

CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING



Clackamas River Water

THIS MEETING WILL HAVE REMOTE ACCESS VIA ZOOM*

Held at 16770 SE 82nd Dr. Clackamas, OR 97015

January 13, 2022 at 6:00pm

AGENDA

Public Comment: If there is a member of the public that wishes to address the Board are encouraged to submit a request through email to kholzgang@crwater.com no later than 4pm the day of the meeting.

Members of the public are welcome to speak for a maximum of three minutes, citizens must state their name, address, if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

To protect the health of our customers, staff, and commissioners, CRW’s Board of Commissioners and most of its staff will attend this meeting through an online Zoom meeting. Anyone who wishes to attend the meeting may do so by internet at <https://us02web.zoom.us/j/85657849045> or by calling the following number [1-253-215-8782](tel:1-253-215-8782) and join meeting /85657849045#. **Passcode:** 827568.

REGULAR MEETING @ 600pm

Call to Order and Roll Call – *Sherry French, President*

a. Approval of the Agenda

Public Comment (*see blue box at the top of the agenda*)

Presentation

Presentation- Audit Presentation for Fiscal Year 2021- *Julie Desimone, Moss Adams*

Action Items

1. Acknowledge Receipt of the 2021 Annual Comprehensive Financial Report – *Carol Bryck, Chief Financial Officer*
2. Consider Approval of Resolution 05-2022 for FEMA Grant Sub-applications Endorsement and Designation of Signature Authority- *Adam Bjornstedt, Chief Engineer*
3. Consider Approval of Contract Amendment With K & D Flagging in Excess of the General Managers Signature Authority- *Todd Heidgerken, General Manager*

Consent Agenda

CA-1: **Gross Payroll and Accounts Paid: December 2021**– *Carol Bryck, Chief Financial Officer*

CA-2: **Cash Position and Transfers: December 2021**– *Carol Bryck, Chief Financial Officer*

Next Page

CA-3: **Consider Approval of Surplus of Hydro Vac Trailer**– *Adam Bjornstedt, Chief Engineer*

Informational Reports

4. Management Report – *Todd Heidgerken, General Manager*
5. Public Comment (*see blue box at the top of the agenda*)

Commissioner Business

6. Commissioner Reports and Reimbursements

Adjourn regular meeting

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

BOARD WORK SESSION

January 13, 2022

SUBJECT Presentation – Audit Presentation for Fiscal Year 2021

DRAFT MOTION	N/A
EFFECTIVE DATE	

PRINCIPAL STAFF PERSON Julie Desimone, Moss Adams

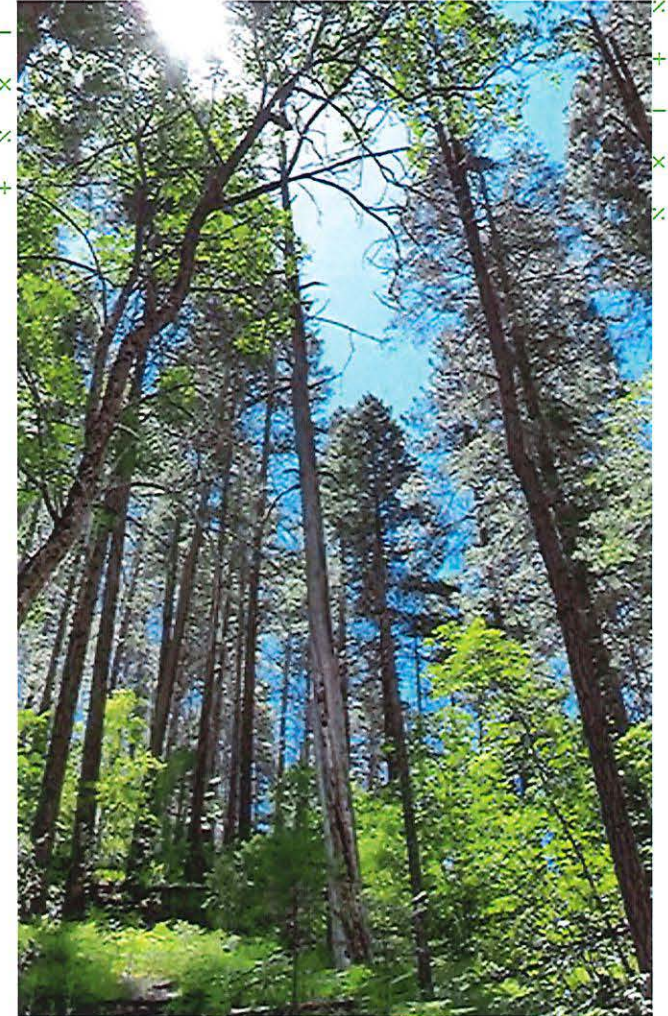
BOARD ACTION REQUESTED None. For informational purposes only.

DOCUMENTS ATTACHED Presentation Slides

Agenda Summary

BACKGROUND Moss Adam will present their audit findings from the audit of our financial statements for the year ending June 30, 2021. The Oregon Secretary of State Audits division administers Municipal Audit Law to ensure local governments comply. Municipal Audit Law (Oregon Revised Statutes 297.405 to 297.990) requires Oregon’s local governments to submit annual financial reports to the Secretary of State.

ANALYSIS The audit was completed, and the audit opinion was issued December 28, 2021. Moss Adams issued an unmodified opinion stating the basic financial statements present fairly in all material respects, the financial position of Clackamas River Water as of June 30, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. The Annual Comprehensive Financial Report (ACFR) was submitted to the State Audits Division and to the Municipal Securities Rulemaking Board in compliance with continuing disclosure for our outstanding bond issues on December 31, 2021.



Clackamas River Water

Communication with Those Charged with
Governance

Agenda

1. Nature of Services Provided
2. Significant Audit Areas
3. Auditor Opinions / Reports
4. Required Communications
5. Best Practices
6. Upcoming Accounting Standards



Nature of Services Provided

1

Independent Auditors' Report on the financial statements of Clackamas River Water

2

Assistance with, and technical review of the financial statements for compliance with GAAP

3

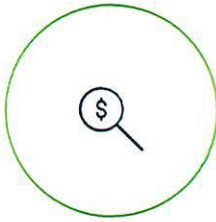
Disclosures and Independent Auditors' Comments Required by the Minimum Standards for Audits of Oregon Municipal Corporations

4

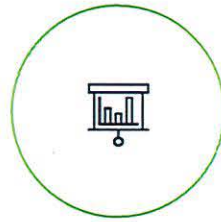
Communication to Those Charged with Governance



