

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
August 10, 2023**

COMMISSIONERS PRESENT VIA ZOOM MEETING:

Sherry French President
Naomi Angier, Secretary
Tessah Danel, Treasurer - Absent
Rusty Garrison
Bob Rubitschun

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: IT Manager, Kham
Keobounnam; Chief Engineer, Adam Bjornstedt;
Engineering Manager, Joe Eskew

COMMISSIONERS ABSENT:1

VISITORS: Bob Steringer, Chris Hawes

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:02pm. The pledge of allegiance was recited, and roll call taken.

MOTION: Commissioner Rubitschun moved to approve the agenda as presented.
Commissioner Garrison seconded the motion

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays: None
Abstentions: None

Public Comment- None

Consent Agenda

CA-1: Gross Payroll and Account Paid for July 2023
CA-2: Cash Position and Transfers July 2023
CA-3: Project Acceptance-Fuel Station Expansion, Project 20-2312

MOTION: Commissioner Rubitschun moved to approve the consent agenda as presented.
Commissioner Garrison seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 1.0 Consider Exemption to Rules and Regulations Requiring Frontage to main for Water Service at 17929 S. Dick Drive.

Mr. Bjornstedt explained the requirement of CRW's Rules and Regulations for frontage to obtain water service. The Board is being asked to make an exception to the rules to allow water service to the property. The property owner has a utility easement in place, the system can handle this service.

Commissioner Garrison asked if there was a cost to the owners for their easement. Commissioner Rubitschun asked if the home is new or an existing home, this is new construction for new service.

MOTION: Commissioner Rubitschun move to approve request for exemption to the requirement for frontage to main for water service for the property at 17929 S. Dick Drive. Commissioner Garrison seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun

Nays:

Abstentions: None

Agenda Item 2.0 Consider the Authorization Contract Amendment for the Maplelane Waterline Project, CIP 21-5279

Mr. Eskew explained that this request is for an ongoing project that is a carryover from the last BN due to material delivery delays. A portion of the waterline to be replaced is in an area with challenging terrain. The original identified technique is no longer an installation option. The change in installation technique will be more costly therefore staff is asking the Board to approve an increase in the contract amount to accommodate the new installation method depending on the material (dirt or rock) that must be dealt with during the installation.

Commissioner Garrison asked if the pipe bursting method was being abandoned (yes). Commissioner Angier asked if this work was moved forward in the BN 23-25 budget, and this is not budgeted since the needed change was found out after the budget was adopted.

MOTION: Commissioner Rubitschun move to authorize a contract amendment, or change order, for the Maplelane Waterline Project to increase the contract cost by a not to exceed amount of \$240,000 and to make such other revisions to the project scope and other contract terms as are necessary to cover directional drilling, and to authorize the General Manager to execute the contract amendment, or change order, consistent with this motion. Commissioner Garrison seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun

Nays:
Abstentions: None

Agenda Item 3.0 Consider approval of Intergovernmental Agreement (IGA) with Clackamas County For Corrections Work Crew Support

Mr. Heidgerken shared that this is an IGA for correction work crew that the district has utilized the services for several years.

MOTION: Commissioner Rubitschun move to approve the Intergovernmental agreement with Clackamas County for Clackamas County Corrections Work Crew Support. Commissioner Garrison seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, French, Garrison, Rubitschun
Nays:
Abstentions: None

Agenda Item 4.0 Quarterly report-4th Quarter FY 2023 (see the attached presentation)
Commissioner Rubitschun asked if there is carry forward for dollars that were budgeted in the last BN and not spent on CIP's. Commissioner Garrison asked about the credit card fees and if those fees were for water sales payments or fees CRW incurs from the use of credit cards and these are for water sales payments.

Agenda Item 5.0 Management Report

- The Monthly report was provided to the Board
- The District was awarded a third FEMA grant for an Emergency Power Study for remote sites.
- The FitchRating for CRW was reaffirmed as AA
- There will likely be an agreement with City of Oregon on the September Board meeting agenda related to the Golf Course property development
- Next week the State of Oregon is conducting a Water System Survey for the CRW System

No public comment- None

Agenda Item 7.0 Commissioner Reports and Reimbursements

- Commissioner French attended the C4 meeting, also attended the Sunrise Water Authority meeting

The CRW Board of Commissioners is convening an Executive Session to:

1. To discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9) (a) and ORS 40.2225
2. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (e)

Open meeting is adjourned 6:49pm



Clackamas River Water

Clackamas River Water

4th Quarter Update – Fiscal Year 2023

Board Meeting – August 10, 2023
Todd Heidgerken, General Manager



4th Quarter Update – FY 2023

- 4th Quarter – Second year of Biennium – April 1, 2023 through June 30, 2023
- Showing costs through 24 of 24 month (July 1, 2021, through June 30, 2023) for the Biennium – 100%

4th Quarter Update – FY 2023 Revenue

General Fund Revenues

- Fourth quarter (April 1, 2023 through June 30, 2023) of Fiscal Year 2023. Information reflects year two of the 2021-2023 Biennium, and we are 100% through the budget.
- Total General Fund Revenue is 113.6% of the biennial budget.
- Water sales budget is \$25,569,000 for the biennium and we have recorded \$30,103,417 through June. Water sales are 117.7% of the biennial budget. This is influenced by how we account for wholesale water sales since the dissolution of the CRWSC (closer to 112.2%)

4th Quarterly Update – FY 2023

General Fund Expenses

- Personnel Services
 - 87.7 % of biennial budget
 - Total costs FY2022 through the 4th Quarter FY2023 - \$10.6 million
- Factors:
 - Vacant positions in Water Resources, FACS, and Administration



4th Quarter Update

FY 2023

General Fund Expenses

- Materials & Services – 92.8%
 - Analysis of categories that are greater than 100%
 - Credit Card processing fees
 - Audit Cost higher than budgeted
 - Water Purchase costs
- Capital Outlay – 75.2%
 - Made progress in the last quarter but still experiencing longer than normal lead times delaying some expenditures.
 - Capital Outlay items come in larger chunks and do not occur evenly throughout the year

4th Quarter Update – FY 2023

Capital Improvements Project Fund

- 27.7% of Biennial Budget
 - Biennial Budget - \$6,288,000
 - Spent - \$1,744,692
- Continue to experience longer than normal lead times and supply chain issues that have delayed projects.
- Impacts other agencies that we are coordinating with on projects (i.e. County)
- Progress reports are provided to the Board as part of the Monthly Report

4th Quarterly Update – FY 2023

System Development Charge Revenues

- Biennial Budget - \$1,763,900 (Revenue only)
- Actual to Date - \$912,156 – 51.7%
 - When including interest, SDC Reserve Fund Actual to Date is \$980,913 – 54.8%



New Construction

The background is a solid blue color with numerous water droplets of various sizes scattered across it. The droplets are rendered with realistic shading and highlights, giving them a three-dimensional appearance. The text "Questions or comments ?" is centered in the middle of the image in a white, sans-serif font.

Questions or comments ?