
94823	04/05/2023	00130 WASTE MANAGEMENT OF OREGON	TRASH REMOVAL SERVICES - RIVERSIDE PARK	9383526-1574-5	1,998.46	
			MARCH 2023- TRASH REMOVAL SERVICES - RIV	9383527-1574-3	592.12	2,590.58
94824	04/11/2023	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	5291209565	78.60	78.60
94825	04/11/2023	04307 BEND MAILING SERVICES, LLC	MARCH PROCESSING	85259	7,324.33	7,324.33
94826	04/11/2023	02127 CLACKAMAS WATER PROVIDERS	PROJECT PARTICIPATION 4TH QTR FY 2023	53	30,277.00	30,277.00
94827	04/11/2023	00008 CONSOLIDATED SUPPLY CO.	3 PCS 6150-00	S010970703.001	1,557.42	
			3 PCS 7150-15 & 7150-20	S011311947.001	1,481.89	3,039.31
94828	04/11/2023	03743 EMERY & SONS CONSTRUCTION	REPAIR ON LEAKING INTAKE PIPING/HOLLY L	WO#74571.04	26,749.99	26,749.99
94829	04/11/2023	02322 GENERAL PACIFIC INC	6 PCS OF .75 TR REGISTER HEAD	1460829	1,140.00	1,140.00
94830	04/11/2023	02284 K & D SERVICES OF OREGON INC	2204-0525 2204-0525 CYPRESS AVE. 2 IN RE	BILL20556	1,670.39	
			23-0006 1001 WICHITA	BILL20557	776.25	2,446.64
94831	04/11/2023	04180 MADRONE TECHNOLOGY GROUP INC.	DELL SERVERS (2)	2750	95,129.70	95,129.70
94832	04/11/2023	04435 PRO METAL BUILDINGS LLC NW	PR # 2318LOWER YARD EQUIPMENT COVER	16182	9,837.00	9,837.00
94833	04/11/2023	00229 RICOH USA, INC.	CUST. # 4197629 - ADDITIONAL COPIES 03/0	5067106254	204.82	204.82
94834	04/11/2023	00229 RICOH USA, INC.	CUST. # 4220490 - ADDITIONAL COPIES 03/0	5067075580	92.62	
			CUST. # 4220490 - ADDITIONAL COPIES 03/0	5067075358	72.59	165.21
94835	04/11/2023	00229 RICOH USA, INC.	COPIER LEASE #1021276-3797919 03/10-04/0	107058301	45.75	45.75
94836	04/11/2023	03645 RITZ SAFETY LLC	RAIN GEAR	6471689	811.06	811.06
94837	04/11/2023	03548 RIVER CITY ENVIRONMENTAL INC	LELAND LEAK	322342930	1,683.56	
			GRAY INSTALL	319898645	1,010.14	2,693.70
94838	04/11/2023	00339 SEPTIC TECHNOLOGIES INC	SEMI ANNUAL INSPECTION	18006	212.50	212.50
94839	04/11/2023	00577 SPECIAL DISTRICTS ASSOC OREGON	APRIL HEALTH BENEFITS PROGRAM	03-0054042	70,713.29	70,713.29
94840	04/11/2023	02854 VERIZON WIRELESS	ACC.#642537089-00001 CELL PHONE CHARGES	9931464883	26.34	26.34
94841	04/18/2023	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: OXNX3 - VOL. PAYROLL DEDUCT APRIL 2	425307	1,470.82	1,470.82
94842	04/18/2023	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	5291213659	78.60	78.60

Monthly Check History Listing
 Clackamas River Water
 4/1/2023 to 4/30/2023

apCkHist
 05/01/2023 8:53AM

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
94861	04/18/2023	03815 PETROCARD INC	15-100 WATER QUALITY, 2400 EQUIPMENT AND	C-119629	1,379.45	1,379.45
94862	04/18/2023	00021 PGE	WATER TREATMENT PLANT APRIL 2023	WTP APRIL 2023	35,165.31	35,165.31
	04/18/2023	00021 PGE	PUMP STATION APRIL 2023	PUMP STATION APR	19,874.38	
			ADMIN APRIL 2023	ADMIN APRIL 2023	3,053.34	22,927.72
94864	04/18/2023	00992 POLLARDWATER.COM	EXTENTIONS 5 FT	0230532	137.85	137.85
94865	04/18/2023	00024 SOUTH FORK WATER BOARD	WATER PURCHASED - MARCH 2023	MARCH 2023	31,579.20	31,579.20
94866	04/18/2023	00282 TERMINIX INTERNATIONAL INC	CUST # 1703011 - APRIL PEST CONTROL SER	432131577	124.00	
			CUST # 1703007 - APRIL PEST CONTROL SERV	432137093	106.00	230.00
94867	04/18/2023	00107 UNITED SITE SERVICES INC	PORTABLE REST ROOMS	114-13561501	281.03	
			PORTABLE REST ROOMS	114-13560265	256.00	
			PORTABLE REST ROOMS	114-13557297	152.50	
			PORTABLE REST ROOMS	114-13567345	9.47	699.00
94868	04/18/2023	02373 WORLD CUP COFFEE & TEA SERVICE	COFFEE AND TEA	0234469	96.90	96.90
94869	04/26/2023	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	5291217283	78.60	
			ACC. #934649000 - BUILDING MAINT. SUPPLI	5291222176	78.60	157.20
94870	04/26/2023	00283 AWWA	AWWA NW SHORT SCHOOL FOR SIX	AWWA NW SHORT	2,300.00	2,300.00
94871	04/26/2023	01057 BACKFLOW MANAGEMENT INC.	CROSS CONNECTION SPECIALIAST UPDATE FOR F	CROSS CONNECT	725.00	725.00
94872	04/26/2023	00304 CANTEL SWEEPING	LOT SWEEPING SERVICES	E24907	260.00	
			LOT SWEEPING SERVICES	E24906	200.00	
			LOT SWEEPING SERVICES	E24908	183.00	643.00
94873	04/26/2023	00164 CENTURYLINK	ACC# 503-Z05-0025 691B PHONE SERVICES	503Z05-002	375.88	
			ACC# 503-723-6700 962 APRIL 2023	4/16-5/16/2023	89.65	465.53
94874	04/26/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 04/21/2023	2,496.24	2,496.24
94875	04/26/2023	03218 DIRECT TRANSPORT INC	DELIVERY OF BOARD PACKETS APRIL 2023	303368	109.98	109.98
94876	04/26/2023	03504 ENTERPRISE FLEET MANAGEMENT	CUST #488054 TRUCK LEASE 04/01-04/30/23	FBN4720810	635.72	635.72
94877	04/26/2023	01844 FERGUSON ENTERPRISES INC	10 INCH OMNI F2 PR #2326	1160503	22,213.00	22,213.00

Monthly Check History Listing
Clackamas River Water
4/1/2023 to 4/30/2023

Bank code: apbank

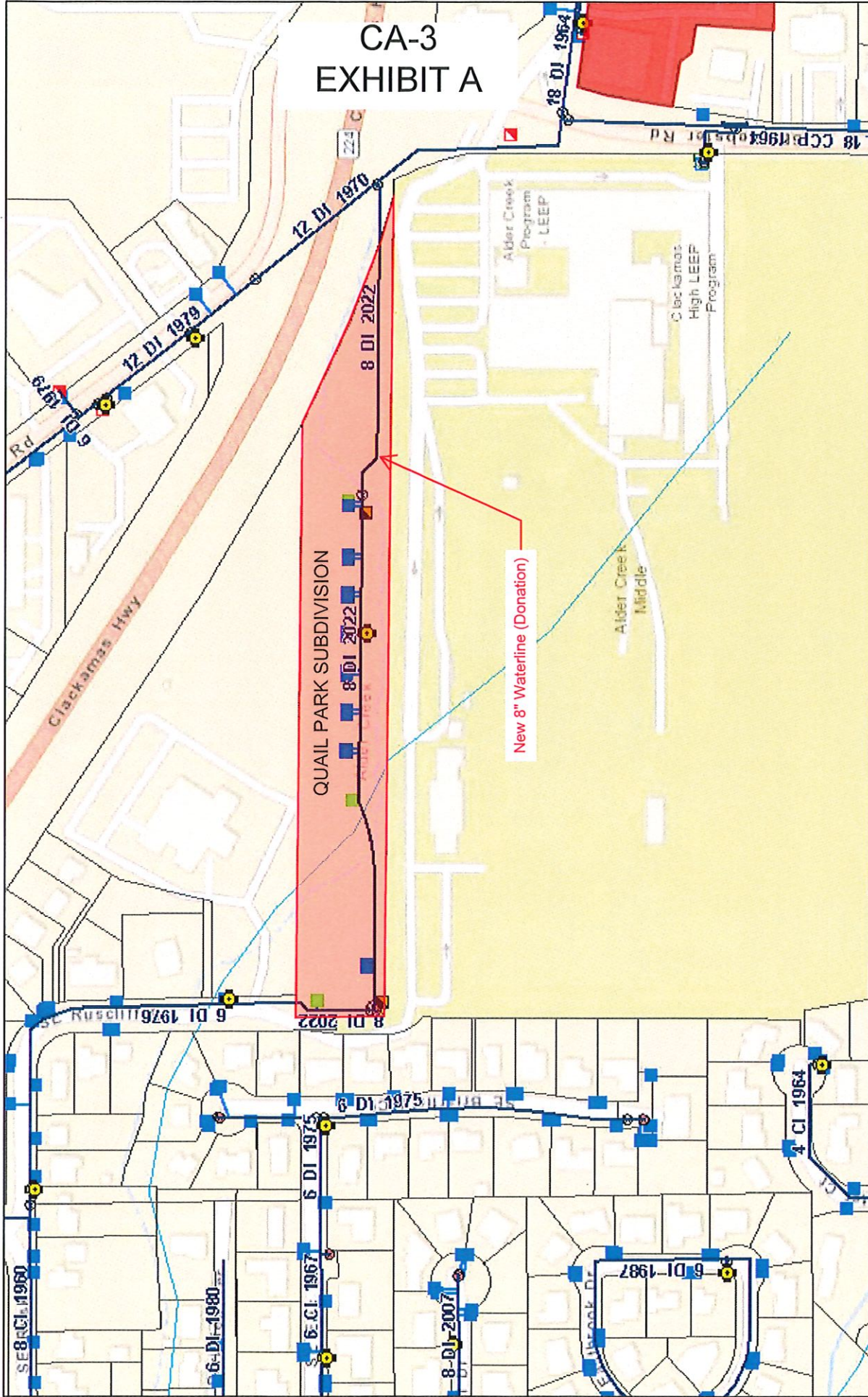
Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
---------	------	--------	-------------	---------	-------------	-------------

apbank Total: 939,336.14

116 checks in this report

Total Checks: 939,336.14

Quail Park



March 21, 2023

1:3,164

0 0.03 0.05 0.09 0.17 mi

0 0.04 0.09 0.17 km

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand),

Web AppBuilder for ArcGIS
Oregon Metro, Bureau of Land Management, State of Oregon GEO, State of Oregon, Esri, HERE, Garmin, INCREMENT P, NGA, USGS, U.S. Forest Service |



