

CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING

Held at 16770 SE 82nd Dr. Clackamas, OR 97015



Clackamas River Water

This Meeting will have both an in person and remote option for attending
January 9, 2025 at 6:00pm

AGENDA

Public Comment: If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to kholzgang@crwater.com no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to kholzgang@crwater.com no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely may do so by internet at <https://us02web.zoom.us/j/85293258667> or by calling the following number [1-253-215-8782](tel:1-253-215-8782) and join meeting 852 9325 8667#. **Passcode: 091384**

REGULAR MEETING @ 6:00pm

Call to Order, Pledge of Allegiance and Roll Call – *Sherry French, President*

a. Approval of the Agenda

Public Comment (*see blue box at the top of the agenda*)

Consent Agenda

CA-1: **Gross Payroll and Accounts Paid: December 2024**

CA-2: **Cash & Investment Ending Balances Report**

Action Items

1. **Resolution 09-2025 Appoint Budget Officer for BN 2025-2027**– *Christina Irish, Chief Financial Officer*
2. **Acknowledgement of Proposed Budget Calendar for the 2025-2027 Biennium** – *Christina Irish, Chief Financial Officer*
3. **Consider Approval of the Extension of the Intergovernmental Agreement (IGA) with City of Milwaukie for Utility Billing**- *Todd Heidgerken, General Manager*

Informational Reports

4. **Management Report** – *Todd Heidgerken, General Manager*

5. **Public Comment** (see blue box at the top of the agenda)

Commissioner Business

6. **Commissioner Reports and Reimbursements**

Adjourn regular meeting

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

CLACKAMAS RIVER WATER

Agenda Item –
CA-1

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Gross Payroll and Accounts Paid

DRAFT MOTION Move to approve the consent agenda items as presented

EFFECTIVE DATE January 9, 2025

**PRINCIPAL STAFF
PERSON**

**BOARD ACTION
REQUESTED** Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS
ATTACHED**

- 1) Earnings Statements for December 2024, Payrolls – 2 regular payrolls and 1 supplemental payroll - \$328,092.86
- 2) Monthly Check History for December 2024 - \$1,185,248.36 (net)

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
COMPANY CODE 312	64 00 REG 00 O/T 138 27 HOURS 3 00 HOURS 4	3 591 14 REG 4 168 04 EARNINGS 3 00 EARNINGS 5 7 759 18 GROSS			0 Pays <input type="checkbox"/> 4,960.76

HOURS ANALYSIS:				
EARNINGS ANALYSIS:				
MEMO ANALYSIS:				
STATUTORY DED ANALYSIS:				
VOLUNTARY DED ANALYSIS:				

NET PAYROLL:	4 960 76	CHECKS:	FLAGGED:	*NONE*	STARTING CHECK NUMBER:
TOTAL DEPOSITS:	00	VOUCHERS:	NET CASH PAYS 1 000 00 OR MORE	*NONE*	ENDING CHECK NUMBER:
NET VOIDS:	4 960 76	ADJUSTMENTS:	2		eVOUCHERS: 0
NET CASH:	00				PAPER VOUCHERS PRINTED: 0

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6634	12/04/2024	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 11.29.24	3,062.70	3,062.70
6635	12/04/2024	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 11.29.24	4,588.75	4,588.75
6637	12/08/2024	01959 US BANK	NEWEGG BUSINESS	11/25/24	14,122.51	
			GETSTREAMLINE.COM WEB	11/25/24 KEOBOUNNAMc	735.00	
			LIMBLECMMS.COM	11/25/24 HOUCKI	655.90	
			HR ANSWERS INC	11/25/24 CAMPBELLd	646.20	
			MCMaster-CARR	11/25/24 MCCOMISKEYn	567.69	
			OR *MILWAUKIE UTILITY	11/25/24 PAYABLEf	483.55	
			FEDEX31169434	11/25/24 TRIPLETTb	429.36	
			OAWU	11/25/24 HOUCKg	410.00	
			PAYPAL *OAWU	11/25/24 SCRANTONa	360.00	
			IN *MICRONET COMMUNICATIO	11/25/24 MCGINNISa	350.00	
			HR ANSWERS INC	11/25/24 CAMPBELLb	323.10	
			HR ANSWERS INC	11/25/24 CAMPBELLe	323.10	
			CLACKAMAS COUNTY WATER EN	11/25/24 PAYABLEd	306.40	
			SPIRIT MOUNTAIN LODGE	11/25/24 HOUCKi	261.80	
			VDARA - FRONT DESK	11/25/24 IRISHd	261.79	
			VDARA - FRONT DESK	11/25/24 IRISHe	261.79	
			VDARA - FRONT DESK	11/25/24 IRISHf	261.79	
			NW NATURAL 8004224012	11/25/24 PAYABLEg	244.58	
			MCMaster-CARR	11/25/24 MCCOMISKEYa	232.31	
			OR HEALTH AUTHORITY	11/25/24 SLEIGHTa	200.00	
			OR HEALTH AUTHORITY	11/25/24 SLEIGHTb	200.00	
			AMAZON MKTPL*ZO8R81T82	11/25/24 HOUCKk	199.98	
			NEOGOV	11/25/24 CAMPBELLa	199.00	
			CLACKAMAS COUNTY WATER EN	11/25/24 PAYABLEe	191.10	
			CLACKAMAS STEEL & MFG IN	11/25/24 MCCOMISKEYb	188.80	
			THE HOME DEPOT #4017	11/25/24 MCCOMISKEYk	180.85	
			THE HOME DEPOT #4017	11/25/24 OPERATIONSc	177.98	
			CLACKAMAS COUNTY WATER EN	11/25/24 PAYABLEc	154.70	
			HAPPY VALLEY ACE HDWR	11/25/24 MCCOMISKEYi	141.89	
			STARLINK INTERNET	11/25/24 HOUCKa	140.00	
			PARKROSE HARDWARE	11/25/24 MCCOMISKEYf	136.54	
			MINUTEMAN PRESS POWELL	11/25/24 VOYLESa	130.00	
			AMAZON MKTPL*CV0TJ3US3	11/25/24 HOUCKe	124.95	

