

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
September 9, 2021**

**COMMISSIONERS PRESENT VIA ZOOM MEETING:**

Sherry French President  
Christine Alexander  
Naomi Angier, Secretary  
Tessah Danel, Treasurer  
Rusty Garrison

**STAFF PRESENT:**

Todd Heidgerken, General Manager  
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Chief Financial Officer, Carol Bryck; Water Resources Manager, Rob Cummings  
Chief Engineer, Adam Bjornstedt

**COMMISSIONERS ABSENT:0**

**VISITORS:** Bob Steringer, Kevin Williams, Chris Hawes

**Call Regular Meeting to Order**

Commissioner French called the meeting to order at 6:00 pm and roll call taken

**MOTION:** Commissioner Angier move to approve the agenda as presented. Commissioner Danel seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Alexander, Angier, Danel, French, Garrison  
**Nays:** None  
**Abstentions:** None

**Public Comment- none**

**Agenda Item 1.0 Consider Annexation Endorsement into the CRW Service Boundary for the Property Located at 19484 S. Nelson Lane., Oregon City, Oregon (TLID 32E1100606)**

Mr. Bjornstedt shared that this is an annexation request from an extraterritorial resident who has a well that will be failing and would like to be on district water. Commissioner Alexander asked if surrounding residents to this property CRW customer and of them a number were also currently. There is enough capacity in the area from the system to handle this request. Commissioner Danel asked about the backflow standards referenced in the resolution, that the new customer is to follow, and the answer is the district doesn't want a mixing of water.

**MOTION:** Commissioner Angier move to approve Resolution No. 02-2022 endorsing annexation of territory in the Jurisdictional Boundaries of Clackamas River Water for

property located at 19484 S. Nelson Lane, Oregon City, Oregon. Commissioner Danel seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Alexander, Angier, Danel, French, Garrison  
**Nays:**  
**Abstentions:** None

**Agenda Item 2.0 Consider Purchase of New Vac Trailer, 2021 McLaughlin VX50-500 Model**

Mr. Bjornstedt shared that this item was budgeted for in this BN budget and was an anticipated purchase. This is a trailer mounted piece of equipment that assists in removal of debris in areas where staff are working on the pipeline. This equipment is replacing a 20+ year old item. Commissioner Garrison asked about how the old equipment will be gotten rid of and this will be a surplus item following Board Policy and the question was asked if there are specific disclosures that need to be stated when selling the item as surplus.

**MOTION:** Commissioner Angier move to approve the purchase of one 2021 McLaughlin VX50-500 Model Vac Trailer for a Not-To-Exceed amount of \$117,468.69. Commissioner Danel seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Alexander, Angier, Danel, French, Garrison  
**Nays:**  
**Abstentions:** None

**Consent Agenda**

CA-1: Gross Payroll and Account Paid for August 2021

CA-2: Cash Position and Transfers August 2021

CA-3: Project Acceptance: Accept Assets constructed under the 82<sup>nd</sup> Dr, Waterline Phase 1 Project, CIP 19-5251

**MOTION:** Commissioner Angier moved to approve the Consent Agenda as presented  
Commissioner Alexander seconded the motion.

**Agenda Item 3.0 Debt Covenant Compliance reporting for FY 2021-Including analysis of the Year's revenue and expenditures**

Ms. Bryck shared that she appreciates the opportunity to present to the Board that the District is in compliance with our debt service requirements. This letter is required to be presented to the Board annually. There was a brief interview between representatives of Fitch rating and Ms. Bryck resulted in a maintenance of the current

rating due in part to the work of Mr. Bjornstedt and Mr. Cummings on the CIP and WTP project planning.

**Agenda Item 4.0 Management Report**

- The monthly report was provided to the Board, this represents the first month reporting of the expenditure and revenue for the new fiscal year. Water sales were much higher as a result to the heatwaves experiences this summer.
- The current CRW Water Management & Conservation plan includes a curtailment plan. As of September 15, the river flow target identified, changes but the second piece of the formular is that the district meets the objective of a 20% reduction from the high peak demand before curtailment stages are triggered. The CRWP asked PGE to release water from Timothy Lake to augment river flows, this comes at a cost to the providers in the basin. Commissioner Danel asked where the measurements on the river are taken (SFWB intake where the USGS monitor is). Commissioner Angier asked when the conservation messaging increases to CRW customers and what the trigger is to do so, staff is working on updating the Water Management & Conservation plan to make the target clearer and achieve the desired objectives. Commissioner Garrison shared that the tidal influence on the Clackamas ends at Clackamette park. Also asked if the Fish on the Run Irrigation Done campaign has been analyzed to see if it is successful. Commissioner Alexander suggested that the Fish on the Run Irrigation done is not as clear at first glance without reading all the additional information and could use some modification. Commissioner Garrison echoed Comm. Alexanders concern that the clarity of the messaging be improved.
- September is emergency preparedness month, and we are encouraging people to have a 14 supply of water on hand
- There will be a September work session on 9/27 at 6pm
- Agenda setting for the October Board meeting is set for 9am on 9/28 and the October Board meeting will be on 10/14 @ 6pm
- The Annual Down the River Clean up is scheduled for Sunday 9/12 and Riverside park is one of the locations being used
- Rob Cummings has been with CRW for 42 years last month

**Public comment- none**

**Agenda Item 6.0 Commissioner Reimbursements and Reports**

- Commissioner French attended the Oak Lodge Board meeting this month; one of their discussions was on bank fees charged for taking credit cards for water bills. Also attended the Sunrise Board meeting; working with Happy Valley on the proposed traffic circle near their current offices. There was a groundbreaking ceremony for the new SWA offices.
- Commissioner Danel applauded Carol and her staff for their work on keeping the district financially healthy.
- Commissioner Garrison echoed the applaud of Comm. Danel

**Open meeting is adjourned at 6:50pm**