Exhibit B

Return To:
Clackamas River Water
Po Box 2439
Clackamas OR 97015-2439

Approved By Board Action
Date:

Clackamas River Water
Bill of Sale or Donation
(Signifying the Transfer of Title to Ownership)

Project Name: Quail Park

Owner: Invest-Ruscliff, LLC

Developer: Timber Creek Custom Homes, Inc. – acting on behalf of Owner

Asset Location: Township: 2S, Range 2E, Section 05CB, Tax Lot(s): 600

The asset to which this Bill of Sale or Donation applies is described and valued below and has an estimated life of 50 years for the District's fixed assets records.

Type and Size of Pipe(s): 8-inch Ductile Iron Water Main Extension

Developer Engineering Costs for water related facilities	\$ <u>10,000.00</u>
Water Mains (including fittings): 1749 LF 8-inch DI	\$ <u>272,812.50</u>
Fire hydrant(s): (1) One	\$ <u>7,500.00</u>
Number of Services: 15 domestic	\$ <u>38,400.00</u>
Total Asset Value: \$ <u>273,712.50</u>	

This Bill of Sale or Donation includes the following warranties:

1. That Owner is the lawful owner of the transferred or donated property, and that it is free from all encumbrances.
2. That all bills for labor and materials in connection therewith have been fully paid (i.e. no outstanding liens).
3. That Owner has the right to transfer the same and that it shall warrant and defend the same against lawful claims and demands of all persons following the dates of acceptance of the Bill of Sale or Donation by the District
4. That Owner conveys and transfers the waterlines and appurtenances in the System Improvements to the District for the consideration of incorporating them into the District's water distribution system.
5. That for a period of two years from the date of acceptance, the System Improvements remains in good working order and condition acceptable to the District, and that the Owner shall repair or replace at its own expense any work or materials that may prove to be defective during said two-year period.

The asset herein described is hereby transferred to Clackamas River Water effective at the time of signature or as specified by action of the District's Board of Commissioners.

Signed this 6 day of April, 2023
Signature: [Signature]
T. Barry Brenneke
Print or Type Name, Position, and/or signing for

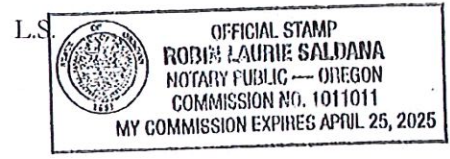
NOTARY:

STATE OF OREGON }
COUNTY OF CLACKAMAS } S.S.

On this 6th day of April, 2023,

T. Barry Brenneke personally appeared before me, whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged that being the person who executed it.

WITNESS my hand and official seal.
[Signature]
Signature



Notary Public - State of Oregon
My commission expires: April 25, 2025

Signed this 6 day of April, 2023.
Signature: Lorrie Young
Lorrie Young Devolpe
Print or Type Name, Position, and/or signing for

NOTARY:

STATE OF OREGON }
COUNTY OF CLACKAMAS } S.S.

On this 6th day of April, 2023,

Lorrie Young personally appeared before me, whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged that being the person who executed it.

WITNESS my hand and official seal.
[Signature]
Signature



Notary Public - State of Oregon
My commission expires: April 25, 2025



CA-3 Exhibit C

Notice of Acceptance

Clackamas River Water hereby accepts the project constructed in connection with the **Quail Park Subdivision**, on this 13th day of April, 2023. Acceptance of this project by Clackamas River Water shall not constitute acceptance of any work not in accordance with the Contract Documents, nor shall it relieve the Contractor of his continuing obligation for work guarantee for two (2) years after completion.

Clackamas River Water

Todd Heidgerken, General Manager

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Resolution No. 12-2023 – A Resolution Updating Clackamas River Water Rates, SDCs, Fees, and Charges

DRAFT MOTION	Move to approve Resolution No. 12-2023 updating Clackamas River Water Rates, SDCs, Fees, and Charges
---------------------	--

EFFECTIVE DATE	July 1, 2023, unless otherwise noted in the Rates, Fees, and Charges Document
-----------------------	---

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED Consider Resolution No. 12-2023 updating Clackamas River Water Rates, SDCs, Fees, and Charges

DOCUMENTS ATTACHED Exhibit A - Resolution No. 12-2023 that includes the “Rates, Fees and Charges” document that is referenced as Exhibit A in the Resolution
 Exhibit B – Comparison of fees and charges that are proposed for change.

Agenda Summary

BACKGROUND The District updates its Rates, Fees, and Charges document annually and posts it the CRW website. This Resolution No. 12-2023 updates the document for 2023.

In August 2022, the Board of Commissioners approved Resolution 01-2023 that established a two-year rate plan, with an increase of 6% in each year, effective September 1st of 2022 and 2023. Those rates are not changed by this Resolution 12-2023. Next year, the Board will be asked to establish new rates effective September 1st of 2024.

System Development Charges (SDCs) are updated annually to reflect increases in the Engineering News Record (ENR) Construction Cost Index (CCI). The updated Rates, Fees, and Charges document updates the SDCs based on the ENR CCI.

Other Miscellaneous Fees and Charges for Services are reviewed annually to establish the fees or charges associated with other services or fees that the District administers. New vehicles are added, and surplus vehicles are deleted from the list.

**CLACKAMAS RIVER WATER
RESOLUTION 12-2023
A RESOLUTION ESTABLISHING RETAIL WATER RATES,
SYSTEM DEVELOPMENT CHARGES,
MISCELLANEOUS FEES, AND CHARGES FOR SERVICES**

WHEREAS, Ordinance 01-2021 provides that the rates for direct retail water service shall be updated annually as reflected in a Rates, Fees, and Charges document approved by the Clackamas River Water Board of Commissioners (the "Board"); and

WHEREAS, the Board adopted Resolution 01-2023 on August 11, 2022, which adopted a Rates, Fees, and Charges document establishing CRW's direct retail water rates, updated system development charges, and schedule of fees and charges for various services the district provides; and

WHEREAS, the Rates, Fees, and Charges document approved by Resolution 01-2023 established retail water rate increases effective September 1, 2022, and September 1, 2023, for direct retail water service, and those rates will be reflected in the Rates, Fees, and Charges document adopted by this resolution; and

WHEREAS, the Board previously adopted Ordinance 03-2021 establishing system development charges ("SDCs") and providing for them to be modified annually consistent with the Engineering News Record (ENR) Construction Cost Index (CCI); and

WHEREAS, CRW has determined that SDCs, miscellaneous fees, and charges for services should be amended and incorporated in an updated Rates, Fees, and Charges document.

NOW THEREFORE BE IT RESOLVED by the Clackamas River Water Board of Commissioners that:

The "Rates, Fees, and Charges" document attached as Exhibit A to this resolution is approved. The effective dates of specific rates, fees, and charges are as set out in the adopted "Rates, SDCs, Fees, and Charges" document. The rates, fees, and charges adopted by Resolution 01-2023 shall remain in effect until the effective dates set forth in the "Rates, SDCs, Fees, and Charges" document adopted by this resolution.

ADOPTED by the Clackamas River Water Board of Commissioners on this 11th day of May 2023.

Sherry French, President

Naomi Angier, Secretary

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES



Clackamas River Water

Effective: July 1, 2023
(unless otherwise noted)

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES

Water Rates Effective Date: 9/1/2023

Fee Variance and Waiver Statement

Based upon an unusual circumstance or event, demonstrated hardship, or public benefit, the General Manager is authorized to waive or decrease a fee(s) or charge(s) in a particular matter or establish a fee not yet authorized in this document. When a new fee is established by the General Manager it may be incorporated into the Ordinance. It shall be communicated to the Board of Commissioners in writing to allow opportunity for comment.

Any request for a waiver or reduction must be in writing.

Water Rates

The billing cycle for water customers in Cycle 1, 2 and 3 shall be for a two-month period billed at the end of the even months (February, April, June, August, October, and December), due and payable on the 15th of the odd months (January, March, May, July, September, and November), and delinquent on the 25th of that month.

The billing cycle for water customers in Cycle 4 (commercial & industrial accounts, North of river) shall be for a two-month period billed at the end of the odd months (January, March, May, July, September and November), due and payable on the 15th of the even months (February, April, June, August, October and December) and delinquent on the 25th of that month.

Cycle 1 and 2, in general, are residential customers North of the Clackamas River. Cycle 3 are customers South of the Clackamas River. Cycle 4, in general, are commercial or industrial customers North of the Clackamas River.

A late charge of \$5 or 5% of balances greater than \$100 will be assessed after the 25th of the month due. The late fee becomes part of the total user charge due for the water utility.

Deposit: A \$40 deposit may be charged for accounts on the shut off list, with an additional \$10 charged for each subsequent delinquency up to a maximum of \$300 for residential customers and up to a maximum of \$400 for commercial customers. Accounts with property in foreclosure may be charged a higher initial deposit at the District's discretion.

