

CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING AND EXECUTIVE SESSION
THIS MEETING WILL HAVE REMOTE ACCESS VIA ZOOM*
April 8, 2021 at 6:00pm
AGENDA



Please sign the attendance sheet. Members of the public are welcome to speak for a maximum of three minutes, citizens must state their name, address, if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

To protect the health of our customers, staff, and commissioners, CRW’s Board of Commissioners and most of its staff will attend this meeting through an online Zoom meeting. Anyone who wishes to attend the meeting may do so by internet at <https://us02web.zoom.us/j/84778110204> or by calling the following number 1-253-215-8782 and join meeting /84778110204#. **Passcode:** 601808

REGULAR MEETING @ 6 pm

Call to Order, and Roll Call – *Sherry French, Board President*

- a. Approval of the Agenda

Public Comment (*see blue box at the top of the agenda*)

Action Items

1. **Consider Second Reading By Title Only of Ordinance 01-2021 Rates, Fees and Charges Update and Adoption-** *Carol Bryck, Chief Financial Officer*
2. **Acceptance of Staff Recommendation for Professional Auditing Services and Approval of General Manager signing the contract –** *Carol Bryck, Chief Financial Officer*
3. **Consider Approval of Contract with City Wide Facility Solutions for Janitorial Services-** *Todd Heidgerken, General Manager*
4. **Consider Approval of Installation Cost of Information Technology Equipment-** *Todd Heidgerken, General Manager*

Consent Agenda

- CA-1: **Gross Payroll and Accounts Paid: March 2021–** *Carol Bryck, Chief Financial Officer*
CA-2: **Cash Position and Transfers: March 2021–** *Carol Bryck, Chief Financial Officer*

Informational Reports

5. Management Report – *Todd Heidgerken, General Manager*
6. 2020 Year in Review- *Todd Heidgerken, General Manager*
7. Regional Water Providers Consortium Presentation- *Todd Heidgerken, General Manager*

Next Page

8. Public Comment (*see blue box at the top of the agenda*)

Commissioner Business

9. Commissioner Reports and Reimbursements

Adjourn regular meeting

EXECUTIVE SESSION- will start immediately following the regular meeting

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9)
2. Conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660 (2) (d)

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Ordinance 01-2021 – Second Reading and Consideration of adoption of proposed changes to Rates, Fees, and Charges (By Title Only)

DRAFT MOTION	Move that the CRW Board Approve Carol Bryck, CFO to Conduct the Second Reading by title only of Ordinance 01-2021 and to adopt the ordinance.
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EFFECTIVE DATE	None
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PRINCIPAL STAFF PERSON Carol Bryck, CFO

BOARD ACTION REQUESTED Consider Second Reading of the Rates, Fees and Charges Ordinance – 01-2021 and adoption of the ordinance.

DOCUMENTS ATTACHED Exhibit A - Ordinance 01-2021 – Rates, Fees, and Charges updated document
 Exhibit B – Miscellaneous Fees and Charges and Equipment and Vehicle Rental Rates– updates highlighted

Agenda Summary

BACKGROUND Rates, Fees, and Charges are reviewed and updated each year and presented to the Board of Commissioners via ordinance. The ordinance process requires two readings and if approved by the Board becomes effective no sooner than 30 days after second reading. Ordinance 01-2020 – Rates, Fees, and Charges was adopted at the May 14, 2020 regular Board meeting with an effective date of July 1, 2020. Ordinance 01-2020 superseded Ordinance 01-2019 adopted May 9, 2019.

The Rates, Fees, and Charges document has been created to consolidate CRW's fees and charges into a single document. This document is available on our website and will be updated annually.

ANALYSIS This Ordinance includes all rates, fees, and charges for direct water sales, and miscellaneous fees and charges, except for system development charges (SDCs). It is expected that proposed revisions to SDCs will be presented at an SDC rate hearing in May 2021 and adopted via ordinance separate from this fees and charges ordinance.

Rates, fees, and charges are set to recover the costs of providing the service or activity.

Exhibit A is Ordinance 01-2021 and the Rates, Fees and Charges document with all updates

Exhibit B outlines all changes to the miscellaneous fees and charges and equipment rates that have been updated since Ordinance 01-2020 was adopted.

Ordinance 01-2021 will supersede Ordinance 01-2020.

ORDINANCE 01-2021

AN ORDINANCE OF THE CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS ESTABLISHING RATES, FEES, AND CHARGES FOR SERVICES.

WHEREAS, Clackamas River Water ("CRW") is a domestic water supply district organized under ORS Chapter 264; and

WHEREAS, the CRW Board of Commissioners is responsible for setting water rates for CRW's customers; and

WHEREAS, the CRW Board of Commissioners has determined that a rate structure that encourages water conservation through pricing is desirable; and

WHEREAS, the CRW Board of Commissioners previously adopted Ordinance 01-2020, to establish direct water service rates, fees, and other charges; and

WHEREAS, increases to bi-monthly service charges, volume and fire service charges for direct service (retail customers) were previously adopted in Ordinance 01-2020, effective on or after May 1, 2021, which will be reflected in utility bills mailed in June 2021.

WHEREAS, the CRW Board of Commissioners reviews and adopts fees and charges for certain miscellaneous activities and services to recover the costs to provide the activity or service, effective July 1 of each year unless otherwise stated; and

WHEREAS, CRW has determined that rates, fees, and charges should be amended and being fully advised,

NOW, THEREFORE, BE IT ORDAINED BY THE CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS, AS FOLLOWS:

SECTION 1. The rate structure for direct service (retail customers) shall be updated on an annual basis as reflected in a Rates, Fees, and Charges document approved by the CRW Board of Commissioners.

The Rates, Fees, and Charges document in effect at the time of the billing will be the basis for the assessment of all fees and charges for water usage. Other fees and charges may be added to billings as may be adopted by the CRW Board of Commissioners from time to time.

Rates will remain in effect until the provisions and requirements in ORS 264.312, for the purpose of considering an adjustment and increase in rates to be paid for the purchase of water from the District, have been

completed.

SECTION 2. The fees and charges for certain miscellaneous activities and services shall be established in a Rates, Fees, and Charges document adopted by the CRW Board of Commissioners, to recover the costs to provide the activity or service.

SECTION 3: The General Manager, or his designee, is authorized to waive or decrease a fee or charge based upon an unusual circumstance, event, demonstrated hardship, or public benefit. The General Manager is authorized to establish a new fee or charge, when necessary, and then communicate to the Board of Commissioners in writing to allow public comment.

SECTION 4: All rates, fees, and charges for direct retail water rates, miscellaneous activities, and services established in the attached "Rates, Fees, and Charges" document.

SECTION 5: Systems development charges established in Ordinance 01-2020 remain in effect until changed by future action of the CRW Board of Commissioners.

SECTION 6: Except as provided in Section 5 of this Ordinance, Ordinance numbers 01-2020 and 02-2020 are hereby superseded and replaced upon the effective date of this Ordinance.

The effective date of this Ordinance shall be not sooner than on the 30th day following adoption after a second reading of such Ordinance as provided by law.

THIS ORDINANCE FIRST INTRODUCED AND READ BY TITLE ONLY AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS ON THE 11TH DAY OF MARCH 2021 AND READ BY TITLE ONLY FOR A SECOND TIME AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS ON THE 8TH DAY OF APRIL 2021, AND ADOPTED.

Sheryl French, President
Clackamas River Water

Naomi Angier, Secretary
Clackamas River Water

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES



Clackamas River Water

effective: July 1, 2021
(unless otherwise noted)

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES

This Rates, Fees, and Charges document consolidates all District rates, fees, and charges, adopted by Ordinance for the various services provided by the District. This document will be updated annually and will reflect all fee adjustments approved by the Commission during the year.

Fee Variance and Waiver Statement

Based upon an unusual circumstance or event, demonstrated hardship, or public benefit, the General Manager is authorized to waive or decrease a fee(s) or charge(s) in a particular matter or establish a fee not yet authorized in this document. When a new fee is established by the General Manager it may be incorporated into the Ordinance. It shall be communicated to the Commission in writing to allow opportunity for comment.

Any request for a waiver or reduction must be in writing.

Water Rates

The billing cycle for water customers in Cycle 1, 2 and 3 shall be for a two-month period billed at the end of the even months (February, April, June, August, October, and December), due and payable on the 15th of the odd months (January, March, May, July, September, and November), and delinquent on the 25th of that month.

The billing cycle for water customers in Cycle 4 (commercial & industrial accounts, North of river) shall be for a two-month period billed at the end of the odd months (January, March, May, July, September and November), due and payable on the 15th of the even months (February, April, June, August, October and December) and delinquent on the 25th of that month.

Cycle 1 and 2, in general, are residential customers North of the Clackamas River. Cycle 3 are customers South of the Clackamas River. Cycle 4, in general, are commercial or industrial customers North of the Clackamas River.

A late charge of \$5 or 5% of balances greater than \$100 will be assessed after the 25th of the month due. The late fee becomes part of the total user charge due for the water utility.

Unpaid accounts on the 6th of the following month may be subject to shut-off and will be assessed additional fees of \$50.

Deposit: A \$40 deposit may be charged for accounts on the shut off list, with an additional \$10 charged for each subsequent delinquency up to a maximum of \$300 for residential customers and up to a maximum of \$400 for commercial customers. Accounts with property in foreclosure may be charged a higher initial deposit at the District's discretion.

Clackamas River Water

Water rates

Water Rate Effective Date: 5/1/21

Meter Size (Inches)	5/1/2021		5/1/2021	
	Domestic Service		Fire Service	
	Charges			
Full 3/4	\$	57.18	\$	59.85
1		78.67		59.85
1 1/2		112.41		71.59
2		151.01		85.29
3		235.52		121.25
4		372.86		193.23
6		698.82		337.20
8		1,579.44		481.52
10		2,484.74		769.81
12		3,002.02		949.76

Residential Commodity Charge (Volume) per 100 Cubit Feet			
	Volume		Rate 5/1/21
Block 1	1 - 4	\$	2.44
Block 2	5 - 8	\$	2.71
Block 3	9 - 24	\$	3.23
Block 4	25 & up	\$	4.11

Multi-Family, Commercial & Industrial			
	Volume		Rate 5/1/21
Block 1	c	\$	2.99
Block 2	d	\$	3.74

c-Volume up to 1.5 times average winter consumption

d-Volume above 1.5 times average winter consumption

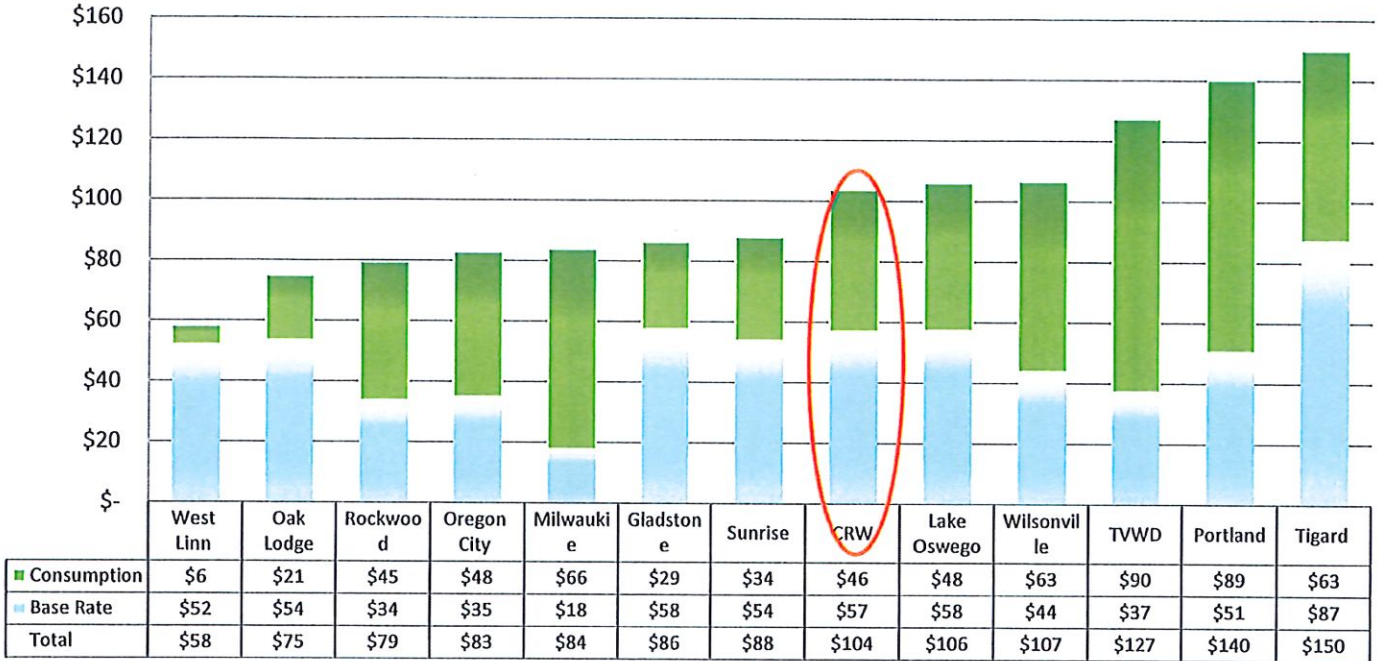
Average winter consumption: Total consumption (volume) recorded on a customer's bills generated between December and March of each year.

These rates were approved with Ordinance 01-2020 on May 14, 2020 with an effective date of May 1, 2021 and will remain in effect on July 1, 2021.

