

**CLACKAMAS RIVER WATER**  
BOARD OF COMMISSIONERS  
REGULAR MEETING & EXECUTIVE SESSION  
Held at 16770 SE 82<sup>nd</sup> Dr. Clackamas, OR 97015



**Clackamas River Water**

**This Meeting will have both an in person and remote option for attending  
March 14, 2024 at 6:00pm**

**AGENDA**

**Public Comment:** If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely may do so by internet at <https://us02web.zoom.us/j/81132412896> or by calling the following number 1-253-215-8782 and join meeting/ 811 3241 2896#. **Passcode: 649646**

**REGULAR BOARD MEETING @ 6:00pm**

Call to Order, Pledge of Allegiance and Roll Call - *Sherry French, President*

a. Approval of the Agenda

**Public Comment** (*see blue box at the top of the agenda*)

**Consent Agenda**

CA-1: **Gross Payroll and Accounts Paid: February 2024**

CA-2: **Cash & Investment Ending Balances Report**

CA-3: **Consider Approval of Surplus**

**Action Items**

1. **Consider Approval of Permanent Right of Way (ROW) Easement for Road Purposes on Robert Avenue, Project 23-5299-** *Joe Eskew, Engineering Manager*
2. **Consider Construction Contract Award for Water Treatment Plant (WTP) Concrete Repairs and Seismic Bracing, Project 23-5309-** *Adam Bjornstedt, Chief Engineer*

**Informational Reports**

3. Management Report – *Todd Heiderken, General Manager*
4. Public Comment (*see blue box at the top of the agenda*)

**Commissioner Business**

5. Commissioner Reports and Reimbursements

*Adjourn regular meeting*

**Next Page**

EXECUTIVE SESSION- will start immediately following the regular meeting

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9) (a) and ORS 40.225
2. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (e)

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**March 14, 2024**

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**SUBJECT**                                      **Gross Payroll and Accounts Paid**

<b>DRAFT MOTION</b>	Move to approve the consent agenda items as presented
<b>EFFECTIVE DATE</b>	March 14, 2024

**PRINCIPAL STAFF  
PERSON**

**BOARD ACTION  
REQUESTED**                                      Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS  
ATTACHED**                                      1) Earnings Statements for February 2024, Payrolls – 2 regular payrolls - \$291,202  
2) Monthly Check History for February 2024 - \$798,196 (net)

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
312		2,988.75	REG	132,618.24	REG	13,863.30	FIT	113,613.95	TOTAL DEDUCTIONS	44	Pays <input type="checkbox"/>
		18.00	O/T	10,898.59	EARNINGS 3	8,926.02	SS				83.40
		290.50	HOURS 3	1,573.20	EARNINGS 5	2,087.54	MED				
		24.00	HOURS 4			8,894.51	STATE				

NET PAYROLL: 83.40 CHECKS: 1 FLAGGED: 41 STARTING CHECK NUMBER: SEE BELOW  
TOTAL DEPOSITS: 93,593.04 VOUCHERS: 43 NET CASH PAYS 1,000.00 OR MORE 41 ENDING CHECK NUMBER: SEE BELOW  
NET VOIDS: .00 ADJUSTMENTS: PAPER VOUCHERS PRINTED: 32  
NET CASH: 93,676.44 11  
ADP CHECK NUMBERS: STATE OR WELLS FARGO STARTING CHECK NUMBER: 86476916 ENDING CHECK NUMBER: 86476916

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
312		2,918.25	REG	131,371.53	REG	13,281.21	FIT	111,148.80	TOTAL DEDUCTIONS	42	Pays <input type="checkbox"/>
		4.00	O/T	9,742.85	EARNINGS 3	8,886.87	SS				.00
		381.75	HOURS 3	1,428.49	EARNINGS 5	2,091.60	MED				
		24.00	HOURS 4			8,525.10	STATE				

NET PAYROLL: .00 CHECKS: .00  
TOTAL DEPOSITS: 91,373.80 VOUCHERS: 41 STARTING CHECK NUMBER: 41  
NET VOIDS: .00 ADJUSTMENTS: 42 NET CASH PAYS 1,000.00 OR MORE ENDING CHECK NUMBER: 41  
NET CASH: 91,373.80 PAPER VOUCHERS PRINTED: 33 9

Monthly Check History Listing

Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6520	02/14/2024	01959 US BANK	PNWS AWWA	01/25/24	3,000.00	
			WAVE - *READY NORTHWEST	01/25/24 MCGINNISb	2,800.00	
			HILTON ADVPURCH8002367113	01/25/24 BJORNSTEDTc	2,640.32	
			LIBERTY TIRE AND GLASS	01/25/24 RAYl	1,750.00	
			NW NATURAL 8004224012	01/25/24 PAYABLEm	957.14	
			GLASS DOCTOR MOLALLA	01/25/24 VOYLESf	947.00	
			THE HOME DEPOT #4040	01/25/24 VOYLESd	869.85	
			NW NATURAL 8004224012	01/25/24 PAYABLEg	756.20	
			FIELD INSTRUMENTS AND CON	01/25/24 TRIPLETTb	608.11	
			OR *MILWAUKIE UTILITY	01/25/24 PAYABLEi	405.03	
			CLACKAMAS GARBAGE COMPANY	01/25/24 PAYABLEf	400.31	
			SAZALL AND BLADES THE HOME DEPOT 4017	01/25/24 MCCOMISKEYa	376.65	
			DIALOGTECHINC	01/25/24 KEBOUNNAMb	354.55	
			AMAZON.COM*R89WN5842	01/25/24 SLEIGHTc	332.31	
			NW NATURAL 8004224012	01/25/24 PAYABLEh	300.35	
			NATIONAL INSTITUTE OF GO	01/25/24 VOYLESb	290.00	
			AMZN MKTP US*TK53Y28C0	01/25/24 OPERATIONsb	274.90	
			CLACKAMAS COUNTY WATER EN	01/25/24 PAYABLEb	244.10	
			NW NATURAL 8004224012	01/25/24 PAYABLEi	239.30	
			SEPTTECH	01/25/24 PAYABLEe	236.55	
			THE HOME DEPOT 4017	01/25/24 OPERATIONSc	232.25	
			REI.COM 800-426-4840	01/25/24 HOLZGANGi	200.00	
			INGALLINAS BOX LUNCH PORT	01/25/24 HOLZGANF	199.85	
			O'REILLY 4412	01/25/24 SLEIGHTa	187.99	
			JJ CALIBRATIONS INC	01/25/24 TRIPLETTa	186.43	
			THE HOME DEPOT #4017	01/25/24 RAYm	183.47	
			CLACKAMAS COUNTY WATER EN	01/25/24 PAYABLEc	181.65	
			GOVERNMENT FINANCE OFFIC	01/25/24 WOLFEa	150.00	
			THE HOME DEPOT #4017	01/25/24 OPERATIONSa	149.00	
			NW NATURAL 8004224012	01/25/24 PAYABLEj	148.94	
			CLACKAMAS COUNTY WATER EN	01/25/24 PAYABLEd	147.05	
			WEF REG	01/25/24 HOLZGANGa	145.00	
			WEF REG	01/25/24 HOLZGANBb	145.00	
			AMZN MKTP US*TK40G6902	01/25/24 HOLZGANg	143.90	
			PLATT ELECTRIC 038	01/25/24 RAYo	135.57	
			MONARCH INTERNATIONAL	01/25/24 BJORNSTEDTa	135.56	

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Clackamas River Water  
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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			ELMERS FLAG AND BANNER	01/25/24 VOYLES	127.65	
			AMZN MKTP US*RT85F2N62	01/25/24 RAYK	120.27	
			DNH*GODADDY.COM	01/25/24 KEBOUNNAMa	116.99	
			MINUTEMAN PRESS POWELL	01/25/24 VOYLESe	116.28	
			FYF*SENDFLOWERS	01/25/24 HOLZGANGh	114.98	
			HIRINGTHING INC	01/25/24 CAMPBELLd	105.00	
			PAYPAL *HULBERTS	01/25/24 HOLZGANGg	100.00	
			PAYPAL *HULBERTS	01/25/24 HOLZGANGh	100.00	
			CHEVRON 0372735	01/25/24 HOLZGANGj	100.00	
			PARKROSE HARDWARE	01/25/24 RAYn	82.59	
			NATIONAL INSTITUTE OF GO	01/25/24 VOYLESa	79.00	
			THE HOME DEPOT #4017	01/25/24 RAYi	71.16	
			AMZN MKTP US*TK83C0Z02	01/25/24 HOLZGANGe	69.96	
			SP IDENTICARD.COM	01/25/24 MCGINNISc	67.25	
			ADOBE INC.	01/25/24 KEBOUNNAMc	54.99	
			COMMUNITY NEWSPAPERS, INC	01/25/24 HOLZGANGi	52.00	
			THE HOME DEPOT 4017	01/25/24 OPERATIONSd	49.97	
			AMZN MKTP US*R082L7LC0	01/25/24 SLEIGHTb	47.99	
			YETI 1-833-225-9384	01/25/24 HOLZGANGd	47.00	
			AMZN MKTP US*RT7HS0ZM1	01/25/24 HOLZGANGe	41.93	
			WILCO FARM STORE	01/25/24 RAYb	39.99	
			NW NATURAL 8004224012	01/25/24 PAYABLEk	36.52	
			GOVERNMENT FINANCE OFFIC	01/25/24 WOLFEB	35.00	
			THE HOME DEPOT #4017	01/25/24 RAYf	34.86	
			AMZN MKTP US*RT7WE12V0	01/25/24 RAYj	28.99	
			CITY OF OREGON CITY- UTI	01/25/24 PAYABLEn	20.11	
			AMZN MKTP US*R82NE2UL2	01/25/24 KEBOUNNAMd	17.98	
			AMZN MKTP US*R05I81H90	01/25/24 HOLZGANGf	17.98	
			ALBERTSONS #0571	01/25/24 RAYg	15.99	
			WAL-MART #5440	01/25/24 RAYd	15.92	
			EVENT* METRO BREAKFAST	01/25/24 HOLZGANGc	15.00	
			BUZZSPROUT* INVOICE 57	01/25/24 MCGINNISA	12.00	
			THE HOME DEPOT #4738	01/25/24 RAYa	10.74	
			FRED-MEYER #0063	01/25/24 HOLZGANGg	9.08	
			MICHAELS STORES 9805	01/25/24 RAYh	8.99	
			USPS PO 4016800129	01/25/24 PAYABLEa	8.56	
			AMZN MKTP US*TK1A09KI2	01/25/24 HOLZGANGk	6.95	
			AMZN MKTP US*TK7PQ17M1	01/25/24 HOLZGANGm	4.46	



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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6521	02/14/2024	00336 CITISTREET - STATE OF OREGON	DOLLAR TREE	01/25/24 RAYC	2.50	22,460.96
6522	02/14/2024	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 02.09.24	2,704.11	2,704.11
6523	02/14/2024	00029 OREGON PERS	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 02.09.24	3,056.27	3,056.27
6524	02/14/2024	01959 US BANK	PERS PYMT:1662487,1663703,1662487,166248	PR 02.12.24	39,606.52	39,606.52
6525	02/21/2024	04390 OMEGA PROCESSING	MERCHANT BILLING JANUARY 2024	MB JANUARY 2024	198.43	198.43
6526	02/21/2024	01959 US BANK	JANUARY 2024 PAYMENT	JANUARY 2024	22,479.58	22,479.58
6527	02/28/2024	00095 ING	CUSTOMER ANALYSIS -JANUARY 2024	CAS JANUARY	3,189.17	3,189.17
6528	02/28/2024	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 02.23.24	3,006.77	3,006.77
95951	02/07/2024	04536 NAOMI ANGIER	TRAVEL TO SDAO CONFERENCE	02.07.24	128.50	128.50
95952	02/07/2024	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291397089	84.54	84.54
95953	02/07/2024	00106 CARSON OIL	OIL FOR PUMP MOTORS	IN-0947357	1,836.64	1,836.64
95954	02/07/2024	00164 CENTURLINK	ACC# 503-Z05-0025 691B PHONE SERVICES JA	01.05.24	401.42	401.42
95955	02/07/2024	03325 CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	90070427	6,205.27	6,205.27
95956	02/07/2024	04320 CHOWIN INC	CRW FACILITIES LOCK & KEY CONVERSION	314511.00	2,433.21	2,433.21
95957	02/07/2024	03597 CLOUD RECORDS MANAGEMENT	ORMS-0153 / MONTHLY USER FEE PER USER OR	213177	370.20	370.20
95958	02/07/2024	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET	2099723	256.85	256.85
95959	02/07/2024	02856 CRYSTAL GREENS LANDSCAPING	JANUARY LANDSCAPING MAINTENANCE	298513	5,540.00	5,540.00
95960	02/07/2024	04564 TESSAH DANIEL	TRAVEL TO SDAO CONFERENCE	02.07.24	97.50	97.50
95961	02/07/2024	03212 EVOQUA WATER TECHNOLOGIES, LLC	DI WATER ANNUAL SERVICE AGREEMENT	906206799	1,645.87	1,645.87
95962	02/07/2024	03344 GARY FERLAN	TANK RENTAL 01/01/24-06/30/24	906255671	618.69	2,284.56
95963	02/07/2024	04537 SHERYL FRENCH	EMPLOYEE UNIFORM AND SAFETY BOOT REIMBUR	01/09/2024	578.41	578.41
			TRAVEL TO SDAO CONFERENCE	02.07.24	128.50	128.50