Clackamas River Water

Direct Retail Water Rates

Water Rates Effective Date: 9/1/2023

Effective Date:		9/1/2022	
Meter Size (Inches)	Domestic		Fire Service
	Service Charges		
Full 3/4	\$ 60.61	\$ 63.44	
1	83.39	63.44	
1 1/2	119.15	75.89	
2	164.31	90.41	
3	256.92	128.53	
4	395.23	204.82	
6	740.75	357.43	
8	1,674.21	510.41	
10	2,633.82	816.00	
12	3,182.16	1,006.75	

9/1/2023			
Domestic Service		Fire Service	
Charges			
\$ 64.25	\$	\$ 67.25	
88.39		67.25	
126.30		80.44	
174.17		95.83	
272.34		136.24	
418.95		217.11	
785.19		378.88	
1,774.66		541.04	
2,791.85		864.96	
3,373.09		1,067.15	

Residential Commodity Charge (Volume) per 100 Cubit Feet		
	Volume	Rate 9/1/22
Block 1	1 - 4	\$ 2.59
Block 2	5 - 8	\$ 2.87
Block 3	9 - 24	\$ 3.42
Block 4	25 & up	\$ 4.36

Residential Commodity Charge	
	Rate 9/1/23
\$	2.74
\$	3.04
\$	3.63
\$	4.62

Multi-Family, Commercial & Industrial		
	Volume	Rate 9/1/22
Block 1	c	\$ 3.17
Block 2	d	\$ 3.96

Multi-Family, Commercial & Industrial	
	Rate 9/1/23
\$	3.36
\$	4.20

c-Volume up to 1.5 times average winter consumption
d-Volume above 1.5 times average winter consumption

Average winter consumption: Total consumption (volume) recorded on a customer's December and February bills divided by two for bi-monthly billing.

These rates were approved with Resolution 01-2023 on August 11, 2022 with an effective date of September 1, 2022 and will remain in effect until updated by the CRW Board of Commissioners through the approval of a Rates, Fees, and Charges document

Clackamas River Water
System Development Charge Calculation Table
Effective July 1, 2023
ENR Factor 1.104703

Ordinance 01-2022 (1)

Meter Size (Inches)	MCE Weighting Factor	2023 SDC Reimbursement	2023 SDC Improvement	Total SDC Charges
Full 3/4	1.00	4,296	6,302	10,598
1	1.67	7,162	10,504	17,666
1 1/2	3.33	14,324	21,011	35,335
2	5.33	22,918	33,613	56,531
3	10.60	45,836	67,226	113,062
4	16.67	71,620	105,040	176,660
6	33.33	143,239	210,081	353,320
8	53.33	229,183	336,129	565,312
10	76.67	329,451	483,185	812,636
12	112.50	483,433	709,023	1,192,456

- 1 Originating Ordinance updating methodology 02-2021, supersedes Ordinance 1-97
- 2 SDCs calculated on most recent Engineering News Record Construction Cost Index for Seattle.

ENR CCI Calculation (2):			Index	Factor
Seattle WA	December	2021	13682.71	1.000000
Seattle WA	December	2022	15115.33	1.104703

Engineering News Records (ENR)
Construction Cost Index (CCI)
Meter Capacity Equivalents (MCE)

CLACKAMAS RIVER WATER

Miscellaneous Fees and Charges

Miscellaneous Fees and Charge Effective Date: 7/1/2023

Water Rates Effective Date: 9/1/2023

Domestic Service Installation:Meter Drop-in (Existing Service Assembly)

3/4" or 1" Standard Meter	\$350
3/4" or 1" Meter w/Automatic Meter Reader (AMR)	\$600
1-1/2" or 2" Meter	\$1,300
Full Service Install	TMO
Service Relocation	TMO
Service Upgrade	TMO
Service Abandonment	TMO

Engineering Services:

Fire Service Review	
Fire Hydrant	TMO
Relocate Fire Hydrant	TMO
Fire Service	TMO
Specification (CRW projects)	TMO
Plan Check/Inspection (deposit required based on cost estimat	TMO
Field Flow Testing	TMO
General Hydraulic Modeling	TMO

Meter Test (If results are within AWWA standards) TMO with \$150 Minimum

Water Quality Test TMO

Bacterial Test:

Other water provider	Per IGA / MOU
Other requests	TMO

Public Records:

Minimum Charge for Labor	\$25.00
Copies (per page)	\$0.10
Electronic Records CD or DVD readily available	\$10
Other Requested Services	TMO
Document Charges	TMO
Annual Financial Report (CAFR)*	\$25
Budget Document*	\$25
* Available at www.crwater.com	
Waivers, reductions, exemptions	must be written request
Per General Manager discretion	

Cross Connection

Late compliance test reporting	\$25
Disconnect penalty	\$100
Non-compliance penalty	up to \$500/day

CLACKAMAS RIVER WATER

Miscellaneous Fees and Charges

Miscellaneous Fees and Charge Effective Date: 7/1/2023

Water Rates Effective Date: 9/1/2023

Utility fees and penalties

Penalty Fee	\$5 or 5% of balance in excess of \$100
Disconnect Fee	\$50
NSF Fee	\$35
After Hours (Non-emergency) Call Out	TMO with \$325 minimum
Removing, Obstructing Access, or Tampering / Interfering with the Meter or Distribution System: (meter, fire hydrant, vault, valve, or any other part of the CRW water system)	
Broken/Tampered Lock	\$200
Removing, Obstructing Access, or Tampering with the Meter or Distribution System:	TMO with \$300 minimum
Deposit for Delinquent Account:	
Residential	\$300/ maximum
Commercial	\$400/ maximum

Right-of-Way Usage Fee:

City of Oregon City	\$0.25/2-month billing period
Resolution No. 13-26 11/15/2013 www.orcity.org	
City of Happy Valley	\$0.07/2-month billing period
Resolution No.16-13 7/1/2016 www.happyvalleyor.gov	

Fire Hydrant Use - Unauthorized:

Unauthorized Fire Hydrant & Other Equipment Use	\$1,000
Non-approved Tank/Truck Use	\$1,000
Use of Water without a Permit	\$600

Fire Hydrant Use - Authorized:

<u>Fire Hydrant Water Usage Permit:</u>	
Permit Fee (1 day)	\$150
Permit Fee (up to 4 months) annual	\$200
Permit Renewal Fee (up to 4 months) - 2 renewals maximum	\$25
Security/Damage Deposit	\$1,400
Meter Fee (annual)	\$100
Usage (Reporting Required, \$15 monthly minimum)	Commercial Block 2 rate, \$15 monthly minimum billing
Non-Reporting Penalty	\$ 50/Month
Late Exchange Fee (Hydrant meter)	\$ 150/Month

Other Fees & Charges:

Damaged Service/Property	TMO
Research	TMO

CLACKAMAS RIVER WATER
Miscellaneous Fees and Charges

Miscellaneous Fees and Charge Effective Date: 7/1/2023

Water Rates Effective Date: 9/1/2023

Domestic Service Installation:

Meter Drop-in (Existing Service Assembly)	
3/4" or 1" Standard Meter	\$350
3/4" or 1" Meter w/Automatic Meter Reader (AMR)	\$600
1-1/2" or 2" Meter	\$1,300
Full Service Install	TMO
Service Relocation	TMO
Service Upgrade	TMO
Service Abandonment	TMO

Engineering Services:

Fire Service Review	
Fire Hydrant	TMO
Relocate Fire Hydrant	TMO
Fire Service	TMO
Specification (CRW projects)	TMO
Plan Check/Inspection (deposit required based on cost estimate)	TMO
Field Flow Testing	TMO
General Hydraulic Modeling	TMO

Meter Test (If results are within AWWA standards) TMO with \$150 Minimum

Water Quality Test TMO

Bacterial Test:

Other water provider	Per IGA / MOU
Other requests	TMO

Public Records:

Minimum Charge for Labor	\$25.00
Copies (per page)	\$0.10
Electronic Records CD or DVD readily available	\$10
Other Requested Services	TMO
Document Charges	TMO
Annual Financial Report (CAFR)*	\$25
Budget Document*	\$25
* Available at www.crwater.com	
Waivers, reductions, exemptions	must be written request
Per General Manager discretion	

Cross Connection

Late compliance test reporting	\$25
Disconnect penalty	\$100
Non-compliance penalty	up to \$500/day

CLACKAMAS RIVER WATER
Miscellaneous Fees and Charges

Miscellaneous Fees and Charge Effective Date: 7/1/2023

Water Rates Effective Date: 9/1/2023

Utility fees and penalties

Penalty Fee	\$5 or 5% of balance in excess of \$100
Disconnect Fee	\$50
NSF Fee	\$35
After Hours (Non-emergency) Call Out	TMO with \$325 minimum

Removing, Obstructing Access, or Tampering / Interfering with the Meter or Distribution System:
(meter, fire hydrant, vault, valve, or any other part of the CRW water system)

Broken/Tampered Lock \$200

Removing, Obstructing Access, or Tampering
with the Meter or Distribution System: TMO with \$300 minimum

Deposit for Delinquent Account:

Residential \$300/ maximum
Commercial \$400/ maximum

Right-of-Way Usage Fee:

City of Oregon City	\$0.25/2-month billing period
Resolution No. 13-26 11/15/2013 www.orcity.org	
City of Happy Valley	\$0.07/2-month billing period
Resolution No.16-13 7/1/2016 www.happyvalleyor.gov	

Fire Hydrant Use - Unauthorized:

Unauthorized Fire Hydrant & Other Equipment Use	\$1,000
Non-approved Tank/Truck Use	\$1,000
Use of Water without a Permit	\$600

Fire Hydrant Use - Authorized:

Fire Hydrant Water Usage Permit:

Permit Fee (1 day)	\$150
Permit Fee (up to 4 months) annual	\$200
Permit Renewal Fee (up to 4 months)	\$25
- 2 renewals maximum	
Security/Damage Deposit	\$1,400
Meter Fee (annual)	\$100
Usage (Reporting Required, \$15 monthly minimum)	Commercial Block 2 rate, \$15 monthly minimum billing
Non-Reporting Penalty	\$ 50/Month
Late Exchange Fee (Hydrant meter)	\$ 150/Month

Other Fees & Charges:

Damaged Service/Property	TMO
Research	TMO

CLACKAMAS RIVER WATER

Equipment and Vehicle Rates for Job Costing

Effective Date: July 1, 2023

	Year	Equipment/Vehicle Number	Hourly Rate
Trailer			
Trailmax T-12-UR Vehicle Hauler	2001	300	\$ 15.00
Trailmax 20 ton-Trailer	2001	400	\$ 40.00
Trailmax 20 ton-Trailer	1992	201	\$ 40.00
Eagerbeaver Shoring Trailer	1991	202	\$ 35.00
Trailmax GEMST Service Trailer T-16-T	2017	500	\$ 20.00
Port-A-Potty Trailer #1	1999	205	\$15.00
Port-A-Potty Trailer #2	1999	206	\$15.00
Port-A-Potty w/ Hand Wash Trailer #3	2022	207	\$20.00
Generator			
Multi-quip Generator and Trailer 40KW	1989	927	\$ 60.00
Onan Diesel Generator 250KW	1994	931	\$ 100.00
Miller Generator/Welder	1990	933	\$ 20.00
Onan Diesel Generator 250KW	1998	934	\$ 100.00
Multi-quip Generator and Trailer 40KW	1990	928	\$ 60.00
Miscellaneous Tools			
Yanmar Excavator - Mini/Attachments	2006	07-E1000	\$ 50.00
Speed Shoring Shield Box 8 X 8	1994	950	\$ 20.00
Speed Shoring Shield Box 8 X 8	1992	951	\$ 20.00
Asphalt/Concrete Saw	2018	18-003	\$ 50.00
Toyota Fork Lift	2019	F19	\$ 35.00
John Deere 410L Backhoe	2020	20-1000	\$ 65.00
Vac-Trailer Valve Box Cleaner	2022	1470	\$ 65.00
John Deere 344L Front End Loader	2022	22-1000	\$ 65.00
Dump Truck			
5 YD. GMC.	1994	2200	\$ 55.00
10 YD. Freightliner	1996	2300	\$ 70.00
5 YD Frieghtliner	2020	2400	\$ 55.00
12 YD Freightliner	2021	2500	\$ 70.00
Van			
Ford Transit Van 350	2020	20-100	\$ 25.00

CLACKAMAS RIVER WATER

Equipment and Vehicle Rates for Job Costing

Effective Date: July 1, 2023

	Year	Equipment/Vehicle Number	Hourly Rate
Pickup			
Toyota T-100 4 X 4	1998	1001	\$ 25.00
Ford F-250 4 X 4 W/ Canopy	1999	3500	\$ 25.00
Toyota Tacoma 4X4	2006	07-200	\$ 25.00
Toyota Tacoma 4X4	2015	15-100	\$ 25.00
Toyota Tacoma 4X4	2015	15-200	\$ 25.00
Toyota Tacoma 4X4	2015	15-300	\$ 25.00
Toyota Tacoma 4X4	2015	15-400	\$ 25.00
Toyota Tacoma 4X4	2015	15-500	\$ 25.00
Toyota Tacoma 4X4	2021	21-200	\$ 25.00
Ford F-150 4X4	2018	18-100	\$ 25.00
Ford F-150 4X4	2020	20-200	\$ 25.00
Service Truck			
Ford F-350 4-Wheel/Clubcab	2007	07-300	\$ 35.00
Ford F-350 Club cab	2002	4405	\$ 35.00
Freightliner M2 106	2016	15-600	\$ 65.00
Ford F550 Hydrant Maintenance	2017	17-100	\$ 50.00
Ford F550 Valve Maintenance	2018	18-200	\$ 50.00
Ford F550 2 yard dump bed	2022	21-300	\$ 50.00
Automobiles			
Toyota Prius 4-Door	2002	3310	\$ 25.00
Ford Explorer	2015	15-700	\$ 25.00
Misc. Equipment			
Plunge Saw w/ Pump and Accessories (Hyd)	2013	Emergency	TMO
		Non-Emergency	\$ 35.00
Plunge Saw and Accessories (Gas)	2013	Emergency	TMO
		Non-Emergency	\$ 25.00
Hurricane Water Purification System	2013	Emergency	TMO
		Non-Emergency	TMO
Overland Pipe System (E-600)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Treatment Trailer (E-200)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Distribution Trailer (E-100)	2012	Emergency	TMO
		Non-Emergency	TMO
Variable Message System Trailer (E-400)	2017	Emergency	TMO
		Non-Emergency	\$ 15.00
Variable Message System Trailer (E-500)	2017	Emergency	TMO
		Non-Emergency	\$ 15.00
TEREX Genie Light Plant	2019	Emergency	TMO
		Non-Emergency	\$ 25.00

CLACKAMAS RIVER WATER Fees and Charges: Notes

AWWA - American Water Works Association

CCI - Construction Cost Index

ENR - Engineering News Record

ERU - Equivalent Residential Unit

NSF - Non-sufficient funds

SDC - System Development Charges

TMO - Time, Materials and Overhead

Minimum charge for non-emergency after hours calls - \$100

Time - Employee labor including overhead - straight time if during regular business hours and time and a half if after hours.

Materials are charged at actual cost.

Overhead is 38.23% of labor charged.

Example:

<i>CRW Position</i>	<i>\$ 67.53 hourly rate</i>
	<i>\$ 101.30 overtime rate</i>
	<i>38.2% overhead rate</i>
<i>Straight time plus overhead</i>	<i>\$ 93.35</i>
<i>After hours rate plus overhead</i>	<i>\$ 140.02</i>

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Consider Resolution No. 13-2023 Updating the Wholesale Water Rates Charged to North Clackamas County Water Commission (NCCWC)

DRAFT MOTION Move to approve Resolution No. 13-2023 updating the wholesale water rates charged to North Clackamas County Water Commission (NCCWC) effective July 1, 2023.

EFFECTIVE DATE July 1, 2023

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED Consider Resolution No. 13-2023, updating wholesale water rates charged to North Clackamas County Water Commission

DOCUMENTS ATTACHED Resolution No. 13-2023

Agenda Summary

BACKGROUND CRW's wholesale water supply agreement is with North Clackamas County Water Commission (NCCWC). Section 4 of the agreement provides for annual adjustments to wholesale rates.

CRW along with FCS Group developed a rate model for wholesale water customers based on the M1 Manual of the American Water Works Association (AWWA). This cost-of-service rate model has been updated to calculate the rates for FY 2024.

July 1, 2023, the new wholesale water rates for NCCWC will be:
For water delivered at Mather Road/152nd Interties \$1.0735/CCF
For water delivered at Otty Road Intertie \$1.3568/CCF

Annual rate increases are calculated and take effect at the beginning of each fiscal year, July 1, for water purchases on or after that date.

STAFF RECOMMENDATION Adopt Resolution 13-2023 updating wholesale water rates charged to North Clackamas County Water Commission

CLACKAMAS RIVER WATER

RESOLUTION No. 13-2023

**Establishing Wholesale Water Rates Charged to
North Clackamas County Water Commission**

WHEREAS, Clackamas River Water (CRW) has entered into a water supply agreement with the North Clackamas County Water Commission (NCCWC) effective July 1, 2022; and

WHEREAS, the agreement provides that CRW is to adopt rates each year; and

WHEREAS, CRW has conducted a rate study to evaluate wholesale water rates during fiscal year 2021-22; and

WHEREAS, CRW has updated the cost-of-service model as prescribed in Section 4 of the water supply agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CLACKAMAS RIVER WATER THAT:

Section 1: The following rates are per CCF and shall apply for water purchased.

Section 2: Beginning July 1, 2023, the North Clackamas County Water Commission rates shall be:

For water delivered at Mather Road/152 nd Interties	\$1.0735
For water delivered at Otty Road Intertie	\$1.3568

ADOPTED by the Clackamas River Water Board of Commissioners this 11th day of May 2023.

Sheryl French, Board President

Naomi Angier, Board Secretary

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Consider Approval of CRW/Clackamas River Water Providers (CRWP) Intergovernmental Agreement (IGA) for Emergency Management Coordination Services

DRAFT MOTION	Move to approve the CRW/Clackamas River Water Providers (CRWP) Intergovernmental Agreement for Emergency Management Coordination Services
---------------------	---

EFFECTIVE DATE	July 1, 2023
-----------------------	--------------

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager
Beth McGinnis, Emergency Manager

BOARD ACTION REQUESTED The Board is requested to approve the IGA for Services provided to the CRWP.

DOCUMENTS ATTACHED IGA between CRW and CRWP

Agenda Summary

BACKGROUND By providing this service, CRW is investing in our collective strength as a sector to develop strategies that will benefit the common good, not just one or two water providers. Additionally, this work will allow CRW to continue to build a clearer response plan to incidents of all types and to solidify our relationship with Clackamas County.

The Board is being asked to consider an agreement whereby CRW would provide assistance to improve coordination among the CRWP members and Clackamas County in emergencies. This assistance is captured in a scope of work in Attachment A of the agreement. As part of the agreement, CRW will provide up to 0.2 FTE of assistance from CRW's Emergency Manager, Beth McGinnis.

STAFF RECOMMENDATION Staff recommends approval of the IGA for CRW providing emergency management coordination services to CRWP

INTERGOVERNMENTAL AGREEMENT FOR SERVICES

BY AND BETWEEN
CLACKAMAS RIVER WATER
AND
CLACKAMAS RIVER WATER PROVIDERS

INTERGOVERNMENTAL AGREEMENT FOR SERVICES

This INTERGOVERNMENTAL AGREEMENT FOR SERVICES (“Agreement”), subject to the conditions stated herein, is entered into by and between Clackamas River Water, a domestic water supply district organized under ORS Chapter 264 and special district subject to ORS Chapter 198 (“CRW”), and Clackamas River Water Providers, an intergovernmental entity formed under ORS Chapter 190 (“CRWP”), and collectively referred to as the “Parties.”