CLACKAMAS RIVER WATER

Residential Single Family Rate Comparisons with Other Water Providers
Based on 16ccf consumption for a two month period

Comparison of Water Providers in the Region
Bi-Monthly Water Bills
(at 16 ccf or ~12,000 gallons)



Your bill will vary depending upon your usage during the two month bill cycle:

Low Usage	8 CCF	77.78
Average Usage	16 CCF	103.62
High Usage	50 CCF	232.21

CLACKAMAS RIVER WATER
Miscellaneous Fees and Charges

7/1/2021

Domestic Service Installation:

Developer Installed Pre-run 3/4"	\$500
Developer Installed Pre-run 1"	\$600
Full install 3/4 " Service	TMO
Full Install larger than 3/4" (Deposit Required)	TMO
Relocate Service	TMO
Upgrade Service	TMO and SDC's

Engineering Service:

Fire Service Review	
Fire Hydrant	TMO
Relocate Fire Hydrant	TMO
Fire Service	TMO

Specification (CRW projects)	TMO
Plan Check/Inspection (deposit required based on cost estimate)	TMO

Field Flow Testing	TMO
Hydrant Flow Calculations (Hydraulic Modeling)	\$400
General Hydraulic Modeling	TMO

Meter Test (If results are within AWWA standards) TMO

Water Quality Test TMO

Bacterial Test:

Other water provider	Per IGA / MOU
Other requests	TMO

Public Records:

Minimum Charge for Labor	\$25.00
Copies (per page)	\$0.10
Electronic Records CD or DVD readily available	\$10

Other Requested Services TMO

Document Charges	TMO
Annual Financial Report (CAFR)*	\$25
Budget Document*	\$25

* Available at www.crwater.com

Waivers, reductions, exemptions must be written request
Per General Manager discretion

Cross Connection

Late compliance test reporting	\$20
Disconnect penalty	\$100
Non-compliance penalty	up to \$500/day

CLACKAMAS RIVER WATER
Miscellaneous Fees and Charges

7/1/2021

Utility billing

Penalty Fee	\$5 or 5% of balance in excess of \$100
Disconnect Fee	\$50
NSF Fee	\$35
After Hours (Non-emergency) Call Out	TMO with \$100 minimum

Removing, Obstructing Access, or Tampering / Interfering with the Meter or Distribution System:
(meter, fire hydrant, manhole, property, equipment, or appliance making up the distribution system)

Broken/Tampered Lock \$200

Removing, Obstructing Access, or Tampering
with the Meter or Distribution System: TMO

Deposit for Delinquent Account:

Residential \$300/ maximum

Commercial \$400/ maximum

Right-of-Way Usage Fee:

City of Oregon City 0.25/2-month billing period

Resolution No. 13-26 11/15/2013 www.orcity.org

City of Happy Valley 0.07/2-month billing period

Resolution No.16-13 7/1/2016 www.happyvalleyor.gov

Fire Hydrant Use - Unauthorized:

Unauthorized Fire Hydrant & Other Equipment Use	\$600
Non-approved Tank/Truck Use	\$1,000
Use of Water without a Permit	\$600

Fire Hydrant Use - Authorized:

Fire Hydrant Water Usage Permit:	
Permit Fee (1 day)	\$100
Permit Fee (up to 4 months) annual	\$65
Permit Renewal Fee (up to 4 months) 2 renewals maximum	\$25
Security/Damage Deposit	\$1,400
Meter Fee (annual)	\$100
Usage (Reporting Required, \$15 monthly minimum)	Commercial Block 2 rate, \$15 monthly minimum billing
Non-Reporting Penalty	\$ 50/Month
Late Exchange Fee (Hydrant meter)	\$ 150/Month

Other Fees & Charges:

Damaged Service/Property TMO

Research TMO

CLACKAMAS RIVER WATER

Equipment and Vehicle Rental Rates

Effective Date: July 1, 2020

	Vintage	Equipment/Vehicle Number	Current Hourly Rate
Trailer			
Trailmax 16FT Vehicle Hauler	2001	300	\$ 10.00
Trailmax 20 ton-Trailer	2001	400	\$ 15.00
Trailmax 20 ton-Trailer	1992	201	\$ 15.00
Eagerbeaver Shoring Trailer	1991	202	\$ 35.00
GEMST Service Trailer T-16-T	2017	500	\$ 35.00
Port-A-Potty Trailer #1	1999	205	\$10.00 / Day
Port-A-Potty Trailer #2	1999	206	\$10.00 / Day
Generator			
Multi-quip Generator and Trailer	1989	927	\$ 15.00
Onan Diesel Generator 250KW	1994	931	\$ 15.00
Miller Generator/Welder	1990	933	\$ 15.00
Onan Diesel Generator 250KW	1998	934	\$ 15.00
Miscellaneous Tools			
Yanmar Excavator - Mini/Attachments	2006	07-E1000	\$ 50.00
Speed Shoring Shield Box 8 X 8	1994	950	\$ 20.00
Speed Shoring Shield Box 8 X 8	1992	951	\$ 20.00
Vac-Tron Valve Box Cleaner	2000	1270	\$ 35.00
Asphalt/Concrete Saw	2018	18-003	\$ 50.00
Toyota Fork Lift	2019	F19	\$ 35.00
John Deere 410L Backhoe	2020	20-1000	\$ 50.00
Dump Truck			
10 YD. Auto Car	1986	2000	\$ 55.00
5 YD. Ford L-8000	1990	2100	\$ 50.00
5 YD. GMC.	1994	2200	\$ 50.00
10 YD. Freightliner	1996	2300	\$ 65.00
5 YD Frieghtliner	2020	2400	\$ 50.00
12 YD Freightliner (NEW)	2021	2500	\$ 65.00
Van			
Toyota Sienna	2000	3305	\$ 20.00
Ford Transit Van 350 (NEW)	2020	20-100	\$ 25.00

CLACKAMAS RIVER WATER

Equipment and Vehicle Rental Rates

Effective Date: July 1, 2020

	Vintage	Equipment/Vehicle Number	Current Hourly Rate
Pickup			
Toyota T-100 4 X 4	1998	1001	\$ 20.00
Ford F-250 4 X 4 W/ Canopy	1999	3500	\$ 25.00
Toyota Tacoma 4X4	2006	07-200	\$ 25.00
Toyota Tacoma 4X4	2015	15-100	\$ 25.00
Toyota Tacoma 4X4	2015	15-200	\$ 25.00
Toyota Tacoma 4X4	2015	15-300	\$ 25.00
Toyota Tacoma 4X4	2015	15-400	\$ 25.00
Toyota Tacoma 4X4	2015	15-500	\$ 25.00
Ford F-150 4X4	2018	18-100	\$ 25.00
Ford F-150 4X4 (NEW)	2020	20-200	\$ 25.00
Service Truck			
Ford F-350 4-Wheel/Clubcab	2007	07-300	\$ 35.00
Ford F-350 Club cab	2002	4405	\$ 35.00
Freightliner M2 106	2016	15-600	\$ 50.00
Ford F550 Hydrant Maintenance	2017	17-100	\$ 50.00
Ford F550 Valve Maintenance	2018	18-200	\$ 50.00
Automoblies			
Toyota Prius 4-Door	2002	3310	\$ 15.00
Ford Explorer	2015	15-700	\$ 15.00
Emergency Preparedness			
Plunge Saw w/ Pump and Accessories (Hyd)	2013	Emergency	TMO
		Non-Emergency	TMO
Plunge Saw and Accessories (Gas)	2013	Emergency	TMO
		Non-Emergency	TMO
Hurricane Water Purification System	2013	Emergency	TMO
		Non-Emergency	TMO
Overland Pipe System (E-600)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Treatment Trailer (E-200)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Distribution Trailer (E-100)	2012	Emergency	TMO
		Non-Emergency	TMO
Variable Message System Trailer (E-400)	2017	Emergency	TMO
		Non-Emergency	TMO
Variable Message System Trailer (E-500)	2017	Emergency	TMO
		Non-Emergency	TMO

CLACKAMAS RIVER WATER

AWWA - American Water Works Association

CCI - Construction Cost Index

ENR - Engineering News Records

ERU - Equivalent Residential Unit

Minimum charge for non-emergency after hours calls - \$100

NSF - Non-sufficient funds

SDC - System Development Charges

TMO - Time, Materials and Overhead

Time - Labor charged at employee rate - straight time if during regular business hours and time and a half if after hours.

Materials are charged at actual expense.

Overhead is 35.1% of labor charged.

Example:

Senior Waterworks Mechanic	\$ 64.17	hourly rate
	\$ 96.26	overtime rate
	35.1%	overhead rate
Straight time plus overhead	\$ 86.72	
After hours rate plus overhead	\$ 130.08	

CLACKAMAS RIVER WATER

Exhibit B
Date Effective: 7/1/21

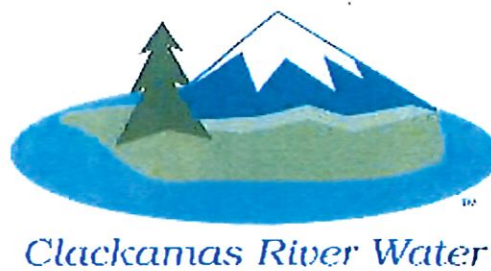
Miscellaneous Fees and Charges - Proposed Changes

	Proposed	Current
Year eight of eight year rate plan effective May 2021	See Page 3	
Increased Disconnect Fee	\$50	\$40

Equipment and Vehicle Rental Rates - Proposed Changes

	Vintage	Equipment /Vehicle Number	Current Hourly Rate
Van			
Additions:			
Ford Transit Van 350 - New	2020	20-100	\$ 25.00
Service Truck			
Remove/Surplus:			
Ford F-350 - remove - surplus	1995	4300	\$ 35.00
Pick-up			
Remove/Surplus:			
Toyota T 100 4 X 4	1998	3400	\$ 20.00
Toyota Tundra 2 Wheel	2000	3502	\$ 20.00
Ford F-250HD Club 2 Wheel	1996	3591	\$ 25.00
Additions:			
Ford F-150 4 X 4 - New	2020	20-200	\$ 25.00
Dump Truck			
Additions:			
12 YD Freightliner - New	2021	2500	\$ 65.00

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES



effective: July 1, 2021
(unless otherwise noted)

CLACKAMAS RIVER WATER RATES, FEES, AND CHARGES

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Clackamas River Water

Water rates

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Residential Commodity Charge (Volume) per 100 Cubit Feet			
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Block 3	9 - 24	\$	3.23
Block 4	25 & up	\$	4.11

Multi-Family, Commercial & Industrial			
	Volume		Rate 5/1/21
Block 1	c	\$	2.99
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c-Volume up to 1.5 times average winter consumption

d-Volume above 1.5 times average winter consumption

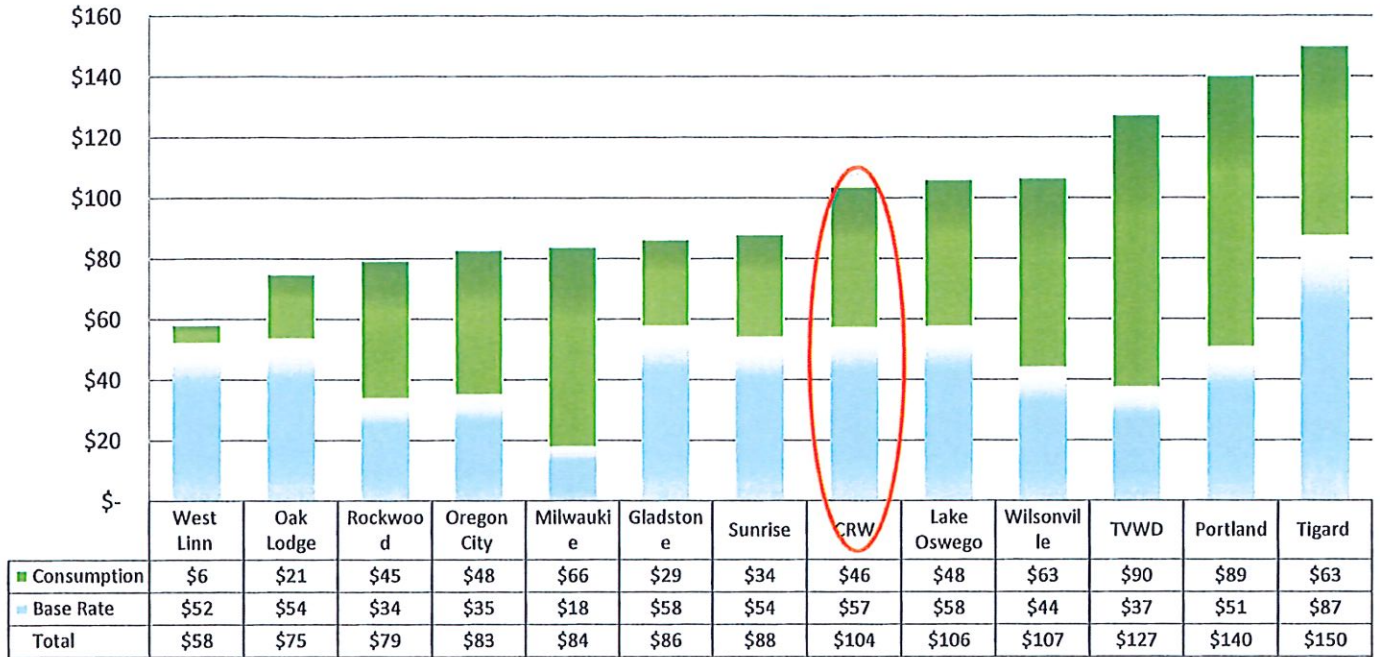
Average winter consumption: Total consumption (volume) recorded on a customer's bills generated between December and March of each year.

