

Clackamas River Water (CRW) Rules and Regulations state that application for water service shall be made in writing by the person owning the premises to be served or the owner's duly authorized agent. It is presumed that if a person other than the owner is making application for service to any premises, that person is doing so at the direction and request of the owner.

Applications for service will be considered merely as a request for service and shall not bind CRW to provide service. When services are rendered to the owner, agent, or other user as a result of the application made and accepted by CRW, the application given in writing shall be considered as a contract in which the applicant agrees to abide by all Rules and Regulations in effect at the time of signing that application, or as may be adopted or modified thereafter by the Board, and further agrees to pay all bills promptly. CRW may terminate water service to premises where such premises or the user are in violation of CRW Rules and Regulations.

Roles, responsibilities, and payment information pertinent to water service applications are detailed below. For further information, please see the CRW [Rules and Regulations](#).

Roles and Responsibilities

CRW is responsible for:

- determining the appropriate size and configuration of the service assembly and meter, and the level of backflow protection (based on forms **WS-1** and **WS-2**, and additional coordination with applicant);
- installing service assemblies or ensuring proper service assembly installation by an approved contractor, per CRW standards, see <https://crwater.com/engineering-specifications/>;
- maintaining and repairing service assemblies after installation has been accepted (note, only those authorized by CRW may install, operate, or interfere with any component of the service assembly)

Customers/applicants are responsible for:

- providing CRW with accurate and up-to-date service and property information;
- ensuring property lines are staked or otherwise accurately marked at the meter location;
- obtaining a valid, active building or plumbing permit from the required jurisdiction;
- installing and maintaining all private plumbing extending from the meter tailpiece to the premises

Private plumbing shall be installed, tested, and maintained according to all applicable codes, including Oregon Specialty Plumbing Code (OSPC) and may include pressure regulators (e.g., PRVs) and backflow protection, required to the level of protection as determined by CRW. For more information on backflow protection, see <https://crwater.com/backflow/>.

Water Rate Schedule, Fees, Charges, and Deposits

The CRW Water Rate Schedule (see <https://crwater.com/rates-and-charges/>) is updated and published annually. Payment required for the water service may include:

- Connection fee – fixed fee for installing meters in existing service assemblies
- System Development Charge (SDC) – fixed charge based on meter size to equitably account for District expansion/improvement. SDC credits may be issued for existing meters being replaced or upsized.
- Time, Materials, and Overhead (TMO) deposit – deposit for service installation work to be completed by CRW. In special cases, a cost estimate may be provided. If a deposit has been paid, a letter reconciling actual work costs and the amount owed/refunded will be issued after completion of the work. Due to delays in contracted work (e.g., paving), final costs may not be reconciled for several months after work has been completed.

Instructions: Please review the following information (including WS-3B, if applicable) for accuracy. If no changes are necessary, complete the "Applicant Signature" section of the Water Service Application and submit the application with full payment. Payment will not be accepted prior to receiving the signed Water Service Application. To submit the application and payment you may:

- a. Email the completed application form to servicerequests@crwater.com. Once the application has been received and approved, you will be informed by email that you may pay the fees with a credit/debit card (no additional fee) by calling Customer Service at (503) 722-9220; **OR**
- b. Send the completed application form and payment via mail to PO Box 2439, Clackamas, OR 97015; **OR**
- c. Drop the completed application form and payment in the CRW "Drop Box" outside of the main office at 16770 SE 82nd Drive, Clackamas, OR 97015.



WS-3: WATER SERVICE APPLICATION

CRW to complete Applicant to complete

APPLICANT INFORMATION		
Name(s): CRW Employee	Phone: (503) 722-9220	Cell: (503) 722-9220
Mailing Address: 16770 SE 82nd Dr, Clackamas, OR 97015	Email: employee@crwater.com	
Company/Organization (if applicable): Clackamas River Water	Co/Org Phone: (503) 722-9220	

SERVICE INFORMATION		
<input checked="" type="checkbox"/> Single Service (see info below)		<input type="checkbox"/> Multiple Services (see attached WS-3B)
Street Address: 9100 SE Mangan Dr, Clackamas, OR 97015		
Parcel Number: 00486398	Tax Lot: 22E16A 00200	
Project/Subdivision/Partition: N/A	Lot #: N/A	
Meter Size: 3/4-inch	Service Type: Industrial	Service Use: Commercial/Industrial
<input type="checkbox"/> Drop-in	<input checked="" type="checkbox"/> Full Install	<input checked="" type="checkbox"/> Long-side
		<input type="checkbox"/> Short-side
		<input checked="" type="checkbox"/> R900i
<input type="checkbox"/> Dual-service with address: _____		
Additional Info Attached: <input checked="" type="checkbox"/> GIS Map <input type="checkbox"/> Site Plan <input type="checkbox"/> Estimate <input type="checkbox"/> Other: _____		
Notes:		