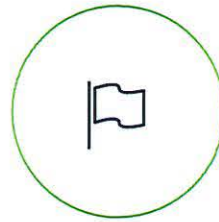
Significant Audit Areas



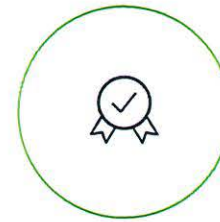
**WORK ORDERS-
CLASSIFICATION**



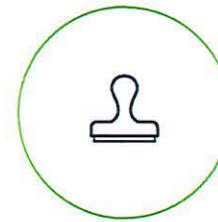
**CUSTOMER BILLINGS -
ACCURACY**



**PENSION
LIABILITIES -
VALUATION**



**CONSISTENT
APPLICATION OF
INTERNAL
CONTROLS**



**COMPLIANCE WITH
FEDERAL LAWS
AND REGULATIONS
AND OREGON
MINIMUM
STANDARDS**



Audit response to COVID

- **Audit performed in a remote environment**
- **Utilized technology and electronic audit tools**
- **Updated risk assessments**
- **Review of the related disclosures for transparency**





Audit Opinion/ Reports

Financial Statements

Unmodified (clean) opinion on financial statements

Oregon Minimum Standards

No reportable findings

Communication to Those Charged with Governance

Best practice recommendations

Required Communications

- Planned scope and timing
- Significant accounting policies
- **Audit adjustments – No audit adjustments**
- Management's consultation with other accountants
- No disagreements with management
- No difficulties in performing the audit
- **Audit observations and recommendations**





Internal Control Communications

- **Material Weaknesses – None**
- **Significant Control Deficiency – None to Report**

Findings and Best Practices

BEST PRACTICES – Current Year Recommendation

- Super user access – we recommend this access not be held by the CFO for better segregation of duties



Audit response to COVID

- **Audit performed in a remote environment**
- **Utilized technology and electronic audit tools**
- **Updated risk assessments**
- **Review of the related disclosures for transparency**





Audit Issues – NEW ACCOUNTING PRONOUNCEMENTS

New Standards

GASB 87 – Leases

Effective Date

For the fiscal year ending June 30,
2022





THANK
YOU

Assurance, tax, and consulting offered through Moss Adams LLP. Wealth management offered through Moss Adams Wealth Advisors LLC. Investment banking offered through Moss Adams Capital LLC.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 13, 2022

SUBJECT Acknowledge receipt of the Audited financial Statements for Fiscal Year 2021

DRAFT MOTION	I move the Board acknowledge receipt of the Fiscal Year 2021 Annual Comprehensive Financial Report ending June 30, 2021.
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EFFECTIVE DATE	January 13, 2022
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PRINCIPAL STAFF PERSON Carol Bryck, Chief Financial Officer

BOARD ACTION REQUESTED Acknowledgement of FY 2020-21 Annual Comprehensive Financial Report (ACFR) and Audit as presented by Moss Adams, LLC.

DOCUMENTS ATTACHED Audit is available at <https://crwater.com/financial-reports-documents/> (Click on “Fiscal Year 2021 Annual Financial Report”). Printed copies will be provided to Commissioners when available.

Agenda Summary

BACKGROUND As required by ORS 297.405 et. seq., CRW has completed the annual audit of the financial statements for fiscal year ending June 30, 2021. The audit was performed by Moss Adams LLC. Julie Desimone, Partner at Moss Adams, will present the results of the audit at the January 13, 2022 regular meeting. The FY 2021 ACFR has received an unmodified “clean” opinion, meaning the basic financial statements present fairly, in all material respects, the financial position of CRW as of June 30, 2021 and 2020.

Copies of the FY 2021 Annual Comprehensive Financial Report (ACFR) will be provided to the Board of Commissioners, sent to Budget Committee members, rating agencies, and other interested parties. The State of Oregon, Division of Audits, received their copy of the report by the December 31, 2021 deadline.

STAFF RECOMMENDATION Acknowledge receipt of the fiscal year 2021 ACFR

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 13, 2022

SUBJECT Resolution 05-2022- Endorsing CRW FEMA Grant Sub-Applications and Designating Signature Authority

DRAFT MOTION I move to approve Resolution 05-2022 endorsing CRW’s FEMA Grant Sub-Applications and designating the General Manager’s signature authority.

EFFECTIVE DATE January 13, 2022

PRINCIPAL STAFF PERSON Adam Bjornstedt, Chief Engineer

BOARD ACTION REQUESTED Approve Resolution 05-2022

DOCUMENTS ATTACHED Resolution 05-2022

Agenda Summary

BACKGROUND The District is pursuing FEMA grants for two eligible capital improvement projects and one planning study. Pre-applications were approved by FEMA last year, and completion of the required sub-application for each project is anticipated by the FEMA deadline of January 29th, 2022.

ANALYSIS As part of the applications, FEMA requires that CRW’s governing body pass a resolution endorsing these projects and designating an “agent” who has signature authority for the applications and all related forms. Resolutions were passed by the Board last year for two of the projects (I-205 Waterline Crossing Replacements and Emergency Power Study); however these resolutions only specified funds for these specific projects as they were not included in the District’s 21-23 budget. Resolution 05-2022 will serve as a “blanket” resolution that endorses current and future FEMA grant applications and establishes the Designation of Agent as the General Manager for signature authority.

STAFF RECOMMENDATION Staff recommends the Board approve Resolution 05-2022 endorsing CRW’s FEMA Grant Sub-Applications and designating the General Manager’s signature authority.

CLACKAMAS RIVER WATER
RESOLUTION NO. 05-2022

A RESOLUTION OF ENDORSEMENT AND DESIGNATION OF SIGNATURE
AUTHORITY FOR CLACKAMAS RIVER WATER TO APPLY FOR PROJECT
FUNDING THROUGH FEMA GRANTS

WHEREAS, the Federal Emergency Management Agency (FEMA) is accepting applications for the Hazard Mitigation Assistance, and other, Grant Programs; and

WHEREAS, Clackamas River Water (CRW) desires to participate in these grant programs to the greatest extent possible as a means of providing matching funds for designated projects from these programs; and

WHEREAS, CRW has identified three projects eligible for grant funding- I-205 Waterline Crossing Replacements, Redland Road Waterline Replacement Phase 1, and Emergency Power Study; and

WHEREAS, these projects' "pre-applications" were submitted to FEMA and approved by FEMA for subsequent submittal of sub-applications; and

WHEREAS, CRW intends to submit sub-applications for these three projects to FEMA by the required deadlines, including all required forms and attachments; and

WHEREAS, CRW is completing the required "Designation of Agent" form (included with this Resolution) to authorize the General Manager to execute forms and documents related to any FEMA grants on behalf of the District, from this point forward.

NOW, THEREFORE, BE IT RESOLVED that the Clackamas River Water Board of Commissioners designates its Agent with full signature authority for documents related to the FEMA grants, as shown on the attached "Designation of Agent" form.

ADOPTED by the Clackamas River Water Board of Commissioners this 13th day of January 2022.