These rates were approved with Ordinance 01-2020 on May 14, 2020 with an effective date of May 1, 2021 and will remain in effect on July 1, 2021.

CLACKAMAS RIVER WATER

Residential Single Family Rate Comparisons with Other Water Providers
Based on 16ccf consumption for a two month period

Comparison of Water Providers in the Region
Bi-Monthly Water Bills
(at 16 ccf or ~12,000 gallons)



Your bill will vary depending upon your usage during the two month bill cycle:

Low Usage	8 CCF	77.78
Average Usage	16 CCF	103.62
High Usage	50 CCF	232.21

CLACKAMAS RIVER WATER
Miscellaneous Fees and Charges

7/1/2021

Domestic Service Installation:

Developer Installed Pre-run 3/4"	\$500
Developer Installed Pre-run 1"	\$600
Full install 3/4 " Service	TMO
Full Install larger than 3/4" (Deposit Required)	TMO
Relocate Service	TMO
Upgrade Service	TMO and SDC's

Engineering Service:

Fire Service Review	
Fire Hydrant	TMO
Relocate Fire Hydrant	TMO
Fire Service	TMO
Specification (CRW projects)	TMO
Plan Check/Inspection (deposit required based on cost estimate)	TMO
Field Flow Testing	TMO
Hydrant Flow Calculations (Hydraulic Modeling)	\$400
General Hydraulic Modeling	TMO

Meter Test (If results are within AWWA standards) TMO

Water Quality Test TMO

Bacterial Test:

Other water provider	Per IGA / MOU
Other requests	TMO

Public Records:

Minimum Charge for Labor	\$25.00
Copies (per page)	\$0.10
Electronic Records CD or DVD readily available	\$10
Other Requested Services	TMO
Document Charges	TMO
Annual Financial Report (CAFR)*	\$25
Budget Document*	\$25

* Available at www.crwater.com

Waivers, reductions, exemptions must be written request
Per General Manager discretion

Cross Connection

Late compliance test reporting	\$20
Disconnect penalty	\$100
Non-compliance penalty	up to \$500/day

CLACKAMAS RIVER WATER
 Miscellaneous Fees and Charges

7/1/2021

Utility billing

Penalty Fee	\$5 or 5% of balance in excess of \$100
Disconnect Fee	\$50
NSF Fee	\$35
After Hours (Non-emergency) Call Out	TMO with \$100 minimum

Removing, Obstructing Access, or Tampering / Interfering with the Meter or Distribution System:
 (meter, fire hydrant, manhole, property, equipment, or appliance making up the distribution system)

Broken/Tampered Lock	\$200
Removing, Obstructing Access, or Tampering with the Meter or Distribution System:	TMO
Deposit for Delinquent Account:	
Residential	\$300/ maximum
Commercial	\$400/ maximum

Right-of-Way Usage Fee:

City of Oregon City	0.25/2-month billing period
Resolution No. 13-26 11/15/2013 www.orcity.org	
City of Happy Valley	0.07/2-month billing period
Resolution No. 16-13 7/1/2016 www.happyvalleyor.gov	

Fire Hydrant Use - Unauthorized:

Unauthorized Fire Hydrant & Other Equipment Use	\$600
Non-approved Tank/Truck Use	\$1,000
Use of Water without a Permit	\$600

Fire Hydrant Use - Authorized:

Fire Hydrant Water Usage Permit:	
Permit Fee (1 day)	\$100
Permit Fee (up to 4 months) annual	\$65
Permit Renewal Fee (up to 4 months) 2 renewals maximum	\$25
Security/Damage Deposit	\$1,400
Meter Fee (annual)	\$100
Usage (Reporting Required, \$15 monthly minimum)	Commercial Block 2 rate, \$15 monthly minimum billing
Non-Reporting Penalty	\$ 50/Month
Late Exchange Fee (Hydrant meter)	\$ 150/Month

Other Fees & Charges:

Damaged Service/Property	TMO
Research	TMO

CLACKAMAS RIVER WATER
 Equipment and Vehicle Rental Rates

Effective Date: July 1, 2020

	Vintage	Equipment/Vehicle Number	Current Hourly Rate
Trailer			
Trailmax 16FT Vehicle Hauler	2001	300	\$ 10.00
Trailmax 20 ton-Trailer	2001	400	\$ 15.00
Trailmax 20 ton-Trailer	1992	201	\$ 15.00
Eagerbeaver Shoring Trailer	1991	202	\$ 35.00
GEMST Service Trailer T-16-T	2017	500	\$ 35.00
Port-A-Potty Trailer #1	1999	205	\$10.00 / Day
Port-A-Potty Trailer #2	1999	206	\$10.00 / Day
Generator			
Multi-quip Generator and Trailer	1989	927	\$ 15.00
Onan Diesel Generator 250KW	1994	931	\$ 15.00
Miller Generator/Welder	1990	933	\$ 15.00
Onan Diesel Generator 250KW	1998	934	\$ 15.00
Miscellaneous Tools			
Yanmar Excavator - Mini/Attachments	2006	07-E1000	\$ 50.00
Speed Shoring Shield Box 8 X 8	1994	950	\$ 20.00
Speed Shoring Shield Box 8 X 8	1992	951	\$ 20.00
Vac-Tron Valve Box Cleaner	2000	1270	\$ 35.00
Asphalt/Concrete Saw	2018	18-003	\$ 50.00
Toyota Fork Lift	2019	F19	\$ 35.00
John Deere 410L Backhoe	2020	20-1000	\$ 50.00
Dump Truck			
10 YD. Auto Car	1986	2000	\$ 55.00
5 YD. Ford L-8000	1990	2100	\$ 50.00
5 YD. GMC.	1994	2200	\$ 50.00
10 YD. Freightliner	1996	2300	\$ 65.00
5 YD Frieghtliner	2020	2400	\$ 50.00
12 YD Freightliner (NEW)	2021	2500	\$ 65.00
Van			
Toyota Sienna	2000	3305	\$ 20.00
Ford Transit Van 350 (NEW)	2020	20-100	\$ 25.00

CLACKAMAS RIVER WATER

Equipment and Vehicle Rental Rates

Effective Date: July 1, 2020

	Vintage	Equipment/Vehicle Number	Current Hourly Rate
<u>Pickup</u>			
Toyota T-100 4 X 4	1998	1001 \$	20.00
Ford F-250 4 X 4 W/ Canopy	1999	3500 \$	25.00
Toyota Tacoma 4X4	2006	07-200 \$	25.00
Toyota Tacoma 4X4	2015	15-100 \$	25.00
Toyota Tacoma 4X4	2015	15-200 \$	25.00
Toyota Tacoma 4X4	2015	15-300 \$	25.00
Toyota Tacoma 4X4	2015	15-400 \$	25.00
Toyota Tacoma 4X4	2015	15-500 \$	25.00
Ford F-150 4X4	2018	18-100 \$	25.00
Ford F-150 4X4 (NEW)	2020	20-200 \$	25.00
<u>Service Truck</u>			
Ford F-350 4-Wheel/Clubcab	2007	07-300 \$	35.00
Ford F-350 Club cab	2002	4405 \$	35.00
Freightliner M2 106	2016	15-600 \$	50.00
Ford F550 Hydrant Maintenance	2017	17-100 \$	50.00
Ford F550 Valve Maintenance	2018	18-200 \$	50.00
<u>Automobilies</u>			
Toyota Prius 4-Door	2002	3310 \$	15.00
Ford Explorer	2015	15-700 \$	15.00
<u>Emergency Preparedness</u>			
Plunge Saw w/ Pump and Accessories (Hyd)	2013	Emergency	TMO
		Non-Emergency	TMO
Plunge Saw and Accessories (Gas)	2013	Emergency	TMO
		Non-Emergency	TMO
Hurricane Water Purification System	2013	Emergency	TMO
		Non-Emergency	TMO
Overland Pipe System (E-600)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Treatment Trailer (E-200)	2014	Emergency	TMO
		Non-Emergency	TMO
Water Distribution Trailer (E-100)	2012	Emergency	TMO
		Non-Emergency	TMO
Variable Message System Trailer (E-400)	2017	Emergency	TMO
		Non-Emergency	TMO
Variable Message System Trailer (E-500)	2017	Emergency	TMO
		Non-Emergency	TMO

CLACKAMAS RIVER WATER

AWWA - American Water Works Association

CCI - Construction Cost Index

ENR - Engineering News Records

ERU - Equivalent Residential Unit

Minimum charge for non-emergency after hours calls - \$100

NSF - Non-sufficient funds

SDC - System Development Charges

TMO - Time, Materials and Overhead

Time - Labor charged at employee rate - straight time if during regular business hours and time and a half if after hours.

Materials are charged at actual expense.

Overhead is 35.1% of labor charged.

Example:

Senior Waterworks Mechanic	\$ 64.17	hourly rate
	\$ 96.26	overtime rate
	35.1%	overhead rate
Straight time plus overhead	\$ 86.72	
After hours rate plus overhead	\$ 130.08	

CLACKAMAS RIVER WATER

Exhibit B
Date Effective: 7/1/21

Miscellaneous Fees and Charges - Proposed Changes

	Proposed	Current
Year eight of eight year rate plan effective May 2021	See Page 3	
Increased Disconnect Fee	\$50	\$40

Equipment and Vehicle Rental Rates - Proposed Changes

	Vintage	Equipment /Vehicle Number	Current Hourly Rate
<u>Van</u>			
Additions:			
Ford Transit Van 350 - New	2020	20-100 \$	25.00
<u>Service Truck</u>			
Remove/Surplus:			
Ford F-350 - remove - surplus	1995	4300 \$	35.00
<u>Pick-up</u>			
Remove/Surplus:			
Toyota T 100 4 X 4	1998	3400 \$	20.00
Toyota Tundra 2 Wheel	2000	3502 \$	20.00
Ford F-250HD Club 2 Wheel	1996	3591 \$	25.00
Additions:			
Ford F-150 4 X 4 - New	2020	20-200 \$	25.00
<u>Dump Truck</u>			
Additions:			
12 YD Freightliner - New	2021	2500 \$	65.00

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Audit Services Contract

DRAFT MOTION Move to approve the selection of Moss Adams, LLC for audit services for the year ended June 30, 2021 through fiscal year 2023 and authorize the General Manager to negotiate and sign the contract on behalf of the Clackamas River Water Board of Commissioners.

EFFECTIVE DATE April 8, 2021

PRINCIPAL STAFF PERSON Carol Bryck, Chief Financial Officer

BOARD ACTION REQUESTED Authorize the General Manager to contract with Moss Adams, LLC for auditing services

DOCUMENTS ATTACHED Introductory letters from each firm responding to the Auditing Services request for proposal

Agenda Summary

BACKGROUND CRW Board Policies – Section 2.8 Selection and Duties of the Auditor
(A) The Board shall select the auditor for Clackamas River Water.

ORS 297.425 – Annual audit required

A Request for Proposals (RFP) for Auditing Services was advertised February 22, 2021 and February 24, 2021 in the Daily Journal of Commerce and on the CRW website under Contracting Opportunities. Deadline for submission was March 11, 2021. Proposals were received from two (2) auditing firms. The two firms were:

- Moss Adams LLP
- Pauly, Rogers, and Co., PC

Both firms are qualified and include individuals licensed to provide municipal audit services, have experience auditing special districts, could provide a range of auditing and financial services, and a Federal single audit if required.

Prior to starting our audit, all firms will plan for audit risks and will discuss concerns from and with our Board of Commissioners and management. All firms could provide assistance with the preparation of

our comprehensive annual financial report (CAFR) and the GFOA's Excellence in Financial Reporting award.

The selection committee (General Manager, Chief Financial Officer, and a Senior Finance & Accounting Specialist) reviewed the proposals for the criteria outlined in the RFP.

Moss Adams LLP, Portland, OR, in business since 1913, (in Portland since 1922). Experience in government including special districts agencies and utilities industry expertise. Provides training in on financial matters and GASB updates.

Pauly, Rogers, and Co., PC, Tigard, OR, in business since 1947. Experienced in government including special districts organizations.

The selection team is recommending Moss Adams LLP for auditing services for fiscal year 2021 with options for through fiscal year 2025 because the firm:

- Demonstrates considerable experience in utility audits and was well versed in infrastructure related issues.
- Includes depth of staff with a municipal audit license
- Includes more experience in similar engagements in size and type of special district as CRW
- Provides rotation of field staff for "fresh" eyes on each year of our audit while maintaining key personnel who provide consistency.
- CRW staff time requirements has minimal disruption; five days at CRW for interim and final audit testing and review of financial documents
- Moss Adams includes continual training of audit staff in GASB and accounting practices
- Have considerable experience in water supply contracts and bonded debt
- The overall proposed audit cost is consistent with current year audit costs

**STAFF
RECOMMENDATION**

For auditing services, staff recommends the Board selects Moss Adams LLP.



MOSSADAMS

March 11, 2021

Karin Holzgang
Contracts Coordinator

Clackamas River Water
PO Box 2439
Clackamas, OR 97015

Dear Ms. Holzgang:

Our team has thoroughly enjoyed working with you and your staff over the years and we're very pleased that you've asked us to propose once again on your audit services. Moss Adams remains committed to providing you with a level of service and attention that exceeds our competitors. Our commitment to our clients and providing superior service to dynamic organizations like CRW is our passion. Together, we'll infuse knowledge, energy, and experience in your engagement so that your service needs are met with heightened urgency and an appreciation of your expectations.

