

CLACKAMAS RIVER WATER  
BOARD OF COMMISSIONERS  
REGULAR MEETING



Clackamas River Water

**THIS MEETING WILL HAVE REMOTE ACCESS VIA ZOOM\***

Held at 16770 SE 82<sup>nd</sup> Dr. Clackamas, OR 97015

September 9, 2021 at 6:00pm

**AGENDA**

**Public Comment:** If there is a member of the public that wishes to address the Board are encouraged to submit a request through email to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm the day of the meeting.

Members of the public are welcome to speak for a maximum of three minutes, citizens must state their name, address, if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

To protect the health of our customers, staff, and commissioners, CRW’s Board of Commissioners and most of its staff will attend this meeting through an online Zoom meeting. Anyone who wishes to attend the meeting may do so by internet at <https://us02web.zoom.us/j/82754313542> or by calling the following number 1-253-215-8782 and join meeting /827 5431 3542#. **Passcode:** 525612

**REGULAR MEETING @ 600pm**

Call to Order and Roll Call – *Sherry French, President*

a. Approval of the Agenda

**Public Comment** (*see blue box: at the top of the agenda*)

**Action Items**

1. Consider Annexation Endorsement into the CRW Service Boundary for the Property Located at 19484 S. Nelson Rd, Oregon City, Oregon (TLID 32E1100606)– *Adam Bjornstedt, Chief Engineer*
2. Consider Purchase of New Vac Trailer, 2021 McLaughlin VX50-500 Model–*Adam Bjornstedt, Chief Engineer*

**Consent Agenda**

- CA-1: Gross Payroll and Accounts Paid: August 2021– *Carol Bryck, Chief Financial Officer*
- CA-2: Cash Position and Transfers: August 2021– *Carol Bryck, Chief Financial Officer*
- CA-3: Project Acceptance: Accept the Capital Project “82<sup>nd</sup> Drive Waterline-Phase 1”, CIP 19-5253- *Joe Eskew, Engineering Manager*

**Informational Reports**

3. Debt Covenant Compliance Reporting for FY 2021 -Including Analysis of the Year’s Revenue and Expenditures- *Carol Bryck, Chief Financial Officer*

Next Page

4. Management Report – *Todd Heidgerken, General Manager*
5. Public Comment (*see blue box at the top of the agenda*)

**Commissioner Business**

6. Commissioner Reports and Reimbursements

*Adjourn regular meeting*

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

September 9, 2021

**SUBJECT** Consider annexation endorsement into the CRW service boundary for the property located at 19484 S. Nelson Lane, Oregon City, Oregon (TLID 32E11 00606)

<b>DRAFT MOTION</b>	I move to approve Resolution No. 02-2022 endorsing annexation of territory into the Jurisdictional Boundaries of Clackamas River Water for property located at 19484 S. Nelson Lane, Oregon City, Oregon.
<b>EFFECTIVE DATE</b>	September 9, 2021

**PRINCIPAL STAFF PERSON** Adam Bjornstedt, Chief Engineer

**BOARD ACTION REQUESTED** Endorsement of Annexation by Resolution

- DOCUMENTS ATTACHED**
- Exhibit A: Assessor’s Map
  - Exhibit B: Vicinity Map
  - Exhibit C: Request for Annexation (8/30/21)
  - Annexation Resolution No. 02-2022

### Agenda Summary

**BACKGROUND** On August 30, 2021 Dan and Sharon Caswell requested that their property located at 19484 S. Nelson Lane in Oregon City, TL 32E11 00606, be annexed into the Clackamas River Water service territory, with the intent of receiving a new water service. Staff verified that the tax lot is outside of the District boundaries.

The property owner currently has a limited production domestic well serving the residence on this property. The new service for this property would be off of the existing 6-inch waterline on S. Loder Road.

The property Owner will be required to follow CRW’s backflow standards, which prohibit any connection between the well and private plumbing. (The well could still be used for other purposes such as irrigation). Prior to authorizing and activating any new service(s), CRW staff will confirm that the well has been disconnected from the private plumbing, and that an approved premise isolation backflow assembly has been properly installed. CRW Staff and the Owner have met and reviewed the State, County and District’s rules for annexation and related

backflow requirements. The owner understands and has agreed to all requirements.

**ANALYSIS**

There is sufficient water supply to meet the needs of the potential customer and the existing customers in the area without degrading the current level of service. The Owner will be responsible for the following:

- Costs related to annexation into CRW's service area.
- Cost associated with new water service to the property including the System Development Charges (SDC), as applicable.
- Installation of a premise isolation backflow assembly.

The resolution provided with this agenda item is an endorsement of the customer's request to annex into Clackamas River Water.

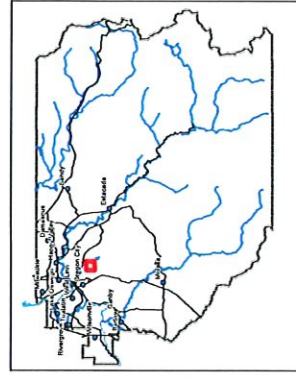
**STAFF  
RECOMMENDATION**

Staff recommends the Board approve Resolution No. 02-2022 and endorse the annexation.

SECTION 11 T.3S. R.2E. W.M.  
CLACKAMAS COUNTY  
1" = 400'

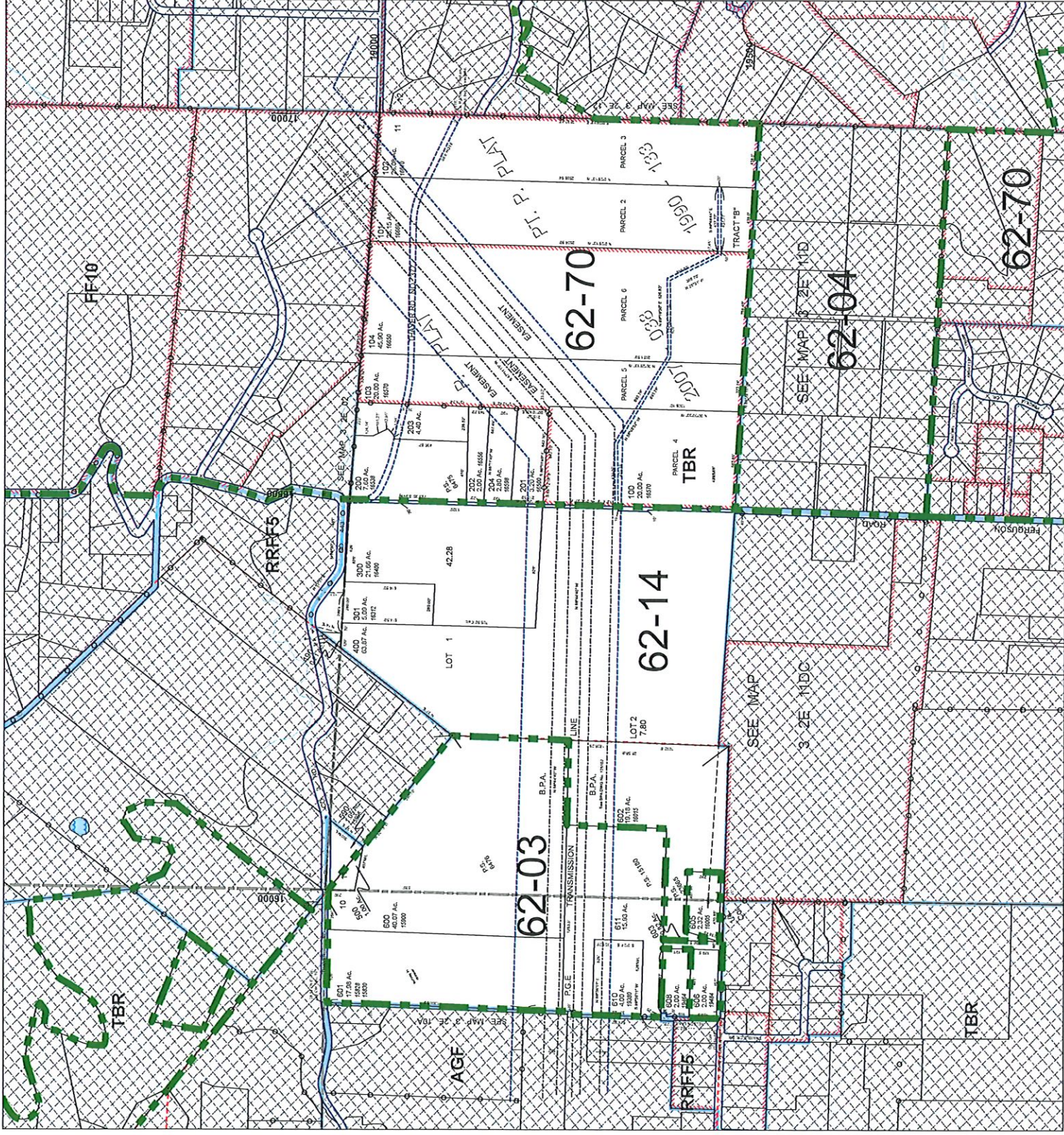
Cancelled Taxlots  
057A  
057B  
057C  
059