**Monthly Check History Listing**  
 Clackamas River Water  
 2/1/2024 to 2/29/2024

apCkHist  
 03/01/2024 8:42AM

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95964	02/07/2024	04489 LESTER GARRISON	TRAVEL TO SDAO CONFERENCE	02.07.24	128.50	128.50
95965	02/07/2024	00167 GRAINGER INC	TUBING FOR FLOW METERS ICE MELT 20	9976040171 9967150567	103.56 93.24	196.80
95966	02/07/2024	03240 HARRANG LONG PC	GENERAL LEGAL SERVICES FEBRUARY 2024	102351	4,600.00	
			EMPLOYMENT LEGAL SERVICES FEBRUARY 2024	102353	2,320.00	
			EMPLOYMENT LEGAL SERVICES FEBRUARY 2024	102352	480.00	7,400.00
95967	02/07/2024	00128 IDEXX DISTRIBUTION CORP.	WATER TESTING REAGENTS	3133221553	770.93	770.93
95968	02/07/2024	00353 METRO OVERHEAD DOOR INC	GARAGE 2 OPERATOR REPAIR	248570	11,315.00	11,315.00
95969	02/07/2024	01961 MOSS ADAMS LLP	CLIENT # 607355 - AUDITING SERVICES	102535235	5,700.00	5,700.00
95970	02/07/2024	04561 N CLACKAMAS SCHOOL DISTRICT	Refund receipt #: 004193	Ref000199072	6,826.95	6,826.95
95971	02/07/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	345616820001	111.24	111.24
95972	02/07/2024	01198 PACIFIC OFFICE AUTOMATION	COPIER LEASE ACCT# 1055811323 JANUARY 20	5028093589	180.00	180.00
95973	02/07/2024	04562 PUUSTINEN PAUL	EMPLOYEE EXPENSE REIMBURSEMENT	01.30.24	489.45	489.45
95974	02/07/2024	04271 PBS ENGINEERING & ENVIR.	REDLAND ROAD WATERLINE IMPROVEMENT	0074173.000-15	400.00	400.00
95975	02/07/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63133204	3,172.00	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63148344	2,830.40	6,002.40
95976	02/07/2024	04538 ROBERT RUBITSCHUN	TRAVEL TO SDAO CONFERENCE	02.07.24	164.50	164.50
95977	02/07/2024	00282 TERMINIX INTERNATIONAL INC	CUST # 1703011 - JANUARY PEST CONTROL SE	442743772	131.00	131.00
95978	02/07/2024	04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	33940	3,330.00	3,330.00
95979	02/07/2024	04516 CIRQUE ENTERTAINMENT LLC	Refund receipt #: 004677	Ref000199117	1,360.52	1,360.52
95980	02/07/2024	03844 DIRT & AGGREGATE INTERCHARGE	Refund receipt #: 004676	Ref000199116	1,379.84	1,379.84
95981	02/07/2024	04565 DJS ELECTRICAL INC	Refund receipt #: 004543	Ref000199110	1,249.22	1,249.22
95982	02/07/2024	04567 LAUZON CONTRACTING, LLC	Refund receipt #: 004644	Ref000199112	249.20	249.20
95983	02/07/2024	04566 ML HOUCK CONSTRUCTION	Refund receipt #: 004620	Ref000199111	1,400.00	1,400.00

Monthly Check History Listing

Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
95984	02/07/2024	04089 NUTTER CORPORATION	Refund receipt #: 004465	Ref000199109	647.78	647.78
95985	02/07/2024	04568 ON POINT PAVING LLC	Refund receipt #: 004646	Ref000199114	1,118.05	1,118.05
95986	02/07/2024	04569 THE SAUNDERS COMPANY INC	Refund receipt #: 004655	Ref000199115	1,195.88	1,195.88
95987	02/07/2024	03323 WESTECH CONSTRUCTION INC.	Refund receipt #: 004645	Ref000199113	1,311.80	1,311.80
95988	02/14/2024	00092 AIRGAS USA INC	OXY/ACETYLENE EXCHANGE	9146274676	80.72	80.72
95989	02/14/2024	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291401640	84.54	84.54
95990	02/14/2024	04307 BEND MAILING SERVICES, LLC	JANUARY & FEBRUARY PROCESSING & POSTAGE	89680	8,469.84	8,469.84
95991	02/14/2024	03777 CAROLLO ENGINEERS INC	BACKWASH BACKUP SUPPLY VALVES	FB46620	1,509.00	1,509.00
95992	02/14/2024	03811 CHRISTENSEN INC	UNLEADED REGULAR & DIESEL	0528349-IN	2,090.74	2,090.74
95993	02/14/2024	00113 CLACKAMAS STEEL & MFG INC.	2" STL PIPE FOR HYDRANT TOOL 5" CUT	249002	34.50	34.50
95994	02/14/2024	04570 WILSHIRE CLACKAMAS COMMERCE	UB Refund Cst #046708	Ref000199149	3,829.68	3,829.68
95995	02/14/2024	00017 CORE & MAIN LP	WATERWORKS PARTS	S885172	7,161.00	11,059.15
95996	02/14/2024	00167 GRAINGER INC	WATERWORKS PARTS	U167134	3,898.15	11,059.15
95997	02/14/2024	00124 H D FOWLER CO INC	4 PCS ICE MELT- 8	9967376287	85.88	85.88
95998	02/14/2024	03473 HASA INC	20 PCS 0520-07, WITH CREDIT FROM INV C59	I6611863-C598109	2,421.60	1,060.42
95999	02/14/2024	01756 HOLD TIME MUSIC AND MARKETING	STEEL PIPE COUPLINGS FOR FILTER VALVE RE	C598109	-1,361.18	1,060.42
96000	02/14/2024	00327 HR ANSWERS INC	SODIUM HYPOCHLORITE 12.5% - LOW SALT	938364	10,418.00	10,418.00
96001	02/14/2024	03759 KENNEDY/JENKS CONSULTANTS INC	HOLD MUSIC FOR CUST SERVICE MAIN LINE	6154	300.00	300.00
96002	02/14/2024	00133 LES SCHWAB TIRE CENTERS INC	EMPLOYEE SURVEY PROJECT & PROFESSIONAL S	INV-100907	5,342.40	5,342.40
96003	02/14/2024	04180 MADRONE TECHNOLOGY GROUP INC.	TASK ORDER 4- HATTAN PS PRV MODIFICATION	169004	452.11	452.11
96004	02/14/2024	00275 MINUTEMAN PRESS CORP	CHAINS & TIGHTENERS	22000943054	172.78	172.78
			IT SOFTWARE SUBSCRIPTION	3527	1,527.20	2,742.20
			CONTRACT WORK	3522	1,215.00	2,742.20
			BUSINESS CARDS- STEVE HOUCK	131421	65.00	65.00

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Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96005	02/14/2024	02799 MUCC	2024 MUCC ANNUAL DUES	2024MUCC	150.00	150.00
96006	02/14/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	351798851001	60.01	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	352243811001	59.25	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	351978650001	35.98	155.24
96007	02/14/2024	00373 OREGON AFSCME	UNION DUES FOR PR 02.09.24	PR 02.09.24	1,054.55	1,054.55
96008	02/14/2024	00048 OREGON CITY, CITY OF	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	12.31.23-01.31.24	5,887.78	
			ROW USAGE FEE - REG/LICENSE FEE 4TH QUAR	4th QTR FY24	5,039.69	10,927.47
96009	02/14/2024	01198 PACIFIC OFFICE AUTOMATION	QUARTERLY ADDITIONAL IMAGES	994664	234.95	234.95
96010	02/14/2024	01198 PACIFIC OFFICE AUTOMATION	COPIER LEASE ACCT# 1055811323 FEBRUARY 2	5028477078	180.00	180.00
96011	02/14/2024	00021 PGE	WTP FEBRUARY 2024	WTP FEBRUARY	45,317.78	
			PUMP STATION JANUARY 2024	PUMP STATION JAN 24	28,915.00	74,232.78
96012	02/14/2024	00021 PGE	ADMIN JAN 2024	ADMIN JAN 2024	3,788.32	3,788.32
96013	02/14/2024	04521 PORTLAND ENGINEERING, INC	CONTRACT WORK- SCADA SUPT.	12189	1,007.50	1,007.50
96014	02/14/2024	02386 PRINCIPAL FINANCIAL GROUP	FEBRUARY LIFE, AD&D & LTD, ACC.# 108 172	FEB 2024	11,030.06	11,030.06
96015	02/14/2024	00229 RICOH USA, INC.	CUST. # 5244972 - ADDITIONAL COPIES 01/0	5068862157	58.48	58.48
96016	02/14/2024	00229 RICOH USA, INC.	ADDITIONAL COPIES #1021276-3734774 01/01	5068862582	15.86	15.86
96017	02/14/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63167121	3,172.00	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63076523	3,172.00	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63076660	2,759.64	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63036761	2,537.60	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	62633764	2,450.00	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63036779	1,415.20	15,506.44
96018	02/14/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63163196	2,830.40	2,830.40
96019	02/14/2024	00024 SOUTH FORK WATER BOARD	WATER PURCHASED - JANUARY 2024	JANUARY 2024	37,921.15	37,921.15
96020	02/14/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	FEBRUARY HEALTH BENEFITS PROGRAM	03-0054042	65,813.00	65,813.00
96021	02/14/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	SALVAGED PALFINGER CRANE WITH WILTON MEC	VAAP2023072897	1,500.00	1,500.00

Monthly Check History Listing

Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96022	02/14/2024	03614 SOCIETY OF ST. VINCENT DE PAUL	LOW INCOME ASSISTANCE FOR CRW CUSTOMERS	FY 2024	5,000.00	5,000.00
96023	02/14/2024	00107 UNITED SITE SERVICES INC	RIVERSIDE PARK RENTAL	114-13792321	360.00	360.00
96024	02/14/2024	04427 VAG USA LLC	14" GA INDUSTRIES ... GLOBE SOLENOID	439052808	1,552.85	1,552.85
96025	02/14/2024	04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	34014	2,160.00	2,160.00
96026	02/14/2024	00168 WICHITA FEED & HARDWARE	DRYER VENT	10535	12.95	12.95
96027	02/21/2024	00267 ALEXIN ANALYTICAL INC	Q3 WMV, Q4 TOC/NUT/VOC	45581	12,715.00	12,715.00
96028	02/21/2024	00002 AMERICAN FAMILY LIFE ASSURANCE	DEC-JEN TOC/NUT/VOC	45875	4,375.00	17,090.00
96029	02/21/2024	00285 ARAMARK UNIFORM SERVICES INC	ACC: 0XNX3 - VOL. PAYROLL DEDUCT JANUARY	647240	1,197.30	2,267.98
96030	02/21/2024	00304 CANTEL SWEEPING	ACC: 0XNX3 - VOL. PAYROLL DEDUCT FEBRUAR	967003	1,070.68	84.54
96031	02/21/2024	00164 CENTURYLINK	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291406411	84.54	84.54
96032	02/21/2024	04320 CHOWN INC	FEBRUARY LOT SWEEPING SERVICES	E14791	275.00	275.00
96033	02/21/2024	03644 CITY OF HAPPY VALLEY	FEBRUARY LOT SWEEPING SERVICES	E31790	210.00	678.00
96034	02/21/2024	04256 CITY WIDE FACILITY SOLUTIONS	FEBRUARY LOT SWEEPING SERVICES	E31972	193.00	410.25
96035	02/21/2024	03597 CLOUD RECORDS MANAGEMENT	ACC# 503-Z05-0025 691B PHONE SERVICES FE	02.05.24	410.25	410.25
96036	02/21/2024	02555 COMCAST	CRW FACILITIES LOCK & KEY CONVERSION	330865	949.00	949.00
96037	02/21/2024	00008 CONSOLIDATED SUPPLY CO.	ROW USAGE FEE - REG/LICENSE FEE 4TH AND	4TH & 1ST QTR	3,750.00	3,750.00
96038	02/21/2024	03238 CONSOR NORTH AMERICA	JANUARY 2024 CLEANING - ADMIN/OPS/WTP/PA	ST1035000182	5,096.00	5,096.00
96039	02/21/2024	03472 CREATIVE FINANCIAL STAFFING	ORMS-0153 / MONTHLY USER FEE PER USER OR	219272	370.20	370.20
96040	02/21/2024	04480 CRAIG CROCKETT	COMCAST MONTHLY CABLE INTERNET	2099723	256.85	256.85
			WATERWORKS MATERIALS~	S011764164.001	4,271.69	4,271.69
			ENGINEERING SERVICES - 82ND DR PHASE 2,	W221673OR.A2-1	6,081.25	10,308.00
			ENGINEERING SERVICES -1205 CROSSINGS, CI	W221673OR.A1-1	4,227.75	
			TEMP HR SERVICES: ALICIA COEN	124040210	219.30	
			TEMP HR SERVICES: ALICIA COEN	124050205	77.40	296.70
			REIMBURSEMENT FOR PROTECTIVE CLOTHING	02.15.24	91.97	91.97