The proposal offers you an exceptional combination of experience and resources to meet CRW's audit needs cost-effectively. Although differences between firms can be hard to discern, we believe the following identifies us as the best choice for CRW:

- **Utilities Industry Expertise.** We've been helping clients make smart, informed business decisions for more than 100 years. We're immersed in the water utility industry. Plus, we're already familiar CRW's operations, which means you won't have to spend valuable time teaching us your business.
- **Communication throughout the year.** Moss Adams is not your once-a-year service provider. During the audit and throughout the year, we solicit and encourage communication to make sure we're up to date on your operations and we'll keep management apprised of new accounting pronouncements, application of accounting policies, and new accounting and tax issues.
- **Competitive, value-based fees.** We strongly believe we're the most qualified firm to serve CRW. However, if fees become a decision point for you, please reach out to us to discuss them prior to making your final decision.

Julie Desimone will continue to lead our team and provide the client service you've come to expect. She is the signer of this proposal and is entitled to represent the firm and is authorized to sign a contract with CRW on behalf of the firm. Moss Adams and the professional staff who will be assigned to CRW's audit are properly licensed to perform audits in the state of Oregon. We agree to perform all of the work outlined in CRW's request for proposal within the time periods established by CRW, we are independent of CRW, and understand that our proposal is a firm and irrevocable offer through the June 30, 2021 audit period.


We look forward to further demonstrating our commitment to serve you. Thank you for the opportunity to present our proposal to you.

March 11, 2021

Sincerely,

Karin Holzgang
Contracts Coordinator

Clackamas River Water
PO Box 2439
Clackamas, OR 97015



Julie Desimone, CPA
Partner
(503) 478-2101
julie.desimone@mossadams.com



PAULY, ROGERS, AND Co.,
P.C.

12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632 ♦ (503) 684-7523 FAX

March 11, 2021

Clackamas River Water
Attn: Karin Holzgang, Contracts Coordinator
16770 SE 82nd Dr.
Clackamas, OR 97015

Thank you for the opportunity to present our qualifications to serve as auditors for the Clackamas River Water for the year ending June 30, 2021, 2022, and 2023. Our firm would be happy to perform all of the work outlined in the scope of the audit section of the request for proposal within the time periods established by the District. We believe this proposal provides all the information you will find necessary about our Firm and its services. We also hope this proposal shows our enthusiasm and eagerness to be your auditors.

Pauly, Rogers and Co., P.C. has been proud to provide auditing services to Oregon governmental and non-profit clients in many industries since 1947. We are properly licensed to perform audits in the State of Oregon. Our firm is independent of the District. Our experience and longevity in auditing Oregon Districts has put us in the forefront of the audit industry in our State. We audit more than 150 Oregon governments annually, making us the largest municipal auditing Firm in the State. We believe an audit should not be a rote exercise. On the contrary, it should help our client develop and enhance the capabilities of their staff and help meet the challenges of the future. We believe the audit process can be a powerful tool in helping the District increase the effectiveness and efficiency of internal controls, reduce unnecessary and costly procedures, provide clear and compliant financial reports and develop best practices for financial oversight. We will not just write up audit findings and let your staff decide how to best fix the issue; instead we will work with staff to provide options on how to resolve complex audit issues in an efficient manner.

In order to best serve you, our audit provides:

- **A complete understanding of the work to be performed.** We communicate often throughout the year and are available to answer questions, even on April 15th (our auditors are 100% dedicated to auditing and do not provide tax services). We will ensure that you are apprised of requirements, standards, and rulings that impact financial accounting and reporting, and related compliance. We will communicate during all phases of fieldwork including a discussion of all audit findings. We are committed to clear communication and do not surprise our clients with audit findings that were not fully discussed with Management on multiple occasions.

- **A large audit staff to handle all of your needs.** Our highly experienced staff will include a Partner that will act as the on-site In-charge auditor on your job for all years noted above. We have over 25 auditors dedicated to auditing in the State of Oregon.
- **A commitment to servicing Districts in the State of Oregon.** Pauly, Rogers and Co, P.C. has a deep commitment to servicing Districts in the State of Oregon. We have made presentations at many state-wide conferences. Our commitment to servicing our State and understanding the complexities of Oregon keeps us in the forefront of auditing in the State.
- **Delivery of audit reports in a timely fashion.** We will meet your deadlines. We understand the investment you make in the audit relationship in terms of dollars and time, and we are committed to providing value with every interaction. In order to meet your deadlines we perform interim work before your books are closed, and we have a large enough staff to perform our final fieldwork at any time. Our proposed timeline is flexible and will meet your needs!
- **Free assistance with questions.** Our willingness to provide minor technical assistance throughout the year without billing for additional services has been one of the trademarks of Pauly, Rogers and Co., P.C. A great deal of discussion is expected to occur during the year, all of which helps the auditors, as well as the District properly deal with issues as they arise.

We are confident you will find our Firm has the experience and ability to provide the excellent auditing and advisory services you require. You need a firm that understands how Districts operate. We are on the leading edge of governmental auditing in the state of Oregon, serving more entities than any other firm. We want to be Clackamas River Water's auditors!

Kenny Allen, CPA, as signer of this letter, is entitled to make representations, empowered to submit a proposal, and is authorized to execute a personal services contract on behalf of the Firm. This proposal is a firm and irrevocable offer through the June 30, 2021 audit period. We may be reached at kennya@rascpas.com or at the address and the telephone number listed on page one (1) of this letter should you have any questions.

Very truly yours,



Kenny Allen, Partner
PAULY, ROGERS AND CO., P.C.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

Consider Approval of the Contract with City Wide Facility Solutions for Janitorial Services

DRAFT MOTION Move that the Board authorize the General Manager to enter a contract with City Wide Facility Solutions Janitorial Services for a Not to Exceed amount of \$77,328 per fiscal year.

EFFECTIVE DATE May 1, 2021

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager and Vance E. Voyles, Procurement / Facilities Coordinator

BOARD ACTION REQUESTED Authorize the General Manager to enter a contract with City Wide Facility Solutions for providing Janitorial Services to its Administration, System Operations, Water Treatment Plant, and Riverside Park Facilities.

DOCUMENTS ATTACHED City Wide Facility solutions bid response form

Agenda Summary

BACKGROUND With the expiration of the current janitorial services contract, CRW recently completed a competitive process to establish new janitorial services for its administration, system operations, water treatment plant and park facilities. Three vendors with a dependable presence and who could demonstrate a strong track record of performance were asked to provide a quote for the CRW janitorial services.

ANALYSIS CRW received quotes from three local commercial janitorial services contractors. The quotes ranged from \$71,328 to \$144,036. The most competitive quote was received from City Wide Facility Solutions in the amount of \$71,328. Staff is recommending that the not to exceed amount include an additional \$6,000 to provide the flexibility to order janitorial supplies through City Wide Facility Solutions. Since the contract amount is more than the General Manager’s signing authority, the Board is being asked for approval.

STAFF RECOMMENDATION Approve the General Manager to enter into a contract with City Wide Facility Solutions for janitorial services.

CLACKAMAS RIVER WATER - BID RESPONSE FORM - JANITORIAL SERVICES

Vendor Name:	City Wide Facility Solutions		
Vendor #:	PO#:		
Contract #:			
Contract Date	Completion Date	Approved Chgs.	Revised Compl.
Completed by:	Department:		

Invoice		Amount Due to Vendor
Number #	Date	Cost Per Month
		\$ 2,120.00
		\$ 567.00
		\$ 964.00
		\$ 1,248.00
		\$ 1,045.00
		\$ 5,944.00
		\$ -

Current Contract Amount:
Approved Changes to Amount:
Total Amount:
Total to Date:
Remaining Balance:
% Complete:

Coding Information		
GL Code	WO & Phase #	Facility Location
01.602.5080		2021 - 2022 Cleaning - Admn
01.602.5080		2021 - 2022 Cleaning - OPS
01.602.5080		2021 - 2022 Cleaning - WTP
01.602.5080		2021 - 2022 Cleaning - Park
01.602.5080		Facilities Covid Disinfection

Comments

Approved By:

Manager

Date

General Manager

Date

**CLACKAMAS RIVER WATER
REGULAR BOARD MEETING**

April 8, 2021

SUBJECT Consider Approval of Installation Cost of Information Technology Equipment

DRAFT MOTION	I move the Board to approve the Information Technology equipment installation cost and approve the General Manager to authorize the payment not to exceed \$22,300.
EFFECTIVE DATE	April 8, 2021

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED The Board is being asked to approve the IT equipment installation cost

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND CRW has been progressing on improving our Information Technology System. In January, the board approved the purchase of equipment for a not to exceed amount of \$75,000. The IT equipment will improve and enhance the District's cybersecurity and implement recommendations included in the recently completed Risk and Resilience Assessment. This equipment has been received.

The equipment replacement is to improve CRW's system in the following areas:

- Prevention (Monitor & log network traffic)
- Detection (Network Access Control)
- Redundancy (Failover Connection)
- Increase security with single sign-on.
- Improved data flow.

ANALYSIS A component missing from the original request in January was the associated consulting time that is necessary to configure and install the IT equipment. To allow the project to be completed and to make sure that the project reflects the complete costs, the Board is being asked to approve the costs associated with the installation. This additional work would be for an amount of \$22,300. This is in addition to the equipment cost of \$75,000 that was already approved by the Board.

STAFF RECOMMENDATION Approve the IT equipment installation cost in an amount not to exceed \$22,300.

CLACKAMAS RIVER WATER

Agenda Item – CA-1

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Gross Payroll and Accounts Paid

DRAFT MOTION	Move to approve the consent agenda items as presented
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EFFECTIVE DATE	April 8, 2021
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PRINCIPAL STAFF PERSON Carol Bryck, CFO

BOARD ACTION REQUESTED Acknowledge receipt of information as part of the approval of the consent agenda.

DOCUMENTS ATTACHED

- 1) Earnings Statements for March 31, 2021 Payrolls – 2 payrolls - \$250,817.16
- 2) Monthly Check History for March 31, 2021 - \$653,273.73 (net)

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 To 3/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	5099	03/02/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	02/26/21	16,590.63	16,590.63
	5100	03/02/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 02/19/21	4,614.28	4,614.28
	5101	03/09/2021	00029 OREGON PERS	PERS PMT 1373053 1373895 1373054 1373896	02/25-03/01/2021	71,278.05	71,278.05
	5102	03/16/2021	01959 US BANK	MERCHANT BILLING - JAN 2021	JAN 2021	5,756.83	5,756.83
	5103	03/22/2021	01959 US BANK	CUSTOMER ANALYSIS	FEB 21	2,087.89	2,087.89
	5104	03/22/2021	01959 US BANK	VISA	2/25/21 LABRIE	1,435.78	
				VISA	2/25/21 RAY	743.98	
				VISA	2/25/21 BJORNSTEDT	1,153.00	
				VISA	2/25/21 KEBOUNNAM	971.29	
				VISA	2/25/21 TRIPLETT	1,300.00	
				VISA	2/25/21 CUMMINGS	1,116.63	
				VISA	2/25/21 BRYCK	720.00	
				VISA	2/25/21 CAMPBELL	99.00	
				VISA	2/25/21 VOYLES	67.99	7,607.67
	5105	03/30/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION	03/26/21	3,090.63	3,090.63
	5106	03/30/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 03/26/21	4,601.78	4,601.78
	91940	03/03/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #834649000 - BUILDING MAINT. SUPPLI	864860100	96.37	
				ACC. #834649000 - BUILDING MAINT. SUPPLI	864851049	96.37	192.74
	91941	03/03/2021	03525 BIO-MED TESTING SERVICES INC	RANDOM TESTING JULY 2020	78794	110.00	
				RANDOM TESTING DEC 2020	82228	60.00	170.00
	91942	03/03/2021	03725 CASCADE BUILDING SERVICES	JAN 2021 CLEANING	96506	8,321.00	8,321.00
	91943	03/03/2021	00317 CDW GOVERNMENT INC.	APC BACKUP BATTERY	8528015	383.05	383.05
	91944	03/03/2021	00164 CENTURLINK	ACC# 503-723-6700 962B - PHONE SERVICES	FEB 16-MAR 16	87.81	87.81
	91945	03/03/2021	03811 CHRISTENSEN INC	BIODIESEL	0160803-IN	579.71	579.71
	91946	03/03/2021	03468 BOARD OF EDUCATION CLACKAMAS COUNTY EDUCATION	INTERNET SERVICE	2100003480	900.00	900.00
	91947	03/03/2021	00188 CLARK'S LAWN & GARDEN EQ., LLC	COMPACTOR	353	171.24	171.24