RECITALS

WHEREAS, CRWP is an intergovernmental entity organized by a coalition of the municipal water providers that get their drinking water from the Clackamas River that funds and coordinates efforts regarding source water protection and public outreach and education around watershed issues, drinking water, and water conservation, with the goal of preserving the Clackamas River as a high-quality drinking water source and minimizing future drinking water treatment costs while being good stewards of the river; and

WHEREAS, CRW is a member of CRWP with technical expertise in emergency management activities; and

WHEREAS, CRWP wishes to receive certain services from CRW and CRW wishes to provide certain services to CRWP on agreed-upon terms, as described in this Agreement; and

WHEREAS, this Agreement is entered into pursuant to ORS 190.010, which confers authority on local governments to enter into agreements for the performance of any and all functions and activities that a party to the agreements, its officers or agencies have authority to perform.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows.

AGREEMENT

1. **CRW Services to CRWP.** CRW through its agents and employees, will provide CRWP with assistance on the coordination of certain emergency management activities as provided in this Agreement. The scope and schedule of services is set out in Attachment A (the “Services”). CRW will assign its Emergency Manager to perform the Services for an average of 0.2 FTE (8 hours) per week. Attachment A may be amended from time to time upon the written agreement of the CRWP Board and the CRW General Manager.
2. **Consideration for Services.** CRWP will compensate CRW for services rendered on a time and materials basis. Compensation for the time of CRW employees will be based on an hourly rate determined by the full employment cost of the employee to CRW, including without limitation salary, payroll taxes, insurance, and other employee benefits, and an overhead rate as established in the CRW Fees and Charges document adopted by the CRW Board of Commissioners. Compensation for any materials, equipment, and other out-of-

pocket expenses of CRW will be based on the actual cost of items purchased to provide services to CRWP. CRW will invoice CRWP on a monthly basis, with payment due net 20 days.

3. **Term and Termination.** This Agreement is effective July 1, 2023. This Agreement will terminate on June 30, 2024, unless terminated earlier pursuant to this paragraph. Either of the Parties may terminate this Agreement or any MOU issued pursuant to this Agreement with sixty (60) days' written notice. This Agreement may be extended once by written mutual agreement of the Parties for such period of time as is specified in the written agreement.
4. **Responsibilities of CRW.** Except for its obligation to indemnify CRWP, CRW does not assume any responsibility under this agreement other than to render the services called for in good faith. CRW will not be deemed to be in violation of this Agreement if CRW is prevented from performing its obligations for any reason beyond its reasonable control. CRW's obligations under this Agreement will be suspended for any period of time in which CRW's Emergency Manager is unavailable for reasons outside CRW's control or in which no one is employed as CRW Emergency Manager.
5. **Indemnification.** (a) Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, CRWP agrees to indemnify, save harmless and defend CRW, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof (including legal and other professional fees) arising out of or based upon damages or injuries to person or property caused by the negligent or willful acts of CRWP or its officers, elected officials, owners, employees, agents or its subcontractors or anyone over which CRWP has a right to control.

(b) Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, CRW agrees to indemnify, save harmless and defend CRWP, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof (including legal and other professional fees) arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of CRW or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which CRW has a right to control.
6. **Independent Contractor.** CRW shall be deemed an independent contractor for purposes of this Agreement. No representative, agent, employee or contractor of one Party shall be deemed to be a representative, agent, employee or contractor of the other Party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each Party hereby specifically disclaims any such relationship.


7. **Third Party Beneficiary.** Neither Party intends that this Agreement benefit, or create any right or cause of action in, or on behalf of, any person or entity other than the Parties.
8. **No Assignment.** No Party shall have the right to assign its interest in this Agreement (or any portion thereof) without the prior written consent of the other Party, which consent may be withheld for any reason.
9. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which are deemed an original, but all of which together constitute one and the same instrument. This Agreement may be executed by electronic signature.

IN WITNESS WHEREOF the Parties have dated and signed this Agreement.

CLACKAMAS RIVER WATER
PROVIDERS

CLACKAMAS RIVER WATER

By _____


CRWP Board Chair

By _____

SHERRY FRENCH,
CRW Board President

Date _____

Date _____

Attachment A

CRWP Regional Emergency Preparedness Work Plan - .2 FTE (8 hours a week)

July 2023 – August 2023	<ul style="list-style-type: none">• Continue working through plan review process using the Oregon drinking water EM Standards as guidance• Draft summary of review and present to CRWP• As needed, attend EM meetings and contribute to regional projects (i.e. fuel, transportation) to build relationships and awareness of the needs of the water sector in disaster response.
September 2023 – November 2023	<ul style="list-style-type: none">• Meet with CRWP partners and EM resources to understand preferred approach to EM plans, AWIA compliance, gaps/opportunities for capacity building between Water and EM program.• Summarize meetings and related actions/agreements and present to CRWP.• As needed, attend EM meetings and contribute to regional projects (i.e. fuel, transportation) to build relationships and awareness of the needs of the water sector in disaster response.
October 2023 – December 2023	<ul style="list-style-type: none">• Meet with Clackamas County Disaster Management to workshop a potential water liaison role at CC EOC.• Develop concept of coordination and job action sheet for the role.• Refine concept of coordination with CRWP and confirm level of commitment/effort.• As needed, attend EM meetings and contribute to regional projects (i.e. fuel, transportation) to build relationships and awareness of the needs of the water sector in disaster response.
January 2024 – March 2024	<ul style="list-style-type: none">• Develop briefing document for water sector lifelines describing an overview of the material, its supply chain partners, current state, and impacts to CRWP partners. (i.e., Chlorine/chemicals and water treatment)• As needed, attend EM meetings and contribute to regional projects (i.e. fuel, transportation) to build relationships and awareness of the needs of the water sector in disaster response.
April 2024- June 2024	<ul style="list-style-type: none">• Develop briefing document for water sector lifelines describing an overview of the material, its supply chain partners, current state, and impacts to CRWP partners. (i.e., Chlorine/chemicals and water treatment)• As needed, attend EM meetings and contribute to regional projects (i.e. fuel, transportation) to build relationships and awareness of the needs of the water sector in disaster response.
July 2024 – September 2024	TBD - NONE

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT **Consider Approval of Amendment to Portland General Electric (PGE) Dispatchable Standby Generation (DSG) Agreement for Hattan Rd. Pump Station Emergency Generator**

DRAFT MOTION	I move that the Board approves the amendment to the PGE-DSG agreement for the Hattan Road Pump Station Emergency Generator and authorizes the General Manager to sign the amendment.
EFFECTIVE DATE	May 11, 2023

PRINCIPAL STAFF PERSON Adam Bjornstedt – Chief Engineer

BOARD ACTION REQUESTED Consider Approval of the PGE-DSG agreement amendment.

DOCUMENTS ATTACHED **Exhibit A:** PGE-DSG Amendment

Agenda Summary

BACKGROUND CRW entered into the Dispatchable Standby Generator (DSG) Agreement with PGE on April 23, 2019, for provision of services for and usage of CRW’s 1.0 megawatt diesel generator at the Hattan Road Pump Station (PS). Provided by PGE under the agreement are routine maintenance and testing services, in exchange for the right to operate the generator for PGE emergency needs.

ANALYSIS In response to a requirement from Oregon’s Department of Environmental Quality (DEQ) to retrofit generators with a diesel particulate filter (DPF) to meet new air quality regulations, PGE has provided an agreement amendment to allow DPF installation on the Hattan PS emergency generator. This installation will comply with DEQ conditions for the General Air Contaminant Discharge Permit (ACDP) Type 18 for electric power generators. Under the amendment, PGE will pay for the installation of the filter, while the original DSG agreement terms and conditions remain in effect. Staff has reviewed the agreement amendment, and it has also been deemed acceptable by Legal Counsel.

STAFF RECOMMENDATION Approve the DSG agreement amendment.

EXHIBIT A

AMENDMENT TO AGREEMENT

This Amendment to Agreement (the "**Amendment**"), effective as of April 4, 2023 (the "**Effective Date**"), is between Portland General Electric Company ("**PGE**"), an Oregon corporation, and Clackamas River Water ("**Customer**"), with a business address of 16770 SE 82nd Drive., Clackamas, OR 97015, (together with PGE, the "**Parties**", and each, a "**Party**").

WHEREAS, the Parties have entered into an Dispatchable Standby Generation Agreement effective as of April 23, 2019 (the "**Existing Agreement**"); and

WHEREAS, the Parties desire to amend the Existing Agreement in order to, among other things, allow for PGE's installation and ownership of a diesel particulate filter on Customer's Generators;

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions. Capitalized terms used and not defined in this Amendment shall have the respective meanings assigned to them in the Existing Agreement.

2. Amendments to the Existing Agreement. As of the Effective Date, the Existing Agreement is hereby amended to add sections 1.5.1 and 1.5.2, which state:

"1.5.1 Diesel Particulate Filter. On or after the Effective Date, PGE shall install and own a diesel particulate filter ("**DPF**") on each Generator, and Customer agrees to grant PGE access to the Site to facilitate the installation of the DPF. Customer agrees to work in good faith with PGE regarding compliance with Oregon Department of Environmental Quality (DEQ) timelines and conditions for installation of the DPF and permitting requirements related to the DPF. Customer agrees to allow PGE to provide required notifications and information related to installation of the DPF to DEQ. The DPF shall be considered PGE Equipment for purposes of this Agreement.

"1.5.2 Effect of Termination during DPF Initial Term. The DPF initial term shall begin on the date that the DPF is installed ("**Installation Date**") and shall end on a date that is five (5) years from that date ("**DPF Initial Term**"). The Parties hereby agree to extend the term of the Agreement through the DPF Initial Term, to the extent not already provided for in the Agreement. If Customer terminates this Agreement before the end of the DPF Initial Term for any reason other than due to a Default by PGE, then Customer shall pay to PGE a reimbursement amount, determined in accordance with the following table:

<u>Year of Termination beginning on Installation Date</u>	<u>Reimbursement Amount</u>
Year 0	\$300,000
Year 1	\$240,000
Year 2	\$180,000
Year 3	\$120,000
Year 4	\$60,000

EXHIBIT A

Customer shall make such payment within 60 (sixty) days of receipt of invoice from PGE.”

3. No Further Amendments. Except as expressly provided in this Amendment, all of the terms and conditions of the Existing Agreement remain in full force and effect.

4. Miscellaneous.

(a) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Amendment electronically shall be effective as delivery of an original executed counterpart of this Amendment.

(b) This Amendment constitutes the sole and entire agreement between the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date first written above.

