

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
January 12, 2023**

COMMISSIONERS PRESENT VIA ZOOM MEETING:

Sherry French President
Naomi Angier, Secretary-absent
Tessah Danel, Treasurer-
Rusty Garrison
Bob Rubitschun - absent

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Chief Financial Officer, Jason Kirkpatrick; IT Manager, Kham Keobounnam; Chief Engineer, Adam Bjornstedt

COMMISSIONERS ABSENT:2

VISITORS: Bob Steringer, Kevin Williams, Chris Hawes

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:00pm. The pledge of allegiance was recited.

MOTION: Commissioner Danel move to approve the agenda as presented. Commissioner Garrison seconded the motion

MOTION CARRIED 3-0

Ayes: Danel, French, Garrison
Nays: None
Abstentions: None

Public Comment-

Agenda Item 1.0 Resolution 08-2023 Appoint Budget Officer for BN 2023-2025

Mr. Kirkpatrick explained that under Oregon law and CRW Board Policy, the Board approves the budget officer.

MOTION: Commissioner Danel move the to adopt resolution No, 08-2023 appointing Jason Kirkpatrick CRW's Chief Financial Officer, as the CRW Budget Officer for biennial period 2023-2025. Commissioner Garrison seconded the motion.

MOTION CARRIED 3-0

Ayes: Danel, French, Garrison
Nays:

Abstentions: None

Agenda Item 2.0 Acknowledgement of Proposed budget calendar for the 2023-2025 biennium

Mr. Kirkpatrick and staff have planned out the budget calendar to prepare the budget through the final adoption in June 2023.

MOTION: Commissioner Danel move to acknowledge the proposed budget calendar as agreed upon for the 2023-2025 biennial budget. Commissioner Garrison seconded the motion.

MOTION CARRIED 3-0

Ayes: Danel, French, Garrison
Nays:
Abstentions: None

Consent Agenda

CA-1: Gross Payroll and Account Paid for December 2022
CA-2: Cash Position and Transfers December 2022

MOTION: Commissioner Danel move approve the consent agenda as presented. Commissioner Garrison seconded the motion.

MOTION CARRIED 3-0

Ayes: Danel, French, Garrison
Nays:
Abstentions: None

Agenda Item 3.0 Management Report

- The Board was provided the monthly report prior to the meeting and is posted on the CRW website.
- The members of the CRWP have been discussing how to address emergency management for water providers in the basin and the discussion have been to possibly have CRW's Emergency Manager spend time working with the CRWP for basin coordination
- CRW offices are closed Monday January 16 for the MLK Jr. Holiday
- There are three budget committee vacancies and to date three applications have been received, the interviews and introductions will be done during the February 16 Board meeting and then the Board will appoint the candidates.
- Agenda setting meeting for the February Board meeting will be on February 2
- The SDAO annual conference is being held February 9-12, the February Board meeting will be on February 16
- The audit presentation and the Board will be asked to acknowledge receipt of the audit at the February board meeting

- Josh Nyseth re-joined the CRW distribution crew; Betty Johnson, Engineering Associate retired in January and Jeff Wink is retiring as the Operator and Treatment Specialist in Water Resources.

Agenda Item 5.0 Commissioner Reports and Reimbursements

- Commissioner French attended the Sunrise and Oak Lodge Board meetings.

No public comment

Open meeting is adjourned 6:17pm