Sherry French, President

Naomi Angier, Secretary

DESIGNATION OF AGENT

RESOLUTION

BE IT RESOLVED THE BOARD OF COMMISSIONERS OF CLACKAMAS RIVER WATER
(Governing Body) (Public Entity)

THAT TODD HEIDGERKEN, GENERAL MANAGER
(Name) (Title)

is hereby authorized to execute for and on behalf of

CLACKAMAS RIVER WATER,

a public entity established under the laws of the State of Oregon, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP), or Hazard Mitigation Grant Program Post Fire (HMGP-PF), or the Building Resilient Infrastructure and Communities (BRIC) program under the Disaster Recovery Reform Act of 2018 (DRRA), or the Flood Mitigation Assistance (FMA) program, as pertains to federal mitigation grant programs indicated below (check all that apply):

- HMGP HMGP-PF BRIC FMA

Passed and approved this 13th day of January, 2022.

CERTIFICATION

I, _____, duly appointed and _____
(Name) (Title)

of Clackamas River Water, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Board of Commissioners
(Governing Body)

of Clackamas River Water on the 13th day of January, 2022.

(Signature) (Official Position) (Date)

**CLACKAMAS RIVER WATER
REGULAR BOARD MEETING**

January 13, 2022

SUBJECT Consider Approval of Contract Extension with K & D Flagging in Excess of the General Manager’s Signature Authority

DRAFT MOTION	I move to approve the contract extension for Traffic Control Services with K&D Services of Oregon, Inc. with a not-to-exceed amount of \$65,000; and authorize the General Manager to sign the contract extension
EFFECTIVE DATE	January 13, 2022

PRINCIPAL STAFF PERSON Adam Bjornstedt – Chief Engineer

BOARD ACTION REQUESTED The Board is requested to approve the first one-year term extension for an established services contract for Traffic Control Services with K&D Services of Oregon, Inc.

DOCUMENTS ATTACHED

Agenda Summary

BACKGROUND In January 2021, CRW established a services contract with K&D Services of Oregon, Inc. for Traffic Control Services, with two one-year extension options. The contract provides Traffic Control Services that are used in concert with scheduled and emergency system maintenance of the CRW water distribution system.

The existing contract had a not-to-exceed (NTE) amount of \$50,000. It is projected that given the previous contract expenditure rate and recently increased price rates for Traffic Control Services, in addition to the possible higher usage of these services, this NTE amount could be met before the end of the first extension of the contract term on December 31, 2022.

ANALYSIS K&D Services of Oregon, Inc. has performed satisfactory Traffic Control Services for CRW and their current requested price increase is consistent with general cost of service increases currently being experienced across most service sectors. Staff recommends approval of the first one-year term extension of the contract with a Not to Exceed amount of \$65,000.

STAFF RECOMMENDATION Approve the first one-year extension of the contract with a Not to Exceed amount of \$65,000 for Traffic Control Services with K&D Services of Oregon, Inc.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 13, 2022

SUBJECT **Gross Payroll and Accounts Paid**

DRAFT MOTION	Move to approve the consent agenda items as presented
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EFFECTIVE DATE	January 13, 2022
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**PRINCIPAL STAFF
PERSON** **Carol Bryck, CFO**

**BOARD ACTION
REQUESTED** **Acknowledge receipt of information as part of the approval of the consent agenda.**

**DOCUMENTS
ATTACHED** **1) Earnings Statements for December 31, 2021, Payrolls – 3 payrolls - \$370,547.38
2) Monthly Check History for November 30, 2021 - \$488,182.63 (net)**

0 Employees With Overflow Statement

000889 000904 SEQ 000904

0 Overflow Statement 1 Total Statement

Earnings Statement

First No. Last No. Total

Checks: ADPCHECK ADPCHECK 0000000001

Vouchers: 00000480001 00000480040 00000000013

SEAT 312 TOTAL DOCUMENT
CLACKAMAS RIVER WATE
LOCATION 0001

CHECK STUFFING, RECONCILIATION

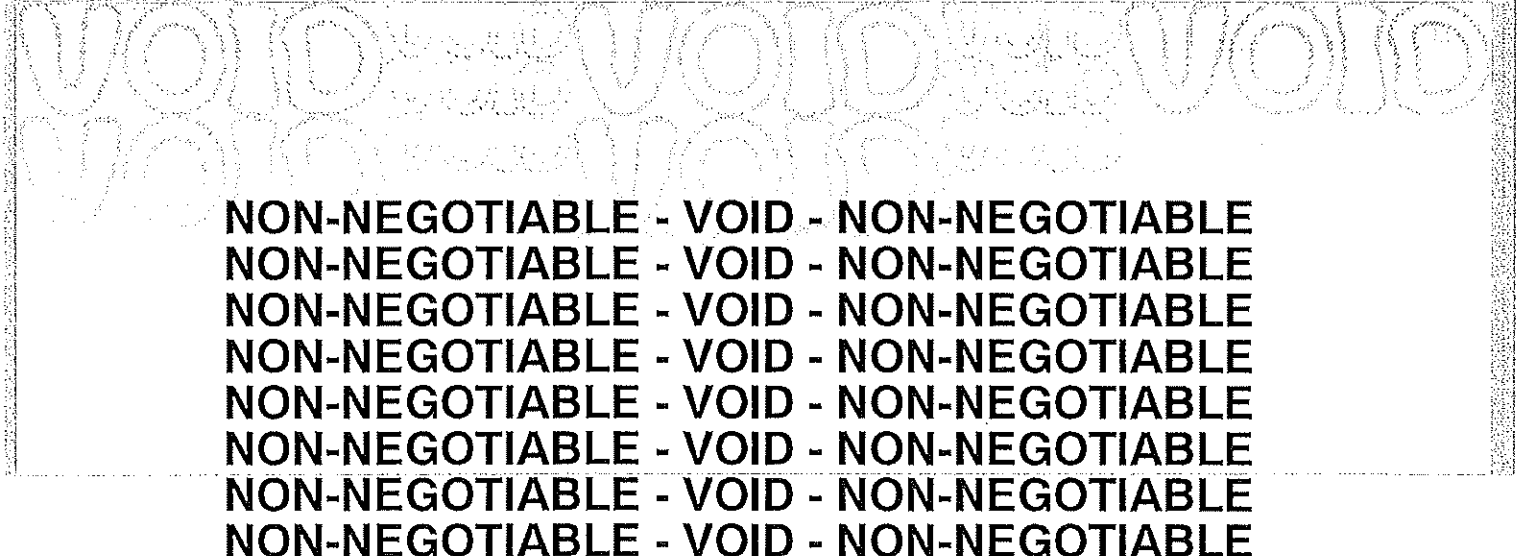
124865.34 GROSS
 77161.96 NET PAY (INCLUDING ALL DEPOSITS)
 12075.47 FEDERAL TAX
 7049.06 SOCIAL SECURITY
 1760.07 MEDICARE
 .00 MEDICARE SURTAX
 .00 SUI/DI/FLI/MLI TAX
 7420.64 STATE TAX
 .00 LOCAL TAX
 96187.06 DEDUCTIONS
 373.04 NET CHECK