Monthly Check History Listing

Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96041	02/21/2024	02617 DELUXE FOR BUSINESS	CUST.# 994030-460323 - DBA RETAIL DEP TI	90036687523	94.63	94.63
96042	02/21/2024	04419 ECAMSECURE	T-MOBILE DATA CHARGE RIVERSIDE PARK CAME	1138963	150.00	150.00
96043	02/21/2024	01844 FERGUSON ENTERPRISES INC	5 PCS 3400-00	1245522	4,585.65	4,757.05
			4 PCS OF SOIL PROBES	12461	171.40	
96044	02/21/2024	01844 FERGUSON ENTERPRISES INC	FERGUSON ON ENOCH CT PLUMBING PARTS	2298236	21.74	21.74
96045	02/21/2024	00073 FIRST RESPONSE INC.	MONTHLY MONITORING PATROL FEBRUARY 2024	60257	861.00	
			ALARM RESPONSE MANGAN DR	60436	75.00	936.00
96046	02/21/2024	00327 HR ANSWERS INC	PROFESSIONAL SERVICES	53436	2,394.00	2,394.00
96047	02/21/2024	04171 LSK GRAPHICS INC.	SERVICES FOR DESIGN AND CREATION OF CRW	FEB 2024	320.00	320.00
96048	02/21/2024	04180 MADRONE TECHNOLOGY GROUP INC.	IT SOFTWARE SUBSCRIPTION	3565	3,306.42	
			CONTRACT WORK	3552	1,215.00	
			CONTRACT WORK	3553	135.00	4,656.42
96049	02/21/2024	01196 METRO	SOLID WATE DISPOSAL	5324433	70.68	70.68
96050	02/21/2024	00138 MILWAUKIE, CITY OF	22-100 & 22-100 SERVICE	INV00962	384.10	384.10
96051	02/21/2024	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	34981169001	816.13	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	352838606001	173.78	989.91
96052	02/21/2024	04554 OLD HICKORY SHEDS LLC	POND EQUIPMENT SHED	INV0HS12918	6,246.00	6,246.00
96053	02/21/2024	04389 OREGON METER REPAIR & WATER	1 INCH AND LARGER METER TESTING AND REPA	1178	122.00	122.00
96054	02/21/2024	02386 PRINCIPAL FINANCIAL GROUP	MARCH LIFE, AD&D & LTD, ACC.# 108 1726-1	MAR 2024	10,095.91	10,095.91
96055	02/21/2024	00215 RELIABLE FENCE & CONSTRUCTION	MANGAN FACILITY FENCE AND GATE REPAIR	18068	13,065.00	13,065.00
96056	02/21/2024	00229 RICOH USA, INC.	COPIER LEASE #1021276-3745995 03/05-04/0	108046079	208.86	
			ADDITIONAL COPIES #1021276-3797919 01/10	107965864	45.75	254.61
96057	02/21/2024	00229 RICOH USA, INC.	COPIER LEASE #1021276-3734774- 02/12-03/	108054839	208.86	208.86
96058	02/21/2024	03548 RIVER CITY ENVIRONMENTAL INC	5810 SE OETKIN RD	341138724	700.00	700.00
96059	02/21/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63192907	3,172.00	

**Monthly Check History Listing**  
Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96060	02/21/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63192864	2,830.40	6,002.40
96061	02/21/2024	00107 UNITED SITE SERVICES INC	COLLISION DEDUCTIBLE CLAIM# VAAP20230728	09.13.23	1,000.00	1,000.00
96062	02/21/2024	04485 W3GLOBAL	CLEANING OF PORTABLE RESTROOMS - RIVERSI CLEANING OF PORTABLE RESTROOMS	114-13793534 INV-4175972	180.00 46.45	226.45
96063	02/21/2024	00130 WASTE MANAGEMENT OF OREGON	SERVICES OF TRAVIS ANDREWS SERVICES OF TRAVIS ANDREWS	34171 34014	3,960.00 2,160.00	6,120.00
96064	02/21/2024	04486 WESTERN WATER WORKS	TRASH REMOVAL SERVICES-RIVERSIDE PARK - TRASH REMOVAL SERVICES-MANGAN - CUST.# 5	9479597-1574-1 9479598-1574-9	2,129.40 552.09	2,681.49
96065	02/21/2024	02373 WORLD CUP COFFEE & TEA SERVICE	STANDARD STEEL REPAIR BANDS	3104992-00	1,868.41	1,868.41
96066	02/28/2024	00285 ARAMARK UNIFORM SERVICES INC	COFFEE, TEA & SUPPLIES	260198	428.70	428.70
96067	02/28/2024	03560 BNK CONSTRUCTION INC.	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291410857	84.54	84.54
96068	02/28/2024	00200 CLACKAMAS COUNTY	SYSTEM OPERATIONS REMODEL	1	10,312.68	10,312.68
96069	02/28/2024	00017 CORE & MAIN LP	ONE CREW, CSW & GRAFFITI REMOVAL	20-11317	425.00	425.00
96070	02/28/2024	03472 CREATIVE FINANCIAL STAFFING	15PCS 052-07 6' DI FLGXPE SPOOL	U314596 U350588	928.50 672.50	1,601.00
96071	02/28/2024	00125 ENCORE GRAPHIC	TEMP HR SERVICES: ALICIA COEN	124060204	490.20	490.20
96072	02/28/2024	00124 H D FOWLER CO INC	AP CHECK STOCK	8911972	465.00	465.00
96073	02/28/2024	04180 MADRONE TECHNOLOGY GROUP INC.	20 PCS OF 3100-20 COMPUTER UPGRADE	16622919	1,847.20	1,847.20
96074	02/28/2024	00012 METEREADERS LLC	CONTRACT WORK IT SOFTWARE SUBSCRIPTION	3551 3591 3579	7,275.84 1,687.50 41.91	9,005.25
96075	02/28/2024	01653 NORTHSIDE FORD TRUCK SALES INC	FEBRUARY READS CYCLE 1,2,3 & 4	11139	5,178.64	5,178.64
96076	02/28/2024	00306 OFFICE DEPOT INC	2023 F-550 SERVICIE TRUCK W/ CRANE BODY A	14961	181,914.11	181,914.11
96077	02/28/2024	00373 OREGON AFSCME	ACCT#90261180 - ID#38683228 - OFFICE SUP UNION DUES FOR PR 02.23.24	354333768001 PR 02.23.24	47.56 1,054.55	1,054.55

**Monthly Check History Listing**  
Clackamas River Water  
2/1/2024 to 2/29/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96078	02/28/2024	02928 OREGON HEALTH AUTHORITY	OREGON ENVIRONMENTAL LABORATORY ACCREDIT	3322-3476	2,915.00	2,915.00
96079	02/28/2024	04573 RAZ CONSTRUCTION CO	Refund receipt #: 004673	Ref000199628	1,100.90	1,100.90
96080	02/28/2024	00229 RICOH USA, INC.	ADDITIONAL COPIES #1021276-3745995 01/01	5068863089	132.22	132.22
96081	02/28/2024	03548 RIVER CITY ENVIRONMENTAL INC	WTP POWER CONDUIT	344537848	1,500.00	1,500.00
96082	02/28/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63235033	3,172.00	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63235056	2,830.40	6,002.40
96083	02/28/2024	04563 TOP STITCH MOBILE UPHOLSTERY	SEAT REPAIRS- MULTIPLE VEHICLES	4387	965.00	965.00
96084	02/28/2024	02854 VERIZON WIRELESS	ACC.#472115222-00001 CELL PHONE CHARGES	9966347445	2,151.82	
			ACC.#472115222-00002 CELL PHONE CHARGES	9966347446	365.38	2,517.20
96085	02/28/2024	04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	34198	3,420.00	
			SERVICES OF TRAVIS ANDREWS	34126	1,305.00	4,725.00
96086	02/28/2024	00168 WICHITA FEED & HARDWARE	CONCRETE ANCHORS, PAINT AND LEVELER	10536	116.45	116.45

**apbank Total: 798,195.98**

**Total Checks: 798,195.98**

145 checks in this report



# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

March 14, 2024

**SUBJECT**                                      **Cash & Investment Ending Balances Report**

**DRAFT MOTION**                              Move to approve the consent agenda

**EFFECTIVE DATE**                         March 14, 2024

**PRINCIPAL STAFF PERSON**

**BOARD ACTION REQUESTED**                              Approve the consent agenda items.

**DOCUMENTS ATTACHED**                                      None

### Agenda Summary

**BACKGROUND**

Clackamas River Water  
Cash & Investment Ending Balances by Month  
FY 2024

	US Bank General Checking	LGIP	Total	LGIP Interest Earnings	LGIP Interest Rate
July	\$ 7,003,421	\$19,201,790	\$ 26,205,211	\$ 66,723	4.11%
Aug	\$ 7,229,010	\$19,273,810	\$ 26,502,820	\$ 72,020	4.42%
Sept	\$ 8,455,698	\$19,347,156	\$ 27,802,854	\$ 73,346	4.63%
Oct	\$ 3,076,682	\$24,445,249	\$ 27,521,931	\$ 98,094	4.90%
Nov	\$ 3,664,569	\$24,545,709	\$ 28,210,278	\$100,400	5.00%
Dec	\$ 1,834,249	\$26,656,520	\$ 28,490,769	\$110,811	5.00%
Jan	\$ 1,893,738	\$26,769,394	\$ 28,663,132	\$112,874	5.00%
Feb	\$ 1,826,691	\$26,879,690	\$ 28,706,381	\$110,296	5.20%

# CLACKAMAS RIVER WATER

Agenda Item  
CA- 3

## REGULAR BOARD MEETING

March 14, 2024

Consider Approval of Surplus Property

<b>DRAFT MOTION</b>	Move to approve the consent agenda
<b>EFFECTIVE DATE</b>	March 14, 2024

**PRINCIPAL STAFF PERSON** Todd Heidgerken, General Manager

**BOARD ACTION REQUESTED** The Board is asked to approve as surplus property

**DOCUMENTS ATTACHED** List of surplus property

### Agenda Summary

**BACKGROUND** CRW Board Policy provides for the disposal of surplus or unusable property in accordance with Oregon Statutes and Local Contract Review Board Rules (180-017).

**DOCUMENTS ATTACHED** List of surplus property

**STAFF RECOMMENDATION** Approve the list of property to be declared surplus to allow for it to be disposed.

## 2024 Information Technology Surplus List

The list of equipment is beyond its service life or value for the district. The equipment is either end-of-life for service or damaged to the extent that it could not be repaired. All data on devices is removed or destroyed per state requirements. Older equipment is no longer supported and can create security risks. The equipment will be donated to Free Geek to be used to serve the community for training purposes.

<b>Description:</b>	<b>Quantity:</b>
Workstation	14
Monitors	9
Printer	2
Hard Drive	20
Computer Peripherals	Computer peripherals (Mouse, keyboard, headset, iPad keyboard and cover, cameras, etc...)

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

March 14, 2024

**SUBJECT** Consider Approval of Permanent Right-of-Way (ROW) Easement for Road Purposes on Robert Avenue, Project 23-5299

**DRAFT MOTION** Move to approve the donation of a Permanent Right-of-Way Easement for Road Purposes to Clackamas County and authorize the General Manager to sign the easement document.

**EFFECTIVE DATE** March 14, 2024

**PRINCIPAL STAFF PERSON** Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED** The Board is requested to authorize a permanent Right-of-Way Easement for Road Purposes to Clackamas County.

**DOCUMENTS ATTACHED** Exhibit A – Location Map  
Exhibit B – Easement Document

### Agenda Summary

**BACKGROUND** In 2022, CRW began working with Prologis regarding their large warehouse redevelopment of the former Portland Road and Driveway quarry site, south of Jennifer St. and East of Robert Avenue. Early work included land use reviews and hydraulic analysis for water service to the property.

Project plans submitted to CRW, City of Happy Valley and other agencies indicated a need to improve Robert Avenue for access to the development. The required width for truck and pedestrian access does not fit with the existing right-of-way. CRW has been asked to donate a 10-foot-wide strip of the frontage along Robert Ave. to accommodate the current and future road improvements. Exhibit A and B provide graphic depictions of the area proposed for donation.

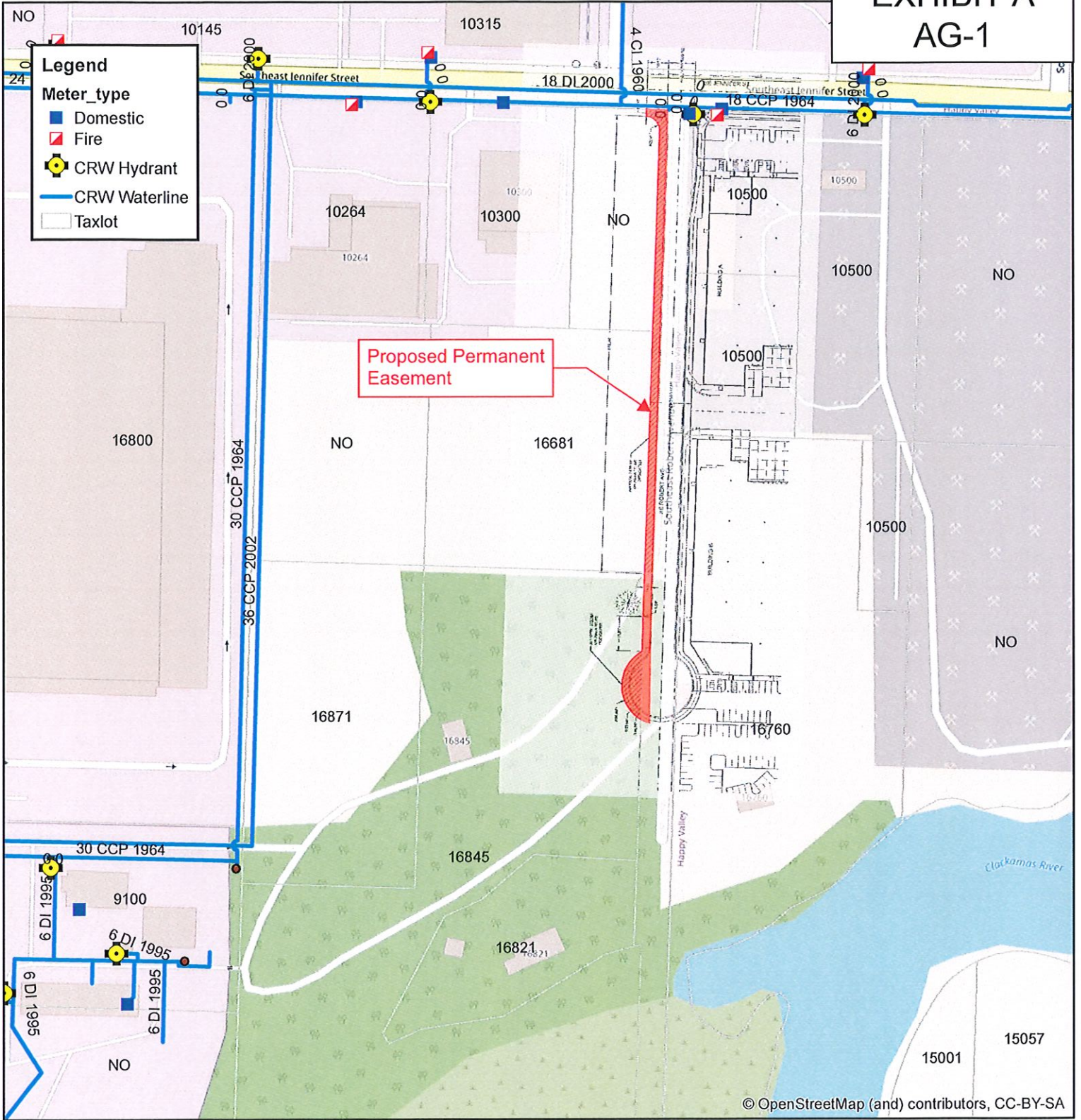
**ANALYSIS** The value received for this donation include road improvements for the length of Robert Avenue and a new driveway with security fencing and gate.