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12/1/2024 to 12/31/2024

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			IN *CLACKAMAS LANDSCAPE S	11/25/24 OPERATIONSd	120.00	
			DNH*GODADDY#3376455151	11/25/24 KEOBOUNNAMa	116.99	
			MCMaster-CARR	11/25/24 MCCOMISKEYo	113.19	
			AMAZON RETA* KN94Z4KC3	11/25/24 OPERATIONSf	110.99	
			HIRINGTHING INC	11/25/24 CAMPBELLf	110.00	
			AMAZON MKTPL*7R1XN9613	11/25/24 HOUCKd	102.47	
			CALLFIRE	11/25/24 PAYABLEk	101.97	
			NW NATURAL 8004224012	11/25/24 PAYABLEa	91.29	
			PAYPAL *PNWS AWWA	11/25/24 CAMPBELLc	90.00	
			THE HOME DEPOT #4017	11/25/24 OPERATIONSa	85.94	
			PLATT ELECTRIC 038	11/25/24 MCCOMISKEYI	77.46	
			CLASSIC BUSINESS PRINTING	11/25/24 MCGINNISb	65.50	
			AMAZON MKTPL*8B5618IY3	11/25/24 HOUCKm	61.95	
			ADOBE *ADOBE	11/25/24 KEOBOUNNAMf	59.99	
			AMAZON MKTPL*L48HM6EV3	11/25/24 HOUCKf	50.65	
			AMAZON.COM*EH0CJ3OM3	11/25/24 KEOBOUNNAME	49.76	
			DNH*GODADDY#3387285621	11/25/24 KEOBOUNNAMb	48.34	
			AMAZON.COM*IT9BW8MU3	11/25/24 HOUCKc	46.38	
			UBER *TRIP	11/25/24 IRISHa	42.94	
			PLATT ELECTRIC 038	11/25/24 MCCOMISKEYh	42.42	
			AMZN MKTP US*RR9JO9IA3	11/25/24 OPERATIONSe	39.98	
			THE HOME DEPOT #4017	11/25/24 MCCOMISKEYm	39.15	
			NW NATURAL 8004224012	11/25/24 PAYABLEj	38.82	
			MCMaster-CARR	11/25/24 MCCOMISKEYp	37.76	
			CARVER HANGAR	11/25/24 HOUCKb	36.00	
			NW NATURAL 8004224012	11/25/24 PAYABLEb	35.61	
			AMAZON MKTPL*9Z5YO2503	11/25/24 HOUCKj	29.99	
			NW NATURAL 8004224012	11/25/24 PAYABLEI	28.65	
			INTERSTATE ADVANCED MATE	11/25/24 MCCOMISKEYd	27.02	
			PLATT ELECTRIC 038	11/25/24 MCCOMISKEYc	26.94	
			NW NATURAL 8004224012	11/25/24 PAYABLEh	26.69	
			AMAZON MKTPL*1L2HR0DR3	11/25/24 KEOBOUNNAMd	23.99	
			ETSY, INC.	11/25/24 HOLZGANGb	22.57	
			CITY OF OREGON CITY- UTI	11/25/24 PAYABLEI	21.16	
			OPENAI *CHATGPT SUBSCR	11/25/24 VOYLESb	20.00	
			UBER *TRIP	11/25/24 IRISHc	19.98	
			AMAZON MKTPL*0Y6139D13	11/25/24 HOLZGANGa	19.94	
			HAPPY VALLEY ACE HDWR	11/25/24 MCCOMISKEYj	15.90	

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			AMAZON MKTPL*QZ5NA0HJ3	11/25/24 TRIPLETTa	14.99	
			AMAZON MKTPL*EP9Z37753	11/25/24 KEOBOUNNAMg	11.99	
			NAPA STORE 3715074	11/25/24 MCCOMISKEYg	11.49	
			BAXTER AUTO PARTS 03	11/25/24 MCCOMISKEYe	10.48	
			UBER *TRIP	11/25/24 IRISHb	6.44	
			SPIRIT MTN SIPS	11/25/24 HOUCKh	4.00	
			AMZN MKTP US	11/25/24 OPERATIONSb	-26.87	
			AMAZON.COM	11/25/24 HOUCKn	-39.39	25,694.17
6638	12/18/2024	00029 OREGON PERS	PERS PYMT:1736343,1736746,1738280,173862	PR 10.21.24	97,490.77	97,490.77
6639	12/18/2024	00237 USA BLUE BOOK	CL 17 REAGENT KITS, HACH PH STORAGE SOLU	INV00493963	546.34	546.34
6640	12/18/2024	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.13.24	3,067.19	3,067.19
6641	12/18/2024	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.13.24	4,592.60	4,592.60
6642	12/18/2024	04390 OMEGA PROCESSING	NOVEMBER 2024 PAYMENT PROCESSING (MERCHA	NOV 2024	11,951.99	11,951.99
6643	12/18/2024	00029 OREGON PERS	PERS PYMT: EMPLOYER IAP REMITTANCE	PR 10.11.24	179.92	179.92
6644	12/18/2024	01959 US BANK	MERCHANT BILLING NOVEMBER 2024	MB NOV 2024	193.39	193.39
6645	12/31/2024	00029 OREGON PERS	PERS PYMT: 1750007,1751304,1751747,17500	PR 12.13.14	85,204.63	85,204.63
6647	12/30/2024	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.27.24	4,838.72	4,838.72
6648	12/30/2024	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 12.27.24	3,067.19	3,067.19
97194	12/05/2024	00164 CENTURYLINK	ACCT #333732610 PHONE SERVICE 11/17-12/1	11.17.24	91.29	91.29
97195	12/05/2024	01580 CLACKAMAS 800 RADIO GROUP	MEMBER VOICE RADIOS	25-177	2,928.00	2,928.00
97196	12/05/2024	00227 CLACKAMAS GARBAGE CO INC	ACC. #04370 - TRASH REMOVAL SERVICE- NOV	NOV 2024	472.28	472.28
97197	12/05/2024	04663 ELDON CLARK**	UB Refund Cst #047057	Ref000203639	6,177.33	6,177.33
97198	12/05/2024	00519 COLONIAL LIFE	DECEMBER 2024 VOLUNTARY PAYROLL DEDUCTIO	77938621205080	461.52	461.52
97199	12/05/2024	04667 DONNA DUONG	REFUND SUNRISE CUST PAID PROP TAXES	Ref000203636	9,607.51	9,607.51
97200	12/05/2024	01235 ELECTRONIC SYSTEMS TECH. INC.	ESTEEM RADIO TROUBLESHOOTING FIELD SERVI	35000	3,300.00	3,300.00
97201	12/05/2024	00287 ENVIRONMENTAL RESOURCE ASSOC	PROFICIENCY MICRIOBIOLOGY TESTING	092904	2,519.37	2,519.37

