

**CLACKAMAS RIVER WATER**  
BOARD OF COMMISSIONERS  
REGULAR MEETING & EXECUTIVE SESSSION  
Held at 16770 SE 82<sup>nd</sup> Dr. Clackamas, OR 97015



**This Meeting will have both an in person and remote option for attending  
August 10, 2023 at 6:00pm**

**AGENDA**

**Public Comment:** If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely by Zoom may do so by internet at <https://us02web.zoom.us/j/87441856437> or by calling the following number 1 719 359 4580 and join meeting/87441856437#. **Passcode:** 401413

**REGULAR MEETING -@ 6:00pm**

Call to Order, Pledge of Allegiance and Roll Call - *Sberry French, President*  
Approval of the Agenda

**Public Comment** (*see blue box at the top of the agenda*)

**Consent Agenda**

CA-1: **Gross Payroll and Accounts Paid: July 2023**

CA-2: **Cash Position and Transfers: July 2023**

CA-3: **Project Acceptance-Fuel Station Expansion, Project 20-2312-** *Adam Bjornstedt, Chief Engineer*

**Action Items**

1. **Consider Exemption to Rules and Regulations- Frontage Requirements for Water Service- 17929 Dick Drive-** *Adam Bjornstedt, Chief Engineer*

2. **Consider Authorizing Contract Amendment for Maplelane Waterline Project, CIP 21-5279.-** *Joe Eskew, Engineering Manager.*

3. **Consider Approval of an Intergovernmental Agreement with Clackamas County for County Corrections Work Crew Support-** *Todd Heidgerken, General Manager*

**Informational Reports**

4. Quarterly Report- *Todd Heidgerken, General Manager*

5. Management Report – *Todd Heidgerken, General Manager*

**NEXT PAGE**

6. Public Comment (*see blue box at the top of the agenda*)

**Commissioner Business**

7. Commissioner Reports and Reimbursements

*Adjourn regular meeting*

**EXECUTIVE SESSION- will start immediately following the regular meeting**

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9) (a) and ORS 40.225
2. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (e)

The meeting location is accessible to persons with disabilities. A request for accommodation for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**August 10, 2023**

**SUBJECT**                      **Gross Payroll and Accounts Paid**

<b>DRAFT MOTION</b>	Move to approve the consent agenda items as presented
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<b>EFFECTIVE DATE</b>	August 10, 2023
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**PRINCIPAL STAFF  
PERSON**

**BOARD ACTION  
REQUESTED**                      Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS  
ATTACHED**                      1) Earnings Statements for July 2023, Payrolls – 2 payrolls - \$331,645  
2) Monthly Check History for July 2023 - \$1,369,979 (net)

# Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000001
Vouchers:	00000280001	00000280045	00000000016

Total Vouchers Bypassed: 00000  
 Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT  
 CLACKAMAS RIVER WATE  
 LOCATION 0001

## CHECK STUFFING, RECONCILIATION

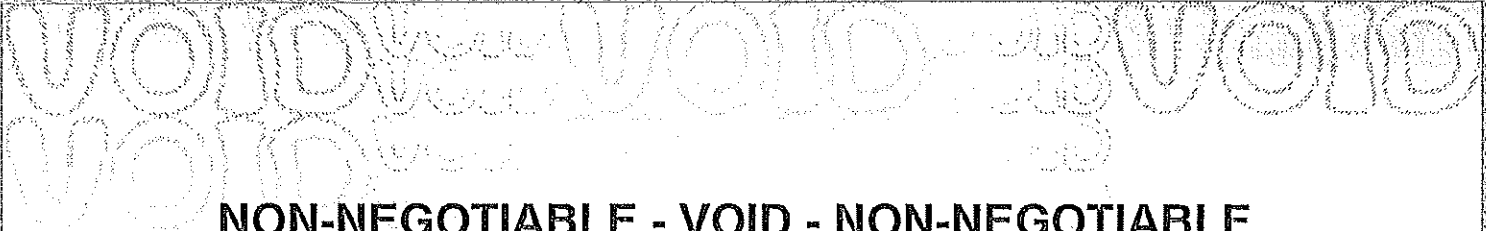
196520.84 GROSS  
 97817.60 NET PAY (INCLUDING ALL DEPOSITS)  
 15213.68 FEDERAL TAX  
 11984.25 SOCIAL SECURITY  
 2802.72 MEDICARE  
 .00 MEDICARE SURTAX  
 .00 SUI/DI/FLI/MLI TAX  
 9494.85 STATE TAX  
 .00 LOCAL TAX  
 145638.14 DEDUCTIONS  
 11387.20 NET CHECK

**SEAT COMPANY CODE 312  
 CLACKAMAS RIVER WATE  
 TOTAL DOCUMENT  
 LOCATION 0001**

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



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# Earnings Statement

First No. Last No. Total

Checks: ADPCHECK ADPCHECK 00000000001

Vouchers: 00000300001 00000300041 00000000013

Total Vouchers Bypassed: 00000

Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT  
CLACKAMAS RIVER WATE  
LOCATION 0001

## CHECK STUFFING, RECONCILIATION

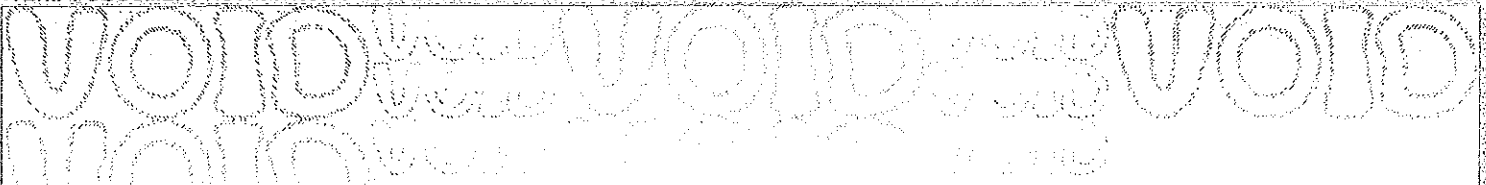
135124.47 GROSS  
 88961.69 NET PAY (INCLUDING ALL DEPOSITS)  
 11640.39 FEDERAL TAX  
 8182.33 SOCIAL SECURITY  
 1913.63 MEDICARE  
 .00 MEDICARE SURTAX  
 .00 SUI/DI/FLI/MLI TAX  
 7821.03 STATE TAX  
 .00 LOCAL TAX  
 101456.08 DEDUCTIONS  
 4111.01 NET CHECK

**SEAT COMPANY CODE 312**  
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Monthly Check History Listing  
Clackamas River Water  
7/1/2023 to 7/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6445	07/07/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 06.30.23	2,532.01	2,532.01
6447	07/13/2023	04390 OMEGA PROCESSING	JUNE 2023 PAYMENT PROCESSING (MERCHANT #	JUNE 2023	17,568.94	17,568.94
6448	07/13/2023	01959 US BANK	MERCHANT BILLING JULY 2023	MB JUNE 2023	891.61	891.61
6449	07/20/2023	01959 US BANK	OR HEALTH AUTHORITY	06/26/23 HOLZGANGb	7,500.00	
			MIDI SALES	06/26/23 VOYLESb	2,769.63	
			DJI DRONES	06/26/23 TRIPLETTI	2,471.00	
			OR HEALTH AUTHORITY	06/26/23 HOLZGANGc	2,400.00	
			WAVE - *READY NORTHWEST	06/26/23 MCGINNISK	1,200.00	
			NATIONAL TANK OUTLET	06/26/23 SLEIGHTb	1,113.49	
			BUSTERS TEXAS STYLE BBQ	06/26/23 HOLZGANGa	1,051.75	
			LIFETECHCORP10299517	06/26/23 TRIPLETTg	889.00	
			ABC FIRE EXTINGUISHER INC	06/26/23 MCGINNISg	791.00	
			ABC FIRE EXTINGUISHER INC	06/26/23 MCGINNISf	757.00	
			AMZN MKTP US*A519C1QA3	06/26/23 TRIPLETTe	382.86	
			NW NATURAL 8004224012	06/26/23 PAYABLEf	355.40	
			DIALOGTECHINC	06/26/23 KEBOUNNAME	323.68	
			SP XTREME XPERIENCE	06/26/23 HOLZGANGi	322.00	
			THE HOME DEPOT 4017	06/26/23 OPERATIONSe	279.23	
			BATTERY FOR REDLAND, ACF WEST PORTLAND	06/26/23 SLEIGHTd	240.00	
			HACH COMPANY	06/26/23 TRIPLETTj	212.95	
			THE HOME DEPOT 4040	06/26/23 OPERATIONSp	211.68	
			CLACKAMAS COUNTY WATER EN	06/26/23 PAYABLEb	182.55	
			NW NATURAL 8004224012	06/26/23 PAYABLEh	182.00	
			ABC FIRE EXTINGUISHER INC	06/26/23 MCGINNISH	182.00	
			CLACKAMAS COUNTY WATER EN	06/26/23 PAYABLEd	171.15	
			UNIFIRST FIRST AID CORPOR	06/26/23 MCGINNISd	165.67	
			CLACKAMAS COUNTY WATER EN	06/26/23 PAYABLEc	138.55	
			AMZN MKTP US*1W2591A73	06/26/23 KEBOUNNAMd	134.97	
			UNIFIRST FIRST AID CORPOR	06/26/23 MCGINNISC	128.86	
			THE HOME DEPOT #4017	06/26/23 RAYa	125.12	
			PARTSSOURCE	06/26/23 TRIPLETTb	118.65	
			THE HOME DEPOT #4017	06/26/23 RAYi	117.67	
			DNH*GODADDY.COM	06/26/23 KEBOUNNAMa	116.99	
			THE HOME DEPOT #4017	06/26/23 RAYb	114.78	



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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			DRI*PRINTING SERVICES	06/26/23 TRIPLETTf	111.52	
			ABC FIRE EXTINGUISHER INC	06/26/23 MCGINNISI	110.00	
			AMAZON.COM*OD4N96A43 AMZN	06/26/23 PRESTWOODa	105.15	
			HIRINGTHING INC	06/26/23 CAMPBELLb	100.00	
			THE HOME DEPOT 4040	06/26/23 OPERATIONSSh	96.10	
			MOTION INDUSTRIES OR04	06/26/23 RAYe	93.44	
			AMZN MKTP US*Y66EF2A73	06/26/23 RAYk	80.39	
			NW NATURAL 8004224012	06/26/23 PAYABLEj	79.18	
			REDLAND CAFE	06/26/23 SLEIGHTa	73.00	
			AMAZON.COM*CN7G027U3 AMZN	06/26/23 TRIPLETTc	70.49	
			AMZN MKTP US*2961N1PH3	06/26/23 KEOBOUNNAMg	69.90	
			NW NATURAL 8004224012	06/26/23 PAYABLEg	61.71	
			ADOBE *800-833-6687	06/26/23 KEOBOUNNAMi	54.99	
			DONUTLAND	06/26/23 HOLZGANGg	49.97	
			TACO BELL #2442	06/26/23 OPERATIONSa	46.38	
			AMZN MKTP US*PR69X64P3	06/26/23 RAYg	46.33	
			FRED-MEYER #0063	06/26/23 OPERATIONSb	45.50	
			MCDONALD'S F19905	06/26/23 SLEIGHTc	45.29	
			AMZN MKTP US*8H7843503	06/26/23 KEOBOUNNAMf	44.99	
			NW NATURAL 8004224012	06/26/23 PAYABLEj	36.52	
			FERGUSON ENT #3041	06/26/23 RAYc	36.42	
			YETI 1-833-225-9384	06/26/23 HOLZGANGf	36.00	
			AMZN MKTP US*EZ57K37J3	06/26/23 KEOBOUNNAMb	35.97	
			IPMA-HR OREGON CHAPTER	06/26/23 CAMPBELLa	35.00	
			AMZN MKTP US*19UJZ6903	06/26/23 TRIPLETTd	34.99	
			AMZN MKTP US*EF8UY86Z3	06/26/23 TRIPLETTk	32.95	
			AVERY PRODUCTS CORPORATIO	06/26/23 OPERATIONSi	31.35	
			OFFICE DEPOT #1078	06/26/23 MCGINNISj	24.94	
			SQ *A AAAWESOME LOCKSMITH	06/26/23 RAYf	24.00	
			AMZN MKTP US*JE7JW4583	06/26/23 HOLZGANGj	21.92	
			ASTORIA PACIFIC, INC	06/26/23 TRIPLETTa	20.00	
			DOLLAR TREE	06/26/23 OPERATIONSd	20.00	
			AMAZON.COM*HV9QF6PP3 AMZN	06/26/23 RAYh	19.99	
			AMZN MKTP US*XO5Z00GB3	06/26/23 KEOBOUNNAMc	19.78	
			IN *AC'CENT SIGNS, LLC	06/26/23 HOLZGANGd	19.64	
			NW NATURAL 8004224012	06/26/23 PAYABLEk	18.00	
			FRED-MEYER #0063	06/26/23 OPERATIONSc	16.67	
			FRED-MEYER #0063	06/26/23 RAYj	16.02	