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 To 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		91948	03/03/2021	03472 CREATIVE FINANCIAL STAFFING	TEMP SERVICES - FACS	121080167	1,287.56	1,287.56
		91949	03/03/2021	02856 CRYSTAL GREENS LANDSCAPING	PARK LANDSCAPING MAINTENANCE	71420 69827 2	1,633.00 1,953.00	3,586.00
		91950	03/03/2021	00009 DAILY JOURNAL OF COMMERCE	ADVERTISEMENT FOR 90TH ST PUMP STATION ADVERTISEMENT FOR 82ND AUDITING SERVICES	744968833 744976290	631.80 137.70	769.50
		91951	03/03/2021	02965 FCS GROUP	SDC RELATED SERVICES	3228-22102059	2,661.25	2,661.25
		91952	03/03/2021	01844 FERGUSON ENTERPRISES INC	100 2 INCH GASKETS	957569	141.06	141.06
		91953	03/03/2021	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	FUNNEL AND BRAKE CLEANER	4462-00-222588	6.98	6.98
		91954	03/03/2021	00011 HACH COMPANY	REAGENT CHLORINE FREE REFILL VIAL	12315139 12311355	2,451.60 1,199.04	3,650.64
		91955	03/03/2021	00327 HR ANSWERS INC	ZOOM INTERVIEWS COMP STUDY COMP STUDY	45203 2439 43715	1,155.00 1,377.00 108.00	2,640.00
		91956	03/03/2021	00127 ICMA RETIREMENT TRUST- 457	VOLUNTARY PAYROLL DEDUCTION:	02/19/21	462.72	462.72
		91957	03/03/2021	02284 K & D SERVICES OF OREGON INC	21-0025 INSTALL REDLAND RD 21-0028 INSTALL NORBERT	15759 15782	1,042.75 824.00	1,866.75
		91958	03/03/2021	02922 KONE INC	QUARTERLY MAINTENANCE	958801727	124.80	124.80
		91959	03/03/2021	04171 LSK GRAPHICS INC.	CONTRACT WORK STRATEGIC PLAN POSTER	24830-08	590.00	590.00
		91960	03/03/2021	00012 METERREADERS LLC	FEB METER READS FEB METER READS	9680 9674	5,071.56 3,806.40	8,877.96
		91961	03/03/2021	00138 MILWAUKIE, CITY OF	07-200 08-100 20-200 OUTFIT NEW TRUCK	INV00489	2,907.20	2,907.20
		91962	03/03/2021	00138 MILWAUKIE, CITY OF	6201 SE LAKE RD	24-3520-00 2 -2/21	132.14	132.14
		91963	03/03/2021	00056 OAK LODGE WATER SERVICES DISTR	12/25/20-2/25/21 PMT F SVS TO CUST. IN O	03/02/21	3,490.96	3,490.96
		91964	03/03/2021	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP ACCT#90261180 - ID#38683228 - OFFICE SUP	157581143001 156113351001	931.64 115.38	1,047.02
		91965	03/03/2021	00373 OREGON AFSCME	UNION DUES	PR 02/19/21	935.22	935.22

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	CHECK #	DATE	APBANK	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
	91966	03/03/2021		00048 OREGON CITY, CITY OF	PAYMENT FOR CRW CUSTOMERS IN OREGON CITY	03/02/21	10,769.60	10,769.60
	91967	03/03/2021		00048 OREGON CITY, CITY OF	ACC: # 04-792203-01 ('130825) - DEC 2020	11/30-12/31	17.91	17.91
	91968	03/03/2021		02240 PACIFIC POWER GROUP LLC	LOAD BANK AND SERVICE	493286-00	2,290.00	2,290.00
	91969	03/03/2021		03815 PETROCARD INC	15-100 WATER QUALITY 2300 PLANT OPS 21-1	C704119	864.23	864.23
	91970	03/03/2021		00151 PROVIDENCE OCCUPATIONAL HEALTH	MEDICAL EXAM	8829	65.00	65.00
	91971	03/03/2021		00229 RICOH USA, INC.	RENT	104613470	374.85	374.85
	91972	03/03/2021		03645 RITZ SAFETY LLC	RAIN GEAR	6102132	1,842.80	1,842.80
	91973	03/03/2021		03597 CLOUD RECORDS MANAGEMENT SOLUTION	ORMS-0153 / MONTHLY USER FEE PER USER OR	191959	370.20	370.20
	91974	03/03/2021		00030 SUNRISE WATER AUTHORITY	50 % BILLABLE TIME GOVT ETHICS ASSESSMEN	0000029	460.28	460.28
	91975	03/03/2021		04230 UPPER LEFT NW CONSTRUCTION	152ND RESERVOIR - MOBIL HOME LEVELING	1	4,500.00	4,500.00
	91976	03/03/2021		02854 VERIZON WIRELESS	ACC. #472115222-00001 CELL PHONE CHARGES	9873082449	1,789.51	1,789.51
	91977	03/03/2021		00329 NORTH CLACKAMAS COUNTY WATER COMMISSION - NCCWC	CC. #472115222-00002 CELL PHONE CHARGES -	9873082450	309.62	2,099.13
	91978	03/03/2021		00110 WATER ENVIRONMENT SERVICES	12/25/20-2/25/21 PAMTS FOR CUSTOMERS IN	03/02/21	1,581.08	1,581.08
	91979	03/03/2021		01736 WEST YOST ASSOCIATES	SURFACE WATER AT SE 82ND DRIVE. 1/1 TO 2	03-05879-01 FEB 2021	276.15	
	91980	03/03/2021		02247 WHA INSURANCE AGENCY INC	SURFACE WATER AT SE MATHER DRIVE. 1/1 TO	03-14578-01 JAN 21	160.65	
	91981	03/10/2021		00002 AMERICAN FAMILY LIFE ASSURANCE	SURFACE WATER AT SE MATHER DRIVE. 2/1 TO	03-14578-01 FEB 20	160.65	
	91982	03/10/2021		00285 ARAMARK UNIFORM SERVICES INC	ERP TASK 8	2043921	4,130.75	4,130.75
	91983	03/10/2021		03777 CAROLLO ENGINEERS INC	MERP ADMIN FEE	02/11/20	50.00	50.00
	91984	03/10/2021		03725 CASCADE BUILDING SERVICES	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - FEB	480304	1,531.60	1,531.60
	91985	03/10/2021		00317 CDW GOVERNMENT INC.	ACC. #934649000 - BUILDING MAINT. SUPPLI	864869251	96.37	96.37
					FACILITIES MASTER PLAN	195866	4,991.50	4,991.50
					FEB 2021 CLEANING	97004	8,321.00	8,321.00
					KEYBOARD MOUSE	8912275	413.19	
					MONITOR CABLES	8884500	86.85	500.04

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		91986	03/10/2021	00200 CLACKAMAS COUNTY	ONE CREW	20-2421	425.00	425.00
		91987	03/10/2021	00227 CLACKAMAS GARBAGE CO INC	ACC. #04370 - TRASH REMOVAL SERVICE-FEB	FEB 2021	344.40	344.40
		91988	03/10/2021	00017 CORE & MAIN LP	1 PC 5500-36 1 PC 5500-54 10 PCS 6870-20	N735513 N666260	4,740.15 4,125.00	8,865.15
		91989	03/10/2021	03218 DIRECT TRANSPORT INC	BOARD MEETING PACKETS	260689	40.02	40.02
		91990	03/10/2021	02704 EMERALD RECYCLING	PUMPED OUT DIESEL TANK	85503932	185.00	185.00
		91991	03/10/2021	01844 FERGUSON ENTERPRISES INC	PEX FITTINGS 20 PCS 4620-00	9079289 965057	652.25 79.40	731.65
		91992	03/10/2021	00167 GRAINGER INC	SMOKE ALARMS AND EXIT SIGNS	9815545570	199.58	199.58
		91993	03/10/2021	00124 H D FOWLER CO INC	2500-15 4 PCS	L5708520	1,044.92	1,044.92
		91994	03/10/2021	03240 GARY RUDNIK P HARRANG LONG	LEGAL SERVICES FEB	93010	4,240.00	4,240.00
		91995	03/10/2021	00353 METRO OVERHEAD DOOR INC	PARK GATE	203844	1,345.00	1,345.00
		91996	03/10/2021	00048 OREGON CITY, CITY OF	ACC. # 04-792203-01 (130825) - JAN 2021	12/31-1/31	18.23	18.23
		91997	03/10/2021	02928 OREGON HEALTH AUTHORITY	2021 CROSS CONNECTION FEES	41-00594	300.00	300.00
		91998	03/10/2021	02240 PACIFIC POWER GROUP LLC	2021 CROSS CONNECTION FEES	41-00187	300.00	600.00
		91999	03/10/2021	02681 PAUL H. ROEGER	LOAD BANK AND SERVICE	493284-00	830.00	830.00
		92000	03/10/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	LEGAL DESCRIPTION DEVELOPMENT FOR WITHDR	4	840.00	840.00
		92001	03/10/2021	02386 PRINCIPAL FINANCIAL GROUP	POSTAGE REFILL AND OVERAGE FEE	800-900-0718-3324 MAR	1,510.00	1,510.00
		92002	03/10/2021	03548 RIVER CITY ENVIRONMENTAL INC	LIFE, AD&D & LTD, ACC. # 108 1726-10001	MAR 2021	6,084.53	6,084.53
		92003	03/10/2021	00393 SECRETARY OF STATE	5294-0525 VISTA VALVES	526472	1,620.00	2,460.00
		92004	03/10/2021	00165 UNIVAR SOLUTIONS USA INC	5294-0525 VISTA VALES	526473	840.00	2,460.00
		92005	03/10/2021	00130 WASTE MANAGEMENT OF OREGON	FY 2020 CAFR FILING FEE	FY 2020 FILING FEE	350.00	350.00
					CALCIUM HYPOCHLORITE - 3 INCH TABLETS	48957295	1,775.80	1,775.80
					TRASH REMOVAL SERVICES	9132449-1574-4	899.98	899.98
					TRASH REMOVAL SERVICES	9132450-1574-2	504.18	1,404.16

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92006	03/10/2021	01184 WELLS FARGO BANK	ADMINISTRATIVE AGENT FEE - ACC. # 751835	1945391	1,000.00	1,000.00
		92007	03/10/2021	03106 WRIGHT BUSINESS GRAPHICS	FEB PROCESSING	4224825	3,208.44	
					FEB 2021 PROCESSING AND POSTAGE	4224810	4,035.49	
					FEB 2021 PROCESSING AND POSTAGE	4224812	1,787.18	9,031.11
		92008	03/17/2021	00573 ABC ROOFING INC.	HUNTER HEIGHTS ROOF REPAIR	S94002680	2,990.00	
					ADMIN ROOF LEAKS	S94001745	1,090.00	
					ADMIN ROOF LEAK	S94001458	1,049.00	5,129.00
		92009	03/17/2021	02663 ACCENT SIGNS, LLC	BADGE PHOTO	21-3-91	11.31	11.31
		92010	03/17/2021	00092 AIRGAS USA INC	BOTTLE RENTAL	9978117140	101.96	101.96
		92011	03/17/2021	04225 BAY VALVE LLC	REBUILD HIGH LIFT 5 PUMP AND MOTOR	91151	50,144.00	50,144.00
		92012	03/17/2021	00317 CDW GOVERNMENT INC.	IT LINK SPRINTER TOOLS	9036642	417.58	
					REPLACEMENT MONITORS	8983005	1,248.96	
					MOUSE PAD	8916941	34.17	1,700.71
		92013	03/17/2021	00164 CENTURYLINK	PHONE SERVICE	503Z05-0025 3/05/21	1,902.48	1,902.48
		92014	03/17/2021	00188 CLARK'S LAWN & GARDEN EQ., LLC	WEDGES	1245	44.91	44.91
		92015	03/17/2021	04085 COMPLETE WIRELESS SOLUTIONS	2400 RADIO INSTALL	04085	312.50	312.50
		92016	03/17/2021	00402 DLT SOLUTIONS	AUTODESK AEC COLLECTION IC GOVERNMENT AN	4930616B	1,173.15	1,173.15
		92017	03/17/2021	03504 ENTERPRISE FLEET MANAGEMENT	CUST#488054 TRUCK LEASE 3/01/21-3/31/20	FBN4167128	635.72	635.72
		92018	03/17/2021	00073 FIRST RESPONSE INC.	MONTHLY MONITORING PATROL MAR 2021	176538	3,003.77	3,003.77
		92019	03/17/2021	02322 GENERAL PACIFIC INC	41 PCS 6600-00	1399193	3,608.00	3,608.00
		92020	03/17/2021	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	WIPERS VEHICLE FLUIDS	221164	31.82	
					WIPERS VEHICLE FLUIDS	219301	29.50	
					WIPERS VEHICLE FLUIDS	219304	26.98	
					WIPERS VEHICLE FLUIDS	21858	26.15	
					LAMP	4462-00-227051	9.28	123.73
		92021	03/17/2021	00124 H D FOWLER CO INC	3280-20 4 PCS	L5713702	7,857.01	7,857.01
		92022	03/17/2021	00327 HR ANSWERS INC	PROFESSIONAL SERVICES	45322	540.00	540.00

