

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
January 9, 2025**

COMMISSIONERS PRESENT:

Sherry French President
Naomi Angier, Secretary
Tessah Danel, Treasurer
Rusty Garrison
Bob Rubitschun

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant/Contracts
Coordinator

CRW Employees: IT Manager, Kham Keobounnam;
Chief Financial Officer, Christina Irish; Chief
Engineering, Jason Branstetter

COMMISSIONERS ABSENT:0

VISITORS: Bob Steringer, Kevin Williams, Chris Hawes

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:00pm. The pledge of allegiance was recited and roll taken.

MOTION: Commissioner Angier moved to approve the agenda as Presented. Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Rubitschun
Nays: None
Abstentions: None

Public Comment- none

Consent Agenda

CA-1: Gross Payroll and Account Paid for December 2024
CA-2: Cash & Investment Ending Balances Report

MOTION: Commissioner Angier moved to approve the consent agenda as presented. Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 1.0 Resolution 09-2025 Appointing Budget Officer for BN 2025-2027

Ms. Irish shared that the budget process is beginning as part of this a budget officer is appointed.

MOTION: Commissioner Angier moved to adopt Resolution No. 09-2025 appointing Christina Irish, CRW's Chief Financial officer, as the CRW Budget Officer for the biennial period 2025-2027. Commissioner Danel seconded the motion

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Rubitschun

Nays:

Abstentions: None

Agenda Item 2.0 Acknowledgement of Proposed Budget Calendar for the 2025-2027 Biennium

The Board was presented a proposed budget calendar, one item added to the previously shared draft is an option for a budget committee tour.

MOTION: Commissioner Angier move to acknowledge the proposed budget calendar as agreed upon for the 2025-2027 Biennial Budget. Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Rubitschun

Nays:

Abstentions: None

Agenda Item 3.0 Consider Approval of the Extension of the Intergovernmental Agreement (IGA) with City of Milwaukie for Utility Billing

Mr. Heidgerken shared that this is an expiring IGA with City of Milwaukie for utility billing of CRW customers who receive sewer service from the City and water from CRW. When the agreement expires CRW will take over the billing of those customers. The extension allows time for a smooth transition and time for CRW to launch the new Utility billing module in Springbrook.

MOTION: Commissioner Angier moved the Board approve the extension of the City of Milwaukie and Clackamas River Water Intergovernmental Agreement for billing retail water service within the city limits of the City of Milwaukie for Clackamas River Water Customers. Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Rubitschun

Nays:

Abstentions: None

Agenda Item 4.0 Management Report

- The Board will receive the monthly report next week
- The go live date of the Springbrook software was delayed a week and went live on January 6
- The Regional Water Providers Consortium met and there was a presentation from Metro on the Urban Growth Boundaries and the Consortium is moving forward with the budget with around a 3% increase.
- The Clackamas River Water Providers group met and discussed cyber security and SCADA systems for the members, also discussed the next steps for Emergency planning within the basin following the departure of CRW's Emergency Manager who provided .2 FTE of time to assist CRWP as a group.

No public comment- None

Agenda Item 6.0 Commissioner Reports and Reimbursements

Open meeting is adjourned 6:29pm