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			TIL*TP BLACKROCK BR042	06/26/23 MCGINNISb	15.00	
			AMAZON PRIME*WS64M80F3	06/26/23 VOYLESa	14.99	
			PARTY CITY 0101	06/26/23 KEBOUNNAMj	14.00	
			APPLE.COMBILL	06/26/23 KEBOUNNAMh	12.99	
			BUZZSPROUT* BUZZSPROUT	06/26/23 MCGINNISa	12.00	
			THE HOME DEPOT #4017	06/26/23 RAYd	11.02	
			FRED-MEYER #0393	06/26/23 HOLZGANGe	8.87	
			KUDOBOARD	06/26/23 HOLZGANH	5.99	
			FRED-MEYER #0063	06/26/23 OPERATIONSf	5.99	
			OFFICE DEPOT #864	06/26/23 MCGINNISE	1.99	27,136.96
6450	07/19/2023	01959 US BANK	MERCHANT BILLING APRIL 2023	MB APRIL 2023	435.92	435.92
6451	07/19/2023	01959 US BANK	MERCHANT BILLING JUNE 2023	MB JUNE 23	14,125.00	14,125.00
6452	07/19/2023	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 07.14.23	46,949.15	46,949.15
6453	07/19/2023	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 07.14.23	2,546.45	2,546.45
6646	07/06/2023	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 06.30.23	3,372.22	3,372.22
95136	07/06/2023	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLIES	5291259861	78.60	78.60
95137	07/06/2023	04516 CIRQUE ENTERTAINMENT LLC	Refund receipt #: 004607	Ref000195997	1,312.02	1,312.02
95138	07/06/2023	03644 CITY OF HAPPY VALLEY	ROW USAGE FEE - REG/LICENSE FEE 2ND QUAR	05/01/2023	1,875.00	
			ROW USAGE FEE - REG/LICENSE FEE 1ST QUAR	01.01.2023	1,875.00	3,750.00
95139	07/06/2023	04256 CITY WIDE FACILITY SOLUTIONS	APRIL/MAY CLEANING	STI035000130	7,036.72	7,036.72
95140	07/06/2023	00200 CLACKAMAS COUNTY	SHARE OF THE COST FOR SPECIAL DISTRICT E	20230516CRW	15,364.39	15,364.39
95141	07/06/2023	03597 CLOUD RECORDS MANAGEMENT	ORMS-0153 / MONTHLY USER FEE PER USER OR	212458	370.20	370.20
95142	07/06/2023	02774 COMPASS LAND SURVEYORS, INC.	TOPOGRAPHIC MAPPING	42594	7,572.00	7,572.00
95143	07/06/2023	02246 CONCRETE SAWING COMPANY INC	CONCRETE DRAINAGE CUTS - TOP OF CLEARWEL	21543	3,205.00	3,205.00
95144	07/06/2023	02856 CRYSTAL GREENS LANDSCAPING	APRIL INVOICE ADJUSTMENTS	208061	176.00	176.00
95145	07/06/2023	00223 ESRI INC.	ESRI - SMALL UTILITY ENTERPRISE LICENSE	Q-476346	28,400.00	28,400.00
95146	07/06/2023	04412 M.L. HOUCK CONSTRUCTION CO	MAPLE LANE WATERLINE CONSTRUCTION	MZZ0228-2	361,675.07	361,675.07



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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95147	07/06/2023	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	2962	4,620.00	4,620.00
95148	07/06/2023	00353 METRO OVERHEAD DOOR INC	SERVICE CALL- OPENER ISSUE	238915	242.00	
			GARAGE DOOR AND AUTO. GATE REPAIRS	238780	164.00	406.00
95149	07/06/2023	00373 OREGON AFSCME	UNION DUES FOR 06.29.23	PR 06.30.23	1,087.56	1,087.56
95150	07/06/2023	00048 OREGON CITY, CITY OF	ROW USAGE FEE - REG/LICENSE FEE 2ND QUAR	05/01/2023	4,892.90	
			ROW USAGE FEE - REG/LICENSE FEE 1ST QUAR	01.01.2023	4,892.90	9,785.80
95151	07/06/2023	00018 PITNEY BOWES GLOBAL FIN SVC LL	LEASE ACCT #0010797993 04/30-07/29/23 DI	3317691015	465.54	465.54
95152	07/06/2023	03548 RIVER CITY ENVIRONMENTAL INC	9450 SE MANGAN DR	3256815261	1,122.38	1,122.38
95153	07/06/2023	04514 SAIF CORPORATION	WORK COMP INSURANCE RENEWAL 2023-24	07/23-07/24	27,774.75	27,774.75
95154	07/06/2023	03543 SIX ROBBLEES INC	HEAD ACE RACK AND BOXES	10P21095	65.55	65.55
95155	07/06/2023	02391 VEBA SERVICE GROUP, LLC	HRA VEBA CONTRIBUTION - BI ANNUAL 07.01.	06.29.23	20,000.00	20,000.00
95156	07/06/2023	00130 WASTE MANAGEMENT OF OREGON	TRASH REMOVAL SERVICES-RIVERSIDE PARK -	9406792-1574-6	2,034.84	
			TRASH REMOVAL SERVICES-MANGAN - CUST.# 5	9406793-1574-4	519.36	2,554.20
95157	07/06/2023	04513 WOLFE CONSULTING LLC	GENERAL CONSULTING AND AUDIT SUPPORT SER	3157	591.25	591.25
95158	07/06/2023	04515 CARL & RAYLENE WORTHINGTON	UB Refund Cst #036144: HRDShP REFUND PER	Ref000195996	754.14	754.14
95159	07/13/2023	03507 SAH-HAH-LEE GOLF COURSE	ALL STAFF SUMMER EVENT	QUOTE #5835725	1,714.00	1,714.00
95160	07/13/2023	03325 CHEMTRADE CHEMICALS US LLC	ALUMINIUM SULFATE	935555798	6,484.46	6,484.46
VOIDED	07/13/2023	00113 CLACKAMAS STEEL & MFG INC.	1/4X2 1/14 FLAT BAR AND 1 CUT PR#2312	248269	117.50	117.50
95162	07/13/2023	00519 COLONIAL LIFE	JULY 2023, VOLUNTARY PAYROLL DEDUCTION,	77938620705796	322.85	322.85
95163	07/13/2023	00519 COLONIAL LIFE	MAY 2023, VOLUNTARY PAYROLL DEDUCTION, E	77938620505714	276.80	
			JUNE 2023, VOLUNTARY PAYROLL DEDUCTION,	77938620605318	276.80	553.60
VOIDED	07/13/2023	04085 COMPLETE WIRELESS SOLUTIONS	NEXEDGE P25 DMR LI-ION BATTERY 3400MAH	S96956	301.50	301.50
95165	07/13/2023	03472 CREATIVE FINANCIAL STAFFING	TEMP HR SERVICES: ALICIA COEN	123260212	1,857.60	
			TEMP HR SERVICES: ALICIA COEN	123270207	1,212.60	3,070.20
VOIDED	07/13/2023	03192 MSDSONLINE INC DBA VELOCITY EHS	SAFETY DATA SHEET DATABASE ANNUAL FEE	286262	2,942.82	2,942.82

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95167	07/13/2023	04419 ECAMSECURE	T-MOBILE DATA CHARGE RIVERSIDE PARK CAME	1032008	150.00	150.00
VOIDED	07/13/2023	00167 GRAINGER INC	DISABLED VEHICLE SIGN	9757230694	71.46	71.46
95169	07/13/2023	00232 HEXAGON TECHNOLOGIES INC.	HEXAFLOC AD-10EP FILTER AID	33481	2,834.50	2,834.50
95170	07/13/2023	02284 K & D SERVICES OF OREGON INC	CLACKAMAS PAVING # 5270-0525~	BILL21220	1,863.00	1,863.00
95171	07/13/2023	02284 K & D SERVICES OF OREGON INC	CLACKAMAS PAVING # 5270-0525~	BILL21221	1,549.66	1,549.66
95172	07/13/2023	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	2989	1,540.00	1,540.00
95173	07/13/2023	00353 METRO OVERHEAD DOOR INC	TIMER REPLACEMENT	239635	720.00	720.00
VOIDED	07/13/2023	00056 OAK LODGE WATER SERVICES DISTR	PAYMENTS FOR SVC TO CRW CUST. IN OAK LOD	4.25.2023	9,492.43	9,492.43
95175	07/13/2023	00048 OREGON CITY, CITY OF	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	06.25.23	26,229.01	40,697.08
95176	07/13/2023	03815 PETROCARD INC	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	JUNE 2023	14,468.07	1,105.49
95177	07/13/2023	00021 PGE	15-100 WATER QUALITY, 2400 EQUIPMENT AND	C212673	1,105.49	1,105.49
95178	07/13/2023	00021 PGE	WTP JUNE 2023	WTP JUNE 2023	46,452.98	2,933.48
95179	07/13/2023	03548 RIVER CITY ENVIRONMENTAL INC	PUMP STATION JUNE 2023	PUMP STATION JUNE	28,749.83	75,202.81
VOIDED	07/13/2023	00024 SOUTH FORK WATER BOARD	ADMIN JUNE 2023~	ADMIN JUNE 23	2,933.48	2,933.48
VOIDED	07/13/2023	00577 SPECIAL DISTRICTS ASSOC OREGON	7052 SE FIR AVE- WO 23-0011	326197599	1,459.09	1,459.09
95182	07/13/2023	00160 TOP INDUSTRIAL SUPPLY INC	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	JUNE 2023	95,541.63	95,541.63
95183	07/13/2023	00107 UNITED SITE SERVICES INC	AUGUST HEALTH BENEFITS PROGRAM	03-0054042	61,033.00	61,033.00
VOIDED	07/13/2023	02247 WHA INSURANCE AGENCY INC	FUEL LINE FITTINGS	124706	51.75	82.01
VOIDED	07/13/2023	04499 JOHN & WENDY WYATT	PUMP HOSE FITTING	124580	30.26	82.01
95186	07/20/2023	04307 BEND MAILING SERVICES, LLC	PORTABLE REST ROOMS	114-13628585	360.00	540.00
			PORTABLE REST ROOMS	114-13629713	180.00	540.00
			MERP ADMIN FEE JUNE 2023	JUNE 2023	50.00	50.00
			UB Refund Cst #002631	Ref000195711	1,086.96	1,086.96
			JUNE PROCESSING & POSTAGE	86931	2,454.60	2,454.60