**SEAT COMPANY CODE 312
 CLACKAMAS RIVER WATE
 TOTAL DOCUMENT
 LOCATION 0001**

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000001
Vouchers:	00000500001	00000500041	00000000014

SEAT 312 TOTAL DOCUMENT
 CLACKAMAS RIVER WATE
 LOCATION 0001

CHECK STUFFING, RECONCILIATION

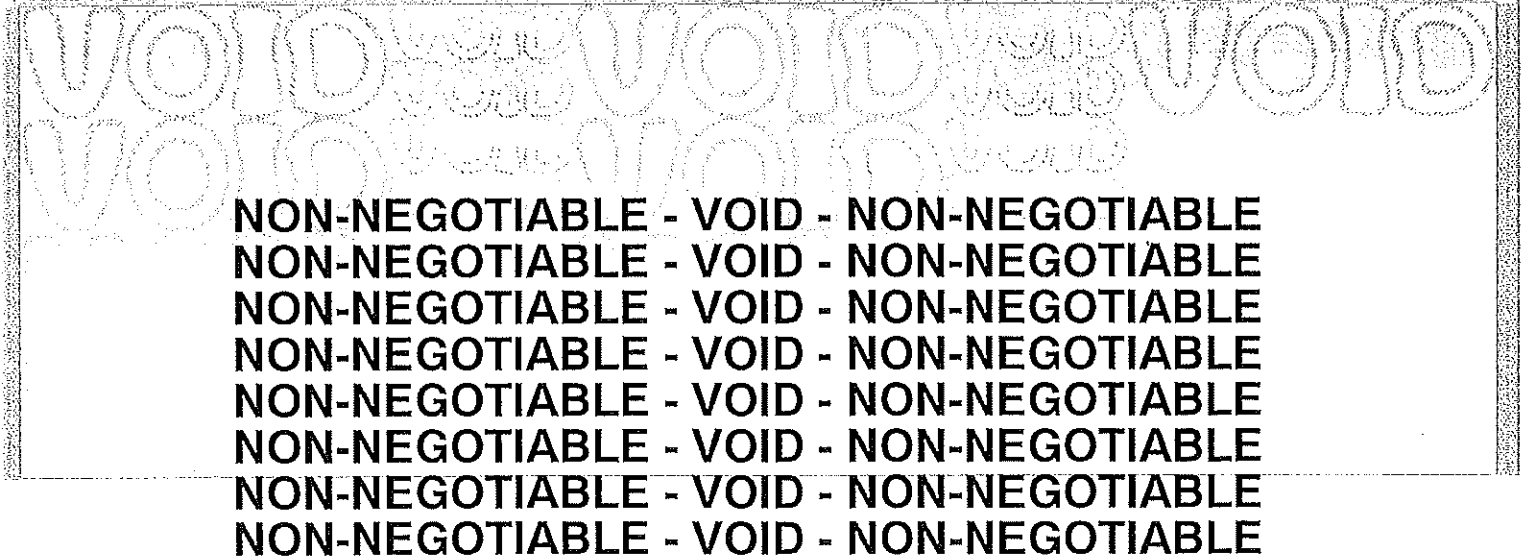
121377.13 GROSS
 74620.80 NET PAY (INCLUDING ALL DEPOSITS)
 11582.23 FEDERAL TAX
 6872.19 SOCIAL SECURITY
 1708.95 MEDICARE
 .00 MEDICARE SURTAX
 .00 SUI/DI/FLI/MLI TAX
 7124.33 STATE TAX
 .00 LOCAL TAX
 94083.35 DEDUCTIONS
 6.08 NET CHECK

**SEAT COMPANY CODE 312
 CLACKAMAS RIVER WATE
 TOTAL DOCUMENT
 LOCATION 0001**

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0 Employees With Overflow Statement
000506 000521 SEQ 000521

0 Overflow Statement 1 Total Statement

Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	0000000000
Vouchers:	00000510001	00000510039	00000000014

SEAT 312 TOTAL DOCUMENT
CLACKAMAS RIVER WATE
LOCATION 0001

CHECK STUFFING, RECONCILIATION

124304.91 GROSS
 79081.51 NET PAY (INCLUDING ALL DEPOSITS)
 12592.37 FEDERAL TAX
 7264.76 SOCIAL SECURITY
 1801.82 MEDICARE
 .00 MEDICARE SURTAX
 .00 SUI/DI/FLI/MLI TAX
 7580.26 STATE TAX
 .00 LOCAL TAX
 95065.70 DEDUCTIONS
 .00 NET CHECK

**SEAT COMPANY CODE 312
CLACKAMAS RIVER WATE
TOTAL DOCUMENT
LOCATION 0001**



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Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
6026	12/07/2021	00336 CITISTREET - STATE OF OREG			PR 12/03/2021	12/03/2021	1,923.11	1,923.11
6027	12/07/2021	00095 ING			PR 12/03/2021	12/03/2021	4,801.27	4,801.27
6028	12/14/2021	04272 GLOBAL PAYMENTS INTEGRA1			NOVEMBER 2021	11/30/2021	22,547.34	22,547.34
6029	12/14/2021	01959 US BANK			11/26/21 HOLZGANG	11/26/2021	4,897.26	
					11/26/21 BJORNSTEDT	11/26/2021	1,985.00	
					11/26/21 MCGINNIS	11/26/2021	1,870.52	
					11/26/21 CUMMINGS	11/26/2021	1,467.26	
					11/26/21 RAY	11/26/2021	1,416.80	
					11/26/21 TRIPLETT	11/26/2021	1,227.36	
					11/26/21 CAMPBELL	11/26/2021	703.00	
					11/26/21 KEOBOUNNAM	11/26/2021	518.00	
					11/26/21 VOYLES	11/26/2021	12.99	14,098.19
6030	12/21/2021	01959 US BANK			OCT 2021	10/31/2021	2,054.63	
					NOVEMBER 2021	11/30/2021	1,704.60	3,759.23
6031	12/21/2021	00336 CITISTREET - STATE OF OREG			PR 12/17/2021	12/17/2021	1,921.31	1,921.31
6032	12/21/2021	00095 ING			PR 12/17/2021	12/17/2021	4,756.67	4,756.67
6033	12/28/2021	01959 US BANK			NOV 2021	11/30/2021	3,532.41	3,532.41
92982	12/07/2021	00002 AMERICAN FAMILY LIFE ASSUF			062097	12/01/2021	1,463.74	1,463.74
92983	12/07/2021	04292 ANTARES PLANNING GROUP, I			P-2021.07.01	12/01/2021	3,022.50	3,022.50
92984	12/07/2021	00285 ARAMARK UNIFORM SERVICE:			529000170242	11/30/2021	96.37	96.37
92985	12/07/2021	00085 CASCADE CENTERS INC			109733	12/01/2021	116.00	116.00
92986	12/07/2021	00200 CLACKAMAS COUNTY			59037	09/30/2021	10.15	10.15
92987	12/07/2021	00227 CLACKAMAS GARBAGE CO INI			NOVEMBER 2021	11/30/2021	367.96	367.96
92988	12/07/2021	03597 CLOUD RECORDS MANAGEME			192603	11/01/2021	370.20	
					192686	12/01/2021	370.20	740.40