Portland General Electric Company

By _____

Name:

Title:

Clackamas River Water

By _____

Name:

Title:

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Consider Approval of Amendment to Portland General Electric (PGE) Dispatchable Standby Generation (DSG) Agreement for Water Treatment Plant Emergency Generator

DRAFT MOTION I move that the Board approves the amendment to the PGE-DSG agreement for the Water Treatment Plant Emergency Generator and authorizes the General Manager to sign the amendment.

EFFECTIVE DATE May 11, 2023

PRINCIPAL STAFF PERSON Adam Bjornstedt – Chief Engineer

BOARD ACTION REQUESTED Consider Approval of the PGE-DSG agreement amendment.

DOCUMENTS ATTACHED Exhibit A: PGE-DSG Amendment

Agenda Summary

BACKGROUND CRW entered into the Dispatchable Standby Generator (DSG) Agreement with PGE on January 15, 2015, for provision of services for and usage of CRW’s 2.0 megawatt diesel generator at the Water Treatment Plant (WTP). Provided by PGE under the agreement are routine maintenance and testing services, in exchange for the right to operate the generator for PGE emergency needs.

ANALYSIS In response to a requirement from Oregon’s Department of Environmental Quality (DEQ) to retrofit generators with a diesel particulate filter (DPF) to meet new air quality regulations, PGE has provided an agreement amendment to allow DPF installation on the WTP emergency generator. This installation will comply with DEQ conditions for the General Air Contaminant Discharge Permit (ACDP) Type 18 for electric power generators. Under the amendment, PGE will pay for the installation of the filter, while the original DSG agreement terms and conditions remain in effect. Staff has reviewed the agreement amendment, and it has also been deemed acceptable by Legal Counsel.

STAFF RECOMMENDATION Approve the DSG agreement amendment.

EXHIBIT A

AMENDMENT TO AGREEMENT

This Amendment to Agreement (the "**Amendment**"), effective as of April 4, 2023 (the "**Effective Date**"), is between Portland General Electric Company ("**PGE**"), an Oregon corporation, and Clackamas River Water ("**Customer**"), with a business address of 16770 SE 82nd Drive., Clackamas, OR 97015, (together with PGE, the "**Parties**", and each, a "**Party**").

WHEREAS, the Parties have entered into an Amended and Restated Dispatchable Standby Generation Agreement effective as of January 15, 2015 (the "**Existing Agreement**"); and

WHEREAS, the Parties desire to amend the Existing Agreement in order to, among other things, allow for PGE's installation and ownership of a diesel particulate filter on Customer's Generators;

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions. Capitalized terms used and not defined in this Amendment shall have the respective meanings assigned to them in the Existing Agreement.

2. Amendments to the Existing Agreement. As of the Effective Date, the Existing Agreement is hereby amended to add sections 1.5.1 and 1.5.2, which state:

"1.5.1 Diesel Particulate Filter. On or after the Effective Date, PGE shall install and own a diesel particulate filter ("**DPF**") on each Generator, and Customer agrees to grant PGE access to the Site to facilitate the installation of the DPF. Customer agrees to work in good faith with PGE regarding compliance with Oregon Department of Environmental Quality (DEQ) timelines and conditions for installation of the DPF and permitting requirements related to the DPF. Customer agrees to allow PGE to provide required notifications and information related to installation of the DPF to DEQ. The DPF shall be considered PGE Equipment for purposes of this Agreement.

"1.5.2 Effect of Termination during DPF Initial Term. The DPF initial term shall begin on the date that the DPF is installed ("**Installation Date**") and shall end on a date that is five (5) years from that date ("**DPF Initial Term**"). The Parties hereby agree to extend the term of the Agreement through the DPF Initial Term, to the extent not already provided for in the Agreement. If Customer terminates this Agreement before the end of the DPF Initial Term for any reason other than due to a Default by PGE, then Customer shall pay to PGE a reimbursement amount, determined in accordance with the following table:

<u>Year of Termination beginning on Installation Date</u>	<u>Reimbursement Amount</u>
Year 0	\$300,000
Year 1	\$240,000
Year 2	\$180,000
Year 3	\$120,000
Year 4	\$60,000

EXHIBIT A

Customer shall make such payment within 60 (sixty) days of receipt of invoice from PGE.”

3. No Further Amendments. Except as expressly provided in this Amendment, all of the terms and conditions of the Existing Agreement remain in full force and effect.

4. Miscellaneous.

(a) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Amendment electronically shall be effective as delivery of an original executed counterpart of this Amendment.

(b) This Amendment constitutes the sole and entire agreement between the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date first written above.

Portland General Electric Company

By _____

Name:

Title:

Clackamas River Water

By _____

Name:

Title:

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Quarterly Report – 3rd Quarter FY 2021

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

DOCUMENTS ATTACHED Exhibit A - Revenue Status Report – FY 2022-2023
Exhibit B- Expenditure Status Report – FY 2022-2023
Exhibit C - Capital Improvements Project Fund – FY 2022-2023
Exhibit D - System Development Charges - FY 2022-2023
Power Point Presentation

Agenda Summary

BACKGROUND Each quarter the Board is provided with summary data of budget to actual by line item. This report shows activity through the third quarter of fiscal year 2023, July 1, 2021 through March 31, 2023. This is 87.5% through the biennial budget.

The presentation to the Board will highlight some specific items regarding the following funds:

General Fund

- Revenue is 98.9% of the biennial budget.
- Personnel Services is 75.8% of biennial budget
- Materials & Services are 78.3% of the biennial budget.
- Capital Outlay is 44.5% of the biennial budget.

Capital Improvement Projects Fund

- Expenditures at 19.5% of biennial budget.

System Development Fund revenue is 41% of the biennial budget.

Clackamas River Water Revenue Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget		Actual		Actual		Actual		Year-to-Date FY 2022-23	Remaining Balance	Percent Received
	Appropriation BN 2022-2023	FY 2021-22	Actual Jul-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	FY 2022-23					
Operating Revenue	25,975,000	14,433,554	4,521,932	4,438,038	3,380,821	12,340,791	(799,345)	103.1%			
Water Sales	25,569,000	14,086,672	4,484,698	4,391,538	3,183,515	12,059,751	(577,423)	102.3%			
Service Connection Fees	250,000	161,170	(2,000)	5,536	57,560	61,096	27,734	88.9%			
Service Charges	136,000	97,386	30,816	26,377	26,495	83,688	(45,074)	133.1%			
Miscellaneous - Operating	20,000	88,326	8,418	14,587	113,251	136,256	(204,582)	1122.9%			
Non-Operating Revenue	452,500	256,252	97,269	105,712	70,335	273,316	(77,068)	117.0%			
Rental Income	246,400	125,469	30,676	48,488	21,064	100,228	20,703	91.6%			
Earnings from Investments	100,000	24,102	19,258	32,643	44,941	96,842	(20,944)	120.9%			
Miscellaneous - Non Operating	40,000	23,609	(105)	50	25	(30)	16,421	58.9%			
Surplus Property Sales	10,000	-	309	16,945	-	17,254	(7,254)	172.5%			
Grants - Non-Operating	8,000	59,330	42,820	-	-	42,820	(94,150)	1276.9%			
Right of Way Fee	48,100	23,742	4,311	7,586	4,305	16,202	8,157	83.0%			
Transfers from Other Funds											
CRWSC Activity Fund	1,850,000	650,000	-	-	-	-	1,200,000	35.1%			
Total Revenue	\$ 28,277,500	\$ 15,339,806	\$ 4,619,200	\$ 4,543,750	\$ 3,451,156	\$ 12,614,106	\$ 323,587	98.9%			

Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Year-to-Date FY 2022-23	Available		
							Budget	Percent Used	
Personnel Services									
Salaries and Wages	7,496,200	3,312,539	807,666	993,540	892,312	2,693,518	1,490,143	80.1%	
Commissioner Stipend	19,200	5,370	750	1,600	1,750	4,100	9,730	49.3%	
Managers	1,498,800	747,759	170,581	212,224	138,276	521,081	229,959	84.7%	
Professional & Technical - NR	751,400	342,556	72,669	83,411	72,955	229,035	179,809	76.1%	
Professional & Technical	1,619,300	665,045	148,869	196,661	181,403	526,933	427,323	73.6%	
Water Treatment Specialist	1,159,100	544,286	137,448	160,492	196,995	494,935	119,879	89.7%	
Water Worker Distribution	1,434,300	732,968	186,582	226,211	203,534	616,327	85,006	94.1%	
Administrative Specialist	511,400	215,457	60,714	69,853	60,968	191,535	104,408	79.6%	
Overtime	178,000	39,772	14,996	14,900	11,707	41,603	96,626	45.7%	
Holiday Pay	14,000	8,545	1,400	2,561	2,872	6,833	(1,378)	109.8%	
Other Benefits	309,500	10,781	3,162	3,487	4,141	10,790	287,929	7.0%	
Awards	1,200	-	-	-	13	13	1,187	1.1%	
Benefits and Taxes	4,577,100	1,798,640	420,486	464,573	466,532	1,351,591	1,426,869	68.8%	
FICA - Social Security	590,900	259,798	62,443	73,716	68,244	204,403	126,699	78.6%	
Worker's Compensation	78,700	34,505	41,846	-	(1,221)	40,625	3,569	95.5%	
Pension	1,743,900	724,097	157,472	203,339	176,201	537,012	482,791	72.3%	
Health Insurance	1,832,300	665,278	126,886	165,923	181,104	473,913	693,109	62.2%	
Dental Insurance	145,200	44,945	9,096	11,696	12,092	32,884	67,371	53.6%	
Life Insurance	38,100	19,408	3,743	4,268	4,268	12,279	6,414	83.2%	
HRA VEBA	87,000	37,500	19,000	-	20,500	39,500	10,000	88.5%	
Tri-Met Tax	61,000	13,108	-	5,631	5,344	10,975	36,917	39.5%	
Total Personnel Services	\$ 12,073,300	\$ 5,111,178	\$ 1,228,152	\$ 1,458,113	\$ 1,358,844	\$ 4,045,109	\$ 2,917,013	75.8%	

Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Year-to-Date FY 2022-23	Available		
							Budget	Percent Used	
Materials & Services									
Customer Services	478,800	277,076	83,033	54,035	61,038	198,106	3,618	99.2%	
Bad Debt	32,000	112	(62)	(194)	16	(240)	32,127	-0.4%	
Credit Card Processing Fees	340,500	227,779	69,574	44,177	52,140	165,891	(53,169)	115.6%	
Collection Expenses	17,200	9,437	2,591	3,482	2,586	8,659	(896)	105.2%	
Customer Credit Allowance	15,800	10,640	5,000	-	-	5,000	160	99.0%	
Customer Statement Processing	58,900	26,295	5,340	5,963	4,219	15,522	17,083	71.0%	
Promotional Items	6,000	257	349	199	-	548	5,195	13.4%	
Public Notices	8,400	2,556	241	408	2,077	2,726	3,118	62.9%	
Facilities & Security	797,000	274,171	66,477	72,837	62,731	202,045	320,785	59.8%	
Assessments & Taxes	73,700	37,248	1,875	20,025	4,750	26,650	9,802	86.7%	
Building & Grounds Maintenance	626,500	191,640	51,864	35,641	45,158	132,663	302,198	51.8%	
Security	96,800	45,283	12,738	17,171	12,823	42,732	8,785	90.9%	
General Administration	1,046,900	462,190	193,720	42,965	45,051	281,736	302,974	71.1%	
Bank Charges	110,000	50,727	9,371	6,438	(4,806)	11,003	48,270	56.1%	
Dues & Memberships	354,900	173,388	71,526	36,527	32,607	140,660	40,852	88.5%	
Insurance	542,000	238,074	112,823	-	17,250	130,073	173,853	67.9%	
Insurance Deductible	40,000	-	-	-	-	-	40,000	0.0%	
Materials	423,000	60,211	31,414	13,165	36,182	80,761	282,028	33.3%	
Inventory	300,000	16,870	-	-	23,921	23,921	259,209	13.6%	
Maintenance Supplies	123,000	43,341	31,414	13,165	12,261	56,840	22,819	81.4%	
Office	171,700	59,746	11,418	14,195	14,274	39,887	72,068	58.0%	
Office Supplies	22,300	7,850	747	2,528	1,712	4,987	9,463	57.6%	
Postage	96,700	45,903	9,873	6,600	10,759	27,232	23,565	75.6%	
Printing	37,400	5,133	485	4,813	1,779	7,077	25,190	32.6%	
Miscellaneous	15,300	861	313	254	24	591	13,848	9.5%	

Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Year-to-Date FY 2022-23	Available	
							Budget Balance	Percent Used
Other Support Costs	350,600	87,031	20,778	26,549	26,760	74,087	189,481	46.0%
Books & Publications	4,000	1,054	63	335	180	578	2,368	40.8%
Certifications	11,200	5,858	594	1,574	352	2,520	2,823	74.8%
Employee Relations	43,500	14,173	2,003	4,063	3,369	9,435	19,892	54.3%
Medical Exams	8,500	1,498	502	1,107	693	2,302	4,700	44.7%
Payroll Processing Fees	36,600	13,289	5,983	5,752	5,868	17,603	5,708	84.4%
Protective Clothing	43,400	6,414	469	3,347	5,549	9,365	27,621	36.4%
Safety & Health	28,000	16,685	3,035	1,921	1,767	6,723	4,592	83.6%
Training	172,400	26,902	8,031	8,129	7,995	24,155	121,343	29.6%
Travel - Local	3,000	1,157	99	321	987	1,407	436	85.5%

Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023		Actual		Actual		Actual		Year-to-Date FY 2022-23	Available Budget		Percent Used
	FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Balance	Used						
Professional & Contracted Services	1,821,600	148,335	182,464	214,141	544,940	449,370	75.3%					
Audit	69,400	-	-	45,170	45,170	(20,925)	130.2%					
Contract Work	1,209,200	131,442	166,849	99,268	397,559	209,777	82.7%					
Engineer Service	343,000	3,969	7,135	56,263	67,367	153,136	55.4%					
Legal	200,000	12,924	8,480	13,440	34,844	107,382	46.3%					
Equipment	972,100	125,896	114,468	105,604	345,968	262,208	73.0%					
Computers, Peripherals & Software	56,200	2,873	5,258	3,290	11,421	14,391	74.4%					
Equipment Maintenance	179,900	7,662	20,732	26,093	54,487	73,341	59.2%					
Equipment Rental	64,800	10,241	4,879	4,415	19,535	23,609	63.6%					
Maintenance Agreements	432,800	81,385	67,183	40,133	188,701	68,189	84.2%					
Small Tools & Equipment	101,600	13,089	8,334	19,061	40,484	22,098	78.3%					
Vehicle Maintenance	136,800	10,646	8,082	12,612	31,340	60,581	55.7%					
Utilities	1,857,400	202,584	236,599	211,474	650,657	380,353	79.5%					
Telecommunications	141,600	21,617	16,938	12,167	50,722	56,459	60.1%					
Utilities	1,715,800	180,967	219,661	199,307	599,935	323,894	81.1%					
Water Purchases & Treatment	2,215,300	321,477	296,785	230,812	849,074	326,620	85.3%					
Permits	56,600	277	4,212	1,609	6,098	32,483	42.6%					
Telemetry	20,000	-	-	9,844	9,844	7,130	64.4%					
Water Purchases	1,534,800	246,509	203,939	148,679	599,127	174,776	88.6%					
Watershed Management	119,700	1,148	7,585	2,700	11,433	66,125	44.8%					
Water Treatment & Analysis	484,200	73,543	81,049	67,980	222,572	46,106	90.5%					
Materials & Services - Subtotal	10,134,400	1,205,132	1,054,062	1,008,067	3,267,261	2,589,505	74.4%					
Overhead, Labor & Equip	(643,700)	(8,002)	(7,998)	(8,765)	(24,765)	(534,489)	17.0%					
Materials & Services - TOTAL	\$ 9,490,700	\$ 1,197,130	\$ 1,046,064	\$ 999,302	\$ 3,242,496	\$ 2,055,016	78.3%					

Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Year-to-Date FY 2022-23	Available	
							Budget Balance	Percent Used
Capital Outlay	1,799,300	425,268	120,629	181,134	73,576	375,339	998,693	44.5%
Land	-	-	-	-	-	-	-	-
Improvements	950,000	102,809	80,912	16,946	62,922	160,780	686,411	27.7%
Vehicles	288,500	129,413	39,716	-	3,329	43,045	116,041	59.8%
General Equipment & Tools	328,000	113,412	-	164,188	-	164,188	50,400	84.6%
Computer Equipment	82,800	57,838	-	-	7,325	7,325	17,637	78.7%
Other	150,000	21,796	-	-	-	-	128,204	14.5%
Capital Outlay - TOTAL	\$ 1,799,300	\$ 425,268	\$ 120,629	\$ 181,134	\$ 73,576	\$ 375,339	\$ 998,693	44.5%
InterFund Transfers	6,477,000	2,238,000	-	815,850	-	815,850	3,423,150	34.6%
Operating Contingency	750,000	-	-	-	-	-	750,000	0.0%
General Fund - TOTAL	\$ 30,590,300	\$ 11,967,635	\$ 2,545,911	\$ 3,501,161	\$ 2,431,722	\$ 8,478,794	\$ 10,143,871	66.8%

Clackamas River Water Expenditure Status Report Biennium 2021-2023

Account Title	CAPITAL IMPROVEMENT PROJECTS FUND					Actual Jan - Mar 2023	Biennial Totals	Balance	Percent Used
	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual Jul - Sept 2022	Actual Oct - Dec 2022	Actual Jan - Mar 2023				
Manager	-	2,418	73	367	1,310	4,167	(4,167)		
Engineering Manager	-	104,065	15,035	9,968	9,666	138,734	(138,734)		
Professional & Technical	-	28,980	7,377	5,884	4,798	47,039	(47,039)		
Water Worker Distribution	-	6,898	-	848	8,586	16,332	(16,332)		
Contract Work	-	623,168	-	9,700	184,778	817,646	(817,646)		
Engineer Services	-	61,433	-	10,400	16,148	87,981	(87,981)		
Legal	-	221	29	226	-	476	(476)		
Materials Inventoried	-	106	-	-	-	106	(106)		
Miscellaneous	-	2,278	790	-	-	3,068	(3,068)		
Overhead, Labor & Equip Cap	-	84,395	8,059	7,999	8,765	109,218	(109,218)		
Capital Outlay	6,288,000	-	-	-	-	-	6,288,000		
Total Expenditures	\$ 6,288,000	\$ 913,962	\$ 31,362	\$ 45,392	\$ 234,051	\$ 1,224,767	\$ 5,063,233	19.5%	

Clackamas River Water
Revenue Status Report
Biennium 2021-2023

Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual Jul-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Biennial Total	Remaining Balance	Percent Received
SYSTEM DEVELOPMENT								
CHARGES RESERVE								
FUND								
Revenue	1,763,900	605,142	25,585	6,397	41,576	678,700	1,085,200	38.5%
SDC Reimbursement	838,400	249,467	10,372	2,594	16,855	279,288	559,112	33.3%
SDC Improvements	925,500	355,675	15,213	3,803	24,721	399,412	526,088	43.2%
Non-Operating Revenue	25,500	9,938	8,925	15,059	20,613	54,535	(29,035)	213.9%
Earnings from Investments	25,500	9,938	8,925	15,059	20,613	54,535	(29,035)	213.9%
Total Revenue	\$ 1,789,400	\$ 615,080	\$ 34,510	\$ 21,456	\$ 62,189	\$ 733,235	\$ 1,056,165	41.0%



Clackamas River Water

3rd Quarter Update – Fiscal Year 2023

Board Meeting – May 11, 2023
Todd Heidgerken, General Manager



3rd Quarter Update – FY 2023

- 3rd Quarter – Second year of Biennium – January 1, 2021 through March 31, 2023
- Showing costs through 21 of 24 month (July 1, 2021, through March 31, 2023) for the Biennium – 87.5%