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92023	03/17/2021	02240 PACIFIC POWER GROUP LLC	LOAD BANK AND SERVICE	493294-00	3,899.48	3,899.48
		92024	03/17/2021	03815 PETROCARD INC	15-100 WATER QUALITY 2300 PLANT OPS 21-1	C709397	1,272.01	1,272.01
		92025	03/17/2021	00021 PGE	WATER TREATMENT PLANT FEB 2021	WTP JAN 2021	31,234.30	
					PUMP STATION FEB 21	PUMP STATION FEB 21	15,369.47	
					ADMIN FEB 21	ADMIN FEB 21	2,290.29	48,894.06
		92026	03/17/2021	00229 RICOH USA, INC.	PRININT	5061512612	114.92	
					PRINTING	5061518967	39.12	154.04
		92027	03/17/2021	03548 RIVER CITY ENVIRONMENTAL INC	2204-0230 VISTA SERVICES	532761	1,170.00	
					2204-0230 VISTA SERVICES	529321	1,350.00	2,520.00
		92028	03/17/2021	00577 SPECIAL DISTRICTS ASSOC OREGON	FEB HEALTH PREMIUMS	03-0054042 02/01/21	58,124.55	
					MAR HEALTH PREMIUM	03-0054042 03/01/21	58,125.55	
					APR HEALTH PREMIUM	03-0054042 04/01/21	57,303.00	173,553.10
		92029	03/17/2021	00282 TERMINIX INTERNATIONAL INC	MAR PEST CONTROL SERVICES -	405772157	94.00	94.00
		92030	03/17/2021	00107 UNITED SITE SERVICES INC	PARK PORTAPOTTIES	114-11703265	1,325.54	
					PARK PORTAPOTTIES	114-11597834	1,325.54	2,651.08
		92031	03/24/2021	02663 ACCENT SIGNS, LLC	BADGE	21-2-107	11.31	11.31
		92032	03/24/2021	00304 CANTEL SWEEPING	MAR- PARKING LOT SWEEPING - OPS (CUST. #0	E11558	220.00	
					MAR - PARKING LOT SWEEPING - ADMIN (CUST	E11557	170.00	
					MAR - PARKING LOT SWEEPING - RIVERSIDE (E11559	155.00	545.00
		92033	03/24/2021	03325 CHEMTRADE CHEMICALS US LLC	ALUMINIUM SULFATE	93085060	4,987.18	4,987.18
		92034	03/24/2021	04250 DBA GC SYSTEMS CIMCO-GC SYSTEMS, LLC	REPAIR KIT	40450	2,612.00	2,612.00
		92035	03/24/2021	02127 CLACKAMAS RIVER WATERPROVIDERS	PROJECT PARTICIPATION - 4TH QTR FY 2020-	4TH QTR FY20-21 BAL	31,031.00	31,031.00
		92036	03/24/2021	00188 CLARK'S LAWN & GARDEN EQ., LLC	SAWE CHAINS	470	204.44	204.44
		92037	03/24/2021	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET - 3/14-4/	2099723, 3/14-4/13	243.35	243.35
		92038	03/24/2021	00017 CORE & MAIN LP	1 PC 5500-36 1 PC 5500-42	N840668	4,337.72	4,337.72
		92039	03/24/2021	03218 DIRECT TRANSPORT INC	BOARD MEETING PACKETS	261512	19.16	19.16

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92040	03/24/2021	01751 FISTRAK SOFTWARES INC.	ANNUAL MAINTENANCE AGREEMENT	24153	920.00	920.00
		92041	03/24/2021	00120 FEDEX	ACCT# 1075-8809-4 - GRANTS PASS LABS	7-283-16584	243.31	424.08
		92042	03/24/2021	01844 FERGUSON ENTERPRISES INC	ACCT# 1075-8809-4 - GRANTS PASS LABS	7-305-07101	180.77	
		92043	03/24/2021	01844 FERGUSON ENTERPRISES INC	6 PCS 3360-20 80 FT 7740-04 10 PCS 3340- 2 PCS 7830-04	967185 967164	2,290.62 166.49	2,457.11
		92044	03/24/2021	00270 FERRELL GAS	SAW BLADES	9137326	311.59	311.59
		92045	03/24/2021	00167 GRAINGER INC	PROPANE TANK HUNTER HEIGHTS	1114865886	1,832.65	
		92046	03/24/2021	00133 LES SCHWAB TIRE CENTERS INC	REDLAND RES PROPANE TANK	2012350333	536.02	
		92047	03/24/2021	04031 LIFE TECHNOLOGIES CORPORATION	BEAVERCREEK PROPANE TANK	2012350342	600.61	2,969.28
		92048	03/24/2021	00013 NW NATURAL	SMALL BATTERIES	9824489885	15.57	15.57
		92049	03/24/2021	00048 OREGON CITY, CITY OF	15-400 FOUR TIRES AND FRONT BRAKES	22700704833	1,537.72	
		92050	03/24/2021	02240 PACIFIC POWER GROUP LLC	18-100 FOUR TIRES ALIGNMENT	22700705044	1,270.92	2,808.64
		92051	03/24/2021	03548 RIVER CITY ENVIRONMENTAL INC	MAINTENANCE AND SERVICE AGREEMENT - QUAN	77143045	5,115.00	5,115.00
		92052	03/24/2021	00459 SAME DAY AUTO SERVICE INC	181027-4 16770 SE 82ND DR 1ST FLOOR	181027-4 1/25-2/23	842.02	
		92053	03/24/2021	03394 TEAM ELECTRIC COMPANY	181026-6 16770 SE 82ND DR	181026-6 1/25-2/23	310.34	
		92054	03/24/2021	04087 TOYOTA LIFT NORTHWEST	102924-8 - 9100 SE MANGAN DR	102924-8 1/19-2/16	184.84	
					102924-8 - 9100 SE MANGAN DR	102924-8 2/16-3/17	172.70	
					863832-2 15088 OYER DR	863832-2 1/25-2/25	70.89	
					102053-6 - 9100 SE MANGAN DR	102053-6 2/16-3/17	756.61	
					102053-6 - 9100 SE MANGAN DR	102053-6 1/18-2/16	268.83	2,606.23
					PUMPING CHARGES - ADJUSTMENT	JAN FEB 2021	219.63	219.63
					LOAD BANK SERVICE BARLOW GENERIC	493261-00	690.00	
					LOAD BANK SERVICE KIRKWOOD	493289-00	675.00	1,365.00
					LEAK ALLEN CT 2214-0256	535575	1,170.00	
					2214-0256 LEAK ALLEN CT	542009	1,440.00	2,610.00
					TUNE UP	203962	798.52	798.52
					ICE DAMAGE HUNTER HEIGHTS PS	22905	1,329.00	1,329.00
					MAINTENANCE OF TOLYOTA LIFT	14798703	172.50	172.50

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92055	03/24/2021	02854 VERIZON WIRELESS	ACC. #472115222-00001 CELL PHONE CHARGES	9875209572	1,679.02	1,679.02
		92056	03/30/2021	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - MAR	8793339	1,531.60	1,531.60
		92057	03/30/2021	00017 CORE & MAIN LP	6" BLIND FLANGES 2 PCS	N887741	155.92	155.92
		92058	03/30/2021	00009 DAILY JOURNAL OF COMMERCE	AD FOR FORSYTHE WL PROJECT	744644864	623.70	623.70
		92059	03/30/2021	02965 FCS GROUP	SDC RELATED SERVICES	3228-22103071	390.00	390.00
		92060	03/30/2021	01844 FERGUSON ENTERPRISES INC	7500-60 448 FT	973205	1,612.80	
					105 FT GALV FOR RESTRAINT 23 SETS 2 INCH	971184	625.53	
					3360-20 8 PCS	967185	309.28	2,547.61
		92061	03/30/2021	00167 GRAINGER INC	BOOT BRUSHES REPLACEMENT	9847832087	18.20	
					SMALL BATTERIES	9847628758	11.46	29.66
		92062	03/30/2021	02570 HOME DEPOT CREDIT SERVICES	GRASS SEED NOZZLE	H4017-273951	166.56	166.56
		92063	03/30/2021	02570 HOME DEPOT CREDIT SERVICES	GLOVES AND TAPES	H4017-273952	55.49	55.49
		92064	03/30/2021	00127 ICMA RETIREMENT TRUST- 457	VOLUNTARY PAYROLL DEDUCTION	03/26/21	456.72	456.72
		92065	03/30/2021	02284 K & D SERVICES OF OREGON INC	2204-0525 VISTA CUT AND CAP	15882	1,758.75	
					2204-0236 ANCONA BLOW OFF	15910	594.00	2,352.75
		92066	03/30/2021	02545 LAKESIDE INDUSTRIES INC	EZ STREET ASPHALT	116345	1,400.00	1,400.00
		92067	03/30/2021	03686 NORTH COAST ELECTRIC COMPANY	ANALOG INPUT CARD FOR PLC	S010698432.001	1,742.53	1,742.53
		92068	03/30/2021	02440 NORTHWEST TRAFFIC CONTROL	TRAFFIC CONTROL LEAK 2214-0256	40444	462.00	462.00
		92069	03/30/2021	00373 OREGON AFSCME	UNION DUES	PR 03/19/21	979.54	979.54
		92070	03/30/2021	02456 OREGON ASSOC OF WATER UTILITIE	JOB ANNOUNCEMENT	30710	123.50	123.50
		92071	03/30/2021	03815 PETROCARD INC	15-100 WATER QUALITY 2300 PLANT OPS 21-1	C716770	1,141.31	1,141.31
		92072	03/30/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	LEASE ACCT #0010797993	3313267001	472.83	472.83
		92073	03/30/2021	02386 PRINCIPAL FINANCIAL GROUP	LIFE, AD&D & LTD, ACC. # 108 1726-10001	APR 2021	6,113.95	6,113.95
		92074	03/30/2021	03548 RIVER CITY ENVIRONMENTAL INC	2204-0236 HARMON CT BLOW OFF	546019	630.00	
					2204-0525 CUT CAPO VISTA	548663	720.00	1,350.00

MONTHLY CHECK HISTORY LISTING
CLACKAMAS RIVER WATER
3/1/2021 TO 3/31/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92075	03/30/2021	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE 82ND DRIVE. 3/1 TO 4	03-05879-01 MAR 2021	276.15	
	92076	03/30/2021	01736 WEST YOST ASSOCIATES	SURFACE WATER AT SE MATHER DRIVE. 3/1 TO	03-14578-01 MAR 21	160.65	436.80
	92077	03/30/2021	02247 WHA INSURANCE AGENCY INC	ERP TASK 8	01736	1,183.50	1,183.50
				MERP ADMIN FEE	04/02/21	50.00	50.00
APBANK TOTAL:						653,273.73	

146 CHECKS IN THIS REPORT

TOTAL CHECKS: 653,273.73

CLACKAMAS RIVER WATER

Agenda Item –
CA-2

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Cash Position and Transfers

DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	April 8, 2021

PRINCIPAL STAFF PERSON Carol Bryck, CFO

BOARD ACTION REQUESTED Approve the consent agenda items.

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND Cash and Investment Position as of March 31, 2021 is:

	General		
	Checking	LGIP	Total
Balance as of 02/28/2021	\$ 3,826,805	\$ 13,040,161	\$ 16,866,966
Cash receipts	1,946,083		1,946,083
Payroll	(250,817)		(250,817)
A/P checks	(653,274)		(653,274)
Bond and other electronic payments			-
Transfers between accounts	-	-	-
Balance as of 03/31/2021	<u>\$ 4,868,797</u>	<u>\$ 13,040,161</u>	<u>\$ 17,908,958</u>

Interest Earnings for March 2021 are not included.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Management Report

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PRINCIPAL STAFF Todd Heidgerken
PERSON

DOCUMENTS
ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles- None at this time

required public engagement process. The public will be notified about the opportunity to comment by notices on the CRW social media accounts prior to the start of the review period.

A cross section of CRW stakeholders will also be given the opportunity to review and comment on the draft NHMP. The notice will be sent by Email to specific members of the public in neighboring communities, local businesses, public agencies, academia, and non-profits to ensure compliance with the regulation related to NHMP development. Feedback will be documented and included as part of an appendix in the final NHMP.

Winter Storm – Public Disaster Assistance: The State is seeking a Federal Disaster Declaration to help recover some of the cost of response and recovery associated with the extensive damage in Clackamas County and throughout Oregon from the Ice/Snow event

Each county requested that impacted public agencies complete Initial Damage Assessment to determine the extent of the damage to determine the potential for a County Declaration. The second step was completion of the Public Damage Assessment (PDA) for the State to determine if Oregon met the threshold required for a Federal Disaster Declaration.

The estimated total damages for CRW is just over \$102,000. CRW numbers are primarily estimates and not all damages are reimbursable. FEMA only pays 75% of the approved amount and deductions are made for any damage covered by insurance. Most administrative costs are not recoverable.

The County wide threshold for damages is \$1.5M with the updated PDA at \$9.7M. The statewide damage threshold is \$6.5M with initial totals for eligible damage costs at \$26.8M. The probability is good that the Federal Declaration will be approved.

American Water Infrastructure Act (AWIA) 2018 - Emergency Response Plan (ERP): The final version of the ERP “Basic Plan” has been received, reviewed, and is complete. Completion of the nine Appendices to the ERP and development of the Incident Action Checklists are on hold pending completion of the draft Natural Hazard Mitigation Plan (see previous item). Additional revisions and additions to both components will be done by CRW based on review and feedback from CRW staff. Full project completion will occur prior to the June 30, 2021 EPA certification deadline.

Portable Generator Grant Project: Due to the regional Ice and Snow and the inclement weather across the county the delivery has been delayed again and the delivery date is still unknown! The compliance date for grant project completion has been moved back because of the extent of national events impacting project completion across the county.

5. **Emergency Manager/Safety Coordinator Transition:** The General Manager, Human Resources, and the Emergency Manager/Safety Coordinator (Retired/Temporary) have begun the process of implementing a transition plan for this position. Key duties and activities that need to continue for a smooth transition are being captured and some duties.

6. **Safety Update:**

Safety Training: The safety training topic for March was Personal Protective Equipment (PPE). The April topic will be "Visitor Security".