**Monthly Check History Listing**  
Clackamas River Water  
7/1/2023 to 7/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95187	07/20/2023	01546 CASCADE COLUMBIA DIST CO INC	ALUMINUM CHLORHYDRATE	871572	18,071.48	18,071.48
95188	07/20/2023	03644 CITY OF HAPPY VALLEY	ROW USAGE FEE - REG/LICENSE FEE 3RD QUAR	07/01/2023	1,875.00	1,875.00
95189	07/20/2023	02127 CLACKAMAS RIVER PROVIDERS	PROJECT PARTICIPATION 1ST QTR FY 2024	60	34,251.50	34,251.50
95190	07/20/2023	04480 CRAIG CROCKETT	TESTING FEE REMB FOR OHA-DWS OIT EXAM	#5325714	104.00	104.00
95191	07/20/2023	02856 CRYSTAL GREENS LANDSCAPING	LANDSCAPING MAINTENANCE	227246-227254	6,046.00	6,046.00
95192	07/20/2023	03218 DIRECT TRANSPORT INC	DELIVERY OF BOARD PACKETS	307916	58.23	58.23
95193	07/20/2023	03504 ENTERPRISE FLEET MANAGEMENT	CUST #48054 TRUCK LEASE 07/01-07/30/23	FBN4795691	635.72	635.72
95194	07/20/2023	04411 GOODFELLOW BROS LLC	SPOIL'S DUMPING	15260	168.00	168.00
95195	07/20/2023	00167 GRAINGER INC	RESPIRATORS (PAPRS) AND ASSORTED MATERIA	9735180110	5,495.88	5,495.88
95196	07/20/2023	03240 HARRANG LONG PC	GENERAL LEGAL SERVICES JUNE 2023	100848	5,194.00	5,194.00
95197	07/20/2023	02922 KONE INC	QUARTERLY MAINT.	871084059	418.89	418.89
95198	07/20/2023	03568 LEGGETT ASPHALT INC	ASPHALT PAVING AT MANGAN AND ROBERTS PRO	23-057	40,044.00	40,044.00
95199	07/20/2023	00373 OREGON AFSCME	UNION DUES FOR 07.14.23	PR 07.14.23	1,127.99	1,127.99
95200	07/20/2023	00048 OREGON CITY, CITY OF	ROW USAGE FEE - REG/LICENSE FEE 3RD QUAR	07/01/2023	5,495.88	5,495.88
95201	07/20/2023	00229 RICOH USA, INC.	CUST. # 4220490 - ADDITIONAL COPIES 06/0	5067609967	103.66	103.66
95202	07/20/2023	00229 RICOH USA, INC.	CUST. # 4197629 - ADDITIONAL COPIES 06/0	5067622118	90.53	90.53
95203	07/20/2023	01959 US BANK	CUST. # 4220490 - ADDITIONAL COPIES 06/0	5067609316	75.93	166.46
95204	07/20/2023	02854 VERIZON WIRELESS	AMAZON.COM*T28EA1391 AMZN	06/26/23	46.80	46.80
95205	07/27/2023	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC.#642537089-00001 CELL PHONE CHARGES	9938581101	27.62	27.62
95206	07/27/2023	04517 JEFF BROMWELL	ACC: 0XNX3 - VOL. PAYROLL DEDUCT JULY PR	529135	1,383.52	1,383.52
95207	07/27/2023	00164 CENTURYLINK	Refund receipt #: 004541	Ref000195268	3,816.31	3,816.31
			ACC# 503-Z05-0025 691B PHONE SERVICES JU	503Z05-0025 JULY	376.15	376.15
			ACC# 503-723-6700 962 JULY 2023	7/16-08/16/23	89.73	89.73

Monthly Check History Listing  
Clackamas River Water  
7/1/2023 to 7/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95208	07/27/2023	04147 CITY WIDE TREE SERVICES INC	REMOVAL OF TREES, CHIPPED AND HAULED DEB	20530	1,206.00	1,206.00
95209	07/27/2023	00200 CLACKAMAS COUNTY	PRE APPLICATION CONFERENCE FEE	CONF FEE	1,120.00	1,120.00
95210	07/27/2023	00113 CLACKAMAS STEEL & MFG INC.	1/4X2 1/4 FLAT BAR AND 1 CUT PR#2312	248269	117.50	117.50
95211	07/27/2023	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET	2099723	253.85	253.85
95212	07/27/2023	04085 COMPLETE WIRELESS SOLUTIONS	NEXEDGE P25 DMR LI-ION BATTERY 3400MAH	S96956	316.50	316.50
95213	07/27/2023	03472 CREATIVE FINANCIAL STAFFING	TEMP HR SERVICES: ALICIA COEN	123290210	2,012.40	2,838.00
95214	07/27/2023	03192 MSDSONLINE INC DBA VELOCITY EHS	TEMP HR SERVICES: ALICIA COEN	123280212	825.60	2,942.82
95215	07/27/2023	04419 ECAMSECURE	SAFETY DATA SHEET DATABASE ANNUAL FEE	286262	2,942.82	1,989.00
95216	07/27/2023	04380 EXECUTIVE SECURITY SERVICES	T-MOBILE DATA CHARGES FOR RIVERSIDE PARK	984593	1,839.00	6,138.00
95217	07/27/2023	01751 FASTRAK SOFTWARES INC.	T-MOBILE DATA CHARGES FOR RIVERSIDE PARK	1016934	150.00	930.00
95218	07/27/2023	00167 GRAINGER INC	SECURITY CONTRACT WORK-RIVERSIDE PARK JU	13861	6,138.00	71.46
95219	07/27/2023	00327 HR ANSWERS INC	FASTRAK SOFTWARES SOFTWARE RENEWAL	28421	930.00	1,062.00
95220	07/27/2023	01343 INTERNAL REVENUE SERVICE	DISABLED VEHICLE SIGN	9757230694	71.46	120.00
95221	07/27/2023	03289 LANE COUNCIL OF GOVERNMENTS	PROFESSIONAL SERVICES	52771	1,062.00	1,143.00
95222	07/27/2023	04180 MADRONE TECHNOLOGY GROUP INC.	MANDATORY PCORI FEES FOR HEALTH INSURANC	HEALTH INS 2023	120.00	9,451.68
95223	07/27/2023	00056 OAK LODGE WATER SERVICES DISTR	CUSTOMER #20876 - LGPS MEMBERSHIP DUES 2	89324	1,143.00	104.00
95224	07/27/2023	00096 PETTY CASH - TED EBORA	MAINTENANCE SUBSCRIPTION MS	3007	9,451.68	9,492.43
95225	07/27/2023	00149 CITY OF PORTLAND	MAINTENANCE SUBSCRIPTION MS	3008	104.00	250.77
95226	07/27/2023	02386 PRINCIPAL FINANCIAL GROUP	PAYMENTS FOR SVC TO CRW CUST. IN OAK LOD	4.25.2023	9,492.43	31,224.00
95227	07/27/2023	00151 PROVIDENCE OCCUPATIONAL HEALTH	PETTY CASH REIMBURSEMENT~	07/25/23	250.77	6,449.07
95228	07/27/2023	00229 RICOH USA, INC.	REGIONAL WATER PROVIDERS CONSORTIUM DUES	10442355	31,224.00	166.00
			AUGUST LIFE, AD&D & LTD	AUG 2023	6,449.07	208.86
			PHYSICAL EXAM-DOT	41411	166.00	
			COPIER LEASE #1021276-3734774- 07/12-08/	107457392	208.86	

**Monthly Check History Listing**  
Clackamas River Water  
7/1/2023 to 7/31/2023

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95229	07/27/2023	00229 RICOH USA, INC.	COPIER LEASE #1021276-3745995 ADDITIONAL	107456445	208.86	208.86
95230	07/27/2023	00024 SOUTH FORK WATER BOARD	WATER PURCHASED JUNE 2023	JUNE 2023	95,541.63	95,541.63
95231	07/27/2023	00577 SPECIAL DISTRICTS ASSOC OREGON	INS. RENEWAL 2023 - GL/PROP/CASUALTY	38P54042-5191	245,065.00	245,065.00
95232	07/27/2023	02854 VERIZON WIRELESS	ACC.#472115222-00001 CELL PHONE CHARGES	9939305636	1,584.36	
			ACC.#472115222-00002 CELL PHONE CHARGES	9939305637	569.38	2,153.74
95233	07/27/2023	04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	32133	3,105.00	3,105.00
95234	07/27/2023	02247 WHA INSURANCE AGENCY INC	MERP ADMIN FEE JUNE 2023	JUNE 2023	50.00	50.00
95235	07/27/2023	02373 WORLD CUP COFFEE & TEA SERVICE	COFFEE AND TEA	0242194	140.45	140.45
95236	07/27/2023	04499 JOHN & WENDY WYATT	UB Refund Cst #002631	Ref000195711	1,086.96	1,086.96

apbank Total: **1,479,582.96**

110 checks in this report

Total Checks: **1,479,582.96**

8 Voided Checks **-109,604.30**

Total Paid: **1,369,978.66**

# CLACKAMAS RIVER WATER

Agenda Item –  
CA-2

## REGULAR BOARD MEETING

August 10, 2023

**SUBJECT** Cash Position and Transfers

<b>DRAFT MOTION</b>	Move to approve the consent agenda
<b>EFFECTIVE DATE</b>	August 10, 2023

**PRINCIPAL STAFF  
PERSON**

**BOARD ACTION  
REQUESTED** Approve the consent agenda items.

**DOCUMENTS  
ATTACHED** None

### Agenda Summary

**BACKGROUND** Cash and Investment Position as of July 31st, 2023, is:

	General Checking	LGIP	Total
Balance as of 6/30/2023	\$ 6,987,492	\$ 19,135,067	\$ 26,122,559
Cash receipts	1,717,552	66,723	1,784,275
Payroll	(331,645)		(331,645)
A/P checks	(1,369,979)		(1,369,979)
Bond and other electronic payments	-		-
Transfers between accounts	-		-
Balance as of 7/31/2023	<u>\$ 7,003,421</u>	<u>\$ 19,201,790</u>	<u>\$ 26,205,210</u>

# CLACKAMAS RIVER WATER

## Agenda Item CA-3

### REGULAR BOARD MEETING

August 10, 2023

**SUBJECT**                      **Project Acceptance: Accept Assets Constructed Under the Fuel Station Expansion, CO-2312**

**DRAFT MOTION**                      I move to approve the “Notice of Acceptance” for the Fuel Station Expansion, to establish the project completion date and authorize the General Manager’s signature on said Notice of Acceptance.

**EFFECTIVE DATE**                      August 10, 2023

**PRINCIPAL STAFF PERSON**                      Adam Bjornstedt – Chief Engineer

**BOARD ACTION REQUESTED**                      The Board is requested to accept the fueling system constructed under the Fuel Station Expansion project.

**DOCUMENTS ATTACHED**                      Exhibit A – Notice of Acceptance

#### Agenda Summary

**BACKGROUND**                      This project was a planned capital outlay project that consisted of two 1,000-gallon storage tanks for diesel and gasoline and a fueling station at the 9100 SE Mangan site, to provide CRW with fleet fueling capacity and additional emergency fuel storage.

The project bid opening was on October 20<sup>th</sup> with one contractor bidding, concurrent with the procurement of the storage tanks due to long lead times. Construction started on December 19, 2022 and was substantially completed on June 7, 2023.