- Parcel Boundary
- Private Road ROW
- Historical Boundary
- Railroad Centerline
- Tax Code Lines
- Map Index
- Water Lines
- Land Use Zoning
- Plats
- Water
- Corner
- Section Corner
- 1/16th Line
- Govt Lot Line
- DLC Line
- Meander Line
- PLSS Section Line
- Historic Corridor 40'
- Historic Corridor 20'

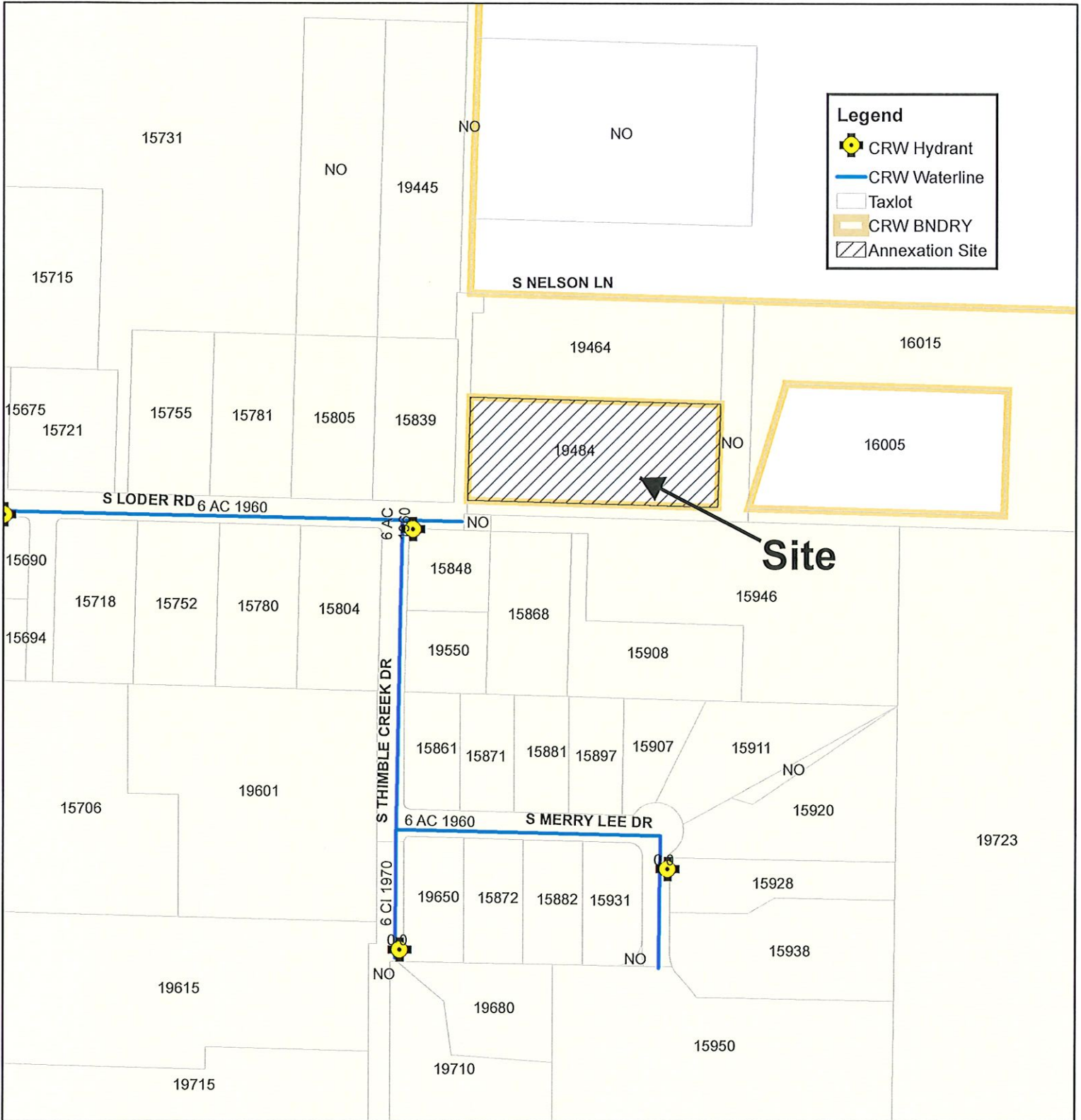


THIS MAP IS FOR ASSESSMENT PURPOSES ONLY

SPINZENT

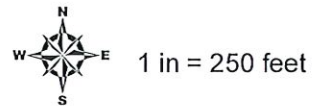
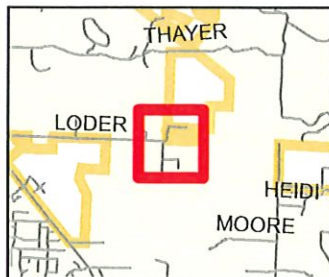


# Clackamas River Water - 19484 S Nelson Ln EXHIBIT B



Date: August 30, 2021  
 Drawing Name: Annexation Exhibit  
 Drawing Location: F:\DEVELOPMENT  
 & NEW SERVICES\Annexations into CRW\CRW  
 Annexations\19484 S Nelson Ln  
 Drawing By: B.Johnson

MAP FOR REFERENCE PURPOSES ONLY  
 The information on this map is derived from  
 Clackamas River Water's digital database.  
 However, there may be map errors or omissions.  
 Please contact Clackamas River Water directly to  
 verify map information. Notification of any errors is  
 appreciated.



**CLACKAMAS RIVER WATER**  
 GEOGRAPHIC INFORMATION SYSTEM

15770 SE 82nd Drive - Clackamas, Oregon  
 503-722-9220 - www.crwwater.com

**CLACKAMAS RIVER WATER**

RESOLUTION No. 02-2022

A RESOLUTION ENDORSING ANNEXATION OF TERRITORY INTO THE JURISDICTIONAL  
BOUNDARIES OF CLACKAMAS RIVER WATER

Property at 32E11 00606

FY 2021-22

WHEREAS, Clackamas River Water (“CRW”) is a domestic water supply district organized under ORS Chapter 264; and

WHEREAS, a proposed annexation of territory is before the Board of Commissioners of Clackamas River Water; and

WHEREAS, the proposed territory is more particularly described as:

Tax Lot No. 00606 of Assessor’s Map No. 32E11, as described in Exhibits A and B.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Clackamas River Water hereafter referred to as “Board”, as follows:

1. The Board, by this resolution, endorses the proposed annexation of territory to be included within its boundaries, as described in attached Exhibits A and B.
2. The Board makes no statement as to the availability or cost of providing domestic or fire prevention water service to the area included within the proposed annexation.

ADOPTED by the Clackamas River Water Board of Commissioners this 9th day of September 2021.

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Sherry French, Board President

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Naomi Angier, Board Secretary

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

September 9, 2021

**SUBJECT** Consider Purchase of New Vac Trailer, 2021 McLaughlin VX50-500 Model

**DRAFT MOTION** Move to approve the Purchase of one 2021 McLaughlin VX50-500 Model Vac Trailer for a Not-To-Exceed amount of \$117,468.69.

**EFFECTIVE DATE** September 9, 2021

**PRINCIPAL STAFF PERSON** Adam Bjornstedt, Chief Engineer

**BOARD ACTION REQUESTED** Consideration and approval of the purchase of one 2021 McLaughlin VX50-500 Model Vac Trailer

**DOCUMENTS ATTACHED** Exhibit A- Pictures of Existing and New Vac Trailers

### Agenda Summary

**BACKGROUND** The current vac trailer has been in service for 21 years, beyond its normal expected life and usage. Several issues exist with the current equipment that are not unexpected for the equipment's age under heavy use. These include a safety hazard with the debris door improperly shutting/sealing to prevent leakage, and a manual-carry hose and spray nozzle that are heavy and prone to clogging. This equipment requires replacement.