**STAFF RECOMMENDATION** Staff recommends the board authorize the donation of right-of-way to Clackamas County for road purposes for the value received.



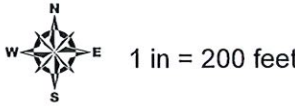
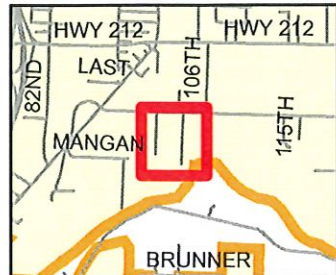
# Clackamas River Water - Robert Ave Dedication

**EXHIBIT A  
AG-1**



© OpenStreetMap (and) contributors, CC-BY-SA

Date: November 28, 2022  
 Drawing Name: GIS-Development  
 Drawing Location: I:\Documentation\Facility Data  
 Drawing By: B.Johnson



MAP FOR REFERENCE PURPOSES ONLY  
 The information on this map is derived from Clackamas River Water's digital database. However, there may be map errors or omissions. Please contact Clackamas River Water directly to verify map information. Notification of any errors is appreciated.



**CLACKAMAS RIVER WATER**  
 GEOGRAPHIC INFORMATION SYSTEM  
 16770 SE 83rd Drive - Clackamas, Oregon  
 503-722-9220 - www.crwater.com

Grantor: Clackamas River Water Address: 16770 SE 82 <sup>nd</sup> Drive Clackamas, OR 97015	State of Oregon
Grantee: Clackamas County 150 Beaver creek Rd. Oregon City, OR 97045	
After Recording Return to: Clackamas County Engineering 150 Beaver creek Rd. Oregon City, OR 97045	
Until a change is requested, all taxes shall be sent to: No Change	Accepted by Clackamas County by Act of the Road Official Acceptance Date: _____
Road Name: _____ DTD Rd. File No.	Authorized by Clackamas County Ordinance No. 02-2009 Project:

**PERMANENT RIGHT OF WAY EASEMENT FOR ROAD PURPOSES**  
 (Corporate or Non Profit Grantor)

For value received, Clackamas River Water, (Grantor), hereby grants and conveys to Clackamas County, a political subdivision of the State of Oregon, its heirs, successors and assigns, (Grantee), a permanent easement dedicated to the public for road and right of way purposes, in, under, upon, and across Grantor’s real property located in Clackamas County, State of Oregon.

Grantor’s real property is more particularly described as follows: A tract of land located in the NW 1/4 of Section 15, T2S, R2E, WM, as more particularly described by that certain Warranty Deed recorded on August 7, 1991, as Document No. 91-39351 in the Deed Records of Clackamas County, Oregon.

The Permanent Right of Way Easement for Road Purposes is more particularly described as follows: A strip of land as described and depicted in Exhibits “A”, “B” and “C” attached hereto and by this reference made a part hereof (the Easement Area).

The true consideration for this conveyance is other good and valuable consideration. The easement is granted to fulfill a condition of approval for permitted development.

Grantee’s rights include, but are not limited to, Grantee’s right to enter upon and utilize the Easement Area for the purposes described in this document. Grantee may remove trees, shrubs, brush, paving or other materials within the Easement Area whenever necessary to accomplish these purposes.

Grantor, Grantor’s heirs, successors, assigns or representatives, shall not construct or maintain any building or other structures upon the above described Easement Area.

This easement does not obligate the public or Grantee to replace landscaping, fencing, shrubs or trees, or other improvements that may be placed within the Easement Area, and which interfere with Grantee’s use of the Easement Area for the purposes described in this document.

Grantor represents, covenants, and warrants to Grantee that Grantor is lawfully seized in fee simple title to the Property; that Grantor has the legal right and authority to grant this Easement and that

no other party has an ownership interest in the Property or any portion thereof (including the associated timber, water, and mineral rights) that will limit or interfere with Grantee's rights hereunder whatsoever; and that the execution and performance of this Easement by Grantor is duly authorized.

In witness whereof, the above named Grantor has hereunto set Grantor’s hand to this document on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Clackamas River Water

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

STATE OF \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

This record was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 2024,  
by \_\_\_\_\_ as \_\_\_\_\_  
of Clackamas River Water.

\_\_\_\_\_  
Notary Public for State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



**EXHIBIT "A"****PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES**

THAT PORTION OF TRACT J OF CLACKAMAS RIVERSIDE PLAT 88, CLACKAMAS COUNTY PLAT RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 2 SOUTH, RANGE 2 EAST, OF THE WILLAMETTE MERIDIAN, CLACKAMAS COUNTY, OREGON, LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE NORTHEAST CORNER OF SAID TRACT J, BEING A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF SE JENNIFER STREET (BEING 30.00 FEET FROM, WHEN MEASURED AT RIGHT ANGLES TO, THE CENTERLINE THEREOF) AND A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF SE ROBERT AVENUE (BEING 20.00 FEET FROM, WHEN MEASURED AT RIGHT ANGLES TO, THE CENTERLINE THEREOF);

THENCE NORTH 88°07'47" WEST ALONG THE NORTH LINE OF SAID TRACT J, ALSO BEING THE SOUTHERLY RIGHT-OF-WAY OF SE JENNIFER STREET, A DISTANCE OF 30.50 FEET TO THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 01°49'49" WEST, PARALLEL WITH THE WESTERLY RIGHT-OF-WAY OF SE ROBERT AVENUE, A DISTANCE OF 10.00 FEET;

THENCE SOUTH 88°07'47" EAST, PARALLEL WITH OF THE NORTH LINE OF SAID TRACT J A DISTANCE OF 0.51 FEET TO THE POINT OF CURVATURE OF A 20.00 FOOT RADIUS CURVE TO THE RIGHT;

THENCE ALONG SAID CURVE TO THE RIGHT, THROUGH A CENTRAL ANGLE OF 89°57'36" AN ARC DISTANCE OF 31.40 FEET (THE CHORD OF WHICH BEARS SOUTH 43°08'59" EAST, A DISTANCE OF 28.27 FEET;

THENCE SOUTH 01°49'49" WEST, PARALLEL WITH AND 10.00 FEET FROM WESTERLY RIGHT-OF WAY OF SE ROBERT AVENUE TO THE A POINT ON THE SOUTH LINE OF SAID TRACT J AND THE **POINT OF TERMINUS**. CONTAINING 7,133 SQUARE FEET, MORE OR LESS.

SEE ATTACHED EXHIBIT "B" ENTITLED "PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES"

**TOGETHER WITH:**

A PORTION OF TRACT O OF CLACKAMAS RIVERSIDE, CLACKAMAS COUNTY PLAT RECORDS LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE CENTERLINE-CENTERLINE INTERSECTION OF SE JENNIFER ST AND SE ROBERT AVE; THENCE ALONG THE CENTERLINE OF SE ROBERT AVE SOUTH 01°49'49" WEST TO THE EASTERLY EXTENSION OF THE COMMON LINE OF SAID TRACTS O AND J;

THENCE ALONG SAID EASTERLY EXTENSION NORTH 88°10'11" WEST A DISTANCE OF 20.00 FEET TO SAID COMMON LINE AND THE **POINT OF BEGINNING**; THENCE ALONG SAID COMMON LINE OF SAID TRACTS O AND J, NORTH 88°16'18" WEST A DISTANCE OF 10.00 FEET;

THENCE LEAVING SAID COMMON LINE PARALLEL WITH THE WESTERLY RIGHT-OF-WAY OF SE ROBERT AVENUE, SOUTH 01°49'49" WEST A DISTANCE OF 117.19 FEET THE POINT OF CURVATURE OF A NON-TANGENT 58.50 FOOT RADIUS CURVE TO THE LEFT (THE CENTER OF WHICH BEARS SOUTH 29°01'18" EAST 58.50 FEET);

THENCE ALONG SAID NON-TANGENT CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 129°09'24", AND ARC DISTANCE OF 131.87 FEET (THE CHORD OF WHICH BEARS SOUTH 03°36'00" EAST 105.67 FEET) TO THE **POINT OF TERMINUS**, ALSO BEING A POINT ON THE WESTERLY RIGHT-OF-WAY OF SE ROBERT AVE.

CONTAINING 4,228 SQUARE FEET, MORE OR LESS.

SEE ATTACHED EXHIBIT "C" ENTITLED "PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES"

BASIS OF BEARINGS: OREGON STATE PLANE COORDINATE SYSTEM NORTH ZONE, NAD83(2011), INTERNATIONAL FEET. DISTANCES SHOWN HEREON ARE GROUND.

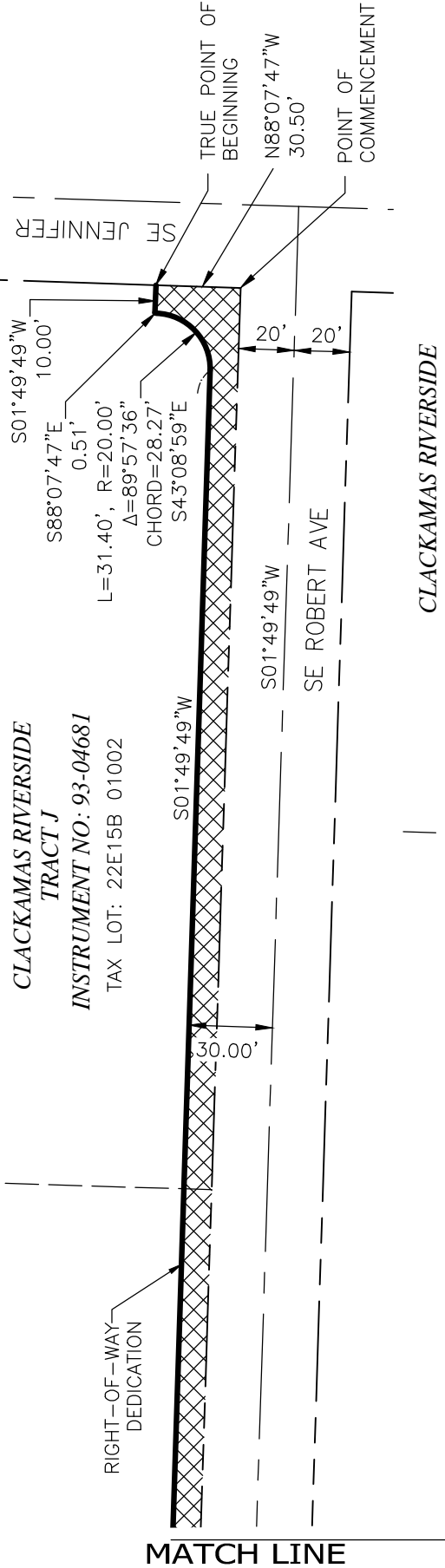
REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

OREGON  
MAY 11, 2023  
ARRIN C. OISHI  
74733PLS

RENEWS: 12/31/24

**EXHIBIT "B"**

**PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES  
 LOCATED IN THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 2 SOUTH,  
 RANGE 2 EAST, OF THE WILLAMETTE MERIDIAN, CLACKAMAS COUNTY, OREGON  
 AND CLACKAMAS RIVERSIDE, PLAT 88**



**CLACKAMAS RIVERSIDE  
 TRACT J**  
**INSTRUMENT NO: 93-04681**  
 TAX LOT: 22E15B 01100

**MATCH LINE**

REGISTERED  
 PROFESSIONAL  
 LAND SURVEYOR

*Arrin C. Oishi*

OREGON  
 MAY 11, 2023  
 ARRIN C. OISHI  
 74733PLS

RENEWS: 12/31/24

**1 INCH = 60 FEET**

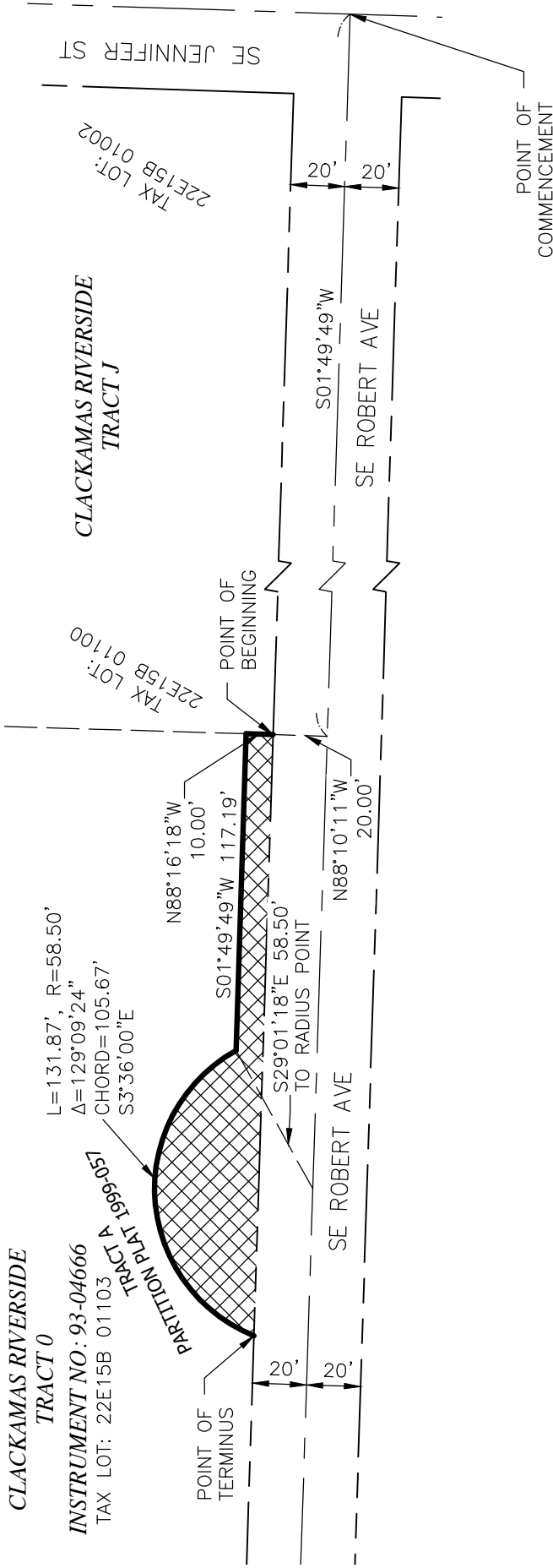
**LEGEND**

- RIGHT-OF-WAY
- - - CENTERLINE
- \_\_\_ BOUNDARY
- [Cross-hatched] RIGHT-OF-WAY DEDICATION AREA  
7,133 SQ. FT. MORE OR LESS