Cost Summary:  
FY 2022-23 Budget                      \$ 75,000.00  
Approx. Total Project Cost                      \$ 141,000.00  
(includes all vendors, contractors, and material)

Construction  
Engineers Estimate:                      \$ 90,090.00  
Contract Bid Amount:                      \$ 105,000.00  
Net Change Orders                      + \$ 10,505.81 (10.01%)  
Final Contract Amount                      \$ 115,505.81

**STAFF RECOMMENDATION**                      Staff recommends the Board approve the Notice of Acceptance for the Fuel Station Expansion





## **Notice of Acceptance**

Clackamas River Water hereby accepts the project constructed in connection with the **Fuel Station Expansion, CO-2312**, on this 10 day of August, 2023.

Acceptance of this project by Clackamas River Water shall not constitute acceptance of any work not in accordance with the Contract Documents, nor shall it relieve the Contractor of his continuing obligation for work guarantee for one year after the above date.

**Clackamas River Water**

---

Todd Heidgerken, General Manager

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**August 10, 2023**

**SUBJECT** Consider Exemption to Rules and Regulations Requiring Frontage to Main for Water Service at 17929 S. Dick Drive

**DRAFT MOTION** I move to approve a request for exemption to the requirement for frontage to main for water service, for the property at 17929 S. Dick Drive.

**EFFECTIVE DATE** August 10, 2023

**PRINCIPAL STAFF PERSON** Adam Bjornstedt, Chief Engineer

**BOARD ACTION REQUESTED** Approve exemption request

**DOCUMENTS ATTACHED**

- Exhibit A: Property Map
- Exhibit B: Exemption Request

**Agenda Summary**

**BACKGROUND** On July 21, 2023, Sally Reibhoff requested that the property located at 17929 S. Dick Drive in Oregon City, TL 22E24D 00300, be granted an exemption to the frontage requirement to provide water service. Staff verified that this property is inside District boundaries.

Per CRW’s Rules and Regulations, Section 8, “...Water service will be provided only from pipes or mains located within public streets, alleys or rights-of-way, or within easements furnished CRW, and to property or premises with frontage to such mains. So-called “spider connections” which would provide service from one street or road to property or premises abutting another street or road will not be permitted...”

**ANALYSIS** The property owner has obtained a private easement (DN 2021-030685) with the neighboring property owner in order to install a private water service line to their property. If approved, the CRW service would be installed in typical fashion within ROW off of the water main on Dick Drive. The private easement would provide assurance, in this case, that the subject property would not become “stranded” in the future should any change occur to the neighboring property. While providing service to this property requires an exemption to CRW’s Rules and Regulations, Staff has determined that this is feasible.

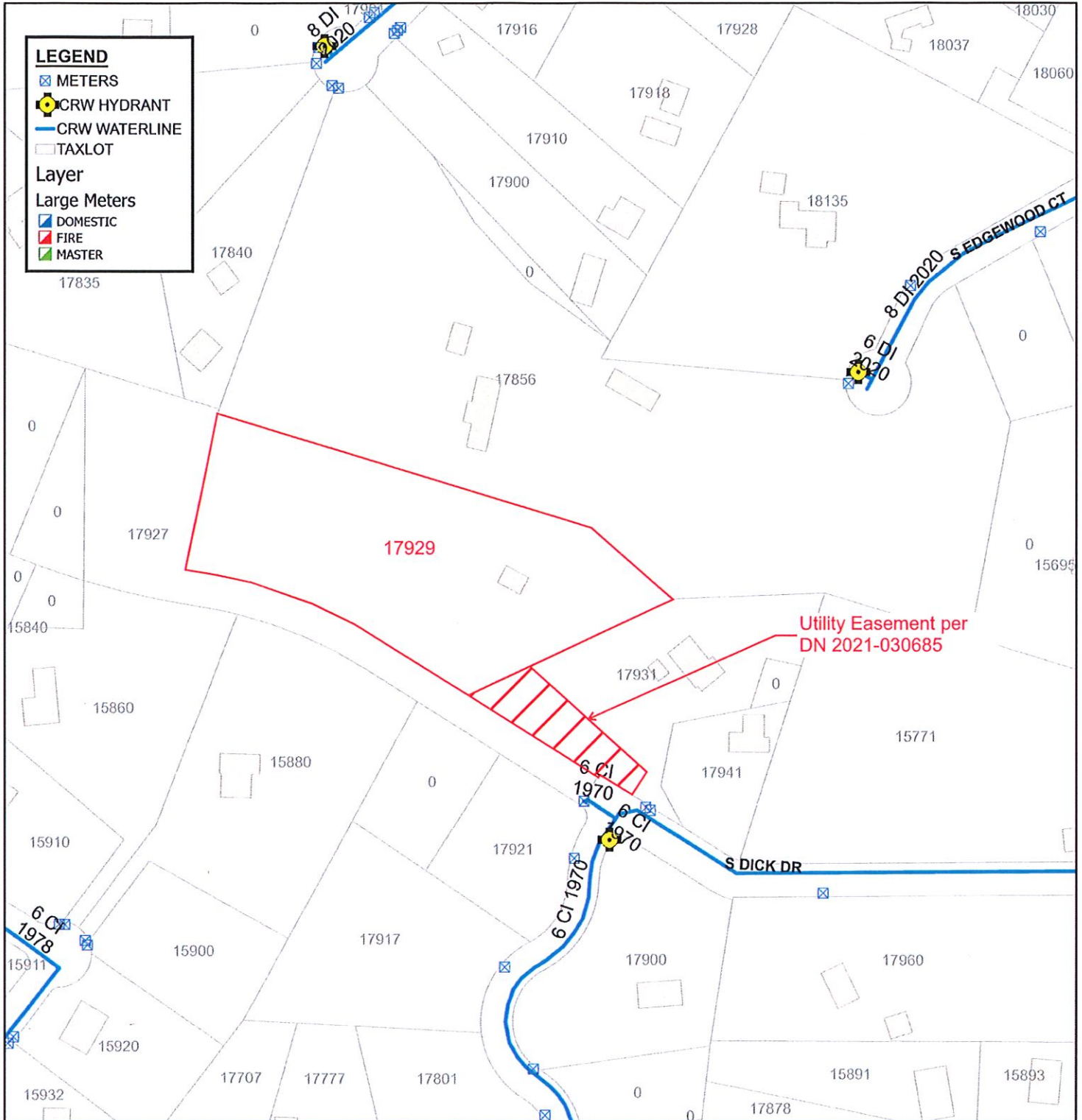
There is sufficient water supply to meet the needs of the potential customer and the existing customers in the area without degrading the current level of service. The Owner will be responsible for the following:

- Costs associated with new water service to the property including System Development Charges (SDC) and service installation costs, as applicable.
- Installation of a premise isolation backflow assembly, as applicable.

**STAFF  
RECOMMENDATION**

Staff recommends the Board approve the exemption request to provide water service to the property at 17929 S. Dick Drive.

## Clackamas River Water - 17929 S Dick Dr



Date: 7/11/2023  
 Drawing Name: GIS-Development  
 Drawing Location: I:\Documentation\Facility Data  
 Drawing By: A. Steele

**MAP FOR REFERENCE PURPOSES ONLY**  
 The information on this map is derived from Clackamas River Water's digital database. However, there may be map errors or omissions. Please contact Clackamas River Water directly to verify map information. Notification of any errors is appreciated.



**CLACKAMAS RIVER WATER**  
 GEOGRAPHIC INFORMATION SYSTEM

16770 SE 82nd Drive - Clackamas, Oregon  
 503-722-9220 - www.crwater.com

# EXHIBIT B

**From:** [Beth Dolph](#)  
**To:** [Adam Bjornstedt](#); [Anthony Steele](#); [Sally Riebhoff](#)  
**Subject:** 17929 Dick Dr  
**Date:** Friday, July 21, 2023 11:29:56 AM  
**Attachments:** [DickDrEasement.pdf](#)  
[DickDrPartitionPlat.pdf](#)

---

Dear Mr. Bjornstedt:

This letter is a request for an exemption of Section 8, New Water Service and Meter for my property, located at 17929 S Dick Drive (Tax Lot 22E24D00300).

The lot currently does not have frontage to a water main, and as such, this tax lot fails to meet CRW Rules and Regulations, Section 8 - New Water Services and Meters. The nearest water main is approximately 300 feet away on S Dick Drive.

I recently purchased this lot with the intent of building a house, and there is currently no water service, by well or other water supply. This property cannot be further subdivided.

Attached is the documented public/private utility easement (DN 2021-030685) benefitting this lot which lies along the southeast property line of 17931 S Dick Drive.

I would appreciate your consideration on this matter and look forward to hearing from you.

Sincerely,

Sally Riebhoff  
(818) 292-0017

# CLACKAMAS RIVER WATER

Agenda Item – 2

## REGULAR BOARD MEETING

August 10, 2023

**SUBJECT** Consider Authorizing Contract Amendment for Maplelane Waterline Project, CIP 21-5279.

**DRAFT MOTION** I move to authorize a contract amendment, or change order, for the Maplelane Waterline Project to increase the contract cost by a not to exceed amount of \$240,000 and to make such other revisions to the project scope and other contract terms as are necessary to cover directional drilling, and to authorize the General Manager to execute the contract amendment, or change order, consistent with this motion.

**EFFECTIVE DATE** August 10, 2023

**PRINCIPAL STAFF PERSON** Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED** The Board is requested to authorize a contract amendment, or change order, of an amount not to exceed \$240,000 to allow a change to the project scope.

**DOCUMENTS ATTACHED** Exhibit A – Project Map

### Agenda Summary

**BACKGROUND ANALYSIS** The Maplelane Waterline is a budgeted CIP project included in the adopted 2021-2023 Biennial CIP Budget. The project scope includes construction of approximately 2,500 lineal feet of 8-inch ductile iron waterline, and approximately 625 LF of 8-inch diameter high density polyethylene (HDPE) waterline within an easement, including interconnections, services, and other appurtenances. A contract was awarded in July 2022 in the amount of \$790,232.00. Material delivery difficulties delayed project start until 2023.

Using the best information available, the waterline work within the easement was designed for an in-place pipe replacement using pipe burst technology. This technology would pull a new HDPE pipe through the existing pipe using the same alignment. During construction, a temporary bypass pipe was installed and activated in the easement, allowing the existing pipe to be drained and video inspected to determine the presence of bends that would nullify the use of pipe bursting. Bends were identified and other technology investigated to achieve the waterline replacement.

Directional drilling of a new pipe was selected as the most favorable technology to achieve project completion. The additional project cost of this method will be in the range of \$40,000-\$240,000. Final costs will depend on the need to drill

through soil versus rock, as drilling through rock is significantly more expensive. From what is known of the terrain and geology in the easement area, it is anticipated that there will be a combination of rock and soil drilling, resulting in costs within the given range. The upper end of this estimate is greater than 15% of the original contract price and is beyond the General Manager's contract authority, and thus necessitates Board authorization.

The contract amendment for this scope change will be in the form of a project change order prepared after the final amount is known.

**STAFF  
RECOMMENDATION**

Staff recommends authorization of additional project expenditure as presented.



## EXHIBIT A AG-2

### Project Details

The Maplelane Rd. Waterline Project is a Clackamas River Water (CRW) Capital Improvement Project to replace existing waterline. This project consists of laying approximately 3,000 feet of 8-inch diameter ductile iron waterline; including connections to existing waterlines, services and other related facilities. Construction will be along Maplelane Rd. and within easement in Clackamas, OR.

**Construction Cost:** Approximately \$846,000

**Benefits:** This project will replace existing 1970's era 4-inch and 6-inch cast iron waterlines on the route which is beyond its useful service life with frequent leaks.