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97202	12/05/2024	04380 EXECUTIVE SECURITY SERVICES	ROUTINE PATROL - FY 24 ROUTINE PATROL OF RIVERSIDE PARK	16712 16386	3,900.00 3,080.00	6,980.00
97203	12/05/2024	04666 ROBERT & KAREN FEIGUM	UB Refund Cst #037332 Customer accident	Ref000203649	1,156.94	1,156.94
97204	12/05/2024	00073 FIRST RESPONSE INC.	ADMIN ANNUAL FIRE INSPECTION WTP ANNUAL FIRE INSPECTION	75518 75519	887.50 845.00	1,732.50
97205	12/05/2024	00167 GRAINGER INC	3 PCS STRAINER SCREEN	9122997308	51.30	51.30
97206	12/05/2024	04665 H & R PROPERTIES LLC**	UB Refund Cst #047888	Ref000203641	128.20	128.20
97207	12/05/2024	00011 HACH COMPANY	CHLORINE AND PH ANALYZERS	14235784	5,710.30	5,710.30
97208	12/05/2024	03240 HARRANG LONG PC	GENERAL LEGAL	104496	12,196.00	12,196.00
97209	12/05/2024	04509 DANIELLE HOAG	UB Refund Cst #044550	Ref000203339	206.97	206.97
97210	12/05/2024	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK-SCADA	4263	2,632.50	2,632.50
97211	12/05/2024	01961 MOSS ADAMS LLP	AUDITING SERVICES-MOSS ADAMS LLP - CONTR	102671539	6,200.00	6,200.00
97212	12/05/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	397299711001	41.39	41.39
97213	12/05/2024	00373 OREGON AFSCME	UNION DUES FOR PR 11.29.24	PR 11.29.24	1,076.87	1,076.87
97214	12/05/2024	01198 PACIFIC OFFICE AUTOMATION	COPIER LEASE ACCT# 1055811323 11/26-12/2 COPIER LEASE ACCT# 1055811323 10/26-11/2	5032312059 5031929519	180.00 180.00	360.00
97215	12/05/2024	01198 PACIFIC OFFICE AUTOMATION	PC600 RICOH BLACK PRINT CARTRIDGE	882752	153.90	153.90
97216	12/05/2024	02386 PRINCIPAL FINANCIAL GROUP	DECEMBER LIFE, AD&D & LTD, ACC.# 108 172	DEC 2024	11,210.55	11,210.55
97217	12/05/2024	00229 RICOH USA, INC.	COPIER LEASE #1021276-3797919 11/12/24- COPIER LEASE	108753279 108767494	208.86 45.75	254.61
97218	12/05/2024	04606 ROBERT RINKES**	UB Refund Cst #011318	Ref000203637	58.91	58.91
97219	12/05/2024	04664 JEANISE SUIHKONEN	UB Refund Cst #047528	Ref000203640	521.06	521.06
97220	12/05/2024	03394 TEAM ELECTRIC COMPANY	MAIN PLANT EMERGENCY CALL FOR MOTOR TROU FLOW METER INSTALLATION OF BEAVERCREEK P HATTAN #2 FUSE	28433 28432 28431	2,507.00 1,669.00 779.00	

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Clackamas River Water
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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			CHLORINE 12 PUMP # 5	28435	444.00	
			HATTAN PUMP STATION START FAILURE	28779	371.00	
			PUMP #2 CHOLRINE PUMP #1 & # 2	28766	298.00	6,068.00
97221	12/05/2024	04058 TRENCH LINE EXCAVATION INC	WATERLINE CONSTRUCTION	2407.01	99,092.82	99,092.82
97222	12/05/2024	04662 TROLLEY LINE PROPERTIES LLC**	UB Refund Cst #036783	Ref000203638	28.57	28.57
97223	12/05/2024	04642 VESTIS SERVICES	FY25 SUPPLY OF BUILDING SUPPLES, MATS AN	5291579048	95.44	
			FY25 SUPPLY OF BUILDING SUPPLES, MATS AN	5291583532	95.44	
			FY25 SUPPLY OF BUILDING SUPPLES, MATS AN	5291588047	95.44	286.32
97224	12/05/2024	04642 VESTIS SERVICES	FY25 SUPPLY OF BUILDING SUPPLES, MATS AN	5291592324	95.44	95.44
97225	12/05/2024	00130 WASTE MANAGEMENT OF OREGON	TRASH REMOVAL SERVICES-RIVERSIDE PARK -	9577511-1574-3	2,264.50	
			TRASH REMOVAL SERVICES-MANGAN - CUST.# 5	9577512-1574-1	585.86	2,850.36
97226	12/11/2024	04307 BEND MAILING SERVICES, LLC	NOVEMBER & DECEMBER 2024 PROCESSING & P	93541	8,481.57	8,481.57
97227	12/11/2024	01546 CASCADE COLUMBIA DIST CO INC	ALUMINUM CHLOROHYDRATE	907887	18,500.92	18,500.92
97228	12/11/2024	00164 CENTURYLINK	ACCT #333495411 PHONE SERVICE 11/06-12/0	11.06.24	403.69	403.69
97229	12/11/2024	04147 CITY WIDE TREE SERVICES INC	TREE REMOVAL ROBERTS & MANGAN	21250	15,022.00	15,022.00
97230	12/11/2024	00200 CLACKAMAS COUNTY	PREAPPLICATION CONFERENCE FOR PLANNING &	CONF 2024	1,120.00	1,120.00
97231	12/11/2024	03597 CLOUD RECORDS MANAGEMENT	ORMS-0153 / MONTHLY USER FEE PER USER OR	214437	370.20	370.20
97232	12/11/2024	01188 DHS-DRINKING WATER PROGRAM	2025 CROSS CONNECTION ANNUAL FEES CLACKM	FY25 CERT	780.00	
			DRINKING WATER OPERATOR CERTIFICATION RE	FY25 CERT RENEW	630.00	1,410.00
97233	12/11/2024	01844 FERGUSON ENTERPRISES INC	1 PC PRV REPAIR KIT	1292253	168.38	168.38
97234	12/11/2024	01844 FERGUSON ENTERPRISES INC	SODA ASH FEEDER PVC REPAIR	3244673	87.98	
			7 PCS LOWER YARD PVC REPAIR PARTS	3200592	73.18	161.16
97235	12/11/2024	04669 JESSE GARCIA	WORK PANTS FOR WATER RESOURCES	12.10.24	87.98	87.98
97236	12/11/2024	03887 DBA: NAPA AUTO PARTS GENUINE	JB WELD	534700	13.49	13.49
97237	12/11/2024	00167 GRAINGER INC	12 PCS FOOD GRADE WHITE GREASE	9332294884	168.24	168.24
97238	12/11/2024	00124 H D FOWLER CO INC	3 PIECES OF 3280-20 FLANGED ANGLE CHECK	16887805	7,518.60	7,518.60