3rd Quarter Update – FY 2023 Revenue

General Fund Revenues

- Third quarter (July 1, 2021 through March 31, 2022) of Fiscal Year 2023. CRW is in year two of the 2021-2023 Biennium, and we are 87.5% through the budget.
- Total General Fund Revenue is 98.9% of the biennial budget.
- Water sales budget is \$25,569,000 for the biennium and we have recorded \$26,146,423 through March. Water sales are 102.3% of the biennial budget. This is influenced by how we account for wholesale water sales since the dissolution of the CRWSC

3rd Quarterly Update – FY 2023

General Fund Expenses

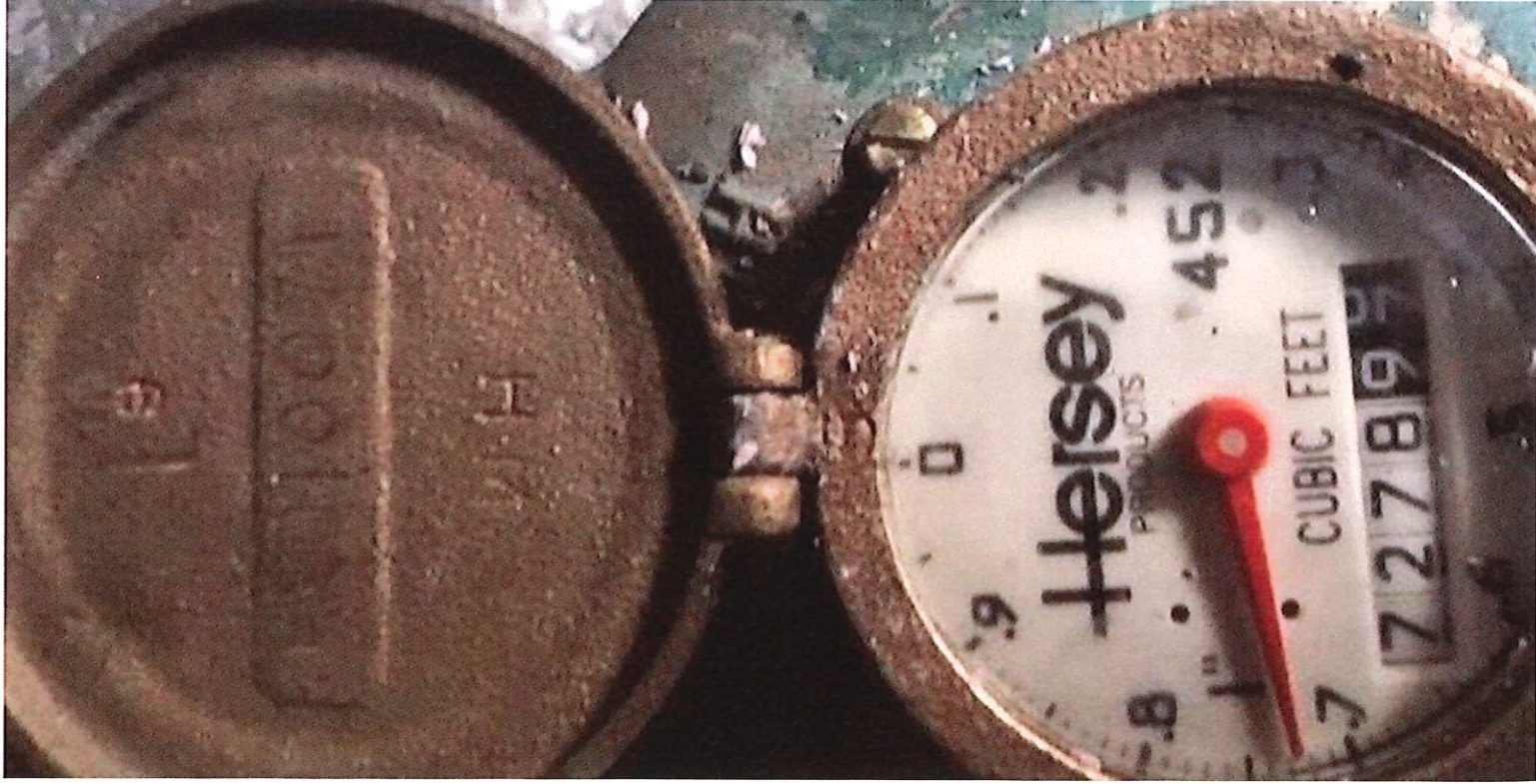
- Personnel Services
 - 75.8 % of biennial budget
 - Total costs FY2022 through the 3rd Quarter FY2023 - \$9.2 million
- Includes:
 - HRA VEBA contribution
- Excludes:
 - Vacant positions in Water Resources, FACS, and Administration

3rd Quarter Update

FY 2023

General Fund Expenses

- Materials & Services – 78.3%
 - Analysis of categories that are greater than 87.5%
 - Credit Card processing fees and annual payments
 - Audit Cost higher than budgeted
 - Water Treatment and Purchase costs
- Capital Outlay – 44.5%
 - This year we are experiencing longer than normal lead times so not certain when those will be recorded as actual expenditures.
 - Capital Outlay items come in larger chunks and do not occur evenly throughout the year



Other Funds

SDC Revenue and CIP expenditures

3rd Quarterly Update – FY 2023

SDC Revenues

- Biennial Budget - \$1,763,900
- Actual to Date - \$678,700 – 38.5%



3rd Quarter Update – FY 2022

Capital Improvements Project Fund

- 19.5% of Biennial Budget
 - Biennial Budget - \$6,288,000
 - Spent - \$1,223,767
- Continue to experience longer than normal lead times and supply chain issues that have delayed project.
- Impacts other agencies that we are coordinating with on projects (i.e. County)
- Progress reports are provided to the Board as part of the Monthly Report

Questions or comments ?

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Management Report

PRINCIPAL STAFF Todd Heidgerken

PERSON

DOCUMENTS

ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

A. Management Report

B. Informational articles or Materials- None at this time

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

A. Management Report

1. **Communications:**
Monthly Report – The monthly report will be provided to the Board separately and posted on the CRW Website.

2. **Clackamas Community College Job Fair for High Schoolers:**
 On April 11, CRW’s Tracy Triplett, Jon Sleight, and Adam Bjornstedt attended a job fair at Clackamas Community College for interested high school students. Numerous sectors were represented, as well as CCC educational programs, including several neighboring water providers along with CRW. CRW staff shared with 20-25 students, along with their parents, who stopped by our booth. Information on the drinking water sector and CRW was distributed. This effort will help build potential interest in careers in water and future candidates for CRW employment opportunities. Thank you to Tracy, Jon, and Adam for their willingness to participate and represent the District at this event, to Beth McGinnis for her design/creative input on all the visual graphics, postcards, and stickers, and Adora Campbell for quickly coordinating the video and materials.

3. **Children’s Clean Water:** On April 25, CRW’s Alan Schact, Tracy Triplett, and Jennifer Miller attended the Children’s Clean Water Festival at Portland Community College. This free education event engaged over 1000 4th grade students from throughout the Portland metro area. Alan, Tracy, and Jen hosted three groups of students in their classroom presentation of The Great Plankton Race. This has been a festival favorite since 2014 where students learn about plankton and its role in the ecosystem. Then they are challenged to build a plankton of their own – and race to see whose will sink the slowest! A big thanks to Alan, Jen, and Tracy

for your hard work. The positive engagement with young people encourages stewardship of aquatic ecosystems and perhaps even an interest in future careers in water. Kudos!

4. **PGE's Annual CRW Business Review:** A meeting with PGE Key Customer Manager to review CRW activities was held. The meeting highlighted the value of our partnership with PGE in the dispatchable generator program (DSG) where PGE has paid \$25,926 for fuel and maintenance activities on our generators. We also discussed coordination and lessons learned with the "Public Safety Power Shutoff" process. The PGE representative noted that although over the last 7 years our annual rate increases have been around 4.3%, in 2023 they are estimating that the price will change by 11.5%. These increases are influenced by power costs, meeting greenhouse gas emission targets, capital investment in upgrading the power grid and investments focused on grid security and reliability. In looking ahead, we will be working with PGE on modifications to our generators enrolled in the DGS program, explore cost saving opportunities by timing energy demands, and continue to explore refinements to emergency response coordination.
5. **Budget Committee Tour:** Members of the Budget Committee were provided a tour of some of the CRW facilities on Friday, April 7. An overview of the process of treating and distributing water from the Clackamas River to customer homes was provided. The attendees had a chance to see different reservoir and pump station facilities and tour the water treatment plant.
6. **Emergency Management Update:** CRWP collaborative work on emergency drinking water project is underway with a kickoff meeting with the consultant team. The consultant work is being funded through a grant and CRW's Beth McGinnis is providing the administrative support for this CRWP project.

The CRWP approved as part of their budget process, additional funding to support on county/basin drinking water collaboration with Clackamas County Emergency Coordination Center. Details of how this project would be implemented and expectations from the CRWP member agencies is still under discussion. The CRWP Board will consider the agreement at their June meeting to formalize the relationship with CRW in coordinating this effort. The CRW Board will be presented with the agreement for consideration at their May meeting.

7. **Safety Update:** Work is beginning on revisions to our Respiratory Protection program with new respirators and expanding awareness of potential risks for respiratory health at CRW.

8. **Security Update:** Work continues in implementing Phase 1 of converting existing cameras to a digital server that will be cloud hosted. In addition, planning is underway for conversion of CRW doors to new key/lock system in advance of digital improvements coming after July.

9. **Looking Ahead:**
 - The agenda setting meeting for the June Board meeting will be held on Thursday, May 25 at 9am
 - CRW Offices are closed Monday, May 29 to Observe the Memorial Day Holiday
 - The CRW Regular June Board Meeting & Budget Hearing will be held on Thursday, June 8 at 6pm

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

May 11, 2023

SUBJECT Commissioner Reports and Reimbursement Requests

DRAFT MOTION NO MOTION REQUIRED

EFFECTIVE DATE

PRINCIPAL STAFF PERSON Board of Commissioners

BOARD ACTION REQUESTED Commissioner Communications

DOCUMENTS ATTACHED

Agenda Summary

BACKGROUND