**EXHIBIT "C"**

**PERMANENT RIGHT-OF WAY EASEMENT FOR ROAD PURPOSES  
LOCATED IN THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 2 SOUTH,  
RANGE 2 EAST, OF THE WILLAMETTE MERIDIAN, CLACKAMAS COUNTY, OREGON  
AND CLACKAMAS RIVERSIDE, PLAT 88**



REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*Arrin C. Oishi*

OREGON  
MAY 11, 2023  
ARRIN C. OISHI  
74733PLS

RENEWS: 12/31/24



1 INCH = 60 FEET

**LEGEND**

- RIGHT-OF-WAY
- CENTERLINE
- BOUNDARY

RIGHT-OF-WAY DEDICATION AREA  
4,228 SQ. FT. MORE OR LESS



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**March 14, 2024**

**SUBJECT** Consider Construction Contract Award for Water Treatment Plant (WTP) Concrete Repairs and Seismic Bracing, Project 23-5309

**DRAFT MOTION** Move to award a construction contract for the Water Treatment Plant Concrete Repairs and Seismic Bracing project to Emery and Sons Construction Group for the Not to Exceed amount of \$400,000 and authorize the General Manager to sign the completed contract.

**EFFECTIVE DATE** March 14, 2024

**PRINCIPAL STAFF PERSON** Adam Bjornstedt, PE – Chief Engineer

**BOARD ACTION REQUESTED** The Board is requested to authorize a construction contract Not to Exceed \$400,000 to complete WTP Concrete Repairs and Seismic Bracing under CIP 23-5309.

**DOCUMENTS ATTACHED** None

**Agenda Summary**

**BACKGROUND** The WTP Concrete Repairs and Seismic Bracing project was included in the adopted 2023-2025 Biennial Budget.

The project is an aging infrastructure improvement and is listed in the WTP Facility Master Plan. A structural study was completed by RH2 Engineering in 2023, which identified a number of concrete repairs and non-structural bracing for equipment and other features at the treatment plant. To accommodate this work, RH2 identified core improvements that would be best completed during a plant shutdown. While this work does not include all of the tasks identified in the study, it optimizes the scope by targeting concrete repairs and bracing that can be completed during the upcoming plant shutdown required by the separate filter valves replacement project. Other work identified in the RH2 structural study will be addressed at a later time, as schedules and project budget allow.

**ANALYSIS** Emery and Sons Construction Group, the contractor selected for this project, was vetted through our qualification based on-call selection process and is listed as one of our on-call contractors. The scope exceeds the amount approved in the on-call contract; therefore, the work will be awarded in a separate contract. RH2 Engineering also recommended Emery and Sons for this type of specialty work, as a contractor with extensive experience and history of successful similar projects.

This procurement is exempt from the competitive solicitation requirements of the Local Contract Review Board Rules, as determined from Section 110-012.f - Public Contract Exceptions and Exemptions; Special Procurements, which states the exemption for “Distribution and Treatment system related Equipment, Repair, Maintenance and Overhaul...”

**STAFF  
RECOMMENDATION**

Staff recommends that a construction contract be awarded to Emery and Sons Construction Group Not to Exceed \$400,000 for the WTP Concrete Repairs and Seismic Bracing project.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**March 14, 2024**

**SUBJECT** Management Report

**PRINCIPAL STAFF PERSON** Todd Heidgerken

**DOCUMENTS ATTACHED**

**Table of Contents**

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report
- B. Informational articles or Materials- None at this time



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**March 14, 2024**

**SUBJECT** Management Report

**PRINCIPAL STAFF PERSON** Todd Heidgerken

**BOARD ACTION REQUESTED** None

**A. Management Report**

1. **Communications:**  
**Monthly Report** – The monthly report will be provided to the Board separately and posted on the CRW Website.
  
2. **Water Treatment Plant Valve Project and Temporary Shutdown** – Final testing of the interties with North Clackamas County Water Commission (NCCWC) and South Fork Water Board (SFWB) was completed on March 6. This was the final step in preparing for the valve project and temporary plant shutdown. Given the results of the test we are planning to proceed with the project. The project will include a shutdown of the CRW water treatment plant for the period of March 20 to May 9. The contract with Emery and Son’s to complete the valve work has been signed. All the materials are in the Portland area and will be staged onsite at CRW. We are using the temporary shutdown period to also perform a variety of maintenance tasks on the water treatment plant that are easier to accomplish while the water treatment plant is out of service. The cooperation of our partners at the NCCWC (including staff from Sunrise Water Authority and Oak Lodge Water Services) and SFWB has been greatly appreciated in making this project happen.
  
3. **Regional Water Providers Consortium (RWPC) Technical Committee** – The March 6 meeting of the RWPC Technical Committee focused on the most recent winter storm event and cybersecurity. Water utilities had a chance to share impacts and lessons learned from the winter storm event. CRW was fortunate to experience limited impacts from the storm, these impacts were resolved by staff in a timely manner. The remainder of the meeting was to receive reports from RWPC staff on the status of projects.
  
4. **Riverside Park-** Clackamas Little League will hold their opening day ceremonies and game on April 6 at the fields at Riverside Park. Staff and Commissioners have been invited to attend the ceremonies.

5. **Emergency Management Update** – Work on CRWP (Clackamas River Water Providers) planning for emergency drinking water planning continues. CRW will be present at a workshop in March to determine the manner in which documentation will occur for this critical community mission in coordination with Clackamas County. Also, we are in the discussion on how water providers will be part of the statewide/county exercise of a Cascadia Subduction Zone response in October 2024. Exercise objectives for the county are:
  - Emergency communications (not email or cell), likely satellite radio.
  - Emergency Coordination Center (EOC) functions at the county: How will water providers fit into that EOC.
  - Emergency Situational Status Reporting and Resource Ordering: How will water providers submit data on emergency drinking water response, how will it be analyzed, reported back out as a sector, and practicing submitting resource orders for water specific surge staffing, equipment, etc. to support response in the first 30 days post event.
  
6. **Safety Update** – The Safety program continues to progress with PPE (Personal Protective Equipment) being a focus of February’s training. CPR/First Aid training course was held in February, 16 staff got their American Heart Association certification. March will provide SysOps and Water Resources Staff with the confined space rescue training to support the plant shut down activities.

The District took time at an all staff meeting to recognize the second year of ZERO reportable accidents at CRW! This is a significant achievement since it is important that all our staff return home every night safely. In addition, this is directly related to supporting our Strategic Goal #2 of providing a safe environment for our employees. And finally, this also helps with expenses such as workman’s compensation premiums, not having to spend resources on claims (both time and money).
  
7. **Security Update-** Security access and alarm systems installation continue with troubleshooting and final installations at pump stations. The management team will be discussing the approach to vendor and contractor badge access. Planning to issue a new security policy draft by the end of March.
  
8. **Looking Ahead:**
  - The March CRW Board Meeting will be held on March 14 at 6pm
  - The March Board Work Session will be held on March 25 at 6pm
  - The agenda setting meeting for the March Board meeting will be held on March 28 at 10am
  - The CRW Regular April Board Meeting will be held on Thursday April 11 at 6pm

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**March 14, 2024**

**SUBJECT** Commissioner Reports and Reimbursement Requests

<b>DRAFT MOTION</b>	<b>NO MOTION REQUIRED</b>
<b>EFFECTIVE DATE</b>	

**PRINCIPAL STAFF PERSON** Board of Commissioners

**BOARD ACTION REQUESTED** Commissioner Communications

**DOCUMENTS ATTACHED**

- Commissioner Reimbursement Requests

*Agenda Summary*

**BACKGROUND**

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month January 2024

Commissioner's Name Naomi Angier Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -	\$ 50.00
	CRW Work Session	\$ 50.00
	Miscellaneous Meeting Metro breakfast	\$
		\$
		\$
		\$

Total \$ 100.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ \_\_\_\_\_


- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses	\$ _____
Adjustments	\$ _____
<b>Amount Due Commissioners</b>	<b>\$ <u>100.00</u></b>

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
Commissioner's Signature

For Accounting:	
Payroll: Taxable \$ <u>100.00</u>	Non-Taxable \$ _____ entered P/R <u>S. Dunn</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u> AMOUNT \$ _____ Entered A/P _____
Board: Reimbursement as of _____	


2-1-24  
 CFO Date

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month February 2024

Commissioner's Name Sherry French

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>2/4</u>	\$ <u>50</u>
	GRW Work Session <u>2/28 Sunrise &amp; Mpac</u>	\$ <u>50</u>
	Miscellaneous Meeting <u>2/29 Agenda</u>	\$ <u>50</u>
	<u>2/1 CH</u>	\$ <u>50</u>
	<u>2/20 Oak Lodge</u>	\$ <u>50</u>
	<u>2/26 Exec. Session</u>	\$ <u>50</u>

Date	Meals	Total \$

Date	Mileage *	Total \$

Date	Motel/Hotel Lodging **	Total \$

Date	Miscellaneous ***	Total \$
	<u>2/8/24 - 2/10/24 SDAO Conf</u>	\$ <u>100</u>

\* Mileage \$ \_\_\_\_ per mile

\*\* Lodging bills must be attached in support of reimbursement request

\*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ \_\_\_\_\_  
Adjustments \$ \_\_\_\_\_  
Amount Due Commissioners \$ 400

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French  
Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>400.00</u>	Non-Taxable \$ _____	entered P/R <u>S. Dunn</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.4105</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

Sherry French CFO Date 2-29-24

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month January 2024

Commissioner's Name Sherry French

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - 1/11	\$ 50
	CRW Work Session	\$
	Miscellaneous Meeting 1/16 Oak Lodge	\$ 50
	1/24 Sunrise & MPA	\$ 50
	1/25 Agenda	\$ 50
		\$

Date	Meals	Total \$
		200
		\$
		\$
		\$

Date	Mileage *	Total \$
		\$
		\$
		\$

Date	Motel/Hotel Lodging **	Total \$
		\$
		\$
		\$

Date	Miscellaneous ***	Total \$
		\$
		\$
		\$

\* Mileage \$ \_\_\_\_\_ per mile  
 \*\* Lodging bills must be attached in support of reimbursement request  
 \*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ \_\_\_\_\_  
**Adjustments** \$ \_\_\_\_\_  
**Amount Due Commissioners** \$ 200

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French  
 Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>200.00</u>	Non-Taxable \$ _____	entered P/R <u>S. Dunn</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.4105</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

Sherry French CFO 2-29-24 Date



# CLACKAMAS RIVER WATER

## Commissioner Request for Reimbursement

Month Feb 2024 Commissioner's Name Lester B Garrison Please Print

Date	Meetings	Amount	
	CRW Regular Board Meeting -- <u>Feb 9</u>	\$ 50.00	
	CRW Work Session <u>Feb 20</u>	\$ 50.00	
	Miscellaneous Meeting <u>SDAO Feb 9-10</u>	\$ 100.00	
		\$	
		\$	
		\$	

Total \$ 200.00

Date	Meals		
	<u>(on a diet)</u>	\$	
		\$	
		\$	
		\$	

Total \$ \_\_\_\_\_

Date	Mileage *		
<u>Feb 9</u>	<u>88.6 mi</u>	\$	
<u>Feb 11</u>	<u>88.6 mi</u>	\$ 59.36	
		\$ 59.36	
		\$	
		\$	

Total \$ 118.72 AP Reimbursement

Date	Motel/Hotel Lodging **		
		\$	
		\$	
		\$	
		\$	

Total \$ \_\_\_\_\_

Date	Miscellaneous ***		
		\$	
		\$	
		\$	
		\$	

Total \$ \_\_\_\_\_

- \* Mileage \$.67 \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

**Total Expenses** \$ 200.00 Payroll  
**Adjustments** \$ \_\_\_\_\_  
**Amount Due Commissioners** \$ \_\_\_\_\_

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester Garrison  
[Signature]  
 Commissioner's Signature

For Accounting:  
 Payroll: Taxable \$ 200.00 Non-Taxable \$ \_\_\_\_\_ entered P/R S. Dunn  
 Accounts Payable: VENDOR # \_\_\_\_\_ ACCT# 01.601.5730 AMOUNT \$ \_\_\_\_\_ Entered A/P \_\_\_\_\_  
 Board: Reimbursement as of \_\_\_\_\_