Purchase of a new vac trailer (2021 McLaughlin VX50-500 Model) will replace the existing equipment, which will be surplus. This equipment is used in key system operational and maintenance activities, including vacuuming out valve boxes and meter boxes during routine tasks. The new vac trailer is equipped with a boom and swivel arm attached to the hose and sprayer, which eliminates "over-the-shoulder" carry for ease in movement that improves employee safety and efficiency. The new unit also provides a stronger, more efficient vacuum with lighter working components and other modern safety features.

This equipment is proposed to be acquired utilizing one of CRW's pre-existing intergovernmental purchasing agreements, which will ensure competitive pricing by leveraging the buying power established through a large group of participants. This vehicle is included in CRW's FY21-23 biennial budget in the amount of \$110,000. The lowest quote meeting the



requirements was approximately \$7,468 over this budget, a difference that can be absorbed using savings from other capital outlay purchases that were or are anticipated to be under budget. Board approval is requested since the amount will exceed the General Manager's approval authority.

**STAFF  
RECOMMENDATION**

Purchase one 2021 McLaughlin VX50-500 Model Vac Trailer

# EXHIBIT A

Existing (old) vac trailer



New vac trailer (similar model)



# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

September 9, 2021

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**SUBJECT** Gross Payroll and Accounts Paid

<b>DRAFT MOTION</b>	Move to approve the consent agenda items as presented
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<b>EFFECTIVE DATE</b>	September 9, 2021
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**PRINCIPAL STAFF PERSON** Carol Bryck, CFO

**BOARD ACTION REQUESTED** Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS ATTACHED**

- 1) Earnings Statements for August 31, 2021 Payrolls – 2 payrolls - \$266,303.84
- 2) Monthly Check History for August 31, 2021 - \$1,113,520.59 (net)



# Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	0000000000
Vouchers:	00000340001	00000340045	00000000014

SEAT 312 TOTAL DOCUMENT  
 CLACKAMAS RIVER WATE  
 LOCATION 0001

## CHECK STUFFING, RECONCILIATION

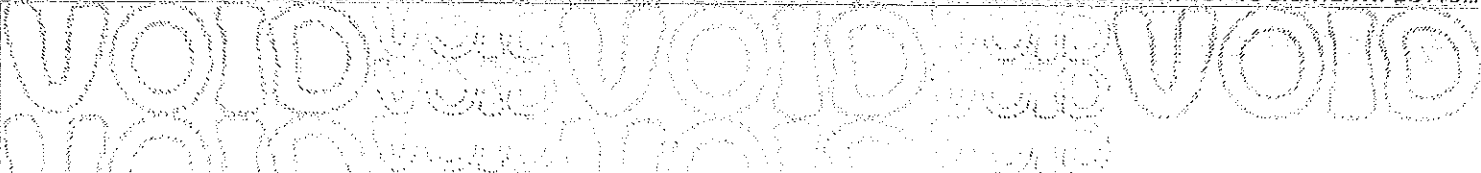
138829.94 GROSS  
 82557.64 NET PAY (INCLUDING ALL DEPOSITS)  
 15677.22 FEDERAL TAX  
 8385.78 SOCIAL SECURITY  
 1961.18 MEDICARE  
 .00 MEDICARE SURTAX  
 .00 SUI/DI/FLI/MLI TAX  
 8895.04 STATE TAX  
 .00 LOCAL TAX  
 103910.72 DEDUCTIONS  
 .00 NET CHECK

**SEAT COMPANY CODE 312  
 CLACKAMAS RIVER WATE  
 TOTAL DOCUMENT  
 LOCATION 0001**

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TEAR HERE

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



**NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
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 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
 NON-NEGOTIABLE - VOID - NON-NEGOTIABLE**

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		5142	08/03/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 07/30/2021	2,694.93	2,694.93
		5143	08/03/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION	PR 07/30/2021	4,908.87	4,908.87
		5145	08/10/2021	01959 US BANK	VISA	7/26/21	4,513.15	
					VISA	BJORNSTEDT	1,748.81	
					VISA	7/26/21 VOYLES	1,615.36	
					VISA	7/26/21 TRIPLETT	1,044.66	
					VISA	7/26/21 KEBOUNNAM	740.27	
					VISA	7/26/21 RAY	590.57	
					VISA	7/26/21 CUMMINGS	110.00	
					VISA	7/26/21 BRYCK	99.00	
					VISA	7/26/21 CAMPBELL		10,461.82
		5146	08/10/2021	01959 US BANK	MERCHANT BILLING - JULY 2021	JULY 2021	5,108.73	5,108.73
		5147	08/10/2021	04272 GLOBAL PAYMENTS INTEGRATED	CREDIT CARD MERCHANT STATEMENT - JULY 20	JULY 2021	21,378.75	21,378.75
		5148	08/17/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 08/06/21	3,157.12	3,157.12
		5149	08/17/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 08/06/21	5,505.99	5,505.99
		5154	08/10/2021	01959 US BANK	VISA	7/26/21 HOLZGANG	1,221.77	1,221.77
		6000	08/24/2021	01959 US BANK	CUSTOMER ANALYSIS	JULY 2021	3,667.22	3,667.22
		6001	08/31/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 08/27/21	4,976.28	4,976.28
		6002	08/31/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 08/27/2021	2,923.11	2,923.11
		92512	08/03/2021	00092 AIRGAS USA INC	BOTTLE RENTAL AND SAFETY CLOTHING	9981081992	107.84	107.84
		92513	08/03/2021	00267 ALEXIN ANALYTICAL INC	Q2 WMV, WATERSHED APR-JUN AND (3) DI, H2O	42714	6,430.00	6,430.00
		92514	08/03/2021	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - JULY	517533	1,463.74	1,463.74
		92515	08/03/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	529000087007	96.37	96.37
		92516	08/03/2021	04256 CITY WIDE FACILITY SOLUTIONS	JUNE 2021 - CLEANING - ADMN/OPS/WTP/PARK	STI035000008	6,287.87	6,287.87
		92517	08/03/2021	00519 COLONIAL LIFE	JULY 2021, VOLUNTARY PAYROLL DEDUCTION,	7793862-0805577	320.61	320.61
		92518	08/03/2021	02856 CRYSTAL GREENS LANDSCAPING	STORM CLEANUP - ADDITIONAL FOR ROBERTS A	CRW00004-2	5,825.00	5,825.00

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CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92519	08/03/2021	04251 D & D CONCRETE AND UTILITIES	STORM CLEANUP #16 - TAYLOR TERRACE	CRW00016	2,680.00	8,505.00
	92520	08/03/2021	03212 EVOQUA WATER TECHNOLOGIES, LLC	LINWOOD IMPROVEMENTS (SOUTH) - WATERLINE	2021-95	34,010.00	34,010.00
	92521	08/03/2021	00120 FEDEX	ANNUAL MAINTENANCE OF DI WATER SYSTEM	904993893	484.56	484.56
	92522	08/03/2021	00073 FIRST RESPONSE INC.	ACCT# 1075-8809-4 - GRANTS PASS LABS A	7-445-82438	184.27	184.27
	92523	08/03/2021	03805 ERIC FULLAN	MONTHLY MONITORING PATROL AUGUST 2021	10391	3,143.44	3,143.44
	92524	08/03/2021	03240 GARY RUDNIK P HARRANG LONG	EXCAVATION SAFETY/ A-C PIPE REFRESHER	71521	828.75	828.75
	92525	08/03/2021	03473 HASA INC	LEGAL SERVICES - JULY 2021	93966	4,240.00	4,240.00
	92526	08/03/2021	02570 HOME DEPOT CREDIT SERVICES	SODIUM HYPOCHLORITE - LOW SALT	765714	6,232.99	6,232.99
	92527	08/03/2021	00127 ICMA RETIREMENT TRUST- 457	ACCT #6035 3225 0573 2754 - BLADES AND 5	H4017-298296	282.12	420.94
	92528	08/03/2021	03289 LANE COUNCIL OF GOVERNMENTS	ACCT #6035 3225 0573 2754 - GLOVES AND S	H4040-289607	138.82	465.86
	92529	08/03/2021	04180 MADRONE TECHNOLOGY GROUP INC.	VOLUNTARY PAYROLL DEDUCTION:	PR 07/30/2021	465.86	16,578.00
	92530	08/03/2021	00138 MILWAUKIE, CITY OF	APRIL-JUNE LABOR HOURS AND NON-BILLABLE	79876	15,468.00	4,439.97
	92531	08/03/2021	00138 MILWAUKIE, CITY OF	CUSTOMER #20876 - LGPI MEMBERSHIP DUES 2	FY22DUES105	1,110.00	906.63
	92532	08/03/2021	04279 JON MUNCHUS	GOOGLE EMAIL SUB	1635	4,109.97	279.95
	92533	08/03/2021	00013 NW NATURAL	CONTRACT WORK - ORMS COORDINATION	1674	330.00	392.16
	92534	08/03/2021	00013 NW NATURAL	6201 SE LAKE RD - HARMONY SURFACE WATER	24352000	791.48	185.34
	92535	08/03/2021	00306 OFFICE DEPOT INC	15-500 VEHICLE MAIN	0/20-05/20	115.15	56.64
	92536	08/03/2021	00048 OREGON CITY, CITY OF	6201 SE LAKE RD - HARMONY SURFACE WATER	INV00561	115.15	17.75
				6201 SE LAKE RD - HARMONY SURFACE WATER	24-35200 6/20-7/20	143.74	18.23
				REFUND RECEIPT #: 004184	24-35200 5/20-6/20	136.21	18.23
				181027-4 16770 SE 82ND DR 1ST FLOOR	REF000187351	392.16	36.46
				3446861-01 - 17257 HANNEMAN CT.	181027-6/22-7/22	185.34	
				181026-6 16770 SE 82ND DR	3446861 6/22-7/22	35.86	
				ACCT#90261180 - ID#38683228 - OFFICE SUP	181026-6 6/22-7/22	20.78	
				ACC: # 04-792203-01 (130825) - APRIL 202	185751718001	17.75	
				ACC: # 04-792203-01 (130825) - MAY 2021	04/30/2021	18.23	
					05/31/2021	18.23	