### Construction Schedule and Impacts

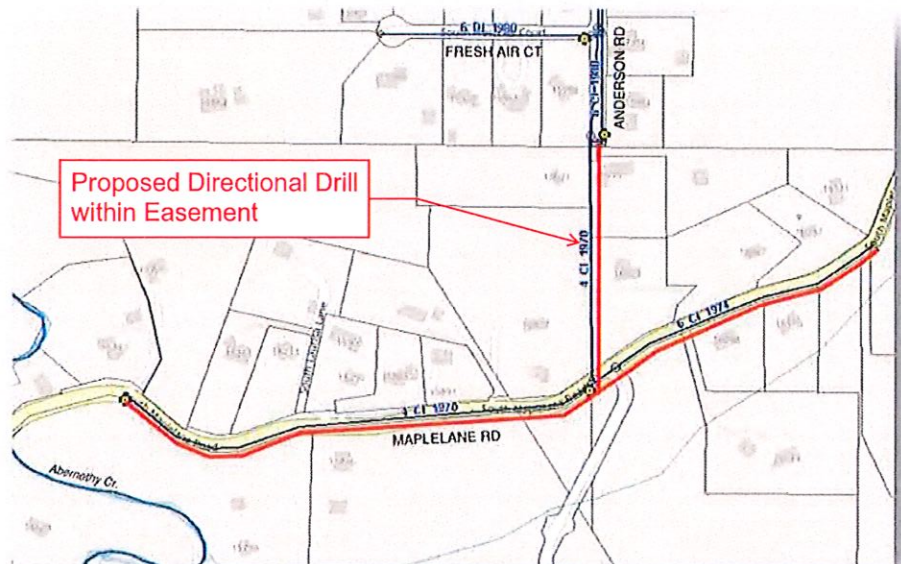
**Schedule:**

*Design: July 2021 – October 2022*

*Construction: March 2023 – July 2023*

**Time of Day Affected:**

*Monday – Friday, 7:00 a.m. – 5:00 p.m.*



**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours. During construction, there will be open trenches and equipment in the area such as: dump trucks, excavators, cutting of pavement, and trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be road restrictions during work hours. Access to local driveways may be disrupted occasionally during the work. Emergency access will be provided at all times.

**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)  
Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.



# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

August 10, 2023

**SUBJECT** Consider Approval of Intergovernmental Agreement (IGA) with Clackamas County For Corrections Work Crew Support

**DRAFT MOTION** Move to approve the Intergovernmental Agreement with Clackamas County for Clackamas County Corrections Work Crew Support

**EFFECTIVE DATE** August 10, 2023

**PRINCIPAL STAFF PERSON** Todd Heidgerken, General Manager

**BOARD ACTION REQUESTED** The Board is requested to approve the Intergovernmental Agreement (IGA)

**DOCUMENTS ATTACHED** IGA for Clackamas County Corrections Work Crew Support

### Agenda Summary

**BACKGROUND** The Clackamas County Community Corrections Department provides work crew support through IGAs with neighboring public agencies. Clackamas River Water (CRW) has utilized this program offered by the County for several years. The county corrections work crews conduct some landscaping, and trash and graffiti removal for CRW. Having this IGA with the County has been of benefit to CRW, and staff is recommending that we continue to have this agreement in place.

Both the CRW Local Contract Revue Board Rules (LCRB) and State Statute encourage the government entities to enter into agreements which provide both parties with mutual benefit.

This IGA has been reviewed by CRW legal counsel

**STAFF RECOMMENDATION** Staff recommends approval and signature of the amendment to the IGA as presented.

**CLACKAMAS COUNTY SHERIFF'S PAROLE & PROBATION DIVISION CONTRACT TO  
PROVIDE  
WORK CREW SERVICES TO CLACKAMAS RIVER WATER**

This contract ("Contract") is entered into by and between Clackamas County, acting by and through its Community Corrections Department, hereinafter called "County," and Clackamas River Water hereinafter called "Agency."

**I. TERM OF AGREEMENT**

- A. Effective date.** This Contract is effective upon execution by both parties. Unless earlier terminated or extended, this Contract shall expire on June 30, 2028.

**II. SCOPE OF SERVICES**

- A. General.** County will provide, on an as-needed basis, general landscape clean-up services ("Work") to Agency's real properties to be identified in Agency's written request for services, as set forth in Section B, below.

- B. Agency Obligations.** Before County will perform the Work, Agency will:

1. Submit a written request for service to County detailing the kind of Work needed, proposed dates for performing the Work, the real property owned by Agency where the Work will be performed, and whether the Work involves the removal of graffiti and if so, a description of the location and nature of the graffiti to be removed.
2. Obtain any right of entry or other access authorization is required. Agency is solely responsible for obtaining such rights of entry or access.
3. Provide any necessary materials to perform the Work as may reasonably be requested by the County.
4. If County agrees to perform the Work, the parties will negotiate an agreed upon schedule and scope of work.

- C. County Obligations.** County's obligations to provide the Work is contingent upon availability of resources, as determined by County in its sole discretion. County may, for any reason, decline to provide the Work when requested. If County determines that it is able to perform the Work, County will:

1. Provide, on an as-needed basis, general landscape clean-up, mowing, weeding, power washing, clearing brush, and graffiti removal.
2. If graffiti removal is needed, Agency will submit a description of the location and nature of graffiti to be removed. If County agrees to perform the graffiti removal Work, the parties will negotiate an agreed upon schedule and scope of work.
3. Payments shall be made on a basis of requests for payment submitted as follows:  
County will bill the Agency within one week following the last working day of each

calendar month in which Work is performed.

4. The Agency agrees to pay the County within 30 days of receipt of the County's invoice.

**D. Exceptions.**

1. **Hazardous substances.** County will not perform Work that requires the handling or removal of, or potential exposure to, any hazardous, toxic, or dangerous substance, waste, or material that is the subject of environmental protection legal requirements or that becomes regulated under any applicable local, state or federal law, including but not limited to the items listed in the United States Department of Transportation Hazardous Materials Table (49 CFR §172.101) or designated as hazardous substances by Oregon Administrative Rules, Chapter 137, or the United States Environmental Protection Agency (40 CFR Part 302), and any amendments thereto. In the event the County discovers known or suspected hazardous materials at any work site, the County shall immediately cease the activities until such time as the site is inspected and declared or made safe by the appropriate hazardous materials authority.
2. **Lifts/Steep grades.** County will not perform Work where ladders or man-lifts are required, or the property has extreme grades or other potential dangers, as determined by County in its sole discretion.

**III. COMPENSATION**

- A. **Compensation.** Agency shall compensate County for performing the Work pursuant to the County's then-current fees and rate schedule. County's rates, as of the date of execution of this Contract, are as follows: For Work requiring less than nine (9) hours of labor, the Agency agrees to pay County \$425.00 per crew per day or, for graffiti removal Work, \$200.00 per crew per day. For Work requiring more than nine (9) hours of labor, the Agency agrees to pay \$400.00 per crew per day. It is Agency's responsibility to inquire as to the current fee and rate schedule prior to requesting Work. County shall provide Agency an invoice for all amounts due and owing for the Work performed. Agency shall pay all invoices within thirty (30) days upon issuance by the County. If an invoice is not timely paid, Agency will be charged a late fee of ten percent (10%) of the unpaid invoice amount. Failure of Agency to pay within thirty (30) days of receipt of an invoice shall constitute an event of default and County may pursue any remedies provided in this Contract including, but not limited to, terminating the Contract and pursuing all remedies available to it at law, in equity, or under this Contract. Payments shall be mailed to:

Clackamas County Department of Finance  
Accounts Receivable  
2051 Kaen Road  
Oregon City OR 97045

- B. **Liaison Responsibility:** The following individuals will act as liaisons for this Contract:



Todd Heidgerken  
General Manager  
Clackamas River Water  
PO Box 2439  
Clackamas, OR 97015  
503-722-9250 or email [theidgerkien@crw.com](mailto:theidgerkien@crw.com)

Fred Wienberg  
Clackamas County Sheriff's Office  
1024 Main Street  
Oregon City, OR 97222  
(503) 650-8929 or email [fwienberg@clackamas.us](mailto:fwienberg@clackamas.us)

Contract Administrator  
Brian Imdieke  
503-722-6015 or email [brianimd@clackamas.us](mailto:brianimd@clackamas.us)

- C. Notice.** Except as otherwise provided in this Contract, any required notices between the parties shall be given in writing by personal delivery, email, or mailing the same, to the Contract Liaisons identified above. If notice is sent to County, a copy shall also be sent to: Clackamas County Procurement, 2051 Kaen Road, Oregon City, OR 97045, or [procurement@clackamas.us](mailto:procurement@clackamas.us). Any communication or notice so addressed and mailed shall be deemed to be given five (5) days after mailing, and immediately upon personal delivery, or within 2 hours after the email is sent during County's normal business hours (Monday – Thursday, 7:00 a.m. to 6:00 p.m.) (as recorded on the device from which the sender sent the email), unless the sender receives an automated message or other indication that the email has not been delivered.
- D. Record and Fiscal Control System.** Agency shall maintain books, records, documents, and other evidence, in accordance with generally accepted accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred in the performance of this Contract. County and their duly authorized representatives shall have access to the books, documents, papers, and records of Agency, which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts, and transcripts. Agency shall maintain such books and records for a minimum of six (6) years, or such longer period as may be required by applicable law, following final payment and termination of this Contract, or until the conclusion of any audit, controversy or litigation arising out of or related to this Contract, whichever date is later.

#### IV. GENERAL CONDITIONS

- A. Compliance with Applicable Law.** Both parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Contract, whether listed or otherwise, are hereby integrated and adopted herein. Failure to comply with such obligations is a material breach of this Contract
- B. Indemnity.** Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act, Agency agrees to indemnify, hold harmless and defend County, and its officers, elected officials, agents and employees, from and against all claims and actions, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the negligent acts or omissions of the Agency or the Agency's employees,

subcontractors (except for County), or agents.

However, neither Agency nor any attorney engaged by Agency shall defend the claim in the name of County, purport to act as legal representative of County, or settle any claim on behalf of County, without the approval of the Clackamas County Counsel's Office. County may assume its own defense and settlement at its election and expense.

Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act, County agrees to indemnify, hold harmless and defend Agency, and its officers, elected officials, agents and employees, from and against all claims and actions, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the negligent acts or omissions of County or County's employees, subcontractors, or agents.

However, neither County nor any attorney engaged by County shall defend the claim in the name of Agency, purport to act as legal representative of Agency, or settle any claim on behalf of Agency, without the approval of Agency. Agency may assume its own defense and settlement at its election and expense.

- C. Assumption of Risk.** Agency understands and appreciates that the Work will be performed by individuals County has determined are eligible for participation in a community service program. The selection of individuals who qualify for community service is determined by County in its sole discretion. However, all the individuals the County will use to perform the Work are serving a portion of a criminal sentence through the provision of community service. By execution of this Contract, Agency hereby expressly assumes any and all risks arising out of or relating to County's performance of the Work with individuals involved in the County's community service program, whether or not specified herein.

**D. Insurance.**

The parties agree to maintain levels of insurance, or self-insurance, sufficient to satisfy their obligations under this Contract and all requirements under applicable law.

**E. Termination.**

1. Either the County or the Agency may terminate this Contract at any time upon thirty (30) days written notice to the other party.
2. Either the County or the Agency may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination, however, the party seeking the termination shall give the other party written notice of the breach and of the party's intent to terminate. If the breaching party has not entirely cured the breach within fifteen (15) days of deemed or actual receipt of the notice, then the party giving notice may terminate the Contract at any time thereafter by giving written notice of termination stating the effective date of the termination. If the default is of such a nature that it cannot be completely remedied within such fifteen (15) day period, this provision shall be complied with if the breaching party begins correction of the default within the fifteen (15) day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable. The party giving notice shall not be required to give more than one (1) notice for a similar default in any twelve (12) month period.
3. Upon termination for default, each party shall have all rights and remedies available to it

at law, in equity, or under this Contract. The County or the Agency shall not be deemed to have waived any breach of this Contract by the other party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.