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
92989	12/07/2021	02856 CRYSTAL GREENS LANDSCAP			44535-44541	11/30/2021	3,122.00	3,122.00
92990	12/07/2021	01188 DHS-DRINKING WATER PROGF			FY 22-23 RENEWAL	11/22/2021	1,190.00	
					10/27/2021	10/27/2021	910.00	
					11/30/2021	12/03/2021	400.00	2,500.00
92991	12/07/2021	00073 FIRST RESPONSE INC.			17124	12/01/2021	3,428.00	3,428.00
92992	12/07/2021	00124 H D FOWLER CO INC			I5964402	12/07/2021	4,022.95	
					I5966471	11/19/2021	670.60	4,693.55
92993	12/07/2021	03240 GARY RUDNIK P HARRANG LO			94862	11/25/2021	4,240.00	4,240.00
92994	12/07/2021	02570 HOME DEPOT CREDIT SERVIC			H4014-2631972	11/16/2021	285.45	
					H4017-2514119	10/27/2021	44.94	
					H4017-1624570	10/28/2021	12.64	343.03
92995	12/07/2021	00127 ICMA RETIREMENT TRUST- 45'			PR 12/03/2021	12/03/2021	500.00	500.00
92996	12/07/2021	00262 INNOVYZE, INC.			Q-97897	09/14/2021	4,223.00	4,223.00
92997	12/07/2021	00133 LES SCHWAB TIRE CENTERS I			22700744332	12/01/2021	180.18	
					22700744377	12/01/2021	175.68	
					22700743084	11/22/2021	170.98	526.84
92998	12/07/2021	04180 MADRONE TECHNOLOGY GRC			1841	11/12/2021	275.00	275.00
92999	12/07/2021	00138 MILWAUKIE, CITY OF			24-35200 9/20-10/20	10/31/2021	156.25	156.25
93000	12/07/2021	00138 MILWAUKIE, CITY OF			24-35200 10/20-11/20	11/30/2021	147.91	147.91
93001	12/07/2021	00275 MINUTEMAN PRESS CORP			120689	12/06/2021	57.00	57.00
93002	12/07/2021	00306 OFFICE DEPOT INC			211343559001	11/23/2021	61.79	
					210339868001	11/24/2021	53.50	
					211343559001	12/03/2021	41.19	156.48
93003	12/07/2021	00373 OREGON AFSCME			PR 11/12/2021	11/12/2021	919.20	
					PR 11/26/2021	11/26/2021	883.72	1,802.92
93004	12/07/2021	00048 OREGON CITY, CITY OF			10/31-11/30/2021	12/02/2021	4,302.34	4,302.34

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
93005	12/07/2021	04294 PARC RESOURCES LLC			11-21-819	12/02/2021	1,164.22	1,164.22
93006	12/07/2021	04079 PLATT ELECTRIC SUPPLY			2G81979	12/07/2021	733.08	
					2G71041	11/22/2021	57.71	790.79
93007	12/07/2021	03548 RIVER CITY ENVIRONMENTAL			710822	11/18/2021	720.00	720.00
93008	12/07/2021	04310 ROBERT HALF LLC			58968181	12/07/2021	2,350.00	
					58956242	12/06/2021	1,980.00	
					58911475	11/29/2021	816.75	5,146.75
93009	12/07/2021	00024 SOUTH FORK WATER BOARD			NOVEMBER 2021	12/02/2021	32,776.00	32,776.00
93010	12/07/2021	04317 ANTHONY STEELE			12/3/2021	12/03/2021	350.00	350.00
93011	12/07/2021	00107 UNITED SITE SERVICES INC			114-11378171	12/16/2020	1,953.28	1,953.28
93012	12/07/2021	00130 WASTE MANAGEMENT OF ORI			9228881-1574-3	12/01/2021	1,977.68	
					9228882-1574-1	12/01/2021	505.07	2,482.75
93013	12/07/2021	00110 WATER ENVIRONMENT SERVI			03-28986-00 NOV 2021	11/23/2021	131.75	131.75
93014	12/07/2021	02247 WHA INSURANCE AGENCY INC			12/03/21	12/03/2021	50.00	50.00
93015	12/14/2021	04292 ANTARES PLANNING GROUP, I			P-2021.07.04	12/07/2021	633.75	633.75
93016	12/14/2021	00285 ARAMARK UNIFORM SERVICE			00285	12/07/2021	96.37	96.37
93017	12/14/2021	03777 CAROLLO ENGINEERS INC			FB17517	12/06/2021	6,880.50	6,880.50
93018	12/14/2021	00009 DAILY JOURNAL OF COMMERC			745255667	12/06/2021	472.50	472.50
93019	12/14/2021	01844 FERGUSON ENTERPRISES INC			1045484	11/09/2021	3,094.60	
					1048806	12/23/2021	1,217.20	4,311.80
93020	12/14/2021	00167 GRAINGER INC			9124199903	11/17/2021	72.87	72.87
93021	12/14/2021	03473 HASA INC			788882	11/19/2021	6,373.28	6,373.28
93022	12/14/2021	02570 HOME DEPOT CREDIT SERVIC			H4017-318783	12/03/2021	192.14	192.14
93023	12/14/2021	02284 K & D SERVICES OF OREGON			17147	11/16/2021	612.00	612.00

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
93024	12/14/2021	04171 LSK GRAPHICS INC.			24830-16	12/06/2021	320.00	
					24830-15	12/13/2021	315.00	635.00
93025	12/14/2021	04180 MADRONE TECHNOLOGY GRC			1876	12/10/2021	4,361.74	
					04180	12/08/2021	1,615.00	5,976.74
93026	12/14/2021	00306 OFFICE DEPOT INC			211190083001	11/30/2021	54.43	
					212860295001	12/03/2021	35.04	
					212709629001	12/09/2021	29.08	
					214883541001	12/08/2021	26.98	
					212860296001	12/03/2021	17.52	163.05
93027	12/14/2021	00373 OREGON AFSCME			PR 12/10/2021	12/10/2021	886.25	886.25
93028	12/14/2021	00048 OREGON CITY, CITY OF			09/30-10/31/21	11/30/2021	18.26	18.26
93029	12/14/2021	03815 PETROCARD INC			C827808	11/15/2021	888.84	888.84
93030	12/14/2021	00021 PGE			WTP NOVEMBER 2021	12/01/2021	30,262.46	
					PUMP STATION NOV. 21	12/01/2021	15,952.45	
					ADMIN NOVEMBER 2021	12/01/2021	2,565.16	48,780.07
93031	12/14/2021	04079 PLATT ELECTRIC SUPPLY			2H33859	12/01/2021	561.79	561.79
93032	12/14/2021	00229 RICOH USA, INC.			5063328287	12/01/2021	121.04	
					5063336495	12/01/2021	81.97	203.01
93033	12/14/2021	04058 TRENCH LINE EXCAVATION INI			12/2/2021	12/02/2021	27,976.47	27,976.47
93034	12/21/2021	00267 ALEXIN ANALYTICAL INC			43139	12/03/2021	7,005.00	7,005.00
93035	12/21/2021	00002 AMERICAN FAMILY LIFE ASSUF			450035	12/11/2021	1,463.74	1,463.74
93036	12/21/2021	00285 ARAMARK UNIFORM SERVICE:			529000179194	12/14/2021	96.37	
					529000179188	12/14/2021	22.06	118.43
93037	12/21/2021	00304 CANTEL SWEEPING			e15060	12/19/2021	220.00	
					e15059	12/19/2021	170.00	
					e15061	12/19/2021	155.00	545.00
93038	12/21/2021	00164 CENTURYLINK			503Z05-0025 12/05/21	12/05/2021	1,812.38	1,812.38