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92537	08/03/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	ACC. #0010797993 - INSERTING SYSTEM LEA	3314017434	306.36	306.36
		92538	08/03/2021	00187 RAG MAN INC.	RAGS FOR CLEANING HANDS AND TOOLS	101936	540.00	540.00
		92539	08/03/2021	00229 RICOH USA, INC.	COPIER LEASE #1021276-3734774 - 06/12 TO COPIER LEASE #1021276-3734774 - 05/12 TO COPIER LEASE #1021276-3672069 - AND LATE COPIER LEASE #1021276-3672069 - 07/20 TO	105087663 104987058 105123786 105215222	219.30 219.30 191.11 160.84	790.55
		92540	08/03/2021	03597 CLOUD RECORDS MANAGEMENT SOLUTION	ORMS-0153 / MONTHLY USER FEE PER USER OR	192362	370.20	370.20
		92541	08/03/2021	03614 SOCIETY OF ST. VINCENT DE PAUL	LOW INCOME ASSISTANCE FOR CRW CUSTOMERS	07/28/2021	10,000.00	10,000.00
		92542	08/03/2021	03394 TEAM ELECTRIC COMPANY	CONNECT NEW BACKWASH MOTOR	23211	150.00	150.00
		92543	08/03/2021	00282 TERMINIX INTERNATIONAL INC	JULY - PEST CONTROL SERVICES - CUST#1703	410473999	110.00	110.00
		92544	08/03/2021	00107 UNITED SITE SERVICES INC	PARK PORTBLE RESTROOMS PARK PORTBLE RESTROOMS PARK PORTBLE RESTROOMS PARK PORTBLE RESTROOMS PARK PORTBLE RESTROOMS	114-12110408 114-12110431 114-12110460 114-12110143 114-12110455	597.87 62.40 37.44 37.44 37.44	772.59
		92545	08/03/2021	00165 UNIVAR SOLUTIONS USA INC	CLACIUM HYPOCHLORITE 3 INCH TABLETS	49328740	1,996.00	1,996.00
		92546	08/03/2021	03566 VORTEX INDUSTRIES INC	REPLACE EAST MAN DOOR ON EQUIP SHED	25-1510428	2,150.72	2,150.72
		92547	08/03/2021	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE 82ND DRIVE. 7/1 TO 8 SURFACE WATER AT SE MATHER DRIVE. 7/1 T	03-05879-01 JULY 2021 03-14578-01 JULY 21	226.90 162.75	389.65
		92548	08/03/2021	00592 WATER RESEARCH FOUNDATION	WRFMBR - ANNUAL DUES (DECEMBER 2021 - NO	0004216-2021-1	5,990.56	5,990.56
		92549	08/03/2021	01736 WEST YOST ASSOCIATES	ERP TASK (8) FINAL INVOICE	2045818 AND 2044524	1,103.75	1,103.75
		92550	08/10/2021	04288 JOY AGOYOS	UB REFUND CST #045403	REF000187425	28.44	28.44
		92551	08/10/2021	03251 AMERCIAN MESSAGING	ACC.#W4-102729 - PAGING SERVICE: 08/01	W4102729VH	27.48	27.48
		92552	08/10/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI ACC. #934649000 - BUILDING MAINT. SUPPLI	529000091492 529000072079	96.37 96.37	192.74
		92553	08/10/2021	04225 BAY VALVE LLC	REBUILD HIGH LIFT 4 PUMP, SHAFTS AND COU	92841	26,250.00	26,250.00



MONTHLY CHECK HISTORY LISTING  
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8/1/2021 TO 8/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92554	08/10/2021	00085 CASCADE CENTERS INC	EAP MONTHLY - AUGUST 2021	107556	116.00	116.00
		92555	08/10/2021	00317 CDW GOVERNMENT INC.	COMPUTERS, PERIPHERALS AND SOFTWARE	D993028	191.52	238.89
		92556	08/10/2021	00164 CENTURLINK	OPEN PO FOR COMPUTERS, PERIPHERALS, & SO	H857383 503Z06-0025 8/05/21	47.37	1,839.14
		92557	08/10/2021	04289 JOSH CHAMBERLIN	PHONE SERVICE	REF000187426	1,839.14	20.60
		92558	08/10/2021	04283 BRIAN CHILDERS	UB REFUND CST #045537	REF000187420	20.60	5.54
		92559	08/10/2021	00227 CLACKAMAS GARBAGE CO INC	UB REFUND CST #021322	JULY 2021	5.54	367.96
		92560	08/10/2021	03472 CREATIVE FINANCIAL STAFFING	ACC. #04370 - TRASH REMOVAL SERVICE - JU	121291067	367.96	18,725.00
		92561	08/10/2021	04286 KATHRYN DIBIASE	PLACEMENT FEE - FACS	REF000187423	18,725.00	54.56
		92562	08/10/2021	04282 ROLAND GERCHOW	UB REFUND CST #040999	REF000187419	54.56	8.44
		92563	08/10/2021	01605 INTL PUBLIC MGMT ASSOC FOR HR	UB REFUND CST #019113	INV-62340-S8X6Z8	8.44	156.00
		92564	08/10/2021	04287 CHARLES IRAGUI	CUSTOMER# 00227469 - 2021 ANNUAL MEMBERS	REF000187424	156.00	5.55
		92565	08/10/2021	04290 MIAOS HUANG LI**	UB REFUND CST #042587	REF000187427	5.55	110.40
		92566	08/10/2021	04171 LSK GRAPHICS INC.	UB REFUND CST #045993	ACC.:24830-11	110.40	335.00
		92567	08/10/2021	04180 MADRONE TECHNOLOGY GROUP INC.	NEWSLETTER/BILL INSERT CREATION AND DESI	1692	335.00	4,074.18
		92568	08/10/2021	04280 RICHARD J & LISA MCLAUGHLIN	COMPUTER UPGRADE	1688	4,074.18	660.00
		92569	08/10/2021	00373 OREGON AFSCME	CONTRACT WORK	REF000187416	660.00	23.87
		92570	08/10/2021	00048 OREGON CITY, CITY OF	UB REFUND CST #000977	PR 07/09/21	23.87	1,891.06
		92571	08/10/2021	04109 OUTLOOK PUBLISHING PAMPLIN MEDIA GROUP /	UNION DUES	PR 07/23/21	946.97	17,306.15
		92572	08/10/2021	02681 PAUL H. ROEGER	UNION DUES	07/31-07/31/2021	944.09	865.00
		92573	08/10/2021	00096 PETTY CASH - TED EBORA	PUMPING CHARGES - JULY 2021	25586	17,306.15	1,015.00
		92574	08/10/2021	00021 PGE	ACC.: 116241 - PRINTING OF ADOPTED BUDGE	9	865.00	460.37
					LEGAL DESCRIPTION DEVELOPMENT FOR WITHDR	06/30/2021	1,015.00	39,173.81
					PETTY CASH REIMBURSEMENT (07/01/2020 -	WTP JULY 2021	460.37	
					WATER TREATMENT PLANT JULY 2021			