\_\_\_\_\_  
 CFO Date



# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month February, 2024

Commissioner's Name Robert Rubitschun

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>2/6/24</u>	\$ <u>50.00</u>
	CRW Work Session <u>Executive Meeting 2/26/24</u>	\$ <u>50.00</u>
	Miscellaneous Meeting <u>2/8/24 SDAO Annual Conf</u>	\$ <u>50.00</u>
	<u>2/9/24 SDAO Annual Conf</u>	\$ <u>50.00</u>
	<u>2/10/24 SDAO Annual Conf</u>	\$ <u>50.00</u>
	(Located at Seaside Convention Center)	\$

*Payroll*  
 Total \$ 250.00

Date	Meals	Amount
<u>2/7/24-2/11/24</u>	<u>provided by SDAO</u>	\$ <u>N/A</u>
	<u>or per diem from CRW</u>	\$
	<u>(No out-of-pocket additional expenses)</u>	\$

Total \$ 0.00

Date	Mileage*	Amount
<u>2/7/24</u>	<u>99 miles @ 0.67</u>	\$ <u>66.33</u>
<u>2/11/24</u>	<u>99 miles @ 0.67</u>	\$ <u>66.33</u>

Total \$ 132.66

Date	Motel/Hotel Lodging**	Amount
<u>2/7/24-2/11/24</u>	<u>Billed direct to CRW</u>	\$ <u>N/A</u>

Total \$ #0.00

Date	Miscellaneous***	Amount
	<u>NONE</u>	\$ <u>N/A</u>

Total \$ #0.00

\* Mileage \$ .67 per mile (per Karin H.)  
 \*\* Lodging bills must be attached in support of reimbursement request  
 \*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ \_\_\_\_\_  
 Adjustments \$ \_\_\_\_\_  
 Amount Due Commissioners \$ 382.66 250.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Robert O. Rubitschun  
 Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>250.00</u>	Non-Taxable \$ _____	entered P/R <u>S. Dunn</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

[Signature] 2-29-24  
 CFO Date



**Clackamas River Water**

# **Monthly Update**

***March 2024***



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**Purchase Order Report February 2024**

**Vendor:** 00011 - HACH COMPANY

PO #	Description	Total Amount
24-0114	(2) CL17, SC4500, WARRANTYPLUS, CL17REAGENT SETS	13,347.55

**Vendor:** 00287 - ENVIRONMENTAL RESOURCE ASSOC

PO #	Description	Total Amount
24-0115	MICROBIOLOGY PROFICIENCY & DOC TESTING	2,322.08

**Vendor:** 00402 - DLT SOLUTIONS

PO #	Description	Total Amount
24-0117	AUTODESK GOVERNMENT ANNUAL SUBSCRIPTION	1,281.90

**Vendor:** 01546 - CASCADE COLUMBIA DIST CO INC

PO #	Description	Total Amount
24-0112	ASCORBIC ACID	1,469.05

**Vendor:** 03319 - C & R REFORESTATION

PO #	Description	Total Amount
24-0116	PROPERTY & EASEMENT MAINTENANCE TREE REMOVAL	25,000.00

**Vendor:** 03373 - WASHINGTON CRANE & HOIST CO.

PO #	Description	Total Amount
24-0109	WATER TREATMENT PLANT CRANE INSPECTION & REPAIR	15,445.85

**Vendor:** 04559 - NW ELDT LLC

PO #	Description	Total Amount
24-0107	CDL CLASS A ENTRY LEVEL DRIVER TRAINING	2,500.00

**Vendor:** 04571 - MCKIM AND CREED

PO #	Description	Total Amount
24-0110	REPAIR AND SERVICE OF LEAK DETECTION EQUIPMENT	1,922.00

**Vendor:** 04572 - ACE INDUSTRIES

PO #	Description	Total Amount
24-0111	CRANE HOIST INSTALLATION	6,358.75

**Vendor:** 04574 - GLASS DOCTOR OF MOLALLA

PO #	Description	Total Amount
24-0118	DAMAGED GLASS REPLACEMENT - CRW ADMN. BLDG.	2,117.00

**Contract Log**

*(Executed since last board meeting February 6, 2024)*

Company	Product / Service	Rates	Eff. Date	Exp. Date	New/Amended/ Extended
Emery & Sons Construction Group	Pipe Repair	NTE \$57,665	2/13/24	3/31/24	New
Emery & Sons Construction Group	WTP Valve Replacement	NTE \$ 426,335	3/6/24	5/6/24	New. Approved by the Board at the 2/6/24 Board Meeting
Portland Engineering, LLC	On-call SCADA support	NTE \$74,999	12/1/24	12/31/24	New

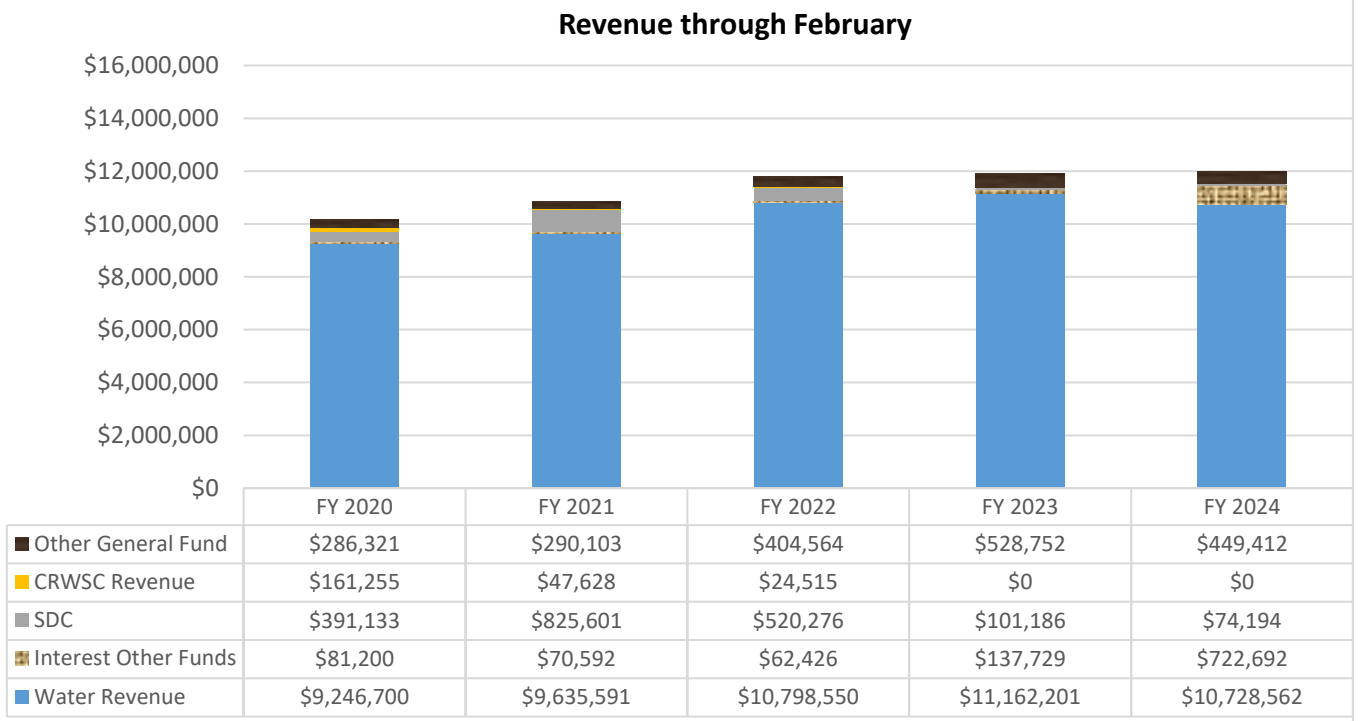
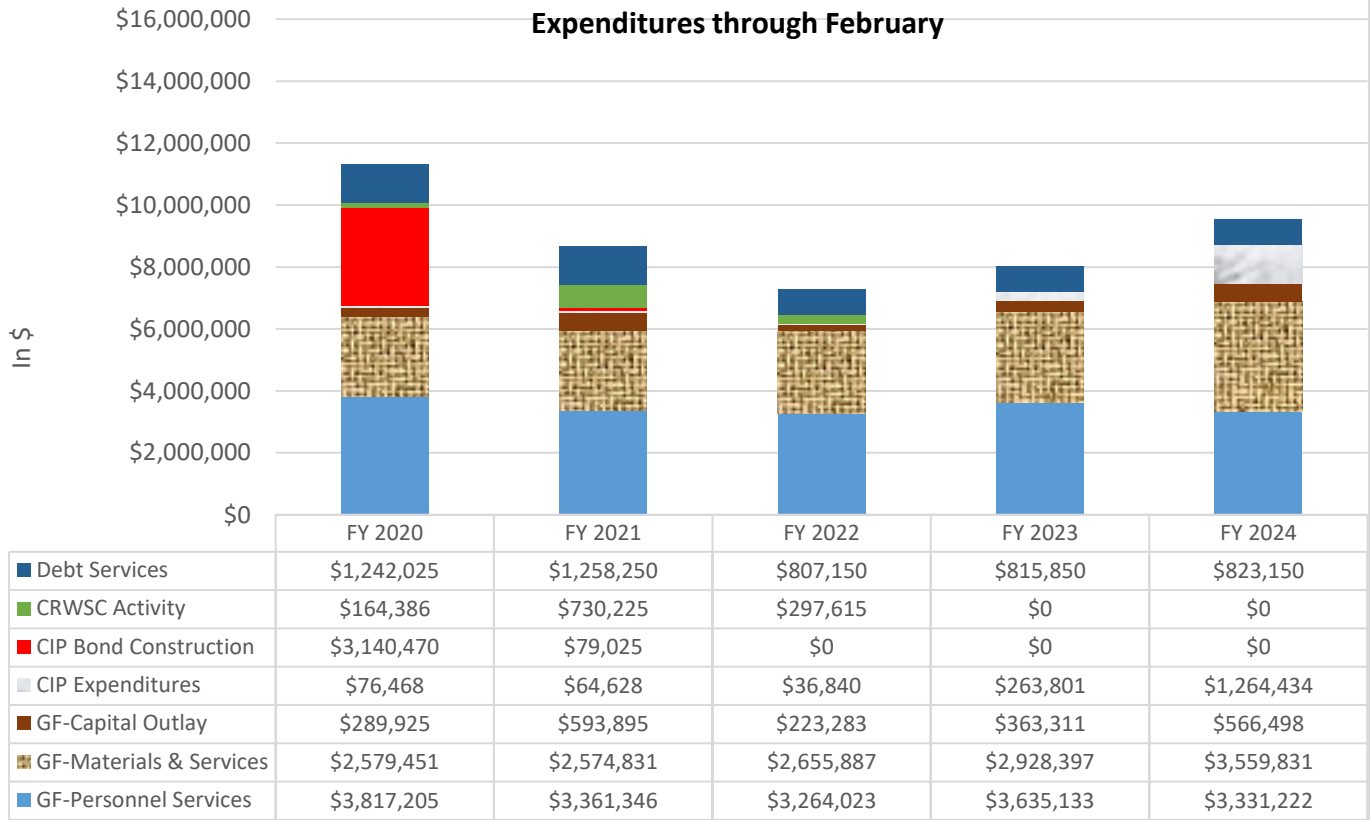
**Summary of Legal**

*February 2024*

Harrang Long Gary Rudnick monthly retainer	\$ 4,600.00
Harrang Long Gary Rudnick work outside of retainer/Client Cost	\$ 877.44
Sub-contracted legal services	\$ _____
<b>Total Legal</b>	<b>\$ 5,477.44</b>