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
93039	12/21/2021	02555 COMCAST			2099723, 12/14-1/13	12/04/2021	243.35	243.35
93040	12/21/2021	00017 CORE & MAIN LP			P822960	12/14/2021	9,993.00	
					P866052	12/14/2021	3,644.20	
					P709836	12/14/2021	2,533.52	16,170.72
93041	12/21/2021	02856 CRYSTAL GREENS LANDSCAP			47672	12/14/2021	750.00	750.00
93042	12/21/2021	04318 DANIEL DAHLE			Ref000188261	12/20/2021	1,530.62	1,530.62
93043	12/21/2021	03218 DIRECT TRANSPORT INC			277113	12/15/2021	43.02	43.02
93044	12/21/2021	03504 ENTERPRISE FLEET MANAGEI			FBN4359019	12/03/2021	635.72	635.72
93045	12/21/2021	04319 ETTRO CAPITAL MANAGEMEN			Ref000188279	12/21/2021	19,881.19	19,881.19
93046	12/21/2021	03212 EVOQUA WATER TECHNOLOG			905155263	11/26/2021	1,274.86	1,274.86
93047	12/21/2021	02322 GENERAL PACIFIC INC			1425980	12/13/2021	2,004.00	2,004.00
93048	12/21/2021	00167 GRAINGER INC			9142888198	12/07/2021	28.84	28.84
93049	12/21/2021	03426 GT EXCAVATING LLC			2726	12/20/2021	17,877.64	17,877.64
93050	12/21/2021	00124 H D FOWLER CO INC			I5971905	12/01/2021	2,708.85	2,708.85
93051	12/21/2021	03613 HARPER HOUF PETERSON RIC			52141	12/07/2021	18,680.00	18,680.00
93052	12/21/2021	00127 ICMA RETIREMENT TRUST- 45			PR 12/17/2021	12/17/2021	500.00	500.00
93053	12/21/2021	01961 MOSS ADAMS LLP			102246507	12/14/2021	27,000.00	27,000.00
93054	12/21/2021	04242 NORTHWEST MECHANICAL GF			23225	08/24/2021	991.83	
					23433	09/08/2021	700.77	
					23409	09/07/2021	410.00	
					23224	08/24/2021	335.00	
					23469	09/27/2021	185.00	2,622.60
93055	12/21/2021	00308 OREGONIAN PUBLISHING COM			1957307 - 12/04/21	12/07/2021	105.40	105.40
93056	12/21/2021	04271 PBS ENGINEERING & ENVOIR			0074173.000-1	12/13/2021	1,596.25	1,596.25
93057	12/21/2021	03815 PETROCARD INC			C833317	11/30/2021	599.32	599.32

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
93058	12/21/2021	02386 PRINCIPAL FINANCIAL GROUP			JANUARY 2022 DECEMBER 2021	12/17/2021 11/16/2021	6,206.68 6,158.75	12,365.43
93059	12/21/2021	00151 PROVIDENCE OCCUPATIONAL			20173 20488	12/01/2021 12/01/2021	95.00 80.00	175.00
93060	12/21/2021	04310 ROBERT HALF LLC			59009126	12/13/2021	2,261.88	2,261.88
93061	12/21/2021	00577 SPECIAL DISTRICTS ASSOC O			03-0054042, 12/01/21	12/01/2021	63,528.54	63,528.54
93062	12/21/2021	03394 TEAM ELECTRIC COMPANY			23991	12/09/2021	594.00	594.00
93063	12/21/2021	00160 TOP INDUSTRIAL SUPPLY INC			116288	12/16/2021	127.92	127.92
93064	12/21/2021	00107 UNITED SITE SERVICES INC			114-12668180	12/09/2021	597.87	597.87
93065	12/21/2021	02854 VERIZON WIRELESS			9894763939 9894763740	12/10/2021 12/10/2021	1,389.10 628.19	2,017.29
93066	12/21/2021	00168 WICHITA FEED & HARDWARE			5547	12/15/2021	49.95	49.95
93067	12/21/2021	03106 WRIGHT BUSINESS GRAPHICS			4230118	12/16/2021	613.02	613.02
93068	12/29/2021	00285 ARAMARK UNIFORM SERVICE			529000184054 259000188732	12/21/2021 12/28/2021	67.75 67.75	135.50
93069	12/29/2021	04256 CITY WIDE FACILITY SOLUTION			STI035000016	10/25/2021	6,394.00	6,394.00
93070	12/29/2021	00200 CLACKAMAS COUNTY			20-5503	12/09/2021	425.00	425.00
93071	12/29/2021	00200 CLACKAMAS COUNTY			2021-135	12/17/2021	112.00	112.00
93072	12/29/2021	01305 DEPT OF ENVIRONMENTAL QL			AQCDP22-1121 AQCA022-1226	10/11/2021 10/11/2021	2,449.65 571.20	3,020.85
93073	12/29/2021	02965 FCS GROUP			3479-2212074	12/17/2021	1,170.00	1,170.00
93074	12/29/2021	01541 HARRIS WORKSYSTEMS			21-4212	12/21/2021	625.00	625.00
93075	12/29/2021	04180 MADRONE TECHNOLOGY GRC			1888	12/17/2021	15,080.00	15,080.00
93076	12/29/2021	00013 NW NATURAL			181027-4 11/18-12/21 102053-6 11/12-12/14	12/21/2021 12/14/2021	725.07 577.19	