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK				PUMP STATION JULY 21	PUMP STATION JULY 21	2129,787.02	
				ADMIN JULY 21	ADMIN JULY 21	3,058.18	72,019.01
	92575	08/10/2021	00229 RICOH USA, INC.	CUST. # 4197629 - ADDITIONAL COPIES 07/0	5062511154	243.47	
	92576	08/10/2021	04285 TYESHA & CHAD SNOW	CUST. # 4220490 - ADDITIONAL COPIES 07/0	5062508948	122.93	366.40
	92577	08/10/2021	00024 SOUTH FORK WATER BOARD	UB REFUND CST #040208	REF000187422	23.95	23.95
	92578	08/10/2021	04284 GWEN STAPLES	WATER PURCHASED - JULY 2021	JULY 2021	119,901.95	119,901.95
	92579	08/10/2021	04291 JOHN STEWART**	UB REFUND CST #033259	REF000187421	159.15	159.15
	92580	08/10/2021	04243 WILLIAM F UPTON	UB REFUND CST #034618	REF000187428	39.92	39.92
	92581	08/10/2021	00130 WASTE MANAGEMENT OF OREGON	UB REFUND CST #011237	REF000187417	45.00	45.00
	92582	08/10/2021	04281 MARLEAH WOOD	JULY 2021 TRASH REMOVAL SERVICES - RIVER	9189207-1574-8	1,144.79	
	92583	08/10/2021	00577 SPECIAL DISTRICTS ASSOC OREGON	JULY 2021 - TRASH REMOVAL SERVICES - 910	9189208-1574-6	505.07	1,649.86
	92584	08/17/2021	00092 AIRGAS USA INC	UB REFUND CST #011464	REF000187418	57.50	57.50
	92585	08/17/2021	00002 AMERICAN FAMILY LIFE ASSURANCE	SEPTEMBER HEALTH BENEFITS PREMIUM	03-0054042, 08/02/21	64,548.90	64,548.90
	92586	08/17/2021	00285 ARAMARK UNIFORM SERVICES INC	BOTTLE RENTAL AND SAFETY CLOTHING	9981824713	110.78	110.78
	92587	08/17/2021	03525 BIO-MED TESTING SERVICES INC	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - AUGU	915348	1,463.74	1,463.74
	92588	08/17/2021	00317 CDW GOVERNMENT INC.	ACC. #934649000 - BUILDING MAINT. SUPPLI	529000096381	96.37	96.37
	92589	08/17/2021	00200 CLACKAMAS COUNTY	RANDOM DRUG TESTING	85834	90.00	90.00
	92590	08/17/2021	00200 CLACKAMAS COUNTY	OPEN PO FOR COMPUTERS, PERIPHERALS, & SO	J164209	35.46	35.46
	92591	08/17/2021	02555 COMCAST	REIMBURSEMENT - CRC MOBILITY IMPROVEMENT	20-0733	222,812.23	222,812.23
	92592	08/17/2021	03504 ENTERPRISE FLEET MANAGEMENT	TWO CREWS - JULY 2, 17	20-4096	850.00	850.00
	92593	08/17/2021	00120 FEDEX	COMCAST MONTHLY CABLE INTERNET - 8/14-9/	2099723, 8/14-9/13	243.36	243.36
	92594	08/17/2021	01844 FERGUSON ENTERPRISES INC	CUST#488054 TRUCK LEASE 8/01/21-8/31/20	FBN4274785	635.72	635.72
				ACCT# 1075-8809-4 - GRANTS PASS LABS A	7-467-75184	251.33	251.33
				8 PCS - #7230-04 - CLAMP	1011426	2,826.40	
				TRACER WIRE SPLICE - SNAKE PIT	1010409	265.08	3,091.48

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92595	08/17/2021	00073 FIRST RESPONSE INC.	RESPONSE OVERAGE 07/15	2266	15.00	15.00
	92596	08/17/2021	02288 GSI WATER SOLUTIONS INC	TASK 1 WTR SUPPLIER DESC, TASK 2 CONSERV	0244.010-4	3,208.75	3,208.75
	92597	08/17/2021	00327 HR ANSWERS INC	PROFESSIONAL SERVICES AND COMMUNICATIONS	45874	2,198.00	2,198.00
	92598	08/17/2021	00127 ICMA RETIREMENT TRUST- 457	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 08/06/2021	500.00	500.00
	92599	08/17/2021	04180 MADRONE TECHNOLOGY GROUP INC.	NETWORK UPGRADE - PROJECT#6004	1620	5,197.50	5,197.50
	92600	08/17/2021	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	1621	165.00	5,362.50
	92601	08/17/2021	04242 NORTHWEST MECHANICAL GROUP LLC	CONTRACT WORK	1702	605.00	643.00
	92602	08/17/2021	00013 NW NATURAL	MISOFFICE 365 SUBSCRIPTION MO/ MD EM	1699	38.00	643.00
	92603	08/17/2021	00373 OREGON AFSCME	AUGUST HVAC SERVICE	23050	410.00	410.00
	92604	08/17/2021	03815 PETROCARD INC	102053-6 - 9100 SE MANGAN DR	102053-6 7/15-8/13	24.82	41.51
	92605	08/17/2021	03701 SHRED NORTHWEST LLC	102924-8 - 9100 SE MANGAN DR	102924-8 7/16-8/13	16.69	41.51
	92606	08/17/2021	00282 TERMINIX INTERNATIONAL INC	UNION DUES	PR 08/06/21	979.54	979.54
	92607	08/17/2021	00160 TOP INDUSTRIAL SUPPLY INC	15-100 WATER QUALITY 20-100 PLANT AND OP	C771901	1,183.05	2,100.95
	92608	08/17/2021	04058 TRENCH LINE EXCAVATION INC	15-100 WATER QUALITY, 2400 EQUIPMENT, 2	C777479	917.90	2,100.95
	92609	08/17/2021	00107 UNITED SITE SERVICES INC	ANNUAL SHREDDING SERVICES - ADMIN BUILD	31268080621	90.00	90.00
	92610	08/17/2021	02373 WORLD CUP COFFEE & TEA SERVICE	AUGUST - PEST CONTROL SERVICES - CUST#17	411151605	110.00	110.00
	92611	08/24/2021	00285 ARAMARK UNIFORM SERVICES INC	MISN. PARTS FOR WATER WORKS	113933	39.74	39.74
	92612	08/24/2021	00304 CANTEL SWEEPING	WATERLINE CONSTRUCTION~	2104.03	219,643.93	255,488.64
				RETAINAGE - WATERLINE CONSTRUCTION	2104.04	35,844.71	255,488.64
				PARK PORTBLE RESTROOMS	114-1209175	597.87	597.87
				COFFEE & TEA	1570	128.95	128.95
				ACC. #634649000 - BUILDING MAINT. SUPPLI	529000100905	96.37	96.37
				AUGUST - PARKING LOT SWEEPING - OPS (CUS	E13414	220.00	220.00
				AUGUST - PARKING LOT SWEEPING - ADMIN (C	E13413	170.00	170.00
				AUGUST - PARKING LOT SWEEPING - PARK (CU	E13415	155.00	545.00