4. The County may terminate this Contract in the event the County fails to receive expenditure authority sufficient to allow the County, in the exercise of its reasonable administrative discretion, to continue to perform under this Contract, or if federal or state laws, regulations or guidelines are modified or interpreted in such a way that performance under this Contract is prohibited.
5. Any termination of this Contract shall not prejudice any rights or obligations accrued to the parties prior to termination.

**F. Debt Limit.** This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10 of the Oregon Constitution, and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.

**G. Oregon Law and Forum.** This Contract, and all rights, obligations, and disputes arising out of it will be governed by and construed in accordance with the laws of the State of Oregon and the ordinances of Clackamas County without giving effect to the conflict of law provisions thereof. Any claim between County and Agency that arises from or relates to this Contract shall be brought and conducted solely and exclusively within the Circuit Court of Clackamas County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this section be construed as a waiver by the County of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. Agency, by execution of this Contract, hereby consents to the jurisdiction of the courts referenced in this section.

**H. No Attorney Fees.** In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Contract, each party shall be responsible for its own attorneys' fees and expenses.

**I. Non-Exclusive Rights and Remedies.** Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Contract shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other party.

**J. Future Support.** The County makes no commitment of future support and assumes no obligation for future support of the activity contracted herein except as set forth in this Contract.

**K. Severability.** If any provision of this Contract is found to be unconstitutional, illegal or unenforceable, this Contract nevertheless shall remain in full force and effect and the



offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Contract without such provision to give effect to the maximum extent possible the intentions of the parties.

- L. Integration, Amendment and Waiver.** Except as otherwise set forth herein, this Contract constitutes the entire agreement between the parties on the matter of the Project. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Contract. No waiver, consent, modification or change of terms of this Contract shall bind either party unless in writing and signed by both parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either party to enforce any provision of this Contract shall not constitute a waiver by such party of that or any other provision.
- M. Interpretation.** The titles of the sections of this Contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.
- N. Independent Contractor.** Each of the parties hereto shall be deemed an independent contractor for purposes of this Contract. No representative, agent, employee or contractor of one party shall be deemed to be a representative, agent, employee or contractor of the other party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each party hereby specifically disclaims any such relationship.
- O. No Third-Party Beneficiary.** Agency and County are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Contract.
- P. Subcontract and Assignment.** Neither party shall not enter into any subcontracts for any of the work required by this Contract, or assign or transfer any of its interest in this Contract by operation of law or otherwise, without obtaining prior written approval from the the other party, which shall be granted or denied in the that party's sole discretion. A party's consent to any subcontract shall not relieve the other party of any of its duties or obligations under this Contract.
- Q. Counterparts.** This Contract may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.
- R. Survival.** All provisions in Article IV, Sections 10 (A), (B), (C), (F), (G), (H), (I), (K), (L), (M), (O), (R), (T), and (V) shall survive the termination of this Contract, together with all other rights and obligations herein which by their context are intended to survive.
- S. Necessary Acts.** Each party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Contract.

- T. Successors in Interest.** The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective authorized successors and assigns.
- U. Force Majeure.** Neither Agency nor County shall be held responsible for delay or default caused by events outside of the Agency or County's reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war. However, County shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall upon the cessation of the cause, diligently pursue performance of its obligations under this Contract.

**Clackamas River Water  
PO Box 2439  
Clackamas, OR 97015  
503-722-9250**

**Clackamas County**

\_\_\_\_\_  
Authorized Signature

**Sherry French, CRW Board President**

\_\_\_\_\_  
Name / Title (Printed)

**August 10, 2023**

\_\_\_\_\_  
Date

**N/A**

\_\_\_\_\_  
Oregon Business Registry #

\_\_\_\_\_  
Angela Brandenburg, County Sheriff

\_\_\_\_\_  
Date

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

August 10, 2023

**SUBJECT** Quarterly Report – 4th Quarter FY 2023

**PRINCIPAL STAFF PERSON** Todd Heidgerken, General Manager

**DOCUMENTS ATTACHED** Exhibit A - Revenue Status Report – FY 2022-2023  
Exhibit B- Expenditure Status Report – FY 2022-2023  
Exhibit C - Capital Improvements Project Fund – FY 2022-2023  
Exhibit D - System Development Charges - FY 2022-2023  
Power Point Presentation (to be provided at the meeting)

### Agenda Summary

**BACKGROUND** Each quarter the Board is provided with summary data of budget to actual by line item. This report shows activity through the fourth quarter of fiscal year 2023, July 1, 2022 through June 30, 2023. This is 100% through the biennial budget.

The presentation to the Board will highlight some specific items regarding the following funds:

#### General Fund

- Revenue is 113.6% of the biennial budget.
- Personnel Services are 87.7% of the biennial budget.
- Materials & Services are 92.8% of the biennial budget.
- Capital Outlay is 75.2% of the biennial budget.

#### Capital Improvement Projects Fund

- Expenditures at 27.7% of biennial budget.

System Development Fund revenue is 54.8% of the biennial budget.

## Clackamas River Water Revenue Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget		Actual					Year-to-Date FY 2022-23	Remaining Balance	Percent Received
	Appropriation BN 2022-2023	FY 2021-22	Jul-Sept 2022	Oct-Dec 2022	Jan-Mar 2023	Apr-Jun 2023				
<b>Operating Revenue</b>	<b>25,975,000</b>	<b>14,433,554</b>	<b>4,521,932</b>	<b>4,438,038</b>	<b>3,380,821</b>	<b>4,039,076</b>	<b>16,379,867</b>	<b>(4,838,421)</b>	<b>118.6%</b>	
Water Sales	25,569,000	14,086,672	4,484,698	4,391,538	3,183,515	3,956,994	16,016,745	(4,534,417)	117.7%	
Service Connection Fees	250,000	161,170	(2,000)	5,536	57,560	47,708	108,804	(19,974)	108.0%	
Service Charges	136,000	97,386	30,816	26,377	26,495	18,443	102,131	(63,517)	146.7%	
Miscellaneous - Operating	20,000	88,326	8,418	14,587	113,251	15,931	152,187	(220,513)	1202.6%	
<b>Non-Operating Revenue</b>	<b>452,500</b>	<b>256,252</b>	<b>97,269</b>	<b>105,712</b>	<b>70,335</b>	<b>136,602</b>	<b>409,918</b>	<b>(213,670)</b>	<b>147.2%</b>	
Rental Income	246,400	125,469	30,676	48,488	21,064	32,516	132,744	(11,813)	104.8%	
Earnings from Investments	100,000	24,102	19,258	32,643	44,941	31,220	128,062	(52,164)	152.2%	
Miscellaneous - Non Operating	40,000	23,609	(105)	50	25	421	391	16,000	60.0%	
Surplus Property Sales	10,000	-	309	16,945	-	64,775	82,029	(72,029)	820.3%	
Grants - Non-Operating	8,000	59,330	42,820	-	-	93	42,913	(94,243)	1278.0%	
Right of Way Fee	48,100	23,742	4,311	7,586	4,305	7,577	23,779	580	98.8%	
<b>Transfers from Other Funds</b>										
CRWSC Activity Fund	1,850,000	650,000	-	-	-	-	-	1,200,000	35.1%	
<b>Total Revenue</b>	<b>\$ 28,277,500</b>	<b>\$ 15,339,806</b>	<b>\$ 4,619,200</b>	<b>\$ 4,543,750</b>	<b>\$ 3,451,156</b>	<b>\$ 4,175,678</b>	<b>\$ 16,789,784</b>	<b>\$ (3,852,091)</b>	<b>113.6%</b>	

## Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Year-to-Date FY 2022-23	Available	
								Budget	Percent Used
<b>Personnel Services</b>									
<b>Salaries and Wages</b>	<b>7,496,200</b>	<b>3,312,539</b>	<b>807,666</b>	<b>993,540</b>	<b>892,312</b>	<b>938,943</b>	<b>3,632,461</b>	<b>551,200</b>	<b>92.6%</b>
Commissioner Stipend	19,200	5,370	750	1,600	1,750	1,000	5,100	8,730	54.5%
Managers	1,498,800	747,759	170,581	212,224	138,276	125,221	646,302	104,738	93.0%
Professional & Technical - NR	751,400	342,556	72,669	83,411	72,955	79,562	308,597	100,247	86.7%
Professional & Technical	1,619,300	665,045	148,869	196,661	181,403	193,095	720,028	234,228	85.5%
Water Treatment Specialist	1,159,100	544,286	137,448	160,492	196,995	184,655	679,590	(64,776)	105.6%
Water Worker Distribution	1,434,300	732,968	186,582	226,211	203,534	248,537	864,864	(163,531)	111.4%
Administrative Specialist	511,400	215,457	60,714	69,853	60,968	66,243	257,778	38,165	92.5%
Overtime	178,000	39,772	14,996	14,900	11,707	16,386	57,989	80,240	54.9%
Holiday Pay	14,000	8,545	1,400	2,561	2,872	1,956	8,789	(3,334)	123.8%
Other Benefits	309,500	10,781	3,162	3,487	4,141	3,098	13,888	284,831	8.0%
Awards	1,200	-	-	-	13	(675)	(662)	1,862	-55.2%
<b>Benefits and Taxes</b>	<b>4,577,100</b>	<b>1,798,640</b>	<b>420,486</b>	<b>464,573</b>	<b>466,532</b>	<b>489,359</b>	<b>1,840,950</b>	<b>937,510</b>	<b>79.5%</b>
FICA - Social Security	590,900	259,798	62,443	73,716	68,244	72,841	277,244	53,858	90.9%
Worker's Compensation	78,700	34,505	41,846	-	(1,221)	-	40,625	3,569	95.5%
Pension	1,743,900	724,097	157,472	203,339	176,201	197,046	734,058	285,745	83.6%
Health Insurance	1,832,300	665,278	126,886	165,923	181,104	178,148	652,061	514,961	71.9%
Dental Insurance	145,200	44,945	9,096	11,696	12,092	11,996	44,880	55,375	61.9%
Life Insurance	38,100	19,408	3,743	4,268	4,268	4,328	16,607	2,086	94.5%
HRA VEBA	87,000	37,500	19,000	-	20,500	20,000	59,500	(10,000)	111.5%
Tri-Met Tax	61,000	13,108	-	5,631	5,344	5,000	15,975	31,917	47.7%
<b>Total Personnel Services</b>	<b>\$ 12,073,300</b>	<b>\$ 5,111,178</b>	<b>\$ 1,228,152</b>	<b>\$ 1,458,113</b>	<b>\$ 1,358,844</b>	<b>\$ 1,428,302</b>	<b>\$ 5,473,411</b>	<b>\$ 1,488,711</b>	<b>87.7%</b>

## Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Year-to-Date FY 2022-23	Available Budget Balance	Percent Used
<b>Materials &amp; Services</b>									
<b>Customer Services</b>	<b>478,800</b>	<b>277,076</b>	<b>83,033</b>	<b>54,035</b>	<b>61,038</b>	<b>78,016</b>	<b>276,122</b>	<b>(74,398)</b>	<b>115.5%</b>
Bad Debt	32,000	112	(62)	(194)	16	2,017	1,777	30,110	5.9%
Credit Card Processing Fees	340,500	227,779	69,574	44,177	52,140	71,545	237,436	(124,714)	136.6%
Collection Expenses	17,200	9,437	2,591	3,482	2,586	3,404	12,063	(4,300)	125.0%
Customer Credit Allowance	15,800	10,640	5,000	-	-	-	5,000	160	99.0%
Customer Statement Processing	58,900	26,295	5,340	5,963	4,219	(591)	14,931	17,674	70.0%
Promotional Items	6,000	257	349	199	-	289	837	4,906	18.2%
Public Notices	8,400	2,556	241	408	2,077	1,352	4,078	1,766	79.0%
<b>Facilities &amp; Security</b>	<b>797,000</b>	<b>274,171</b>	<b>66,477</b>	<b>72,837</b>	<b>62,731</b>	<b>115,527</b>	<b>317,572</b>	<b>205,258</b>	<b>74.2%</b>
Assessments & Taxes	73,700	37,248	1,875	20,025	4,750	600	27,250	9,202	87.5%
Building & Grounds Maintenance	626,500	191,640	51,864	35,641	45,158	97,295	229,958	204,903	67.3%
Security	96,800	45,283	12,738	17,171	12,823	17,632	60,364	(8,847)	109.1%
<b>General Administration</b>	<b>1,046,900</b>	<b>462,190</b>	<b>193,720</b>	<b>42,965</b>	<b>45,051</b>	<b>54,211</b>	<b>335,947</b>	<b>248,763</b>	<b>76.2%</b>
Bank Charges	110,000	50,727	9,371	6,438	(4,806)	22,837	33,840	25,433	76.9%
Dues & Memberships	354,900	173,388	71,526	36,527	32,607	31,271	171,931	9,581	97.3%
Insurance	542,000	238,074	112,823	-	17,250	103	130,176	173,750	67.9%
Insurance Deductible	40,000	-	-	-	-	-	-	40,000	0.0%
<b>Materials</b>	<b>423,000</b>	<b>60,211</b>	<b>31,414</b>	<b>13,165</b>	<b>36,182</b>	<b>45,995</b>	<b>126,756</b>	<b>236,033</b>	<b>44.2%</b>
Inventory	300,000	16,870	-	-	23,921	31,890	55,811	227,319	24.2%
Maintenance Supplies	123,000	43,341	31,414	13,165	12,261	14,105	70,945	8,714	92.9%
<b>Office</b>	<b>171,700</b>	<b>59,746</b>	<b>11,418</b>	<b>14,195</b>	<b>14,274</b>	<b>44,663</b>	<b>84,550</b>	<b>27,405</b>	<b>84.0%</b>
Office Supplies	22,300	7,850	747	2,528	1,712	3,131	8,118	6,332	71.6%
Postage	96,700	45,903	9,873	6,600	10,759	21,943	49,175	1,622	98.3%
Printing	37,400	5,133	485	4,813	1,779	1,669	8,746	23,521	37.1%
Miscellaneous	15,300	861	313	254	24	17,920	18,511	(4,072)	126.6%
<b>Other Support Costs</b>	<b>350,600</b>	<b>87,031</b>	<b>20,778</b>	<b>26,549</b>	<b>26,760</b>	<b>37,392</b>	<b>111,479</b>	<b>152,089</b>	<b>56.6%</b>
Books & Publications	4,000	1,054	63	335	180	645	1,223	1,723	56.9%
Certifications	11,200	5,858	594	1,574	352	-	2,520	2,823	74.8%
Employee Relations	43,500	14,173	2,003	4,063	3,369	3,711	13,146	16,181	62.8%
Medical Exams	8,500	1,498	502	1,107	693	647	2,949	4,053	52.3%
Payroll Processing Fees	36,600	13,289	5,983	5,752	5,868	7,491	25,094	(1,783)	104.9%



## Clackamas River Water Expenditure Status Report Biennium 2021-2023

GENERAL FUND Account Title	Budget		Actual				Actual	Year-to-Date FY 2022-23	Available	
	Appropriation BN 2022- 2023	FY 2021-22	July-Sept 2022	Oct-Dec 2022	Jan-Mar 2023	Apr-Jun 2023			Balance	Used
Protective Clothing	43,400	6,414	469	3,347	5,549	4,181	13,546	23,440	46.0%	
Safety & Health	28,000	16,685	3,035	1,921	1,767	13,469	20,192	(8,877)	131.7%	
Training	172,400	26,902	8,031	8,129	7,995	7,044	31,199	114,299	33.7%	
Travel - Local	3,000	1,157	99	321	987	204	1,611	232	92.3%	
<b>Professional &amp; Contracted Serv</b>	<b>1,821,600</b>	<b>827,290</b>	<b>148,335</b>	<b>182,464</b>	<b>214,141</b>	<b>226,231</b>	<b>771,171</b>	<b>223,139</b>	<b>87.8%</b>	
Audit	69,400	45,155	-	-	45,170	-	45,170	(20,925)	130.2%	
Contract Work	1,209,200	601,864	131,442	166,849	99,268	179,577	577,136	30,200	97.5%	
Engineer Service	343,000	122,497	3,969	7,135	56,263	28,823	96,190	124,313	63.8%	
Legal	200,000	57,774	12,924	8,480	13,440	17,831	52,675	89,551	55.2%	
<b>Equipment</b>	<b>972,100</b>	<b>363,924</b>	<b>125,896</b>	<b>114,468</b>	<b>105,604</b>	<b>100,702</b>	<b>446,670</b>	<b>161,506</b>	<b>83.4%</b>	
Computers, Peripherals & Software	56,200	30,388	2,873	5,258	3,290	9,621	21,042	4,770	91.5%	
Equipment Maintenance	179,900	52,072	7,662	20,732	26,093	13,584	68,071	59,757	66.8%	
Equipment Rental	64,800	21,656	10,241	4,879	4,415	4,542	24,077	19,067	70.6%	
Maintenance Agreements	432,800	175,910	81,385	67,183	40,133	50,211	238,912	17,978	95.8%	
Small Tools & Equipment	101,600	39,019	13,089	8,334	19,061	5,565	46,049	16,533	83.7%	
Vehicle Maintenance	136,800	44,879	10,646	8,082	12,612	17,179	48,519	43,402	68.3%	
<b>Utilities</b>	<b>1,857,400</b>	<b>826,390</b>	<b>202,584</b>	<b>236,599</b>	<b>211,474</b>	<b>291,196</b>	<b>941,853</b>	<b>89,157</b>	<b>95.2%</b>	
Telecommunications	141,600	34,419	21,617	16,938	12,167	11,554	62,276	44,905	68.3%	
Utilities	1,715,800	791,971	180,967	219,661	199,307	279,642	879,577	44,252	97.4%	
<b>Water Purchases &amp; Treatment</b>	<b>2,215,300</b>	<b>1,039,606</b>	<b>321,477</b>	<b>296,785</b>	<b>230,812</b>	<b>374,766</b>	<b>1,223,840</b>	<b>(48,146)</b>	<b>102.2%</b>	
Permits	56,600	18,019	277	4,212	1,609	9,900	15,998	22,583	60.1%	
Telemetry	20,000	3,026	-	-	9,844	244	10,088	6,886	65.6%	
Water Purchases	1,534,800	760,897	246,509	203,939	148,679	301,496	900,623	(126,720)	108.3%	
Watershed Management	119,700	42,142	1,148	7,585	2,700	13,340	24,773	52,785	55.9%	
Water Treatment & Analysis	484,200	215,522	73,543	81,049	67,980	49,786	272,358	(3,680)	100.8%	
<b>Materials &amp; Services - Subtotal</b>	<b>10,134,400</b>	<b>4,277,634</b>	<b>1,205,132</b>	<b>1,054,062</b>	<b>1,008,067</b>	<b>1,368,699</b>	<b>4,635,960</b>	<b>1,220,806</b>	<b>88.0%</b>	
Overhead, Labor & Equip	(643,700)	(84,446)	(8,002)	(7,998)	(8,765)		(24,765)	(534,489)	17.0%	
<b>Materials &amp; Services - TOTAL</b>	<b>\$ 9,490,700</b>	<b>\$ 4,193,188</b>	<b>\$ 1,197,130</b>	<b>\$ 1,046,064</b>	<b>\$ 999,302</b>	<b>\$ 1,368,699</b>	<b>\$ 4,611,195</b>	<b>\$ 686,317</b>	<b>92.8%</b>	



**Clackamas River Water**  
**Expenditure Status Report**  
 Biennium 2021-2023

GENERAL FUND Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual July-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Year-to-Date FY 2022-23	Available	
								Budget	Percent Used
<b>Capital Outlay</b>	<b>1,799,300</b>	<b>425,268</b>	<b>120,629</b>	<b>181,134</b>	<b>73,576</b>	<b>552,732</b>	<b>928,071</b>	<b>445,961</b>	<b>75.2%</b>
Land	-	-	-	-	-	-	-	-	-
Improvements	950,000	102,809	80,912	16,946	62,922	389,072	549,852	297,339	68.7%
Vehicles	288,500	129,413	39,716	-	3,329	66	43,111	115,975	59.8%
General Equipment & Tools	328,000	113,412	-	164,188	-	466	164,654	49,934	84.8%
Computer Equipment	82,800	57,838	-	-	7,325	46,567	53,892	(28,930)	134.9%
Other	150,000	21,796	-	-	-	-	-	128,204	14.5%
<b>Capital Outlay - TOTAL</b>	<b>\$ 1,799,300</b>	<b>\$ 425,268</b>	<b>\$ 120,629</b>	<b>\$ 181,134</b>	<b>\$ 73,576</b>	<b>\$ 552,732</b>	<b>\$ 928,071</b>	<b>\$ 445,961</b>	<b>75.2%</b>
<b>InterFund Transfers</b>									
Operating Contingency	6,477,000	2,238,000	-	815,850	-	-	815,850	3,423,150	47.1%
	750,000	-	-	-	-	-	-	750,000	0.0%
<b>General Fund - TOTAL</b>	<b>\$ 30,590,300</b>	<b>\$ 11,967,635</b>	<b>\$ 2,545,911</b>	<b>\$ 3,501,161</b>	<b>\$ 2,431,722</b>	<b>\$ 3,349,733</b>	<b>\$ 11,828,527</b>	<b>\$ 6,794,138</b>	<b>77.8%</b>

## Clackamas River Water Expenditure Status Report Biennium 2021-2023

**CAPITAL IMPROVEMENT PROJECTS FUND**

Account Title	Budget							Biennial Totals	Balance	Percent Used		
	BN 2022-2023	Appropriation	FY 2021-22	Actual	Actual	Actual	Actual				Actual	Apr - Jun 2023
Manager	-	-	2,418	73	367	1,310	1,639	5,806	(5,806)			
Engineering Manager	-	-	104,065	15,035	9,968	9,666	12,214	150,948	(150,948)			
Professional & Technical	-	-	28,980	7,377	5,884	4,798	11,376	58,415	(58,415)			
Water Worker Distribution	-	-	6,898	-	848	8,586	5,860	22,192	(22,192)			
Contract Work	-	-	623,168	-	9,700	184,778	417,358	1,235,004	(1,235,004)			
Engineer Services	-	-	61,433	-	10,400	16,148	21,233	109,214	(109,214)			
Legal	-	-	221	29	226	-	1,163	1,639	(1,639)			
Materials Inventoried	-	-	106	-	-	-	-	106	(106)			
Miscellaneous	-	-	2,278	790	-	-	-	3,068	(3,068)			
Overhead, Labor & Equip Cal	-	-	84,395	8,059	7,999	8,765	49,082	158,300	(158,300)			
Capital Outlay	-	6,288,000	-	-	-	-	-	-	6,288,000			
<b>Total Expenditures</b>	<b>\$ 6,288,000</b>	<b>\$ 913,962</b>	<b>\$ 31,362</b>	<b>\$ 45,392</b>	<b>\$ 234,051</b>	<b>\$ 519,925</b>	<b>\$ 1,744,692</b>	<b>\$ 4,543,308</b>	<b>27.7%</b>			