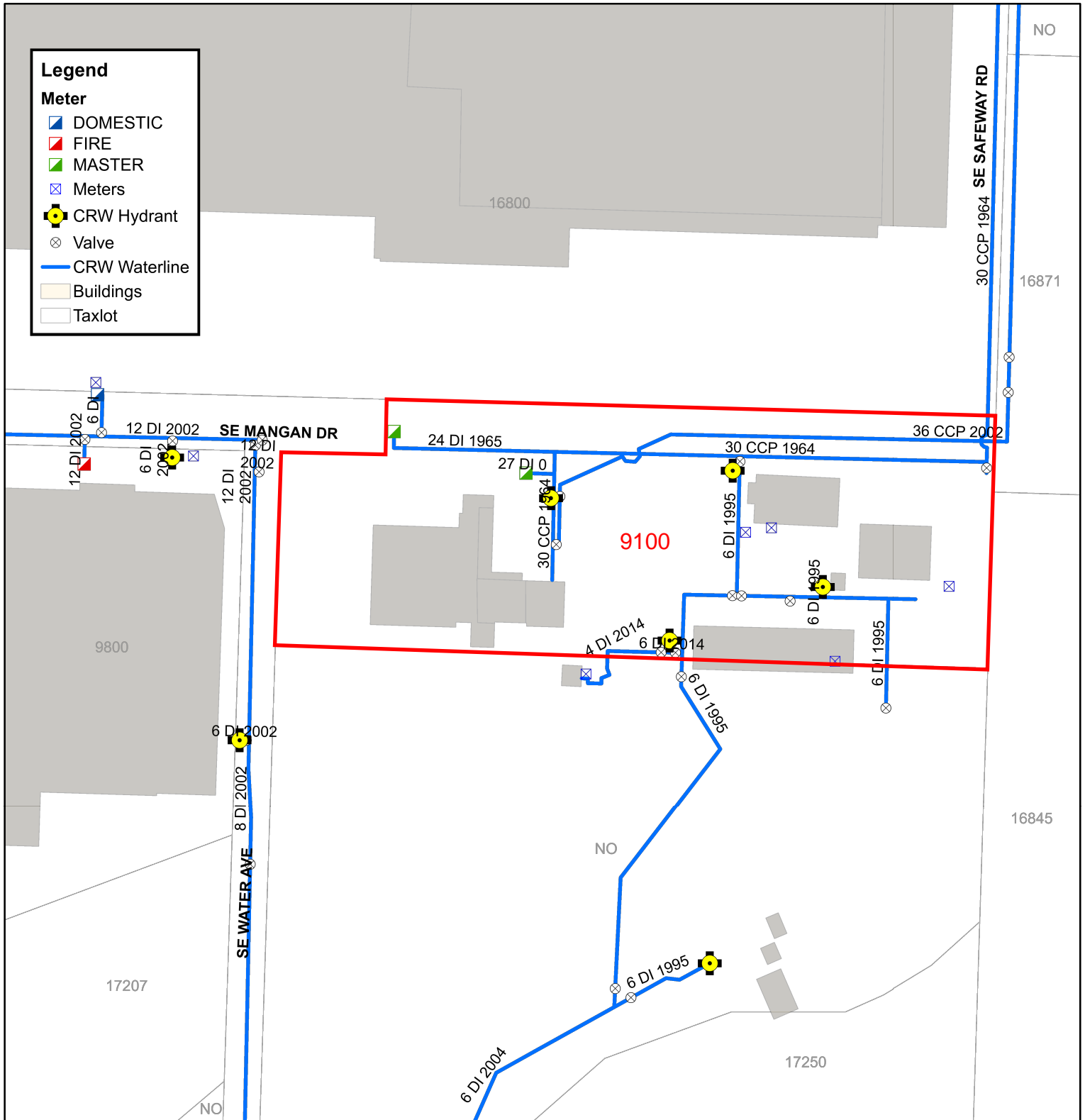
PRIVATE PLUMBING INFORMATION*	
Building/Plumbing Permit #: P???????	Fire Suppression: 13D spinkler system
Auxiliary Water Source: N/A	
Backflow Protection Required: Yes	Type: Reduced-Pressure Backflow Assembly (RPBA)
Static Pressure at Main (psi): 60-70 psi	<input type="checkbox"/> Pressure-reducing valve (PRV) may be req'd per OSPC*
Notes:	

**Private plumbing, including PRVs and backflow protection, shall meet all pertinent, current plumbing and fire codes, including Oregon Specialty Plumbing Code (OSPC). Installation, testing, and maintenance of private plumbing is the owner's responsibility.*

FEES AND DEPOSITS		
Connection Fee (G/L 01.31210)	\$ 0.00	Notes:
TMO Deposit (G/L 01.20540)	\$ 5,000.00	
SDC Reimbursement (G/L 12.32400)	\$ 3,650.00	
SDC Improvement (G/L 12.32400)	\$ 5,354.00	
Total Due	\$ 14,004.00	<input type="checkbox"/> SDC Credit:

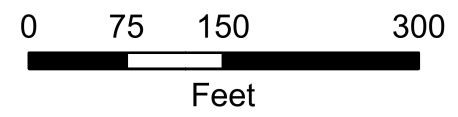
APPLICANT SIGNATURE	
I am the owner, or an authorized agent for the owner, of the above property and/or the properties attached. I have reviewed the above and attached information for accuracy. I authorize the above requested installation of water service or other work done to the property or properties. I agree to pay all costs including labor, materials, overhead, engineering and incidentals necessary for completion of said work. I understand that I will be billed for any costs exceeding the amounts deposited and will be refunded any remaining deposit amounts upon job completion. If applicable, I hereby donate the public facilities as assets to CRW to own, maintain, and utilize.	
Name (print):	Date:
Signature:	

Work Order # _____	Account # _____	FS Account # _____
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Date: Nov 5, 2021
 Drawing Name: GIS-Development
 Drawing Location: I:\Documentation\Facility Data
 Drawing By: Employee

MAP FOR REFERENCE PURPOSES ONLY
 The information on this map is derived from Clackamas River Water's digital database. However, there may be map errors or omissions. Please contact Clackamas River Water directly to verify map information. Notification of any errors is appreciated.



CLACKAMAS RIVER WATER
 GEOGRAPHIC INFORMATION SYSTEM

16770 SE 82nd Drive - Clackamas, Oregon
 503-722-9220 - www.crwwater.com