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92613	08/24/2021	00164 CENTURYLINK	ACC# 503-723-6700 962B - PHONE SERVICES	AUG.16 - SEPT. 16	84.98	84.98
	92614	08/24/2021	00008 CONSOLIDATED SUPPLY CO.	HYDRANT PARTS MISN. WATER WORKS	S010421565.001	2,138.99	2,138.99
	92615	08/24/2021	02856 CRYSTAL GREENS LANDSCAPING	LANDSCAPING & MAINTENANCE - JULY~	80829	5,219.00	5,219.00
	92616	08/24/2021	01188 DHS-DRINKING WATER PROGRAM	CROSS CONNECTION CERT - JOSH NYSETH	CROSS CONN CERT	97.50	97.50
	92617	08/24/2021	03218 DIRECT TRANSPORT INC	ACC.: # 3042 - DELIVERY OF BOARD PACKET	270098	82.87	82.87
	92618	08/24/2021	03212 EVOQUA WATER TECHNOLOGIES, LLC	ANNUAL MAINTENANCE OF DI WATER SYSTEM	905021928	401.08	401.08
	92619	08/24/2021	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	BATTERY FOR GENERATOR AND CHARGER	4462-00-257317	115.03	115.03
	92620	08/24/2021	00167 GRAINGER INC	HYDRANT GREASE	9010596477	293.76	
				HEAT DRINK	9017855314	52.38	
				CHECK VALVES	9960963511	32.04	
				HEAT DRINK	9017426306	31.76	
				SAFETY SIGNS	9008370505	11.58	
				HEAT DRINK	9017852519	9.00	
				COIN BATTERIES	9024602543	6.37	436.89
	92621	08/24/2021	02670 HOME DEPOT CREDIT SERVICES	HINGE AND SPRINKLER HEAD	H4017-300011/8974 906	137.95	137.95
	92622	08/24/2021	02284 K & D SERVICES OF OREGON INC	SERVICE INSTALL - 21-0072, HYDRANT REPLA	16588	2,257.25	
				SERVICE REPAIR - 2204-0230	16516	1,281.75	
				BEAVERCREEK ABONDENMENT - 5234	16500	594.00	4,133.00
	92623	08/24/2021	03759 KENNEDY/JENKS CONSULTANTS INC	CONTROLS PROGRAMMING CHANGES	149060	3,860.06	3,860.06
	92624	08/24/2021	00133 LES SCHWAB TIRE CENTERS INC	6 TIRES AND ALIGNMENT, #17-100	22700727707	2,604.29	2,604.29
	92625	08/24/2021	04180 MADRONE TECHNOLOGY GROUP INC.	ONSITE/ OFFSITE DATA BACKUP	1722	2,939.00	
				CONTRACT WORK	1716	385.00	3,324.00
	92626	08/24/2021	04135 MAXIM CRANE WORKS LP	CRANE SERVICE TO INSTALL HIGH LIFT 4 PUM	73009090	1,237.01	1,237.01
	92627	08/24/2021	00012 METERREADERS LLC	AUGUST - METER READING SERVICE ~	9909	5,069.22	
				AUGUST - METER READING SERVICE ~~~	9910	3,816.54	8,885.76
	92628	08/24/2021	00013 NW NATURAL	181027-4 16770 SE 82ND DR 1ST FLOOR	181027-4 7/22-8/22	181.08	
				3446861-1 - 17257 HANNEMAN CT.	3446861-1 7/22-8/22	35.86	

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK				181026-6 16770 SE 82ND DR	181026-6 7/22-8/22	16.69	233.63
92629	08/24/2021	00306	OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	189349704001	738.30	
				ACCT#90261180 - ID#38683228 - OFFICE SUP	189398266001	198.35	
				ACCT#90261180 - ID#38683228 - OFFICE SUP	189398255001	38.88	975.53
92630	08/24/2021	02257	OREGON UNDERGROUND	REFUND RECEIPT #: 003977	REF000187484	1,200.00	1,200.00
92631	08/24/2021	03815	PETROCARD INC	15-100 WATER QUALITY, 2400 EQUIPMENT, 21	C785972	1,181.41	1,181.41
92632	08/24/2021	00021	PGE	ELECTRICITY - 15150 SE MISTWOOD WAY (152	4056449500-08/19/2	40.86	40.86
92633	08/24/2021	04079	PLATT ELECTRIC SUPPLY	BLANKET PO TO PLATT ELECTRIC	1W000031	365.21	365.21
92634	08/24/2021	00229	RICOH USA, INC.	COPIER LEASE #1021276-3734774 - 08/12 TO	105283596	208.86	
				COPIER LEASE #1021276-3745995 - 09/05 TO	105281788	208.86	417.72
92635	08/24/2021	03645	RITZ SAFETY LLC	INSPECTIONS, SAFETY TRAINING	6171586	1,500.00	
				INSPECTIONS, SAFETY TRAINING	6178423	515.40	
				INSPECTIONS, SAFETY TRAINING	6173416	142.77	2,158.17
92636	08/24/2021	03548	RIVER CITY ENVIRONMENTAL INC	ATHENS POT-HOLE - 21-6275	639898	1,710.00	
				SERVICE INSTALL - 21-0080	638600	1,620.00	
				SERVICE INSTALL - 20-003	637105	1,530.00	
				FISHERS MILL - 2214-0236	643228	1,350.00	
				SERVICE INSTALL - 22-0002	641233	990.00	7,200.00
92637	08/24/2021	03394	TEAM ELECTRIC COMPANY	WIRE UP OF HIGH LIFT PUMP #4	23463	994.55	994.55
92638	08/24/2021	00282	TERMINIX INTERNATIONAL INC	MAY - PEST CONTROL SERVICES - CUST#17030	407562570	110.00	
				JUNE - PEST CONTROL SERVICES - CUST#1703	408736695	110.00	220.00
92639	08/24/2021	00160	TOP INDUSTRIAL SUPPLY INC	MISN. PARTS FOR WATER WORKS	114522	54.24	54.24
92640	08/24/2021	02854	VERIZON WIRELESS	ACC. #472115222-00001 CELL PHONE CHARGES	9885967822	1,406.28	
				ACC. #472115222-00001 CELL PHONE CHARGES	9885967823	282.39	1,688.67
92641	08/24/2021	03106	WRIGHT BUSINESS GRAPHICS	AUGUST 2021 PROCESSING	4227914	595.33	595.33
92642	08/31/2021	00285	ARAMARK UNIFORM SERVICES INC	ACC. #834649000 - BUILDING MAINT. SUPPLI	529000105465	96.37	96.37
92643	08/31/2021	01546	CASCADE COLUMBIA DIST CO INC	ALUMINUM CHLOROHYDRATE (PAX-XL10)	814801	13,315.92	13,315.92

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92644	08/31/2021	00317 CDW GOVERNMENT INC.	OPEN PO FOR COMPUTERS, PERIPHERALS, & SO	J824115	614.20	614.20
	92645	08/31/2021	04256 CITY WIDE FACILITY SOLUTIONS	AUGUST 2021 - CLEANING - ADMIN/OPS/WTP/PA	32035000693	6,673.09	6,673.09
	92646	08/31/2021	00519 COLONIAL LIFE	SEPTEMBER 2021, VOLUNTARY PAYROLL DEDUCT	77938862-0905558	460.57	460.57
	92647	08/31/2021	04204 COLVIN SAND AND GRAVEL LLC	SPOILS HAULING	11353	576.00	
	92648	08/31/2021	02856 CRYSTAL GREENS LANDSCAPING	SPOILS HAULING	11323	216.00	792.00
	92649	08/31/2021	01844 FERGUSON ENTERPRISES INC	LANDSCAPING & MAINTENANCE - AUGUST ~	81436	3,487.00	3,487.00
	92650	08/31/2021	00073 FIRST RESPONSE INC.	END CAP - 12"501	1014220	494.00	494.00
	92651	08/31/2021	00167 GRAINGER INC	FIRE SYSTEM COOM/SERVICE CALL TO RECONNE	11306	1,035.00	1,035.00
	92652	08/31/2021	00124 H D FOWLER CO INC	BULBS OFFICE	9032554603	198.36	198.36
	92653	08/31/2021	00127 ICMA RETIREMENT TRUST- 457	15 PCS. #1200-07	L5873491	931.20	
	92654	08/31/2021	02284 K & D SERVICES OF OREGON INC	3 PCS. MARKING PAINT	L5873488	16.20	947.40
	92655	08/31/2021	02487 LLC LINESCAPE DIRECTIONAL BORING	VOLUNTARY PAYROLL DEDUCTION:	PR 08/27/2021	500.00	500.00
	92656	08/31/2021	04180 MADRONE TECHNOLOGY GROUP INC.	VALVE BOX, POT HOLING AND VALVE MAINTENA	16597	2,700.50	
	92657	08/31/2021	01196 METRO	SERVICE INSTALL 21-0080 AND LEAK REPAIR	16591	810.00	
	92658	08/31/2021	00141 NORTH CLACKAMAS COUNTY CHAMBER	SERVICE REPAIR 2204-0230	16620	432.00	3,942.50
	92659	08/31/2021	00013 NW NATURAL	DIRECTIONAL BORING	55786	450.00	450.00
	92660	08/31/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	CONTRACT WORK	1727	330.00	330.00
	92661	08/31/2021	03548 RIVER CITY ENVIRONMENTAL INC	METRO RLIS LIVE ANNUAL SUBSCRIPTION 2021	MRC-021267	480.00	480.00
	92662	08/31/2021	00282 TERMINIX INTERNATIONAL INC	ANNUAL MEMBERSHIP - RENEWAL	21675	495.00	495.00
	92663	08/31/2021	00107 UNITED SITE SERVICES INC	ACC.: 863832-2 - NATURAL GAS - 15088 OYE	ACC.: 863832-2	17.74	17.74
				ACC. # 0017241810 - 2 RED INK CARTRIDGES	1018883372	226.08	226.08
				ATHENS POT-HOLE AND OVERLAND POT-HOLE	652845	3,200.00	
				SERVICE INSTALL - 22-0004	651466	1,100.00	4,300.00
				CUST#1703011 AND CUST#1703007 -	08/26/2021 AS PER	162.00	162.00
				PARK PORTBLE RESTROOMS	EM		
					114-11903693	1,325.54	1,325.54