**Clackamas River Water  
Revenue Status Report  
Biennium 2021-2023**

**SYSTEM DEVELOPMENT  
CHARGES RESERVE  
FUND**

Account Title	Budget Appropriation BN 2022- 2023	Actual FY 2021-22	Actual Jul-Sept 2022	Actual Oct-Dec 2022	Actual Jan-Mar 2023	Actual Apr-Jun 2023	Biennial Total	Remaining Balance	Percent Received
<b>Revenue</b>	<b>1,763,900</b>	<b>605,142</b>	<b>25,585</b>	<b>6,397</b>	<b>41,576</b>	<b>233,456</b>	<b>912,156</b>	<b>851,744</b>	<b>51.7%</b>
SDC Reimbursement	838,400	249,467	10,372	2,594	16,855	94,635	373,923	464,477	44.6%
SDC Improvements	925,500	355,675	15,213	3,803	24,721	138,821	538,233	387,267	58.2%
<b>Non-Operating Revenue</b>	<b>25,500</b>	<b>9,938</b>	<b>8,925</b>	<b>15,059</b>	<b>20,613</b>	<b>14,222</b>	<b>68,757</b>	<b>(43,257)</b>	<b>269.6%</b>
Earnings from Investments	25,500	9,938	8,925	15,059	20,613	14,222	68,757	(43,257)	269.6%
<b>Total Revenue</b>	<b>\$ 1,789,400</b>	<b>\$ 615,080</b>	<b>\$ 34,510</b>	<b>\$ 21,456</b>	<b>\$ 62,189</b>	<b>\$ 247,678</b>	<b>\$ 980,913</b>	<b>\$ 808,487</b>	<b>54.8%</b>

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**August 10, 2023**

**SUBJECT** Management Report

**PRINCIPAL STAFF PERSON** Todd Heidgerken

**DOCUMENTS ATTACHED**

**Table of Contents**

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles or Materials- None at this time



communicated accurately. CRW has also received and replied to a request from the property owner to provide a “Request for Service Availability”.

5. **Extension of Memorandum of Understanding (MOUs)** – CRW and Sunrise Water Authority have a cooperative agreement whereby CRW can assist with certain activities. These services are identified in MOUs that can be extended annually. The MOUs have been updated and CRW will continue to assist with procurement and SCADA services. CRW and SWA have a separate agreement that pertains to water quality analysis.
6. **Emergency Management Update:** Natural Hazard mitigation plan update is headed to the county Friday August 4. This plan is an annex to the county’s NHMP and focuses on CRW specific risks and hazards and projects that we want to prioritize to mitigate losses in the future. CRW continues to work closely with CRWP on the emergency drinking water framework grant for CRWP. The first workshop is August 21. The goal is to have the member agencies develop response strategies in partnership with other water providers close to them to provide drinking water for the population in the first month post- Cascadia Subduction Zone earthquake.

CRW is also working with the Regional Water Providers Consortium to host an emergency drinking water equipment drill at Riverside Park on September 26. CRW staff are working together to assess our trailers and their working status so we can be fully functional prior to the drill and maintain that capability 24/7 moving forward.

Finally, CRW will be participating in a tabletop exercise with the EPA, Oregon Health Authority, Healthcare providers like hospitals and dialysis to clarify planning assumptions about the relationship between water quality, water distribution, and what the disaster system of healthcare will look like and how much water will be required. The hope is to identify strategies that hospitals can undertake in planning to help water providers understand their water needs. Identify non-potable sources to support hospital operations that are appropriate and generally give hospitals an understanding of the capacities and limitations facing the community after a catastrophic event.

7. **Safety Update:** July was very busy with training, both in person and virtual. All employees engaged in electrical safety training tailored to their workgroup’s risk. SysOps and WR staff have been getting their specialty training done or scheduled (i.e., Crane, confined space rescue, excavation, asbestos pipe cutting).

The Safety Committee is being facilitated by Jeff Griffin from WHA. There is no all-employee safety training in August. Just

specialty training for SysOps and Water Resources. In September the topic is Slips, Trips, and Falls. No injuries have been reported this year so far!

8. **Security Update:** Keys and Locks are the focus in September with our agency wide conversion to a more secure professional key system. On September 19, 20, and 21 each building Administration, System Operations Office & Shop, and WTP will be changing out every door lock with a new cylinder and some doors will need the handle changed. This will give us a standard, managed key set to base our new security work on. If the generator goes down or runs out of fuel, the key is the back up.

Parallel to the key/lock work, the final details of our access control (Badging/Pads) and Surveillance (cams) program are being ironed out. This work will convert all building doors that currently have a tap pad and replace the pad and the boards in the closets that support each reader. Additionally, we will be adding cameras to exit and entrances to buildings. The major improvement is expanding our access control and cameras to 8 pump stations. This will require some site preparation from the vendor and our IT contractor. The target is to be 100% done with all installs, quality control issues by Christmas.

9. **Looking Ahead:**

- The agenda setting meeting for the August Board meeting will be held on Thursday, August 31 at 11:30am
- There is no Work Session in August.
- CRW Offices will be closed on Monday, September 4 to observe the Labor Day Holiday
- The CRW Regular September Board Meeting will be held on Thursday, September 14 at 6pm

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**August 10, 2023**

**SUBJECT** Commissioner Reports and Reimbursement Requests

**DRAFT MOTION** NO MOTION REQUIRED

**EFFECTIVE DATE**

**PRINCIPAL STAFF PERSON** Board of Commissioners

**BOARD ACTION REQUESTED** Commissioner Communications

**DOCUMENTS ATTACHED**

- Commissioner Reimbursement Requests

**Agenda Summary**

**BACKGROUND**



# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month June 2023

Commissioner's Name Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50.00
	CRW Work Session Executive session	\$50.00
	Miscellaneous Meeting Agenda setting meeting	\$50.00
	Regional Water Board meeting	\$50.00
		\$
		\$

Total \$ 200.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

<b>Total Expenses</b>	\$ _____
<b>Adjustments</b>	\$ _____
<b>Amount Due Commissioners</b>	<b>\$200.00</b>

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
Commissioner's Signature

For Accounting:  
 Payroll: Taxable \$ \_\_\_\_\_ Non-Taxable \$ \_\_\_\_\_ entered P/R \_\_\_\_\_  
 Accounts Payable: VENDOR # \_\_\_\_\_ ACCT# 01.601.5730 AMOUNT \$ \_\_\_\_\_ Entered A/P \_\_\_\_\_  
 Board: Reimbursement as of \_\_\_\_\_

  
 CFO Date 7-3-2023

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month June 2023

Commissioner's Name Sherry French Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - 6/8	\$ 50
	CRW Work Session Exec Session 6/27	\$ 50
	Miscellaneous Meeting 6/6 + 6/20 Oak Lodge	\$ 100
	6/28 MPAC/Sunrise	\$ 50
	6/29 Agenda	\$ 50

Total \$ 300

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ 300  
**Adjustments** \$ \_\_\_\_\_  
**Amount Due Commissioners** \$ 300

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted *Sherry French*  
Commissioner's Signature

For Accounting:			
Payroll: Taxable \$ _____	Non-Taxable \$ _____	entered PIR _____	
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

CFO Date 6-29-2023

June 28, 2023
Metro Policy Advisory Committee (MPAC)
Agenda

# CLACKAMAS RIVER WATER

## Commissioner Request for Reimbursement

Month May 2023

Commissioner's Name Robert Rubitschun

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -- 5/11	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
		\$
		\$
		\$

Total \$ 50.00

Date	Meals	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

\* Mileage \$ \_\_\_\_\_ per mile

\*\* Lodging bills must be attached in support of reimbursement request

\*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ \_\_\_\_\_

**Adjustments** \$ \_\_\_\_\_

**Amount Due Commissioners** \$ 50.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Robert Rubitschun  
Robert Rubitschun (203, 733, 615461)  
 Commissioner's Signature

For Accounting:		
Payroll: Taxable \$ _____	Non-Taxable \$ _____	entered P/R _____
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____ Entered A/P _____
Board: Reimbursement as of _____		

  
 CFO Date 7-3-2023

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**August 10, 2023**

---

**SUBJECT**                      Management Report

**PRINCIPAL STAFF**        Todd Heidgerken

**PERSON**

**DOCUMENTS**

**ATTACHED**

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*Clackamas River Water*

# Clackamas River Water

## 4<sup>th</sup> Quarter Update – Fiscal Year 2023

Board Meeting – August 10, 2023  
Todd Heidgerken, General Manager



# 4<sup>th</sup> Quarter Update – FY 2023

- 4<sup>th</sup> Quarter – Second year of Biennium – April 1, 2023 through June 30, 2023
- Showing costs through 24 of 24 month (July 1, 2021, through June 30, 2023) for the Biennium – 100%

# 4<sup>th</sup> Quarter Update – FY 2023 Revenue

---

## General Fund Revenues

- Fourth quarter (April 1, 2023 through June 30, 2023) of Fiscal Year 2023. Information reflects year two of the 2021-2023 Biennium, and we are 100% through the budget.
- Total General Fund Revenue is 113.6% of the biennial budget.
- Water sales budget is \$25,569,000 for the biennium and we have recorded \$30,103,417 through June. Water sales are 117.7% of the biennial budget. This is influenced by how we account for wholesale water sales since the dissolution of the CRWSC (closer to 112.2%)



# 4<sup>th</sup> Quarterly Update – FY 2023

---

## General Fund Expenses

- Personnel Services
  - 87.7 % of biennial budget
    - Total costs FY2022 through the 4<sup>th</sup> Quarter FY2023 - \$10.6 million
- Factors:
  - Vacant positions in Water Resources, FACS, and Administration



# 4<sup>th</sup> Quarter Update

---

## FY 2023

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### General Fund Expenses

- Materials & Services – 92.8%
  - Analysis of categories that are greater than 100%
    - Credit Card processing fees
    - Audit Cost higher than budgeted
    - Water Purchase costs
- Capital Outlay – 75.2%
  - Made progress in the last quarter but still experiencing longer than normal lead times delaying some expenditures.
  - Capital Outlay items come in larger chunks and do not occur evenly throughout the year



# 4<sup>th</sup> Quarter Update – FY 2023

---

## Capital Improvements Project Fund

- 27.7% of Biennial Budget
  - Biennial Budget - \$6,288,000
  - Spent - \$1,744,692
- Continue to experience longer than normal lead times and supply chain issues that have delayed projects.
- Impacts other agencies that we are coordinating with on projects (i.e. County)
- Progress reports are provided to the Board as part of the Monthly Report

# 4<sup>th</sup> Quarterly Update – FY 2023

---

## System Development Charge Revenues

- Biennial Budget - \$1,763,900 (Revenue only)
- Actual to Date - \$912,156 – 51.7%
  - When including interest, SDC Reserve Fund Actual to Date is \$980,913 – 54.8%



New Construction

The background is a solid blue color with numerous water droplets of various sizes scattered across it. The droplets are rendered with realistic shading and highlights, giving them a three-dimensional appearance. The text "Questions or comments ?" is centered in the middle of the image in a white, sans-serif font.

Questions or comments ?





*Clackamas River Water*

# Clackamas River Water

## 4<sup>th</sup> Quarter Update – Fiscal Year 2023

Board Meeting – August 10, 2023  
Todd Heidgerken, General Manager





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# 4<sup>th</sup> Quarter Update

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## FY 2023

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