OSHA Permanent Rule Development and Adoption: Special Districts Association of Oregon (SDAO) and a consortium of special districts has developed a letter providing feedback to OSHA on the proposed permanent pandemic rule being considered for adoption. The proposed letter has been reviewed by staff and the Safety Coordinator agrees with the feedback that will be provided to OSHA. Some key concerns of SDAO with the proposed permanent rule are:

1. OSHA's ability to keep the rule current with the rapidly changing requirements from the Oregon Health Authority, Center for Disease Control, and other agencies!
2. COVID rules appear to create a conflict with other Federal and Oregon OSHA standards!
3. There is no language or a timeline for ending and removing this rule when the public health emergency has concluded.
4. There is no language or a timeline for ending and removing this rule when the public health emergency has concluded.

7. **Looking Ahead:**

- The first Budget Committee Meeting will be held on Thursday, April 22 at 6 pm.
- The agenda preparation meeting for the May Board meeting will be held on Monday May 3 at 12:30pm.
- No Work Session will be held in April.
- The May 2021 Board Meeting will be held on Thursday, May 14, at 6 pm.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT 2020 Year in Review Report

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

DOCUMENTS ATTACHED 2020 Year in Review Report

Agenda Summary

BACKGROUND District staff has been compiling information to provide an overview of efforts during the previous calendar year to fulfill the District’s mission. The intent of the report to provide a “high level” overview of some of the District’s accomplishments and provide a perspective of some of the “day to day” type activities conducted in 2020. The report was also to provide a glimpse into some of the items that the District will be preparing to work on in the future.

Attached is the 2020 Year in Review report. Information included in this report was provided by Clackamas River Water staff. The request for this report is included as a Board goal for the general manager.

The general manager will provide an overview of the report during the work session portion of the Board Meeting.



Year in Review - 2020

Throughout 2020, Clackamas River Water successfully fulfilled our mission of providing high quality, safe drinking water to our customers at rates consistent with responsible planning for the health of our District. The following report was compiled to provide an overview of our efforts to fulfill this mission, note some of CRW's significant accomplishments and provide a brief look ahead at future needs of the District.

In reviewing the activities of Clackamas River Water during 2020, it is important to note that much of the work during this period had to be conducted while dealing with a global pandemic. The impacts of COVID-19 influenced what we were able to focus on and significantly altered how we were able to conduct business in 2020. A testament to the District (Board and Staff) is our ability to continue to provide valuable services to our customers during these unprecedented times.

The pandemic required us to regularly adapt our day-to-day activities in a manner that adhered to changing regulations and guidelines established by State and Federal agencies in order to protect the health and safety of our staff and customers. Although working under the restrictions and limitations created by the pandemic, the District was still able to continue the important work that our customers rely on us for. We were also able to proceed with activities that focused on maintaining our system, completing projects and planning for our future.

Another significant activity for the District was its strategic planning efforts. This process was initiated prior to the pandemic but the process was adapted to a virtual environment to allow progress to be made. The purpose of the strategic planning process is to create a shared vision to navigate CRW through 2025. As part of this process, the District successfully refreshed its Vision and Mission statements, identified Core Values, and created three Strategic Goals to focus on. The CRW Board approved the Vision, Mission, Values and Goals at the October 2020 Board meeting. Below is what was developed based upon input from stakeholders, customers, staff, community partners and the CRW Board of Commissioners.

Vision: We will be known for exceptional service, stewardship, and high-quality water which is essential to the vitality of our region.

Mission: Provide high quality, safe drinking water to our customers at rates consistent with responsible planning for the health of our district.

Values: Water Quality, Customer Service, Financial Accountability and Responsible Stewardship

Goals:

1. Ensure a reliable water supply for the communities we serve by investing in infrastructure and emergency preparedness.
2. Be a water district of choice for attracting, developing, and retaining a highly qualified workforce by providing a safe, healthy, rewarding environment that values employees.
3. Heighten public awareness of the District's role in enhancing public health, community vitality and economic growth.

Water Delivery

Background: Providing safe and healthy water in quantities needed to serve our customer's needs is the primary focus of Clackamas River Water. We satisfy these needs through a combination of water produced from our water treatment plant and water purchased from other water providers. Getting the water from our sources to our nearly 12,700 customers requires us to operate, maintain and improve:

- 268 miles of pipe.
- 11 pump stations.
- 14 reservoirs that hold 24.35 million gallons of water.

In addition to serving the needs of our own customers, Clackamas River Water also supplies water to developing areas of our region through wholesale water supply agreements. A wholesale water supply agreement with the North Clackamas County Water Commission (NCCWC) allows NCCWC partner, Sunrise Water Authority (SWA), to augment their growing needs by purchasing 2.5 million gallons of water a day (MGD) from Clackamas River Water.

2020 Accomplishments:

- Provided over 3 billion gallons of safe water to our customers. That averages over 8.4 million gallons per day.
- Reviewed and coordinated on 9 private development projects.
- Improvements to our water supply system included the following projects:

<u>Project Name - Status</u>
152 nd Avenue Reservoir - Complete
Hattan Road Pump Station - Complete
Mather Reservoir Control Valve - Complete
90 th Street Pump Station Control Valve Replacement - Complete
Orchid Waterline & meter project - Complete
Edgewood Waterline - Complete
Sunnybrook & 93 rd Loop Waterline Project - Complete
Re-build of the largest pump and motor at the WTP - Complete
Forsythe Rd. Waterline - Substantially Complete

In addition to construction activities, planning efforts included:

- Riverside Fire responses that included monitoring of water quality forecasts and treatment options given the fire's impact to the Clackamas Basin.
- Creation of an alternate Supervisory Control and Data Acquisition (SCADA) program for the water treatment plant chlorination process in the presence of cyanotoxins.
- The water system flushing database was improved through an agreement with the Lane Council of Governments (LCOG).

Looking Ahead: In 2021 the District will be focused on

- Completing the Water Treatment Plant Facilities Plan
- Conducting the State Water System Survey for CRW-South
- Completing the Water Management and Conservation Plan update
- Completing the Hazardous Materials response data collection and Emergency Response Plan

Water Service

Background: Providing a reliable water supply from the source to our customers requires several actions in addition to moving water from one place to another. Some of these services include interacting with customers, operating and performing maintenance on the water system, monitoring water quality, improving our response to emergency situations and operating the system.

Water customers have high expectations when it comes to their water supply. Attention to "day to day" activities are important in meeting our customers' needs. Clackamas River Water meets these needs by employing trained staff, including experienced water works mechanics and operators who are responsive to customer needs and requests. This year was even more challenging given the pandemic impacts on how we were able to meet the needs of our customers. Responding to the mandates and changing rules as a result of the pandemic, required us to look at different ways to provide services and conduct our processes. The good news is that there were no service interruptions because of the pandemic.

2020 Accomplishments:

- Continued with cyanotoxin analysis effort, which included entering into agreements with other entities to provide analysis or emergency analysis services.
- Planned and completed the cleaning of three Otty Rd. Reservoirs, including permitting sanitary sewer discharge with Water Environment Services (WES).
- Water Treatment Plant Facilities Plan workshops and data reviews captured data to plan for future water treatment needs.

During the year, Clackamas River Water staff had opportunities to interact with the public as follows:

- Responded to 220 engineering inquires.
- Sent out 62 water service work orders.
- Processed about 80,000 customer transactions.
- Processed over 2,500 service orders on Utility Billing Accounts.
- Installed 86 New Service Connections.

- Added all meter locations and information to GIS database, including field verification.
- Further developed and implemented meter maintenance, leak detection, and valve maintenance apps.
- Improved field maintenance efficiencies from using GIS apps, including data entry, and tracking using filters and dashboard features.

Maintained our water system as follows:

- Responded to and repairing 21 leaks.
- Maintained and repairing 1,095 (more than 10 times the amount for 2019) valves.
- Maintained and repaired 1,630 fire hydrants.
- Completed 728-meter maintenance tasks.
- Replaced old and installed new meters - 249 total.
- Responded to 5,293 requests to locate water lines ahead of construction.
- Responded to 74 after-hours calls.
- Completed leak detections on 44.1 miles (double the amount in 2019).

Our commitment to provide quality water was accomplished as follows:

- Conducted 2,166 regulatory water quality tests for Clackamas River Water.
- Conducted 1,1343 non-regulatory water quality tests for Clackamas River Water.
- Conducted 681 water quality tests for Sunrise Water Authority.
- Conducted 89 water quality tests for other agencies.
- Produced Consumer Confidence Reports for Clackamas River Water.
- Submitted 651 reports to the Oregon Health Authority on behalf of Clackamas River Water.
- Processed 16,160 water samples taken at the water treatment plant including turbidity, chlorine measurements and pH.

Looking Ahead: In 2021, on-going maintenance of the system will be important as the District continues to work to develop a strategy to address water loss from system leakage. The District will also be looking at technological improvements to assist in capturing field data and allow for better tracking and analysis.

Financial

Background: Clackamas River Water implemented water rates for the seventh year of an eight-year rate plan. CRW Board approved delaying the implementation of the seventh year of rate increases by five months to provide relief to customers impacted by the COVID-19 Pandemic. Although delayed, the rate plan provides adequate revenue to keep the District on firm financial ground. Since over 90% of the District's revenue is from water sales, water rates are a critical component to the District implementing improvements and maintaining the water system. The multi-year rate plan has allowed the District to fully fund reserves contributing to future capital requirements.

As a special district, Clackamas River Water prepares its biennial (two year) budget pursuant to Oregon Local Budget Laws. This includes the use of a budget committee and public hearings to achieve an adopted budget. Clackamas River Water prepares a Comprehensive Annual Financial Report that is audited by qualified municipal auditors each year. Financial reporting is conducted

in accordance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB).

2020 Accomplishments:

- Implemented year seven of the eight-year rate plan.
- Entered into 53 Personal and Professional Services Contracts.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for FY 2019 and submitted to GFOA for FY 2020.
- Completed the 2021 insurance policy renewal process that included appraisals of District properties. The District received a longevity credit as part of the renewal process.
- The District also received a 10% discount on insurance based on achieving all the SDAO best practices criteria.
- Multiple updates were provided to the Board regarding topics that included:
 - Forecast & Debt Capacity.
 - Chief Financial Officer and the Chief Engineer presented on Capital Planning Criteria and the financial impacts.
 - Quarterly financial updates
- Updated Overhead rates in compliance with Federal requirements. This is a very long and challenging process and was accomplished because of the limited distractions and the fact that we didn't have to do a budget for July 1, 2020.
- The audit was conducted in a virtual environment this year by Moss Adams. They had a great process, and we were able to complete the audit by December 31, 2020 and file it with the State of Oregon Audits Division by the deadline.
- Submitted wildfire costs to FEMA for 75% reimbursement.
- During 2020 the CRW costs related to COVID 19 were tracked for repayment from CARES Act funding resulted in reimbursement of approximately \$ 134,260 in covered expenses.

Looking Ahead: Finance, Accounting and Customer Service is responsible for ensuring the financial stability of the District. We look for continuous improvement in responding to our customers' needs, sharing financial information internally (Board and other departments) and externally (customers, bond holders, bankers, rating agencies and other interested parties).

- We will continue to generate valuable content for bill inserts to inform customers of their water systems beyond our meters, encourage conservation, reduce customer leaks, and provide financial and budgetary information.
- We will implement a System Development Charges (SDC) update to ensure development pays for itself through appropriate rates.
- Identify a plan for additional investment in the District's infrastructure in a manner that ensures payment of obligations and meets all debt covenants.

Our People

Background: Providing high quality, safe drinking water to our customers can only be accomplished by having a dedicated staff. To accomplish our mission, Clackamas River Water

has 41.8 budgeted full-time equivalents (FTE's). Most of the District's employees are represented by Clackamas River Water Employees Local 350-9, Oregon AFSCME Council 75. Salary and benefits for these employees are governed by the collective bargaining agreement approved by the Clackamas River Water Board of Commissioners.

Another key component is having trained staff that secure and maintain the skills necessary to provide safe water and strong customer service. Our Staff continues to renew, maintain, and meet their required certifications; we also continue to provide development opportunities to help retain qualified staff and minimize turnover.

COVID-19 Pandemic – The New Workplace

In spite of the unprecedented challenges from the COVID-19 pandemic this past year, District staff performed their work and continued to quickly adapt, adjust, and comply even among frequently changing directives from regional, state and federal health authorities for managing a new workplace environment. The management team stayed informed on legal and regulatory updates through daily notifications and weekly meetings and communicated this to staff. Below are highlighted pandemic related activities for the year:

- **Telework Plans for Staff:** In adherence to the Governor's Executive Order in March, the District closed or limited public access to its facilities and nearly one-half (1/2) of District staff were assigned to telework from home. Because some CRW staff are considered "critical infrastructure workers," water treatment employees, field distribution staff and customer service specialists continued to work on site under physical distancing, face mask requirement and disinfection protocols. Functions eligible to work from home were primarily administrative functions in support of delivering drinking water. Based on operational demands, some administrative employees were assigned a "hybrid" schedule - working 1 or 2 days on site and the rest of the week from home, as needed. This is expected to continue until we are notified of a change in guidance.
- **Development of Policies and Protocols around the following:**
 - District and department workplace expectation policies and procedures for COVID-19 exposure, infection or required isolation/quarantine events.
 - Paid time off policies and procedures for reasons due to COVID-19.
 - Guidance on frequently changing legal and regulatory updates and requirements (OFLA, EEOC, ADA, OSHA, etc.).
 - Provided COVID-19 80-HR Leave Bank.

2020 Key Accomplishments: In addition to the adjustments resulting from the pandemic, highlights of the major events impacting our employees included:

- Board approval of a 1-year extension to the 2017-2020 Collective Bargaining Agreement.
- Conducted recruitment, selection, and onboarding for the Engineering Associate and Water Works Summer Paid Intern positions.

