

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
October 13, 2022**

COMMISSIONERS PRESENT VIA ZOOM MEETING:

Sherry French President
Naomi Angier, Secretary
Tessah Danel, Treasurer- absent
Rusty Garrison
Bob Rubitschun

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Chief Financial Officer, Jason Kirkpatrick; IT Manager, Kham Keobounnam; Engineering Manager, Joe Eskew

COMMISSIONERS ABSENT:1

VISITORS: Bob Steringer, Kevin Williams, Chris Hawes, Jess Bergers (via phone)

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:00pm. The pledge of allegiance was recited.

MOTION: Commissioner Angier move to approve the agenda as presented. Commissioner Rubitschun seconded the motion

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays: None
Abstentions: None

Public Comment- none

Agenda Item 1.0 Consider Resolution 02-2023 Promulgating the CRW Emergency Response Plan

Commissioner Garrison asked if he would keep the ERP at home or should the ERP be returned to CRW. The Commissioners may keep the document with their files

MOTION: Commissioner Angier move the Board approve Resolution 02-2023, promulgating the CRW Emergency Response Plan. Commissioner Rubitschun seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:

Abstentions: None

Agenda Item 2.0 Consider Contract Award: Water Treatment Plan (WTP) Filter Valve Procurement, CIP 21-2582

Mr. Eskew explained that with the longer than normal lead time for materials, CRW has chosen to pre-order valves ahead of the start of the project. CRW will then later go out for bid for the installation contractor to complete the project. This project is more than what was budgeted for based on the facility plan because there has been a change in scope to have all valves replaced rather than some new and some rebuilt. Since this project is over what was budgeted, there has been some reshuffling of budget projects based on lead time and other external factors. Commissioner Garrison asked about rebuilding the valves over time if needed to extend the lifespan. Also, he asked if some of the new valves could be rebuilt and kept on hand in the event there is a need to replace a valve in the future. Commissioner Angier asked about the increase in cost over the author of the facility plan document estimates and the valves being ordered are higher quality and all being replaced as opposed to some rebuilt and others replaced.

MOTION: Commissioner Angier move to award the WTP Filter Control Valves procurement contract to Ferguson Waterworks for the amount of \$ 744,813.69 and authorize the General Manager to sign the completed contract. Commissioner Rubitschun seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 3.0 Consider Approval of the Oregon Department of Transportation (ODOT) Utility Construction Agreement for Reimbursable Work

Mr. Eskew explained this agreement with ODOT will allow ODOT reimburse CRW for the replacement of a fire hydrant.

MOTION: Commissioner Angier move to approve the ODOT Utility Construction agreement for reimbursement for Water facility relocation and authorize the General Manager to sign the agreement. Commissioner Rubitschun seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 4.0 Consider approval of the ODOT Ad-Work Letter Agreement for Non-Reimbursable Work

Mr. Eskew explained this agreement that since there are some valves that are in the ODOT right of way so CRW will reimburse their contractor to move those valves.

MOTION: Commissioner Angier move to approve the ODOT Add-Work Agreement for Water facility adjustment and authorize the General Manager to sign the agreement. Commissioner Rubitschun seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 5.0 Consider approval of the ODOT Add-Work request acceptance memo for reimbursable work

Mr. Eskew explained that there are a number of valve boxes that are not in the ODOT right of way then CRW will get the boxes moved by the ODOT contractor at their expense. Commissioner Garrison asked if the costs listed are firm or an estimate, these are estimates and CRW will pay the final costs.

MOTION: Commissioner Angier move to approve the ODOT Add-Work memo for Water facility relocation and authorize the General Manager to sign the agreement. Commissioner Rubitschun seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Consent Agenda

CA-1: Gross Payroll and Account Paid for September 2022

CA-2: Cash Position and Transfers September 2022

CA-3: Project Acceptance: Accept assets constructed for the "Fuller Station Affordable Housing" Project, 19-5255

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 6.0 Management Report

- The October bill insert, and monthly report were shared with the Board at the meeting. The monthly report will also be posted on the CRW website
- There will be an October Board Work Session on the 24th
- Staffing Update- John McKeivitt will be joining CRW as the new Water Resources Manager on October 31. Charlie Linch has been hired as a water treatment operator (he had been an intern at CRW until he passed his certification). Joseph Jannsen joins the Operations crew as a seasonal mechanic.

Agenda Item 8.0 Commissioner Reports and Reimbursements

- Commissioner Garrison asked if there is a notification process with the faculty at Clackamas Community and there is notification to those in the WET program.
- Commissioner Angier attended the RWPC Board Meeting and Executive committee. Received an update on projects, budgets, and conservation program and a discussion on their equity commitment. There was a Strategic Plan update, emergency planning tabletop exercise update.
- Commissioner French attended the Oak Lodge Water Authority where elections occurred, and all current officers remained the same. Also attended the Sunrise Water Authority meeting.

No public comment

Open meeting is adjourned 6:55pm