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
8/1/2021 TO 8/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92664	08/31/2021	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE 82ND DRIVE. 8/1 TO 9	03-056879-01 AUG.2021	226.90	
	92665	08/31/2021	02373 WORLD CUP COFFEE & TEA SERVICE	SURFACE WATER AT SE MATHER DRIVE. 8/1 T	03-14578-01 AUG.21	162.75	389.65
				ACC.: 001570 - COFFEE & TEA	188620	128.95	128.95

APBANK TOTAL: 1,113,560.51

165 CHECKS IN THIS REPORT

TOTAL CHECKS: 1,113,560.51

Check History Listing  
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
89734	10/01/2019	04131 L. MOORE PROPERTY MAI	V	08/03/2021	Ref000182777	09/25/2019	39.92	39.92
apbank Total:							39.92	39.92
Total Checks:							39.92	39.92

1 checks in this report



# CLACKAMAS RIVER WATER

Agenda Item –  
CA-2

## REGULAR BOARD MEETING

September 9, 2021

**SUBJECT**                      **Cash Position and Transfers**

<b>DRAFT MOTION</b>	Move to approve the consent agenda
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<b>EFFECTIVE DATE</b>	September 9, 2021
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**PRINCIPAL STAFF PERSON**                      Carol Bryck, CFO

**BOARD ACTION REQUESTED**                      Approve the consent agenda items.

**DOCUMENTS ATTACHED**                      None

### Agenda Summary

**BACKGROUND**      Cash and Investment Position as of August 30, 2021 is:

	General Checking	LGIP	Total
Balance as of 07/31/2021	\$ 5,013,246	\$ 13,072,937	\$ 18,086,183
Cash receipts	1,351,907		1,351,907
Payroll	(266,304)		(266,304)
A/P checks	(1,113,521)		(1,113,521)
Bond and other electronic payments			-
Transfers between accounts	-	-	-
Balance as of 08/30/2021	\$ 4,985,328	\$ 13,072,937	\$ 18,058,265

Interest Earnings for August 2021 are not included.

# CLACKAMAS RIVER WATER

## Agenda Item CA- 3

### REGULAR BOARD MEETING

September 9, 2021

**SUBJECT** Project Acceptance: Accept Assets Constructed Under the 82<sup>nd</sup> Dr. Waterline – Phase 1 Project, CIP 19-5251

**DRAFT MOTION** I move to approve the “Notice of Acceptance” for the 82<sup>nd</sup> Dr. Waterline – Phase 1, to establish the project completion date and authorize the General Manager’s signature on said Notice of Acceptance.

**EFFECTIVE DATE** September 9, 2021

**PRINCIPAL STAFF**

**PERSON** Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED** The Board is requested to accept the water system constructed under the Glencoe Townhomes development project.

**DOCUMENTS ATTACHED** Exhibit A – Project Flyer  
Exhibit B – Notice of Acceptance

#### Agenda Summary

**BACKGROUND** This project was a planned CIP project that consisted of 2,240± LF of 12-inch waterline along 82<sup>nd</sup> Dr. to replace an aging waterline. The project was expanded to include an increase of 345 feet of water main approved by the Board during the special meeting held May 24, 2021.

The project was bid in February of 2021 with the bid opening on March 2<sup>nd</sup> with four contractors bidding. Construction started on May 3, 2021 and was substantially completed on July 2, 2021. Once started, the project progressed consistently to completion.

Cost Summary:

CIP Budget Amount	\$ 880,000.00
Approx. Total Project Cost	\$ 884,000.00
(includes all vendors, contractors, internal labor and material)	

Construction

Engineers Estimate:	\$ 879,150.00
Contract Bid Amount:	\$ 664,800.00
Net Change Orders	+ \$ 52,094.14 (7.84%)
Final Contract Amount	\$ 716,894.14

**STAFF RECOMMENDATION** Staff recommends the Board approve the Notice of Acceptance for the 82<sup>nd</sup> Dr. Waterline – Phase 1 project.

### EXHIBIT A CA-3

#### Project Details

The 82<sup>nd</sup> Dr. Waterline – Phase 1 Project is a Clackamas River Water (CRW) Capital Improvement Project to replace existing waterline. This project consists of laying approximately 2,000 feet of 12-inch diameter ductile iron waterline; including connections to existing waterlines, services and other related facilities. Construction will be along 82<sup>nd</sup> Dr. between Scottstree Way and Beaverlake Drive in Clackamas, OR.

**Construction Cost:** Approximately \$900,000

**Benefits:** This project will replace the existing 1920's era 10-inch waterline on the route. The waterline is beyond its useful service life, resulting in deteriorated pipeline causing numerous expensive leaks.

#### Construction Schedule and Various Impacts

##### Schedule:

*Design: July 2020 – January 2021*

*Construction: February 2021 – July 2021*

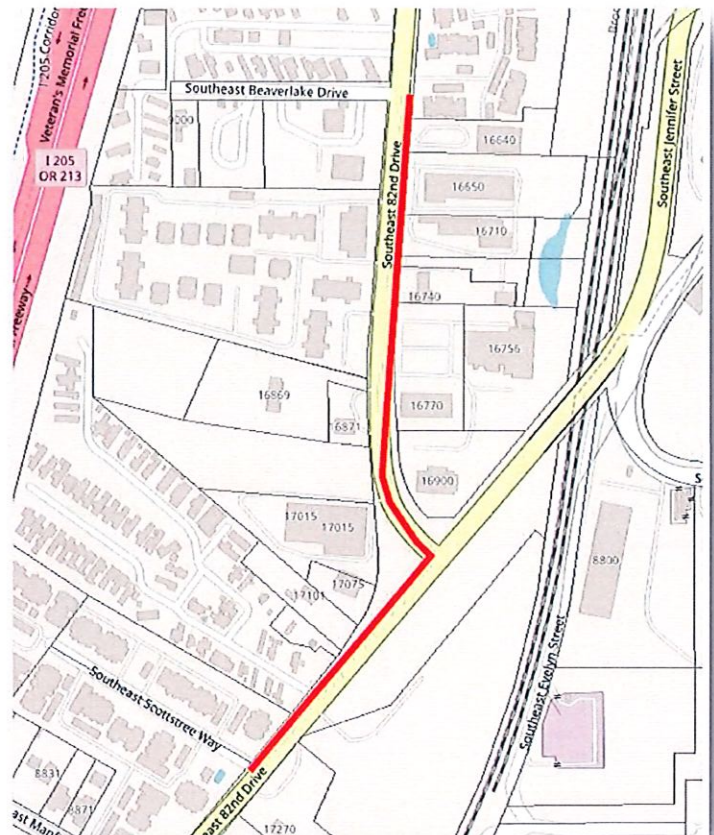
##### Time of Day Affected:

*Monday – Friday, 7:00 a.m. – 5:00 p.m.*

(Occasional night shift work may be required)

**Impact:** Construction activity will produce noise, dust and diesel equipment fumes during work hours. During construction, there will be open trenches and equipment in the area such as; large dump trucks, excavators, cutting of pavement, and trench rollers, and compactors. Erosion control and spill prevention will be performed to protect natural resources. Roadways disturbed by the utility work will be repaved at the end of the project. Customers will be notified prior to loss of water service, which will be limited to the duration necessary to carry out the required connections.

**Traffic:** There will be lane restrictions during work hours. Access to local driveways will remain open but they may be impeded for short term work efforts. Emergency access will be provided at all times.