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
					181026-6 11/18-12/21	12/21/2021	314.50	
					102924-8 11/12-12/14	12/14/2021	207.51	
					3446861-111/18-12/21	12/21/2021	35.86	1,860.13
93077	12/29/2021	00306 OFFICE DEPOT INC			207138861001	10/28/2021	142.19	
					207138860001	10/28/2021	69.82	
					207138388001	10/28/2021	17.79	229.80
93078	12/29/2021	00373 OREGON AFSCME			PR 12/24/2021	12/24/2021	883.75	883.75
93079	12/29/2021	03329 PACIFIC MARKETING AND PRC			VLF2780832	12/09/2021	965.09	965.09
93080	12/29/2021	00018 PITNEY BOWES GLOBAL FIN S			800-900-0718-3324NOV	11/30/2021	1,510.00	1,510.00
93081	12/29/2021	00018 PITNEY BOWES GLOBAL FIN S			3314953267	12/26/2021	472.83	472.83
93082	12/29/2021	04310 ROBERT HALF LLC			59059905	12/23/2021	2,350.00	2,350.00
93083	12/29/2021	00282 TERMINIX INTERNATIONAL INC			415488332	12/21/2021	100.00	100.00
93084	12/29/2021	00110 WATER ENVIRONMENT SERVI			03-05879-01	12/28/2021	226.90	
					03-14578-01 DEC 2021	12/28/2021	162.75	389.65
							apbank Total:	488,182.63
							Total Checks:	488,182.63

111 checks in this report

CLACKAMAS RIVER WATER

Agenda Item –
CA-2

REGULAR BOARD MEETING

January 13, 2022

SUBJECT **Cash Position and Transfers**

DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	January 13, 2022

PRINCIPAL STAFF PERSON Carol Bryck, CFO

BOARD ACTION REQUESTED Approve the consent agenda items.

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND Cash and Investment Position as of December 31, 2021 is:

	General Checking	LGIP	Total
Balance as of 11/30/2021	\$ 5,375,476	\$ 15,595,260	\$ 20,970,736
Cash receipts	1,170,758		1,170,758
Payroll	(370,547)		(370,547)
A/P checks	(488,183)		(488,183)
Bond and other electronic payments			-
Transfers between accounts			-
Balance as of 12/31/2021	\$ 5,687,504	\$ 15,595,260	\$ 21,282,764

Interest Earnings for December 2021 are not included.

CLACKAMAS RIVER WATER

Agenda Item –
CA-3

REGULAR BOARD MEETING

January 13, 2022

SUBJECT Consider Approval of Surplus of Hydro Vac Trailer

DRAFT MOTION Move to approve the consent agenda items as presented

EFFECTIVE DATE January 13, 2022

PRINCIPAL STAFF PERSON Adam Bjornstedt, Chief Engineer

BOARD ACTION REQUESTED Consideration and approval of surplus of the Hydro Vac Trailer

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND The District recently purchased a new Vermeer Hydro Vac Trailer that was included in the CRW Biennial 21-23 budget, and which the Board authorized purchase during the September 9, 2021 Board meeting. The District is requesting that the existing Vac-Tron Hydro Vac Trailer be declared surplus. The existing hydro vac trailer has been in service for 21 years.

Once the Board declares the item surplus, the General Manager will be allowed to dispose of the item in an economical manner that is advantageous to the District (LCRB Rules 180-011). In researching options, the most economical option is to offer the existing hydro vac trailer as a trade-in that can be used to offset the purchase price of the new hydro vac trailer. The vendor has agreed to take the existing hydro vac trailer in trade once the Board declares it surplus.

STAFF RECOMMENDATION Approve the request to declare the hydro vac trailer as surplus.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 13, 2022

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

DOCUMENTS ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles or Materials – Updated Municipal and Instream Water Rights on the Clackamas Chart.

- A debrief of the small group meeting to review the Drinking Water Protection Plan was provided by CRWP staff. CRWP member were encouraged to do a final review of the document.

Regional Water Providers Consortium (RWPC) – The RWPC has recently released its annual report. The report highlights activities from July 2020 through June 2021. A copy of the report has been provided to the Board.

The RWPC Technical Committee met on January 5 to receive program updates and to finalize the FY 22/23 budget and work-plan recommendation that will be provided to the Executive Committee for review and then approval by the RWPC Board. Details from the meeting will be provided during a future update.

Miscellaneous Intergovernmental Meetings – Oregon City– Staff from Oregon City (OC) and CRW met to discuss proposed development plans and water service to an area within the OC city limits but not withdrawn from CRW. The city has indicated their interest in providing water service to the area. A future CRW work session will be scheduled to provide more details regarding the City’s plans and capabilities.

3. **Water Rights Chart Update:** As part of CRW’s Water Management and Conservation Plan update, the “Water Rights on the Clackamas” chart has been updated to reflect the current status of municipal and instream water rights. A copy of the new document is included with this packet.
4. **Emergency Management Update:** In First Quarter of 2022, our focus will be on reviewing and revising our Continuity of Operations Plans (COOP). The EPIC Team members will be meeting with Management to accomplish this. After this update window closes in March, EPIC Team members will be cross training each other on the content in their workgroup’s COOP documents. Also, we are adding a new role to our emergency response team. Karin Holzgang has agreed to join the EPIC team for the specific purpose of supporting emergency response and ensuring our COOP activities are implemented along side our incident response activities. Thank you, Karin!
In 2022, we will be focusing on finalizing our Training & Exercise Plan for CRW. Some major items on the docket for 2022 are:
 - Ensure management team members complete all training on Incident Command (specifically ICS 400).

- Engage with new/recent hires to begin online training on Incident Command Systems
- Ensure all staff with a potential role in Incident Command have taken the 1-hour Emergency Operations Center/Emergency Response Plan Orientation with Beth.
- Hosting 2 workshops in summer to develop our shared plans for the emergency provision of drinking water in North and South zones in partnership with other CRWP agencies.
- Hosting the 2022 Great Shakeout in October, to include the life safety (duck, cover, hold) drill, building evacuation/employee accounting, AND a functional exercise consisting of an initial activation of the incident command system, briefings, and completion of an Incident Action Plan.

5. **Security Update:**

The security program is focusing on a review of our assets and the security needs they require based on their function in the water delivery system. Partnering with our contractor, West Yost, CRW will be expanding on the great work done in the Risk and Resilience Assessment to identify and prioritize our security investments for pump stations, the Mangan Property assets, and the Administration building.

Additionally, we completed the strategic planning process for security

investments and have identified the following as priority for the remainder of the 22-23

Budget Biennium:

- Replacement of trilogy locks (ones with the keypad), there are approximately 30 across the utility
- Implementing a new key control policy and overseeing a key exchange process to ensure the policy is accurately managed.
- Closed Circuit TV cameras & server updates
- Replace fire box access at the Water Treatment Plant's gates 2 & 3
- Enhance security presence at Riverside Park during high use times (Memorial Day- Labor Day)
- Onsite security badging services



6. Safety Update:

CRW will be hosting a CPR/First Aid course for interested employees in January.

Hearing Protection Program is still gathering data and plans to re-assess in 2022 for a more “active” time to ensure data is accurate for slow and busy times with a diverse array of noise generating devices. Stay tuned for more information.

Chemical Hygiene project will be providing each workgroup 9 secondary containers, appropriately labeled for:

- Simple Green
- 409
- Captain Courageous (degreaser)

These 3 chemicals are our most frequently used and most frequently “re-bottled” chemicals in our inventory.