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97239	12/11/2024	00011 HACH COMPANY	CHLORINE ANALYZERS AND APPURTENANCES	14234333	9,785.63	9,785.63
97240	12/11/2024	00327 HR ANSWERS INC	PROFESSIONAL SERVICES	INV-107037	480.00	480.00
97241	12/11/2024	02284 K & D SERVICES OF OREGON INC	9285 SE 58TH DR & 18344 S FERGUSON RD	BILL25629	2,324.42	2,324.42
97242	12/11/2024	00133 LES SCHWAB TIRE CENTERS INC	21-100 SNOW TIRES AND WHEELS 22-100 STUDED TIRES INSTALLATION OF 24 F XT BATTERY 15-200 REPLACED RF TPMS SENSOR	22700906651 22700906326 22700907156 22700906623	1,876.64 1,533.14 221.18 62.99	3,693.95
97243	12/11/2024	04180 MADRONE TECHNOLOGY GROUP INC.	DATA BACKUP TELECOMMUNICATION VOIP	4261 4281	3,306.42 1,600.70	4,907.12
97244	12/11/2024	04601 MALVERN PANALYTICAL	ZETASIZER LAB BLUE ZETASIZER LAB BLUE	2US1001330 2US1001331	47,879.85 2.44	47,882.29
97245	12/11/2024	00138 MILWAUKIE, CITY OF	CRW#2300 PTO REPAIRS ~	INV01065	2,708.41	2,708.41
97246	12/11/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP ACCT#90261180 - ID#38683228 - OFFICE SUP ACCT#90261180 - ID#38683228 - OFFICE SUP	39695220001 397299519001 400112769001	119.91 89.99 36.29	246.19
97247	12/11/2024	02833 PROCOM TECHNOLOGIES, LLC	REPLACE DATA CABLE	26134	243.30	243.30
97248	12/11/2024	03645 RITZ SAFETY LLC	FALL PROTECTION INSPECTION 2 PCS BICYCLES ON ROADWAY SIGNS EYE WASH ADDITIVE	6854492 6864102 6850008	500.00 452.49 132.86	1,085.35
97249	12/11/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	DECEMBER HEALTH BENEFITS PROGRAM	03-0054042	59,913.00	59,913.00
97250	12/11/2024	00160 TOP INDUSTRIAL SUPPLY INC	PRESSURE GAUGE AND ADAPTERS	131897	49.73	49.73
97251	12/11/2024	04605 ULTRABLOCK INC	ULTRABLOCK MODULAR BLOCKS ULTRABLOCK MODULAR BLOCKS	0056726-in 0056727-IN	4,290.00 326.10	4,616.10
97252	12/11/2024	00107 UNITED SITE SERVICES INC	PORTABLE RESTROOM CLEANING AND RENTALS	INV-4930668	46.45	46.45
97253	12/11/2024	04513 WOLFE CONSULTING LLC	FINANCE/AUDIT CONSULT	3953	4,443.75	4,443.75
97254	12/19/2024	04668 BENJAMIN ALLPHIN	REIMBURSEMENT FOR CERTIFICATION FOR WWO2	12.04.24	462.00	462.00
97255	12/19/2024	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT NOVEMBE	036437	1,201.33	

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			ACC: OXNX3 - VOL. PAYROLL DEDUCT DECEMBE	372776	1,201.33	2,402.66
97256	12/19/2024	04671 JOHN BARTLEY (O/L)	UB Refund Cst #013203	Ref000203886	16.67	16.67
97257	12/19/2024	04595 JOSHUA CAINE	OAWU TRAINING 2024	OAWU 2024	289.78	289.78
97258	12/19/2024	04679 CDP OREGON LLC (M/P)	UB Refund Cst #046379	Ref000203894	187.04	187.04
97259	12/19/2024	03325 CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	90163386	6,471.46	6,471.46
97260	12/19/2024	04675 CHRIS'S RENTAL LLC**	UB Refund Cst #039719	Ref000203890	62.70	62.70
97261	12/19/2024	03811 CHRISTENSEN INC	UNLEADED REGULAR E10	0647913-IN	1,725.81	1,725.81
97262	12/19/2024	04250 DBA GC SYSTEMS CIMCO-GC	REBUILD CLA-VAL CONTROL VALVES	6512	14,528.00	14,528.00
97263	12/19/2024	04516 CIRQUE ENTERTAINMENT LLC	Refund receipt #: 004797	Ref000203959	1,334.90	1,334.90
97264	12/19/2024	04649 LANCE F HARRIS CLACKAMAS	EXAM	12.10.24	100.00	100.00
97265	12/19/2024	00200 CLACKAMAS COUNTY	ONE CREW ONE DAY, FOUR DAYS AT SETTING P	CLCK-00571	2,125.00	2,125.00
97266	12/19/2024	00200 CLACKAMAS COUNTY	STREET LIGHTING 07/01/24-06/30/2025	2024-135	112.00	112.00
97267	12/19/2024	00008 CONSOLIDATED SUPPLY CO.	4 PCS OF 7200-04 & 4 PCS 7230-04 & 1 PC	S012149612.001	3,350.55	3,350.55
97268	12/19/2024	04673 LINDA J DANIELS	UB Refund Cst #016468	Ref000203888	126.54	126.54
97269	12/19/2024	04670 MICHAEL DARNELL	UB Refund Cst #006925	Ref000203885	116.90	116.90
97270	12/19/2024	03218 DIRECT TRANSPORT INC	DELIVERY OF BOARD PACKETS	333114	65.04	65.04
97271	12/19/2024	04419 ECAMSECURE	SECURITY SYSTEM MONITORING AND MAINTENAN	1298197	5,679.31	
			SECURITY SYSTEM MONITORING AND MAINTENAN	1265606	4,257.91	
			SECURITY SYSTEM MONITORING AND MAINTENAN	1282782	4,257.91	
			SECURITY SYSTEM MONITORING AND MAINTENAN	1250581	4,071.61	18,266.74
97272	12/19/2024	02220 EMMERT DEVELOPMENT**	UB Refund Cst #005001	Ref000203884	70.99	70.99
97273	12/19/2024	01844 FERGUSON ENTERPRISES INC	SODA ASH PVC PARTS	3276889	88.22	88.22
97274	12/19/2024	04660 FLEXWARE INNOVATION	IGNITION GOLD TRAINING CLASS	SCADA TRAIN 2024	4,950.00	4,950.00
97275	12/19/2024	02143 FOX EROSION CONTROL	Refund receipt #: 004253	Ref000203956	463.00	
			Refund receipt #: 003294	Ref000203953	381.55	