**Contact Information:** Joseph D. Eskew PE, *Engineering Manager*; (503) 723-2565

16770 SE 82<sup>nd</sup> Drive, Clackamas, Oregon 97015 | 503-722-9220 | [www.crwater.com](http://www.crwater.com)

Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m., Friday 7:30 a.m. – 4:00 p.m.





EXHIBIT B  
CA-3

## Notice of Acceptance

Clackamas River Water hereby accepts the project constructed in connection with the **82<sup>nd</sup> Drive Waterline – Phase 1, CIP 19-5253**, on this 9<sup>th</sup> day of September, 2021. Acceptance of this project by Clackamas River Water shall not constitute acceptance of any work not in accordance with the Contract Documents, nor shall it relieve the Contractor of his continuing obligation for work guarantee for one (1) year after the above date.

**Clackamas River Water**

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Todd Heidgerken, General Manager

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

September 9, 2021

**SUBJECT** Debt Covenant Compliance Reporting for FY 2021- Including Analysis of the Year's Revenue and Expenditures

**PRINCIPAL STAFF PERSON** Carol Bryck, Chief Financial Officer

**DOCUMENTS ATTACHED** Exhibit A - Rate Covenant Report on 2009 Revenue Bonds and 2016 Revenue Bonds

### Agenda Summary

#### BACKGROUND

CRW has incurred debt as a result of issuing Water Revenue Bonds in 2009 and 2016. As part of our financial responsibility, we will annually report to the Board the status of our debt coverage. The debt coverage looks at the district's net revenues and our ability to pay our revenue bond debt.

Per Resolution 4-2000 Master Water Revenue Bond Section 5.2 requires measuring two levels of coverage. Section 5.3 details who and how the information is to be provided. Resolution 05-2010 First Supplemental Resolution, Section E 4, requires compliance with Resolution 4-2000.

The Rate Covenant Report on 2009 Revenue Bonds and 2016 Revenue Bonds demonstrates compliance with Resolution 4-2000 Section 5.2 measuring the two levels of coverage.

As noted in the attached letter to the Board, the CRW coverage is well above the minimum covenant requirements which highlights our sound financial position.



September 9, 2021

Board of Commissioners:

Re: Debt Covenant Report on 2009 and 2016 Revenue Bonds

As an Authorized Officer identified in the 2009 Revenue Bond and the 2016 Revenue Bond documentation, I am reporting to you per the bond covenants. This report demonstrates CRW's compliance to Section 5.2 of Resolution 4-2000 Master Water Revenue Bond Resolution authorizing the bond issue.

Section 5.2 requires measuring two levels of coverage. Section 5.3 details who and how the information is to be provided. CRW's year end June 30, 2021, unaudited financial statements are:

	Unaudited
Gross Revenues	\$15,674,940
Operating Expenses	\$ 9,342,402
Net Revenues	\$ 6,332,538
Rate Stabilization Reserve Funds	\$ -0-
Stabilized Net Revenue	\$ 6,332,538
SDCs & interest	\$ 1,039,304
Debt Service - 2009	\$ 459,000
Debt Service - 2016	\$ 1,236,400

For the year ending June 30, 2021, CRW Stabilized Net Revenues were equal to 374% (covenant requires 125%) of the year's annual debt service. This is calculated by dividing the year's debt service into Gross Revenues that have been reduced by operating expenses and the Net Revenues being reduced by transfers to a stabilization account or increased by transfers from it. In this case, operating expenses do not include capital costs, depreciation, debt service or similar expenses.

Also, for the year ending June 30, 2021, CRW Net Revenues minus system development charges and interest earnings were equal to 312% (covenant requires 100%) of the year's annual debt service. This varies only from the first test by the ratio target, the exclusion of SDCs and related interest earnings in the calculation.

This information will be maintained as part of the necessary subsequent disclosures to investors, financial institutions and other interested parties.

Carol Bryck, CPFO, CTP  
Chief financial officer

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

September 9, 2021

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

DOCUMENTS ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles- none at this time

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

September 9, 2021

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

### A. Management Report

1. **Communications:**

**Monthly Report** – The Monthly report will be sent out separately and posted on the CRW website.

2. **Intergovernmental Relations:**

Regional Water Providers Consortium (RWPC) Technical Committee (TC) – The RWPC TC met to elect officers, review RWPC activities, check in on the RWPC Strategic Plan implementation and begin discussions on the 2022-2023 budget and work plan. The meeting also contained updates from area water providers regarding the late summer water supply. The Clackamas River Water Providers noted how more aggressive conservation messaging than what other regional water providers are doing are necessary as Clackamas River flow targets change in mid-September.

Clackamas River Water Providers (CRWP) – The CRWP’s “Fish on the Run, Irrigation Done” campaign is fully underway. More information about the program can be accessed at: [www.clackamasproviders.org/water-conservation/fish-on-the-run/](http://www.clackamasproviders.org/water-conservation/fish-on-the-run/). The effort seeks to encourage people to significantly reduce or turn off outdoor watering to keep water in the river for the Coho and Fall Chinook species in the Clackamas River. This is even more critical as we approach the migration period this Fall. The next CRWP meeting is scheduled for October 6.

3. **Bond Rating Update:** In August 2021, Fitch Ratings performed an annual surveillance of Clackamas River Water’s rating. They submitted five questions for response by CRW Finance staff and followed up with a phone call on August 12, 2021. Fitch reaffirmed our rating of AA-; Outlook Positive. The press release is available at <https://www.fitchratings.com/site/pr/10174493>



4. **Emergency Management Report:**

September is Preparedness Month - As part of this national focus on personal/employee preparedness we will be conducting a raffle with the workforce for preparedness supplies. Employees will need to participate in writing a plan or making a personal preparedness kit to enter the drawing. Additionally, at our September all-staff meeting, we will be kicking off our Emergency Response Plan rollout and education plan. Beth will be providing an overview of the plan and previewing small group engagement that will occur October – December through staff meetings.

Natural Hazard Mitigation Grant Funding Update - CRW is currently working to finalize a professional services agreement with a vendor to complete the formal applications to the Federal Emergency Management Agency (FEMA) for the 3 projects proposed earlier this year. CRW has until January to submit our full proposals to the Oregon Office of Emergency Management.

The Natural Hazard Mitigation Plan is almost complete. At the last meeting of the Board, a resolution was passed to support the plan's inclusion in the County's multi-jurisdiction NHMP. The signed resolution has been sent to Clackamas County, which is the final step on CRW's part to complete the process. When the Clackamas County plan is renewed in 2023, CRW's plan will be up for renewal then as well.

5. **Safety and Security Update:**

Safety Program: the current focus has been on ensuring compliance with OSHA training for wildfire smoke exposure. We have also been focused on integrating the smoke and the severe heat programs into our master workplace safety program. We have also been updating our respiratory protection program. Additionally, efforts to complete our workplace noise level assessment and impacts on workforce members are in process with WHA Insurance who provide risk management assistance.

Security Program: Following up on CRW's Risk Resilience Assessment (RRA), the District is taking a comprehensive review of the Security Management Program. Current activities include, project planning, gathering baseline data about assets, engaging vendors, and establishing a workgroup to develop a strategic path forward to manage the staffing, spaces we occupy, and the equipment/technology needed to improve our physical security enterprise-wide.

6. **Looking Ahead:**

- The September Work Session will be held on September 27 at 6pm.
- The agenda preparation meeting for the October Board meeting will be held on Tuesday, September 28
- The October 2021 Board Meeting will be held on Thursday, October 14, at 6 pm.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**September 9, 2021**

**SUBJECT** Commissioner Reports and Reimbursement Requests

**DRAFT MOTION** NO MOTION REQUIRED

**EFFECTIVE DATE**

**PRINCIPAL STAFF PERSON** Board of Commissioners

**BOARD ACTION REQUESTED** Commissioner Communications

**DOCUMENTS ATTACHED**

*Agenda Summary*

**BACKGROUND** None

**ANALYSIS** None

**STAFF RECOMMENDATION**

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month July 2021

Commissioner's Name Naomi Angier Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
	Agenda setting meeting	\$ 50.00
		\$
		\$

Total \$ 100.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$ 101.66
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ \_\_\_\_\_


- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ \_\_\_\_\_  
**Adjustments** \$ \_\_\_\_\_  
**Amount Due Commissioners** \$ 100.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
Commissioner's Signature

For Accounting:			
Payroll: Taxable \$ _____	Non-Taxable \$ _____	entered P/R _____	
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

  
8-10-2021  
 SFO Date  
 for Carol Dryck

entered in PR ✓ mo  
 8/23/21