**Public Records Request Received**

**Number of Records Requests Received in February 2024** **1**

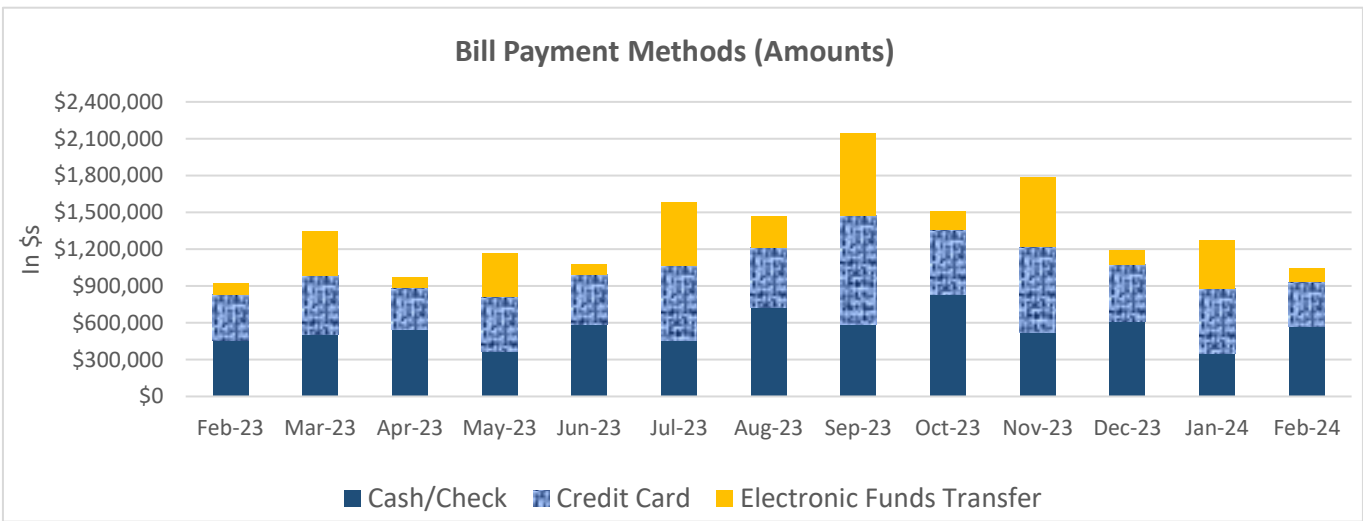
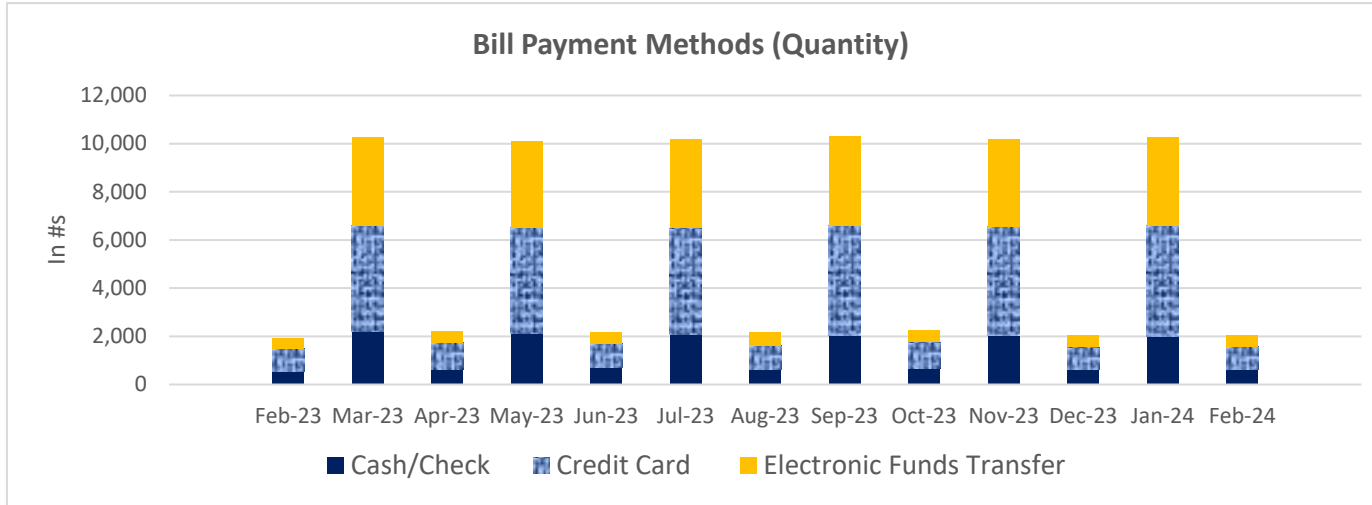


1) CIP activity is significantly higher this year compared to last year mainly due to the completion of the Maple Lane Rd project. 2) There are no costs for CIP Bond or CRWSC as those funds have been closed out but will be reported in the 5-year graph. 3) Expenditures in Materials & Services is unusually high mainly due to increased activity in contract work.



(as of the end of February 2024)

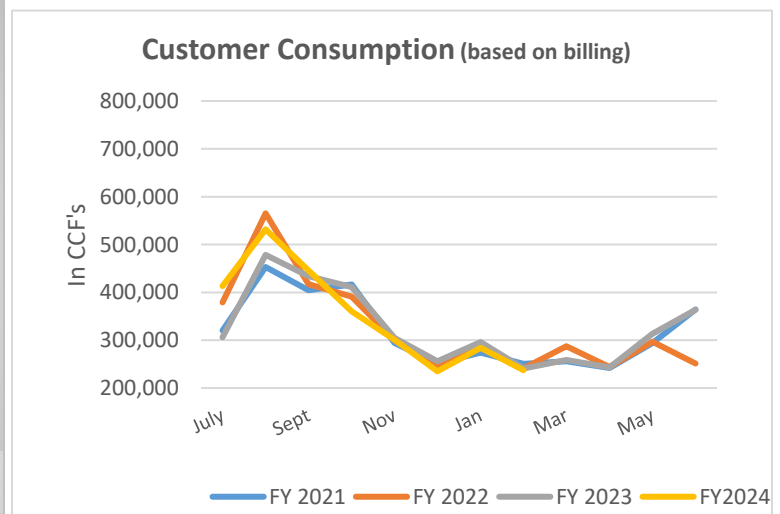
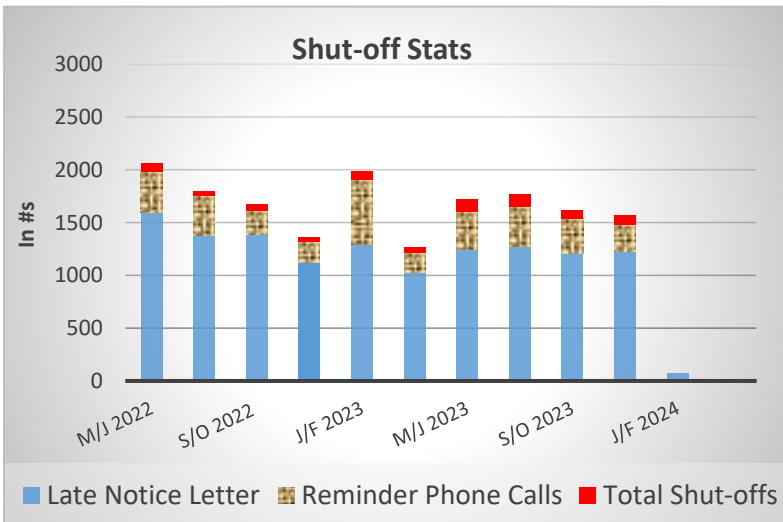
Residential Customers are billed on even months, Commercial Customers are billed on odd months.



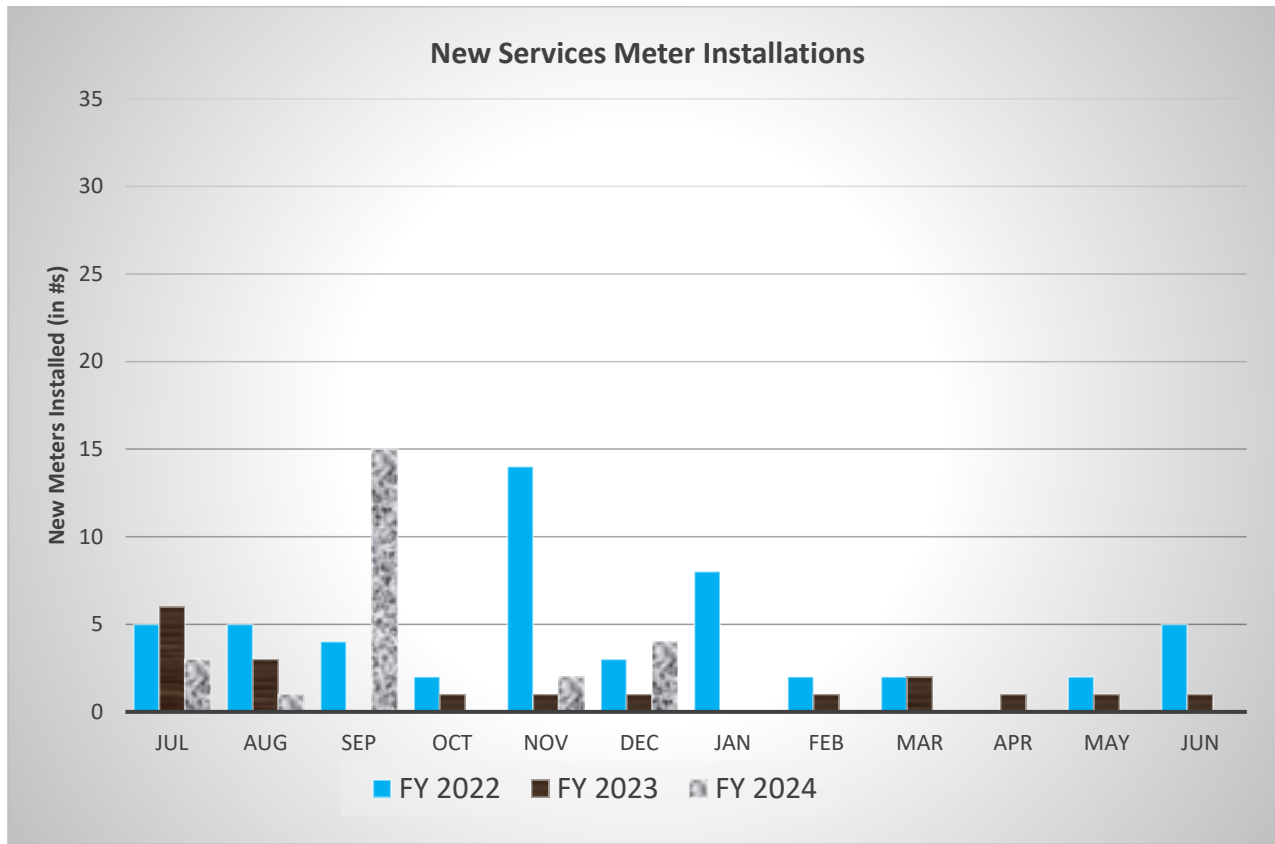
Cash/Check – Received via Lockbox, Counter

Credit Card – Received via CRW Initiated Automatic Payment, Walk-ins/Phone Calls, and Website

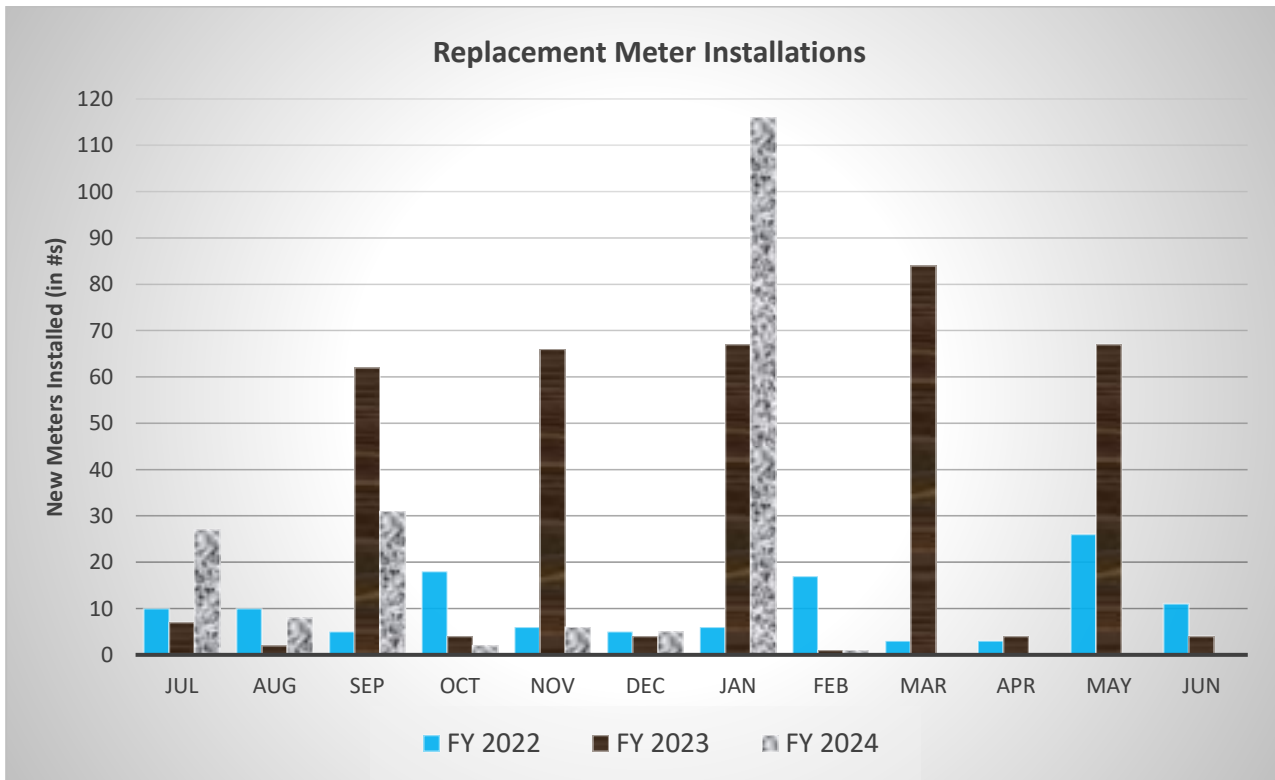
Electronic Funds Transfer – Received via Bank-to-Bank Transfer, Automatic Checking Withdrawal (RapidPay)



\*Reminder Phone Calls are made during the even months. Shut offs occur the following month. \*\*Jan/Feb late notice number is an estimate \*No late notices Sept-Dec. '20; reinstated February and sent in May 2021



No new services for Sept. FY21, April F22, Sept. FY 22, Sept. FY 23, Jan FY23, Oct. FY24, Jan FY24, Feb FY24