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			Refund receipt #: 003652	Ref000203954	264.93	
			Refund receipt #: 004674	Ref000203957	230.00	
			Refund receipt #: 003790	Ref000203955	60.52	1,400.00
97276	12/19/2024	04669 JESSE GARCIA	DWS OPERATOR & WORK PANTS REIMBURSEMENT	12.15.24	325.10	325.10
97277	12/19/2024	02322 GENERAL PACIFIC INC	244 3/4 WATER METERS	1506803	27,328.00	27,328.00
97278	12/19/2024	04411 GOODFELLOW BROS LLC	FIVE LOADS OF BEAVERCREEK SPOILS	19125	480.00	480.00
97279	12/19/2024	04680 GUARDIAN MANAGEMENT** (MP)	UB Refund Cst #046398	Ref000203895	372.46	372.46
97280	12/19/2024	04681 GUARDIAN MANAGEMENT** (MP)	UB Refund Cst #046813	Ref000203896	157.23	157.23
97281	12/19/2024	04676 KEN HOFFMAN (O/L)	UB Refund Cst #043785	Ref000203891	11.81	11.81
97282	12/19/2024	04659 INDUCTIVE AUTOMATION	IGNITION CORE TRAINING CLASS	1347858	4,950.00	4,950.00
97283	12/19/2024	04678 COMMERCIAL NET LEASE REALTY LP**	UB Refund Cst #045898	Ref000203893	66.23	66.23
97284	12/19/2024	03568 LEGGETT ASPHALT INC	YEOMAN DRIVEWAY PROJECT	24-143	16,540.00	16,540.00
97285	12/19/2024	00133 LES SCHWAB TIRE CENTERS INC	SNOW TIRES FOR TOYOTA TACOMA	22700907726	1,474.16	1,474.16
97286	12/19/2024	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK- SCADA	4306	2,227.50	
			MS VISION PLAN 2,3	4297	2,095.20	
			CONTRACT WORK	4307	202.50	4,525.20
97287	12/19/2024	04674 WILBUR A MAXSON	UB Refund Cst #018356	Ref000203889	49.58	49.58
97288	12/19/2024	03498 MICHELS TRENCHLESS INC	Refund receipt #: 004790	Ref000203918	1,370.00	
			Refund receipt #: 004882	Ref000203919	1,000.00	2,370.00
97289	12/19/2024	01961 MOSS ADAMS LLP	AUDITING SERVICES-MOSS ADAMS LLP - CONTR	102678037	5,000.00	5,000.00
97290	12/19/2024	04089 NUTTER CORPORATION	Refund receipt #: 004891	Ref000203920	2,329.12	2,329.12
97291	12/19/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	400223024001	156.49	156.49
97292	12/19/2024	00373 OREGON AFSCME	UNION DUES FOR PR 12.13.24	PR 12.13.24	1,044.64	1,044.64
97293	12/19/2024	04683 PACIFIC PRESSURE WASHING	Refund receipt #: 004917	Ref000203921	2,385.00	2,385.00
97294	12/19/2024	04672 KENNETH PARK (O/L)	UB Refund Cst #015501	Ref000203887	1,214.19	1,214.19

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
97295	12/19/2024	00018 PITNEY BOWES GLOBAL FIN SVC LL	SENDPRO C AUTO LEASE 0017241810 10/30/24	3320067503	465.54	465.54
97296	12/19/2024	04677 PORTLAND INDUSTRIAL OWNER, LLC	UB Refund Cst #045475	Ref000203892	68.10	68.10
97297	12/19/2024	00229 RICOH USA, INC.	ADDITIONAL IMAGES #4992825 11/01-11/30/2 ADDITIONAL IMAGES #5244972 11/01-11/30/2 ADDITIONAL IMAGES #4940612 11/01-11/30/2	5070550069 50705550164 5070579797	108.97 77.49 23.05	209.51
97298	12/19/2024	03083 S-2 CONTRACTORS, INC	PAVING REQUEST: MULTIPLE SERVICES	2411E5	5,400.00	5,400.00
97299	12/19/2024	04637 SPRINGBROOK SOFTWARE	STANDARD PROFESSIONAL SERVICES	TM- INV-008452	4,635.00	4,635.00
97300	12/19/2024	00160 TOP INDUSTRIAL SUPPLY INC	HYDRAULIC FITTINGS FOR OILER	132086	105.70	105.70
97301	12/19/2024	00555 TYLER TECHNOLOGIES INC	TYLER TECHNOLOGIES, EDEN GOLD FORUM ANNU	045-493516	41,479.80	41,479.80
97302	12/19/2024	00107 UNITED SITE SERVICES INC	PORTABLE RESTROOM CLEANING AND RENTALS	114-13982120	406.00	406.00
97303	12/19/2024	00107 UNITED SITE SERVICES INC	91ST PUMP STATION	INV-4986304	51.00	51.00
97304	12/19/2024	02391 VEBA SERVICE GROUP, LLC	HRA VEBA CONTRIBUTION - BI ANNUAL - 01-0 HRA VEBA CONTRIBUTION - BI ANNUAL - 01-0	12.19.24 12.20.24	20,000.00 500.00	20,500.00
97305	12/19/2024	02854 VERIZON WIRELESS	ACC.#642537089-00001 CELL PHONE CHARGES	6100083081	36.68	36.68
97306	12/31/2024	00267 ALEXIN ANALYTICAL INC	Q3 WMV, JUL-SEP TOC/NUT/VOC & Q3 WMV	46583	6,735.00	6,735.00
97307	12/31/2024	02196 OR BUREAU OF LAB & IND BOLI	WEBSTER ROAD IMPROVEMENTS PROJECT 23-530	PROJ 23-5307	397.49	397.49
97308	12/31/2024	00304 CANTEL SWEEPING	DECEMBER LOT SWEEPING SERVICES - OPS DECEMBER LOT SWEEPING SERVICES - ADMIN DECEMBER LOT SWEEPING SERVICES - RIVERSI	E38825 E38824 e38826	275.00 210.00 193.00	678.00
97309	12/31/2024	01546 CASCADE COLUMBIA DIST CO INC	ALUMINUM CHLOROHYDRATE	912232	18,742.48	18,742.48
97310	12/31/2024	00317 CDW GOVERNMENT INC.	IT SOFTWARE SUBSCRIPTION IT HARDWARE	AB9GG9K AB7ZD2Y	5,613.72 265.12	5,878.84
97311	12/31/2024	03811 CHRISTENSEN INC	100 GALLONS 87 CLEAR UNLEADED	0650286-IN	394.53	394.53
97312	12/31/2024	00200 CLACKAMAS COUNTY	90TH P/S LEAF BLOWING	CLK-100666	212.50	212.50
97313	12/31/2024	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET	2099723	256.85	256.85