Looking Ahead: Given pending retirements, a key focus will be to lay the groundwork for succession planning including recruiting and retaining proficient staff. The current Collective Bargaining Agreement is set to expire in 2021 so work on a successor agreement will also be a focus.

Partnerships

Background: The District establishes partnerships with others to provide greater value to customers and foster improved coordination. Clackamas River Water has used various types of agreements to delineate service areas, construct joint projects, improve regional effectiveness, sell additional water, and provide service to or receive service from other water providers.

2020 Accomplishments:

- Work continued with the City of Oregon City on the withdrawal cleanup project. Working with the City and the Department of Revenue, the process for withdrawing properties that are not served by CRW was identified, an agreement on funding was reached and the process of initiating the creation of survey maps was completed.

Looking Ahead: There are several cooperative agreements that Clackamas River Water will want to consider pursuing to address outstanding issues or future opportunities. These agreements will focus on water supply, service areas and coordination of services. Some of the anticipated agreements would call on the District to:

- Develop a water supply agreement that will allow for additional water sales to Sunrise Water Authority.
- Confirm the purpose of the Clackamas Regional Water Supply Commission (CRWSC). Its purpose is still evolving, and attention is needed to determine how best to coordinate this partnership in a manner that provides value to both partners.
- Continue the agreement with City of Milwaukie for maintenance of service vehicles.
- Work with the City of Oregon City on the development of an agreement to address remaining issues identified in the Joint Engineering Study.

Emergency Planning and Preparedness

Two emergency compliance efforts had a significant impact on CRW in 2020. The first was compliance with the requirements of the American Water Infrastructure Act (AWIA). Phase 1 involved completion of an extensive Risk and Resilience Assessment (RRA) before December 31, 2020. A consultant was hired to guide and support the effort and several workshops were held. Phase 1 was finished prior to the deadline and the Environmental Protection Agency (EPA) was provided the required certification of completion on December 28, 2020.

The second effort was emergency response and recovery to COVID 19. An Exposure Risk Assessment was completed as required by a new OSHA COVID 19 temporary rule leading to development of a CRW Infection Control Plan (ICP). The ICP will be integrated into the Districts Continuity of Operations Plan (COOP) in 2021.

2020 Accomplishments:

- The Regional Water Providers Consortium (RWPC) Emergency Planning Committee (EPC) grant project was completed with the RWPC for the procurement of fourteen (14) 1,200-gallon plastic potable water tanks and 24 sets of hose ramps for deployment to CRW, City of Portland, Lake Oswego, Beaverton, South Fork Water Board, and City of Gresham. The

purpose of the tanks and ramps are for emergency water distribution at sites around the region after a disaster.

- National Incident Management System (NIMS) and Incident Command System (ICS) Training: Based on the Districts NIMS/ICS training plan several managers and staff completed ICS 300, Intermediate ICS for Expanding Incidents, in February and March.
- New two-person emergency kits were purchased and placed in all CRW vehicles to replace existing expiring kits stored in the vehicles.
- In September, the District responded to the impacts of the Riverside Fire which resulted in area closures, evacuations of customers and staff from their homes, and system damage because of high water draw for firefighting efforts.
- A regional grant project to replace existing generators was proposed by CRW and in November the RWPC received approval for an Urban Area Security Initiative (UASI) grant project for 13 generators located in agency Water Treatment and Distribution Trailers. Equipment is in the procurement process and delivery is expected in late spring of 2021.
- Safety: A new Hearing Conservation Program was developed jointly with our safety representative from WHA Insurance and an OSHA consultant to support the existing CRW Hearing Conservation Policy and to define roles, responsibilities and requirements as required by Oregon OSHA.
- During 2020 staff completed several safety related courses on Safe Personnel, with some on-site instructor lead training cancelled until 2021 due to COVID restrictions.

Looking Ahead:

- Phase 2 of the AWIA involves developing a CRW "All Hazards" Emergency Response Plan (ERP) based on the results of the RRA. Phase 2 completion is expected in the first quarter of 2021 with certification to the EPA required by June 30, 2021.
- In September 2020, planning for expansion of the districts on-site fuel storage began with the goal to improve District preparedness. Project completion is expected prior to June 30, 2021.

Conclusion

The idea for a report that highlights annual accomplishments was a result of direction from the Clackamas River Water Board of Commissioners and is referenced in the Board goals for the general manager. This report is intended to provide a "high level" overview of some of the accomplishments of the District and provide a perspective of some of the "day to day" type activities. The report also provides a glimpse into some of the items that the District will be preparing to work on in the future. Information included in this report was provided by Clackamas River Water staff.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Regional Water Providers Consortium Presentation

DRAFT MOTION	N/A
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EFFECTIVE DATE	
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PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED None. For informational purposes only.

DOCUMENTS ATTACHED Presentation Slides

Agenda Summary

BACKGROUND The Regional Water Providers Consortium (RWPC) is a collaborative and coordinating organization that works to improve the planning and management of municipal water supplies in the greater Portland region. Formed in 1997, the RWPC works with its members in emergency preparedness, water conservation and regional coordination.


The work of the RWPC is driven by three major focus areas:

- Meeting water needs
- Emergency preparedness and resilience
- Strengthening regional partnerships


Clackamas River Water is a member of the RWPC. Commissioner Angier represents CRW on the RWPC Board and the general manager serves on the RWPC Technical Committee.

An overview of the RWPC will be provided as part of this presentation.

Regional Water Providers Consortium



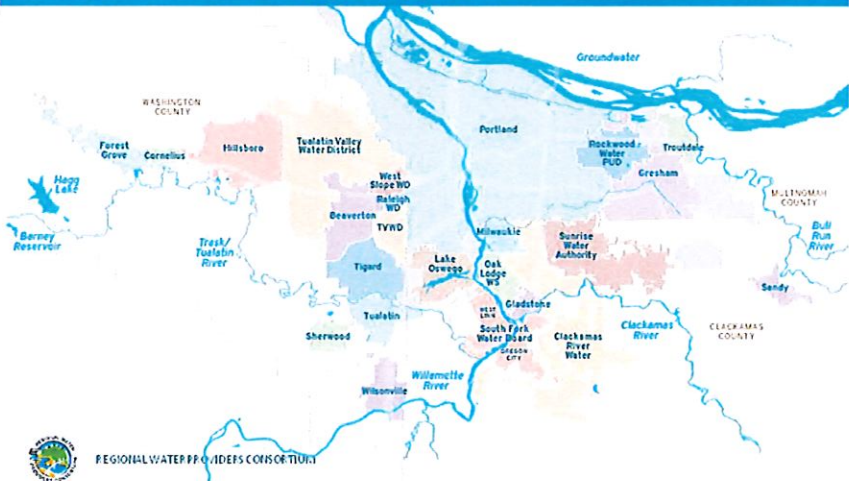
REGIONAL WATER PROVIDERS CONSORTIUM



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Who We Are

Consortium Members and Regional Water Sources



Beaverton, City of
 Clackamas River Water
 Cornelius, City of
 Forest Grove, City of
 Gladstone, City of
 Gresham, City of
 Hillsboro, City of
 Lake Oswego, City of
 Milwaukie, City of
 Newberg, City of
 Oak Lodge Water District
 Portland, City of
 Raleigh Water District
 Rockwood Water PUD
 Sandy, City of
 Sherwood, City of
 South Fork Water Board
 Sunrise Water Authority
 Tigard, City of
 Troutdale, City of
 Tualatin, City of
 Tualatin Valley Water District
 West Slope Water District
 Wilsonville, City of

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About the Consortium

Mission: To provide leadership in the planning, management, stewardship, and resiliency of drinking water in the Portland metropolitan region.

Strategic Focus Areas:

- Meeting Water Needs
- Emergency Preparedness and Resiliency
- Strengthening Regional Partnerships

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graph TD
    CB[Consortium Board  
Makes policy and decisions] --> EC[Executive Committee  
Recommends policy and budget actions to the Board]
    EC --> TC[Technical Committee  
Oversees implementation of the annual work plan and budget; recommends actions to the Executive Committee and Board]
    TC --> EPC[Emergency Planning Committee  
Implements the Emergency Preparedness Program]
    TC --> CN[Communicator's Network  
(Public Information Staff)  
Shares outreach information and resources]
    TC --> CC[Conservation Committee  
Coordinates implementation of the Conservation Program]
            
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REGIONAL WATER PROVIDERS CONSORTIUM

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About the Consortium, Continued

Benefits:

- Speak with a unified voice on water issues
- Learn from each other through an established network of peers
- Represent collective interests of members and their customers
- Save money and reduce risk by pooling resources and working together around common goals

Funding:

- Membership dues

REGIONAL WATER PROVIDERS CONSORTIUM

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Focus Area: Meeting Water Needs

Make best use of water resources by implementing:

- Multimedia campaigns focused on conservation, source water protection, and value of water
- School assemblies and co-sponsorship of the Children's Clean Water Festival
- Workshops and events
- Meet state requirements for Water Management and Conservation Plans



REGIONAL WATER PROVIDERS CONSORTIUM



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Focus Area: Meeting Water Needs, Continued

Provide programs and resources to help members:

- Increase accessibility of messaging and resources to diverse audiences
- Print and digital resources focused on meeting diverse needs of public
- Prepare population estimates and forecasts for supply planning
- Learn about climate change and impacts to water systems




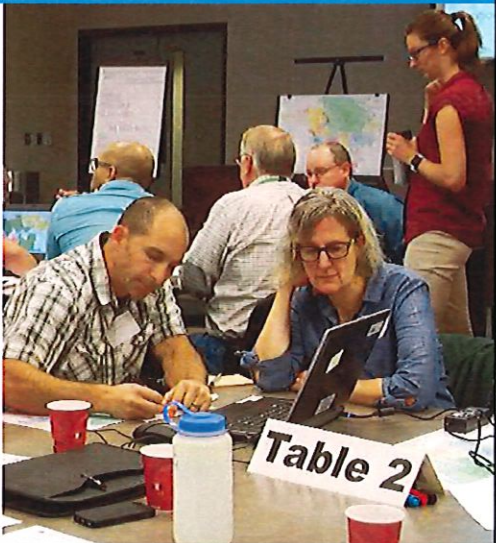
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Focus Area: Emergency Preparedness and Resiliency

- Coordinate training, exercises, and drills
- Create and support mutual aid and data sharing agreements
- Develop resources, studies, and tools to support water provider preparedness
 - For example, helped members meet regulatory requirements for risk and resiliency and emergency response planning under America's Water Infrastructure Act through training and resource sharing



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Focus Area: Emergency Preparedness and Resiliency, Continued

- Apply for grants to support our work, buy equipment and conduct studies
- Promote public preparedness with multimedia campaigns and other programming

BEFORE THERE'S AN EMERGENCY

Get ready. Get water.

GET PREPARED AT regionalH2O.org





REGIONAL WATER PROVIDERS CONSORTIUM

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Helping Others

- All members of the Consortium are members of ORWARN: the Oregon Water/Wastewater Agency Response Network
- Members deployed water distribution equipment to Salem during their water quality event in 2018


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Focus Area: Strengthening Regional Partnerships

- Expand awareness of Consortium and its value
- Build strong community relationships
- Be trusted source for drinking water related information
- Facilitate network of peers
- Legislative advocacy


Drinking Water Advisory Tool

 **Who is my water provider?**

123 Neighborhood St.

This lookup tool only works for customers whose water providers are members of the [Regional Water Providers Consortium](#).

- ✓ Find out which water provider serves your address
- ✓ Check here for boil water and other emergency notices



REGIONAL WATER PROVIDERS CONSORTIUM


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Emergency Water Equipment Drill September 26, 2019

104 Participants from 25 Agencies

Drill Objectives:

- Exercise regional water treatment and distribution equipment
- Identify gaps, issues, and opportunities to learn from each other
- Mentor and train new staff
- Practice interoperable communication by using radios to communicate with each other
- Use the Incident Command System (ICS) to plan and implement exercise objectives





REGIONAL WATER PROVIDERS CONSORTIUM

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Makeover of Regionalh2o.org

- Better site navigation
- ADA compliant
- More information in Spanish
- Built in scalability for multiple screen sizes
- More user-friendly
- Updated member page







REGIONAL WATER PROVIDERS CONSORTIUM

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Increased Spanish Language Outreach

Conservation and Emergency Preparedness Messaging in Español

- Television ads and interviews
- Three e-newsletters
- Radio ads
- Social media ads and web content
- Reviewed by staff and community partners for cultural competency






REGIONAL WATER PROVIDERS CONSORTIUM

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COVID-19 Response


- “Your Water is Safe to Drink” messaging campaign delivered via web, social media ads, and radio ads in multiple safe harbor languages
- Moved all meetings to virtual format
- Served as forum for regional information and resource sharing



REGIONAL WATER PROVIDERS CONSORTIUM


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Consortium Staff



(from left to right)

Patty Burk - Management Analyst
Bonny Cushman - Outreach Coordinator
Rebecca Geisen - Managing Director
Riley Berger - Program Specialist



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regional H₂O.org

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 rwpcinfo@portlandoregon.gov

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CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 8, 2021

SUBJECT Commissioner Reports and Reimbursement Requests

DRAFT MOTION NO MOTION REQUIRED

EFFECTIVE DATE

PRINCIPAL STAFF PERSON Board of Commissioners

BOARD ACTION REQUESTED Commissioner Communications

DOCUMENTS ATTACHED

Agenda Summary

BACKGROUND None

ANALYSIS None

STAFF RECOMMENDATION