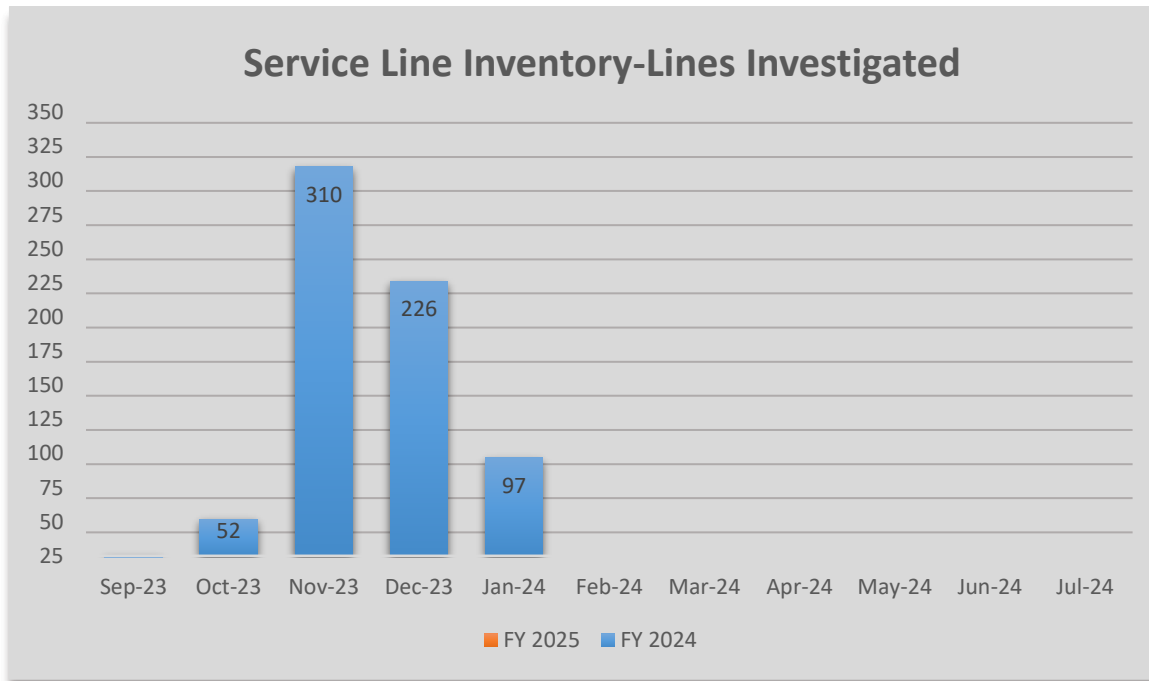
**Annual 2024 Goal for Meter Replacement is 350- Year to date is 117.**



## Operation Statistics

	Leak Repairs Made (all pipe sizes)	Leak Detection Completed (miles)	Hydrant Maintenance	Locate Requests	Valve Maintenance & Mapping	After-hours Callouts	Meter Maintenance Tasks	Cross Connection Inspections
Jan. 2024	3	0	38	311	4	28	60	5
Feb. 2024	0	0	109	340	116	3	87	13
Mar. 2024								
April 2024								
May 2024								
June 2024								
July 2024								
Aug. 2024								
Sep. 2024								
Oct. 2024								
Nov. 2024								
Dec. 2024								
<b>Total to Date</b>	<b>3</b>	<b>0</b>	<b>147</b>	<b>651</b>	<b>120</b>	<b>31</b>	<b>147</b>	<b>18</b>
<b>2024 Annual Goal</b>	N/A	N/A	905	N/A	600	N/A	N/A	96

Note - Annual maintenance goals are established based on several criteria including; AWWA Best Management Practices, identified system priority maintenance and repair focus needs, and internal/external project forecasts.



No investigations for Sept. 2023

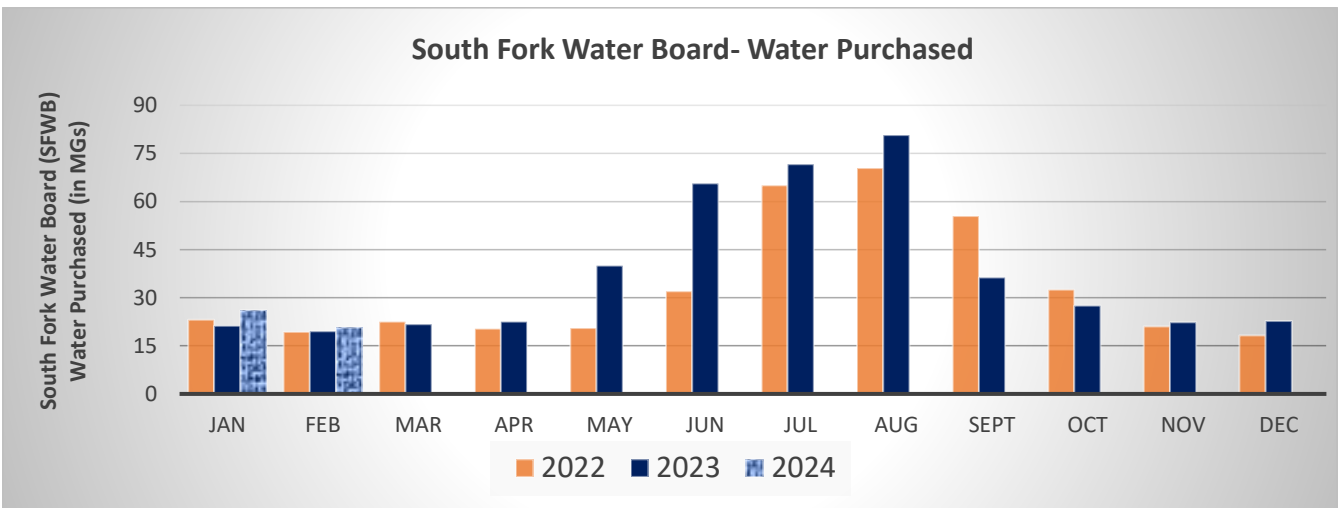
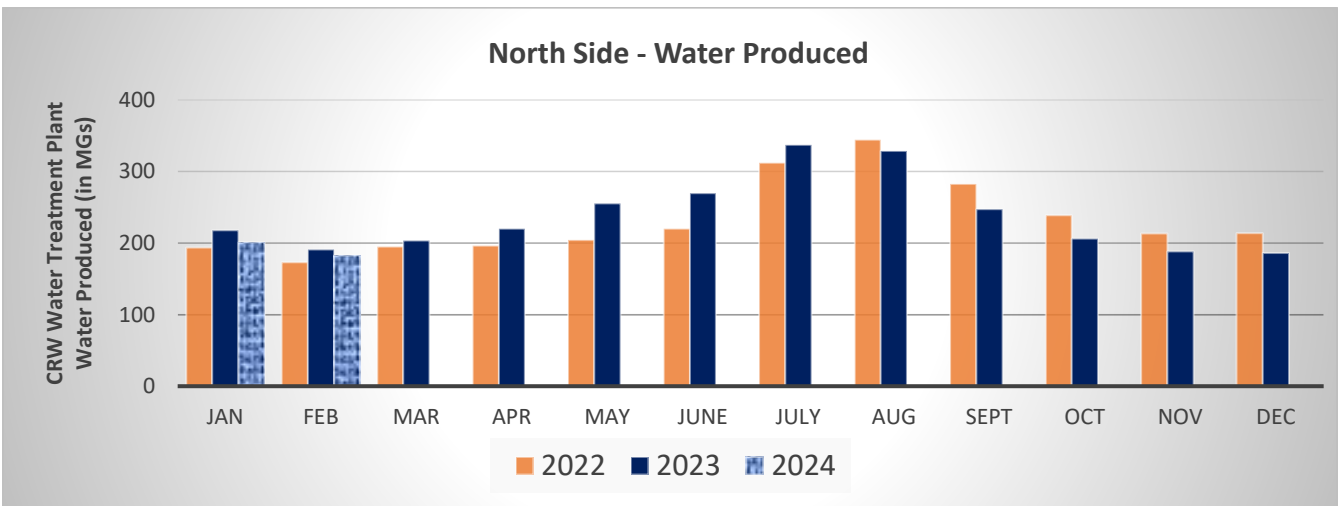
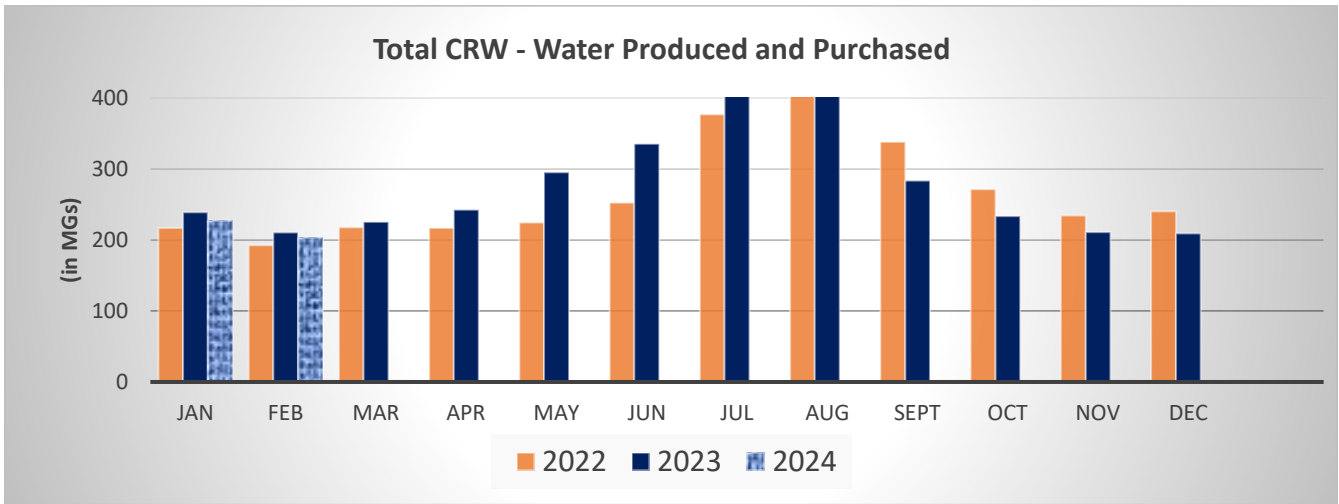
**Project Goal: Investigate 683 randomly selected service lines by July 2024. All selected lines have been investigated.**

Private Project Tracking – February 2024

Project No.	Name	Description	Phase	Status
<b>20-5262 Private</b>	Bonaventure Senior Living	6" fire service and 3" meter	Const.	Site construction ongoing.
<b>21-5285 Private</b>	130 <sup>th</sup> Industrial Park	3-fire services 3-commercial services	Const.	Project complete and closing out
<b>21-5289 Private</b>	224 Logistics Center	Unified Grocer site; 4 fire & 4 Domestic Services	Const.	Construction underway
<b>22-5295 Private</b>	Jannsen Multi-Family	New fire and domestic service for 8-plex development.	Const.	Pending Construction start.
<b>22-5298 Private</b>	Serres Farms Subdivision	7-lots of subdivision	Design	Design Review Underway.
<b>23-5299 Private</b>	Prologis Park Clackamas	4-Warehouses with Fire and domestic service	Design	Design Review Underway.

Capital Project Status Report – February 2024

Project No.	Name	Project Budget	Spent to Date	Remaining Project Budget	Project Status
5301	Trans/CRW Impact Projects	\$250,000	\$4,110	\$245,890	
Utility coordination and adjustments at: Johnson Cr. Blvd at 79th Place Signals; ODOT 82nd Ave., Webster Rd.					
5303	82 <sup>nd</sup> Dr. Waterline Phase 2	\$1,041,000	\$35,458	\$1,005,542	In Design
Design consultant progressing.					
5291	I-205 Crossings:	\$1,119,000	\$23,680	\$1,095,320	In Design
Design consultant beginning work. Scheduling Geotech exploration.					
5306	Redland Rd. Waterline Phase 2	\$1,355,000	\$27,289	\$1,327,711	Construction
Construction ongoing and making good progress.					
5307	Redland Rd. PRV	\$1,003,000	\$5,790	\$997,210	In Design
Design underway. Requested survey.					
5308	Low Lift PS Improvements	\$749,000	\$0	\$749,000	No Activity
No Activity.					
5309	WTP Structural Improvements	\$1,000,000	\$62,092	\$937,908	In Design
Prepared for some Construction during valve replacement plant shut down					
5273	Redland Rd. Waterline Phase 1	\$666,000	\$37,315	\$628,685	Construction
Waterline in service Construction punch list underway.					
5270	Linwood Road Improvements	\$210,000	\$97,527	\$112,473	Construction
Construction is ongoing. CRW is coordinating service replacement work with the County and Contractor.					
5278	Monroe Street Improvements	\$850,000	\$34,534	\$815,466	In Design
Design at 75% complete. Preparing IGA with Clackamas Co. for construction tentative start summer of 2024.					
5280	Pump Station Chlorine	\$142,000	\$1,629	\$140,371	In Design
Design at 30% complete. Coordinating with road designer. Preparing IGA with County for construction delivery.					
5281	WTP Polymer Feed System	\$252,000	\$355	\$251,645	In Design
Designing space and layout of proposed feed system on first floor of WTP.					
5282	WTP Filter Valve Replacement	\$1,302,000	\$221,453	\$1,080,547	Construction
The valves have arrived in Portland. Preparing water agreements with regional partners. Plant shut down tentative scheduled for March 20 through May 9 with installation to begin March 25.					
5305	Webster Improvement of Bilquist	\$0	\$9,191	(\$9,191)	In Design
Preparing plan for service adjustments prior to Clackamas Co. Road project.					
5292	Johnson Creek Blvd Improvements	\$0	\$57	(\$57)	



Information provided in shown in Calendar Years and not Fiscal Years

### **Regulatory**

All 73 samples collected and analyzed for the February monitoring period showed no presence of coliform/E. coli bacteria.

In February we began sampling for the Fifth Unregulated Contaminant Monitoring Rule (UCMR5) in both our North and South systems. Sampling will occur quarterly during the calendar year 2024 and focuses on unregulated PFAS compounds. There were none detected in the February samples.

### **Non-Regulatory**

General water quality parameters (pH, temperature, chlorine, TDS, hardness, alkalinity) were collected throughout the distribution system at 19 locations in the North and South systems.

Monthly watershed sampling was conducted at 4 long-term sampling locations for total organic carbon, nutrients (nitrate/nitrite, total phosphorus, orthophosphate, etc), VOCs (Volatile Organic Chemicals), coliform density, pH, dissolved oxygen, TDS, and temperature.

## Winter Conditions Reports

- As of March 05, 2024, the **Willamette basin snowpack was 118% of median.**
- February **precipitation in the Clackamas basin was 117% of normal.** Precipitation since the beginning of the water year (October 1 – March 4) has been 109% of normal.
- **The three-month outlook (Mar-May)** from the NOAA Climate Prediction Center shows a high likelihood of **above normal temperatures** for Oregon, and a **slightly elevated chance of below normal precipitation.**