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
97314	12/31/2024	03238 CONSOR NORTH AMERICA	ENGINEERING DESIGN	W221673OR.A2-11	8,514.75	
			ENGINEERING SERVICES -I205 CROSSINGS	W221673OR.A1-11	4,850.75	13,365.50
97315	12/31/2024	02856 CRYSTAL GREENS LANDSCAPING	DECEMBER LANDSCAPING MAINTENANCE	417891	5,540.00	5,540.00
97316	12/31/2024	00402 DLT SOLUTIONS	INFOWATER PRO GOVERNMENT SINGLE-USER ANN	SI678179	5,107.96	5,107.96
97317	12/31/2024	03212 EVOQUA WATER TECHNOLOGIES, LLC	DISTILLED WATER TANK RENTAL	906758587	453.71	453.71
97318	12/31/2024	04687 MATT FREITAS	Refund receipt #: 004881	Ref000204009	2,723.62	2,723.62
97319	12/31/2024	02322 GENERAL PACIFIC INC	22 HEAVY VANC. LIDS FOR INSTALL/REPLACEM	1508020	858.00	858.00
97320	12/31/2024	03887 DBA: NAPA AUTO PARTS GENUINE	4 PCS FOR LAGOONS	529773	73.25	
			E-300, FUEL PUMP FOR LIGHT PLANT	538218	67.20	
			22-100 MARKER LIGHTS	540282	14.48	154.93
97321	12/31/2024	00167 GRAINGER INC	RUBBER DRAINAGE MAT	9346620298	155.26	155.26
97322	12/31/2024	04080 GREEN GUARD	FIRST AID KIT REPLENISHMENT	F100135	232.89	232.89
97323	12/31/2024	03476 GROUND BREAKERS CONSTRUCTION	Refund receipt #: 004873	Ref000203968	246.16	246.16
97324	12/31/2024	00011 HACH COMPANY	CHLORINE ANALYZERS AND APPURTENANCES	14243997	5,710.30	5,710.30
97325	12/31/2024	03473 HASA INC	HYPOCHLORITE SOLUTION	10004906	10,464.00	10,464.00
97326	12/31/2024	00128 IDEXX DISTRIBUTION CORP.	WATER TESTING REAGENTS	3161818067	1,149.68	1,149.68
97327	12/31/2024	02284 K & D SERVICES OF OREGON INC	7878 SE LAMPHIER ST	BILL25889	1,785.19	1,785.19
97328	12/31/2024	04648 KENNEDY RESTORATION, KENNEDY	REMEDATION SERVICES- SYSOPS KITCHEN	243007M.1	7,830.54	7,830.54
97329	12/31/2024	02687 KNIFE RIVER	309.41 TONS-DELIVERY OF CRUSHED ROCK	3208395	11,293.49	
			244.76 TONS- DELIVERY OF CRUSHED ROCK	3208899	8,933.76	
			91.4- TONS- DELIVERY OF CRUSHED ROCK	3209428	3,336.11	23,563.36
97330	12/31/2024	00133 LES SCHWAB TIRE CENTERS INC	SNOW TIRES FOR TACOMA 08-100	22700909921	455.38	455.38
97331	12/31/2024	04171 LSK GRAPHICS INC.	CONTRACT WORK	12.17.24	335.00	335.00
97332	12/31/2024	04180 MADRONE TECHNOLOGY GROUP INC.	DATA BACKUP	4331	3,306.42	
			CONTRACT WORK SCADA	4323	2,295.00	5,601.42

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
97333	12/31/2024	00138 MILWAUKIE, CITY OF	AXLE SEALS AND HUB CAPS	INV01068	4,233.27	4,233.27
97334	12/31/2024	00373 OREGON AFSCME	UNION DUES FOR PR 12.27.24	PR 12.27.24	1,044.64	1,044.64
97335	12/31/2024	02240 PACIFIC POWER GROUP LLC	REDLAND RES ANNUAL	506950	1,546.57	
			TAYLOR TERRACE GEN ANNUAL	506544	1,288.36	
			PORTABLE 1 GEN ANNUAL #1	507549	1,147.43	
			152ND RES GEN ANNUAL	506545	1,139.50	
			PORTABLE 1 GEN ANNUAL #2	506959	1,082.18	
			BARLOW GENRAC ANNUAL	506956	965.84	
			BEAVERCREEK RES GEN ANNUAL	506952	943.81	8,113.69
97336	12/31/2024	04686 PAVEL PERJU	Refund receipt #: 004793	Ref000203967	1,325.38	1,325.38
97337	12/31/2024	00187 RAG MAN INC.	30 BAGS OF TERRY RAGS	118511	570.00	570.00
97338	12/31/2024	00215 RELIABLE FENCE & CONSTRUCTION	RIVERSIDE PARK FENCE REPAIR	18465	450.00	450.00
97339	12/31/2024	03996 RH2 ENGINEERING INC	WTP STRUCTURAL PROJECT DESIGN AND SEISMI	98876	678.81	
			WTP STRUCTURAL PROJECT DESIGN AND SEISMI	99334	301.61	980.42
97340	12/31/2024	00229 RICOH USA, INC.	ADDITIONAL IMAGES #4992825 01/25-02/04/2	108830759	208.86	208.86
97341	12/31/2024	00229 RICOH USA, INC.	ADDITIONAL IMAGES #4940612 12/12-01/11/2	108833673	208.86	208.86
97342	12/31/2024	03548 RIVER CITY ENVIRONMENTAL INC	11090 SE 79TH CT	397638557	1,200.00	
			9100 SE MANGAN DR	396907593	1,100.00	
			7878 SE LAMPHIER ST	396908639	1,095.00	
			14950 SE WEBSTER RD	398384895	1,073.10	
			17650 S.HIDDEN LAKE RD	396737964	999.19	5,467.29
97343	12/31/2024	03083 S-2 CONTRACTORS, INC	17101 S SEAL C, 2214-0230	2411 E6	1,800.00	1,800.00
97344	12/31/2024	00282 TERMINIX INTERNATIONAL INC	ADMIN BUILDING-CUST.# 1703011 DECEMBER P	454892416	141.00	
			9100 SE MANGAN DR- CUST.# 1703007 DECEMB	454893392	121.00	262.00
97345	12/31/2024	00160 TOP INDUSTRIAL SUPPLY INC	REPLACEMENT FIRE HOSES	131628	420.00	420.00
97346	12/31/2024	04058 TRENCH LINE EXCAVATION INC	WATERLINE CONSTRUCTION	2407.02	207,644.47	207,644.47
97347	12/31/2024	00107 UNITED SITE SERVICES INC	GLEN OAK PUMP STATION	INV-4990521	51.00	51.00

Monthly Check History Listing
Clackamas River Water
12/1/2024 to 12/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
97348	12/31/2024	00107 UNITED SITE SERVICES INC	PORTABLE RESTROOM CLEANING AND RENTALS	INV-4994502	46.45	46.45
97349	12/31/2024	02854 VERIZON WIRELESS	ACC.#472115222-00001 CELL PHONE CHARGES	6100820531	1,919.28	
			ACC.#472115222-00002 CELL PHONE CHARGES	6100820532	543.24	2,462.52
97350	12/31/2024	02247 WHA INSURANCE AGENCY INC	MERP ADMIN FEE OCTOBER 2024	OCT -24	3,510.29	
			MERP ADMIN FEE NOVEMBER 2024	NOV - 24	50.00	3,560.29
apbank Total:						1,185,248.36
Total Checks:						1,185,248.36