To ensure that we are OSHA compliant with secondary containers, all CRW employees MUST ensure they are using a container that is appropriately labeled.

Product ID: _____

Signal Word: DANGER WARNING N/A

HEALTH FIRE INSTABILITY SPECIFIC HAZARD

Hazard Statement: _____

Precautionary Statement: _____

Personal Protective Equipment: _____

Other focus areas for Health & Safety in January are confined space end of year review & finalizing our electrical shock protection program for meter work in SysOps.

7. Looking Ahead:

- CRW office will be closed Monday, January 17 in observance of the Martin Luther King Jr. Holiday.
- The January Board Work Session will be held on Monday, January 24.
- The agenda preparation meeting for the February Board meeting will be held on Wednesday January 26 at 12:30 pm.
- February Board meeting will be held early on Tuesday, February 8 to allow for attendance at the annual SDAO Conference.

WATER RIGHT HOLDER	PERMIT/ CERTIFICATE	DIVERSION RATE (CUBIC FEET PER SECOND)	PRIORITY DATE
NCCWC & SWA	Permit S-46120	8.0	4/21/1981
NCCWC	Permit S-43170	1.73	3/28/1978
LO	Permit S-37839	9.0	7/5/1973
Estacada	Certificate 50566	2.0	1/19/1973
NCCWC	Permit S-35297	62.0	7/1/1970
CRW	Certificate 84072	6.5	5/23/1969
OWRD	Certificate 59491	400 (Jul 1-Sep 15); 640 (Oct 1-Jun 30 & Sep 16-Sep 30)	8/26/1968
CRW	Certificate 79899	25.0	5/20/1968
LO	Certificate 78332	25.0	3/14/1967
LO	Permit S-32410	25.0	3/13/1967
CRW	Certificate 37794	15.0	4/25/1962
Estacada	Certificate 26471	2.0	5/10/1955
SFWB	Permit S-22581	60.0	8/3/1953
NCCWC	Permit S-20145	4.0	3/15/1951
SFWB	Permit S-9982*	10.0	1/16/1931
SFWB	Permit S-9982*	20.0	8/11/1926
SFWB	Permit S-3778*	20.0	1/16/1918
SFWB	Certificate 80417	6.0	7/17/1914

LEGEND

- Clackamas River Water, CRW
- City of Estacada, Estacada
- City of Lake Oswego, LO
- North Clackamas County Water Commission, NCCWC
- Oregon Water Resources Department, OWRD
- South Fork Water Board, SFWB
- North Clackamas County Water Commission & Sunrise Water Authority, NCCWC & SWA

**Priority Dates of Lower
Clackamas River Municipal and Instream Water Rights**

Clackamas River Water

January 4, 2022

NOTE

*These water rights are only for upper Clackamas River tributaries.



Information about the "Priority Dates of Lower Clackamas River Municipal and Instream Water Rights" Graphic

This graphic represents:

1. municipal use water rights authorizing diversions from the lower Clackamas River;
2. municipal use water rights held by South Fork Water Board authorizing diversion from tributary streams; and
3. an instream water right that protects flows in the lower Clackamas River held by Oregon Water Resources Department (OWRD)

These water rights are organized chronologically by priority date, with the most senior water right located at the base of the column. Additional details provided for these rights include the names of the water rights holders, water right permit or certificate numbers, and rates of diversions in cubic feet per second (cfs) authorized by the water rights.

The purpose of this graphic is to show the potential magnitude of water use and the relative future reliability of these water rights on the lower Clackamas River based on priority date.

The reliability of a water right can be defined by several factors, but for the purpose of this description, a water right is considered reliable when streamflow is sufficient to meet the needs of all water rights "senior" in priority to your water right. For example, OWRD's instream water right Certificate 59491 protects instream a flow of 400 cfs from July 1 to September 15. When streamflow in the lower Clackamas River is less than this, water rights with priority dates junior to the instream right (8/26/1968) may have their water use curtailed by the OWRD Watermaster.

While annual climatic conditions will dictate whether streamflow levels in the lower Clackamas River are sufficient to meet the instream water right, full development of the water rights senior to the instream right will also be a factor.

Priority Dates of Lower Clackamas River Municipal and Instream Water Rights

Clackamas River Water

January 4, 2022



CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 13, 2022

SUBJECT Commissioner Reports and Reimbursement Requests

DRAFT MOTION	NO MOTION REQUIRED
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EFFECTIVE DATE	
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PRINCIPAL STAFF PERSON Board of Commissioners

BOARD ACTION REQUESTED Commissioner Communications

DOCUMENTS ATTACHED

Agenda Summary

BACKGROUND

None

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month October 2021

Commissioner's Name Naomi Angier Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -	\$ 50.00
	CRW Work Session	\$ 50.00
	Miscellaneous Meeting	\$
	Agenda setting meeting (same day as work session)	\$
	Regional water meeting	\$ 50.00
		\$

Total \$ 150.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ _____

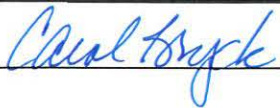
- * Mileage \$. _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ 150.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted _____
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ _____ Non-Taxable \$ _____ entered P/R _____
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____


 _____ 12.9.21
 GFO Date



CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month November 2021

Commissioner's Name Naomi Angier Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
	Agenda setting meeting	\$ 50.00
		\$
		\$

Total \$ 100.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	Amount
		\$ 101.66
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ 100.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted _____
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ _____ Non-Taxable \$ _____ entered P/R _____
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____


 _____ 12.9.21
 CFO Date

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CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month December 2021

Commissioner's Name Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50.00
	CRW Work Session	\$ _____
	Miscellaneous Meeting	\$ _____
	CRW agenda setting meeting	\$ 50.00
		\$ _____
		\$ _____

Total \$ 100.00

Date	Meals	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ _____

Date	Mileage *	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ _____

Date	Miscellaneous ***	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ 100.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted _____
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ _____ Non-Taxable \$ _____ entered P/R _____
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____


 _____ CFO 12.27.21 Date

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month Nov 2021

Commissioner's Name Lester Garrison

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>10 Nov</u>	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
		\$
		\$
		\$

Total \$ 50.00

Date	Meals	\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	\$
		\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	\$
		\$
		\$
		\$

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ 50.00
Adjustments \$ _____
Amount Due Commissioners \$ _____

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester Garrison

[Signature]
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ _____ Non-Taxable \$ _____ entered P/R _____
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____

Camboyck 12.13.21
CFO Date

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CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month Dec 2021

Commissioner's Name Lester Garrison

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -- <u>9 Dec</u>	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
		\$
		\$
		\$

Total \$ 50.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses	\$ <u>50.00</u>
Adjustments	\$ _____
Amount Due Commissioners	\$ _____

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester Garrison

Lester Garrison
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ _____ Non-Taxable \$ _____ entered P/R _____
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____

Cam Bryk 12-13-21
CFO Date

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