170 checks in this report

CLACKAMAS RIVER WATER

Agenda Item – CA-2

REGULAR BOARD MEETING

January 9, 2025

SUBJECT **Cash & Investment Ending Balances Report**

DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	January 9, 2025

**PRINCIPAL STAFF
PERSON**

**BOARD ACTION
REQUESTED** Approve the consent agenda items.

**DOCUMENTS
ATTACHED** None

Agenda Summary

BACKGROUND

Clackamas River Water
Cash & Investment Ending Balances by Month
FY 2025

	US Bank General Checking	LGIP	Total	Change	LGIP Interest Earnings	LGIP Interest Rate
July	\$ 2,480,716	\$ 25,458,991	\$ 27,939,707	\$ (378,744)	\$ 113,225	5.27%
Aug	\$ 2,970,496	\$ 25,573,278	\$ 28,543,775	\$ 604,067	\$ 114,287	5.30%
Sept	\$ 4,402,156	\$ 25,684,342	\$ 30,086,498	\$ 1,542,723	\$ 111,064	5.30%
Oct	\$ 4,055,203	\$ 25,795,536	\$ 29,850,739	\$ (235,759)	\$ 111,194	5.11%
Nov	\$ 5,216,348	\$ 25,901,044	\$ 31,117,391	\$ 1,266,653	\$ 105,508	4.99%
Dec	\$ 5,303,669	\$ 26,007,429	\$ 31,311,098	\$ 193,706	\$ 106,386	4.85%

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Resolution 09-2025 Appointing Budget Officer for BN 2025-2027

DRAFT MOTION	I move to adopt resolution No. 09-2025 appointing Christina Irish, CRW's Chief Financial Officer, as the CRW Budget Officer for biennial period 2025-2027.
EFFECTIVE DATE	January 9, 2025

PRINCIPAL STAFF PERSON Christina Irish, CFO

BOARD ACTION REQUESTED Appoint Budget Officer for BN 2025-2027

DOCUMENTS ATTACHED Resolution No. 09-2025

Agenda Summary

BACKGROUND CRW is preparing to work on the budget for the next biennial period. A new budget would take effect on July 1, 2025. An initial step in this process is to appoint a Budget Officer. This person will be responsible for presenting the budget to the Budget Committee and at the Budget Hearing.

Oregon Local Budget Law under ORS 294.331 requires each local government and special district to appoint a Budget Officer. In addition, CRW Board Policy, Section 3.1 Formulation of Budget Documents, subsection (B) states: Within the budget process the Board shall appoint the Budget Committee membership, appoint the CRW Budget Officer and adopt the budget.

ANALYSIS General Manager recommends that Christina Irish serve as budget officer for the biennial period of 2025-2027.

STAFF RECOMMENDATION Approve resolution No. 09-2025 appointing Christina Irish, Chief Financial Officer, as the CRW Budget Officer for biennial period 2025-2027

CLACKAMAS RIVER WATER

RESOLUTION No. 09-2025

APPOINTING BUDGET OFFICER FOR THE BIENNIUM 2025-2027

WHEREAS, Oregon Local Budget Law under ORS 294.331 requires each local government and special district to appoint a Budget Officer; and

WHEREAS, Oregon Local Budget Law under ORS 294.323 authorizes a budget period of 24 months if authorized by resolution; and

WHEREAS, Clackamas Board of Commissioners adopted Resolution Number 05-2015 authorizing a budget period of 24 months; and

NOW, THEREFORE, BE IT RESOLVED, by the Clackamas River Water Board of Commissioners to appoint Christina Irish, Chief Financial Officer, as the Budget Officer for the biennium 2025-2027.

ADOPTED this 9th day of January 2025.

Sheryl French, President

Naomi Angier, Secretary

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2024

SUBJECT Acknowledgement of Proposed Budget Calendar for the 2025-2027 Biennium

DRAFT MOTION	I move to acknowledge the proposed budget calendar as agreed upon for the 2025-2027 Biennial Budget.
EFFECTIVE DATE	January 9, 2025

PRINCIPAL STAFF PERSON Christina Irish, CFO

BOARD ACTION REQUESTED Acknowledgement of Proposed Calendar for 2025-2027 Biennial Budget

DOCUMENTS ATTACHED Proposed Budget Calendar for the 2025-2027 Biennial Budget

Agenda Summary

BACKGROUND As a special district, Clackamas River Water follows the process outlined in state statute and board policies for the development and approval of the district’s budget. These requirements can be found in:

- ORS 294 County and Municipal Financial Administration
- ORS 294.456 Governing body to adopt budget, make appropriations, declare, and categorize property tax amount or rate; greater tax, encumbrance or expenditure limited
- CRW Board Policies – Section 3.1
- CRW is required to follow ORS 294.456 to adopt a budget by June 30 each year.

ANALYSIS Each budget cycle, CRW plans dates for Budget Committee meeting(s), Budget Hearing and adoption of the budget for the next biennium. Selecting the dates for the Budget Committee meetings allows staff to prepare for the meeting(s) and provide the proposed budget prior to the first committee meeting.

Best practices include a calendar (see attached) to complete all phases of the Oregon budget process.

Staff is asking the Board to determine Budget Committee meeting dates within the months of April and May 2025 to ensure completion of the budget process by June 30, 2025. Staff will notify committee members and public of meeting dates.

**CLACKAMAS RIVER WATER
Budget Schedule – Proposed
BN 2025-2027**

Budget review and adoption schedule: Budget Committee includes CRW Board of Commissioners

***January 9, 2025 (Thursday; Regular Board Meeting)**

- Board appoints Budget Officer (by resolution)
- Schedule date for Budget Committee meeting(s) (by motion)

***January 27, 2025 (Monday; Board Work Session) (if needed)**

- Board meets/interviews Budget Committee Applicants

***February 13 or March 13, 2025 (Thursday; Regular Board Meeting)**

- Board appoints Budget Committee citizen members (by resolution)

April 8, 2025 (Tuesday; Publish notice of all 3 meetings 5 to 30 days before first meeting and post on CRW's Website for not less than 10 days, or publish two notices)

- Publish Notice of Budget Committee Meetings

April 17, 2025

- Distribute Proposed Budget to Budget Committee members and make copies available for public review

***April 22, 2025 (9am to 12pm)**

- District Tour

***April 24, 2025 (Thursday; Only one meeting is required, but all must be noticed)**

- Budget Committee meeting – Receive the budget message, Approve budget or schedule additional meetings if necessary

***April 28, 2025 (Monday) and May 5, 2025 (Monday)– (if needed)**

- Budget Committee meeting(s) – Discuss, Approve budget or schedule additional meetings

May 28, 2025 (Weds.; Publish notice 5 to 30 days before hearing)

- Publish Notice of Budget Hearing and Budget Summary

***June 12, 2025 (Thurs.; Regular Board Meeting)**

- Budget Hearing for BN 2023-2025
- Adopt Budget for BN 2023-2025 by Resolution

July 7, 2025 (Monday)

- Submit Adopted Budget document to State and other agencies

*meeting of the Board of Commissioners or Budget Committee

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Consider Approval of the Extension of the Intergovernmental Agreement (IGA) with City of Milwaukie for Utility Billing

DRAFT MOTION	Move the Board approve the extension of the City of Milwaukie and Clackamas River Water Intergovernmental Agreement for billing retail water service within the city limits of the City of Milwaukie for Clackamas River Water customers.
EFFECTIVE DATE	January 9, 2025

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED Approve the IGA extension between City of Milwaukie and Clackamas River Water

DOCUMENTS ATTACHED IGA Amendment

Agenda Summary

BACKGROUND Clackamas River Water has retail water customers within the annexed area of the City of Milwaukie. The City of Milwaukie provides wastewater, storm water, and/or streets maintenance to the same customers. CRW and the City have engaged in an IGA where the City bills CRW customers in the annexed area of the City on behalf of the District. This agreement was approved by the CRW Board in 2015. The agreement is set to expire on January 31, 2025.

CRW desires to extend the current IGA for six months to provide for a smooth transition of CRW customer accounts back from the City and to provide multiple opportunities to communicate about the transition to the impacted CRW Customers.

STAFF RECOMMENDATION Ask that the Board approve the six-month extension of the Utility Billing IGA with City of Milwaukie

**FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT FOR JOINT BILLING
BETWEEN THE CITY OF MILWAUKIE AND CLACKAMAS RIVER WATER**

This is an amendment to the Intergovernmental Agreement for Joint Billing dated January 21, 2015 (the "Agreement"), by and between the City of Milwaukie (the "City"), an Oregon municipal corporation organized under Oregon law, and Clackamas River Water ("CRW"), a domestic water supply district organized under ORS Chapter 264.

The parties wish to extend the expiration date of the Agreement.

This amendment modifies **Section 1** of the Agreement as provided below. The other terms of the Agreement shall remain in effect throughout the term of the Agreement, as extended by this amendment.

1. Term

The initial term of the Agreement shall be for a period of 10 years, commencing on January 31, 2015, and ending on January 31, 2025, unless either party gives written notice pursuant to Section 4 of the Agreement. By mutual written agreement, the City and CRW extend the term of this Agreement to July 31, 2025.

The City and CRW have, pursuant to official action of their respective governing bodies duly authorizing the same, caused their respective officers to execute this amendment to the Agreement on their behalf.

DATED this ___ day of January 2025.

CITY OF MILWAUKIE

CLACKAMAS RIVER WATER

By: _____
(signature)

By: _____
(signature)

Name:

Name: Sherry French

Title:

Title: Board President

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Management Report

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PRINCIPAL STAFF Todd Heidgerken
PERSON

DOCUMENTS
ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report**
- B. Informational articles or Materials- None at this time**

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

A. Management Report

1. **Communications:**

Monthly Report – The monthly report will be provided to the Board separately and posted on the CRW Website.

2. **Financial System Conversion:** Finance, accounting, and procurement staff have continued to work on setting up the finance module (includes purchasing, accounts payable, and cash management). This is the first module of the Springbrook Software to be implemented. The “go live” date will be January 6. The next step will be to implement the utility billing module. This will be worked on by our entire Finance, Accounting, and Customer Service staff during the months of January through April, with an anticipated “go live” date in April.

3. **Santa’s Helpers at CRW:** Four large bags of toys and non-perishable food were collected as part of 2024’s Operation Santa Claus. The program is coordinated by Clackamas Fire who collects the items so they can be distributed to community members in need of assistance this holiday season. Thank you to CRW’s Ted Ebor for coordinating and leading this effort and a BIG thank you to all who contributed.

4. **Regional Water Providers Consortium (RWPC) Technical Committee:** The RWPC Technical Committee meeting was after the deadline for this report so updates will be shared during the Board meeting.

5. **Clackamas River Water Providers (CRWP):** The CRWP Board Meeting was after the deadline for this report so updates will be shared during the Board meeting.

6. **Looking Ahead:**

- CRW Offices will be closed on Monday, January 20 to observe the Martin Luther King Jr. Holiday
- The January CRW Board Work Session will be canceled.
- The agenda setting meeting for the February Board meeting will be held on Thursday, January 30 at 9 am.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

January 9, 2025

SUBJECT Commissioner Reports and Reimbursement Requests

DRAFT MOTION	NO MOTION REQUIRED
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EFFECTIVE DATE	
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PRINCIPAL STAFF PERSON Board of Commissioners

BOARD ACTION REQUESTED Commissioner Communications

DOCUMENTS ATTACHED

- Commissioner Reimbursement Requests

Agenda Summary

BACKGROUND

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month November 2024

Commissioner's Name Naomi Angier Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting –	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
	Agenda setting meeting	\$ 50.00
		\$
		\$

Total \$ 100.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses	\$ _____
Adjustments	\$ _____
Amount Due Commissioners	\$ 100.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Naomi Angier
Commissioner's Signature

For Accounting:
 Payroll: Taxable \$ 100 Non-Taxable \$ _____ entered P/R N. Angier
 Accounts Payable: VENDOR # _____ ACCT# 01.601.5730 AMOUNT \$ _____ Entered A/P _____
 Board: Reimbursement as of _____

Chickie [Signature] 12/12/24
 CFO Date

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month Nov 2024

Commissioner's Name Lester Garrison

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>11-14-2024</u>	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
		\$
		\$
		\$

Total \$ 50.00

Date	Meals	
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	
	SDAO Conference, Feb. 9-12, sunriver 190 miles	\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	
		\$
		\$
		\$

Total \$ _____

- * Mileage \$. _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ 50.00
Adjustments \$ _____
Amount Due Commissioners \$ _____

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester Garrison

Lester Garrison
 Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>50,00</u>	Non-Taxable \$ _____	entered P/R <u>H. Anioque</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

Cherise Bell 12/6/24
 CFO Date

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month December, 2024

Commissioner's Name Robert Rubitschan
Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>12/12/2024 6:00 PM</u>	\$ <u>50.00</u>
	CRW Work Session <u>Exec Mtg following</u>	\$ _____
	Miscellaneous Meeting _____	\$ _____
	_____	\$ _____
	_____	\$ _____

Total \$ 50.00

Date	Meals

\$ _____
\$ _____
\$ _____

Total \$ _____

Date	Mileage *

\$ _____
\$ _____
\$ _____
\$ _____

Total \$ _____

Date	Motel/Hotel Lodging **

\$ _____
\$ _____
\$ _____

Total \$ _____

Date	Miscellaneous ***

\$ _____
\$ _____
\$ _____

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ 50.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted [Signature]
Commissioner's Signature

For Accounting:		entered P/R <u>H. Raigne</u>	
Payroll: Taxable \$ <u>50.00</u>	Non-Taxable \$ _____	AMOUNT \$ _____	Entered A/P _____
Accounts Payable: VENDOR # _____		ACCT# <u>01.601.5730</u>	
Board: Reimbursement as of _____			

[Signature]
 CFO Date 12/12/24