

**CLACKAMAS RIVER WATER**  
BOARD OF COMMISSIONERS  
EXECUTIVE SESSION & REGULAR MEETING  
**THIS MEETING WILL HAVE REMOTE ACCESS VIA ZOOM\***  
Held at 16770 SE 82<sup>nd</sup> Dr. Clackamas, OR 97015  
**July 8, 2021 at 6:00pm**



**AGENDA**

**Public Comment:** If there is a member of the public that wishes to address the Board are encouraged to submit a request through email to [kholzgang@crwater.com](mailto:kholzgang@crwater.com) no later than 4pm the day of the meeting.

Members of the public are welcome to speak for a maximum of three minutes, citizens must state their name, address, if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

To protect the health of our customers, staff, and commissioners, CRW’s Board of Commissioners and most of its staff will attend this meeting through an online Zoom meeting. Anyone who wishes to attend the meeting may do so by internet at <https://us02web.zoom.us/j/89329610879> or by calling the following number 1-253-215-8782 and join meeting /89329610879#. **Passcode: 782771**

**REGULAR MEETING @ 6:00pm**

Call to Order and Roll Call – *Sherry French, President*

- a. Approval of the Agenda
  1. **Administer Oath of Office** – *Executive Assistant to the Board*
  2. **Election of Board Officers** – *CRW Board of Commissioners*

**Public Comment** (*see blue box at the top of the agenda*)

**Action Items**

3. **Consider Approval of Contract with Madrone Technology for Information Technology (IT) Services and Equipment-** *Todd Heidgerken, General Manager*
4. **Recurring Payments: Approval of Recurring Payments for FY 2021-2022 and Contracts in Excess of General Manager’s Approval Limit** – *Carol Bryck, Chief Financial Officer*
5. **Intergovernmental Agreement (IGA) with Clackamas County: Water System Relocations During the Clackamas Regional Center (CRC) Mobility Project - Construction Amendment-***Joe Eskew, Engineering Manager*

**Next Page**

## Consent Agenda

- CA-1: **Gross Payroll and Accounts Paid: June 2021**– *Carol Bryck, Chief Financial Officer*
- CA-2: **Cash Position and Transfers: June 2021**– *Carol Bryck, Chief Financial Officer*

## Informational Reports

- 6. Management Report – *Todd Heidgerken, General Manager*
- 7. Public Comment (*see blue box at the top of the agenda*)

## Commissioner Business

- 8. Commissioner Reports and Reimbursements

## *Adjourn regular meeting and Convene Executive Session*

## EXECUTIVE SESSION

- 1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9)
- 2. Conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660 (2) (d)

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

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**July 8, 2021**

**SUBJECT** Administer Oath of Office for CRW Commissioner Positions 3, 4 and 5

**PRINCIPAL STAFF PERSON** Karin Holzgang, CRW Notary

**BOARD ACTION REQUESTED** None

**DOCUMENTS ATTACHED** Oath of Office

**Agenda Summary**

**BACKGROUND** In May of 2021 three position on the CRW Board of Commissioners were up for election. The following people were elected to serve as CRW Commissioners for four-year terms starting in July 2021. The three who were elected included:

- Sherry French (Position 3)
- Lester “Rusty” Garrison (Position 4)
- Christine Alexander (Position 5)

The three will be asked to take the oath of office in order to be sworn in as Commissioners at the beginning of the July CRW Board of Commissioners meeting.







**CLACKAMAS RIVER WATER  
REGULAR BOARD MEETING**

July 8, 2021

**SUBJECT** CRW Board Officer Elections

<b>DRAFT MOTION</b>	I nominate _____ for the office of President for FY 2021-2022
	I nominate _____ for the office of President for FY 2021-2022
	I nominate _____ for the office of President for FY 2021-2022
<b>EFFECTIVE DATE</b>	July 8, 2021

**PRINCIPAL STAFF  
PERSON** CRW Board of Commissioners

**DOCUMENTS  
ATTACHED** None

**Agenda Summary**

**BACKGROUND** Section 2.2 of the CRW Board policies provides that officers of the board will be elected at the first meeting in July of each year. The officers of the board are President, Secretary and Treasurer. Duties for each of these positions are described in Sections 2.3, 2.4, and 2.5 of the board policies.

Commissioners are nominated and elected to these positions by motion. Currently, for Fiscal Year 2020-2021, the officers are:

Sherry French, President  
Naomi Angier, Secretary  
Tessah Danel, Treasurer

The board will elect officers for each position.

**CLACKAMAS RIVER WATER  
REGULAR BOARD MEETING**

**July 8, 2021**

**SUBJECT** Authorize Entering into a Contract with Madrone Technology for Information Technology (IT) Equipment, Licenses and Support

<b>DRAFT MOTION</b>	I move the Board authorize the General Manager to enter a contract with Madrone Technology for Information Technology Equipment, Licenses and Support for a not-to-exceed amount of \$182,000.
<b>EFFECTIVE DATE</b>	July 8, 2021

**PRINCIPAL STAFF PERSON** Todd Heidgerken, General Manager

**BOARD ACTION REQUESTED** The Board is being asked to authorize the General Manager to enter a contract with Madrone Technology for a not-to-exceed amount of \$182,000.

**DOCUMENTS ATTACHED** Scope of Services

**Agenda Summary**

**BACKGROUND** CRW has engaged the services of Madrone Technology for information technology (IT) equipment and consulting work. The District is allowed to contract directly with a specific vendor for Communication and Information Systems services and equipment under the Local Contract Review Board Rules (LCRB 110-12 (f)(9)).

Madrone Technology is able to provide CRW with additional services allowing the District to realize cost savings, improve coordination and consolidate vendors. To accomplish this, the District would like to enter into a contract with Madrone Technology to provide IT support, equipment and licenses to CRW.

The District has budgeted for several IT related capital outlay project over the next biennium. These projects will require consulting/support services that can be provided by Madrone Technology. In addition, Madrone Technology has the ability to purchase equipment at competitive prices that will be necessary to complete those projects. Besides equipment and IT consulting services, the District currently has several IT licenses and subscriptions that we are required to have and are purchased and managed through various separate vendors. Under this contracting approach, the District can purchase those licenses and subscriptions through Madrone Technology at a cost savings and realize time efficiencies by managing one vendor rather than multiple vendors.



The District has budgeted for a telecommunications upgrade from our traditional phone service (which is currently budgeted as a utility expense of \$30,000 per year) to a VoIP (Voice over Internet Protocol) system. After the equipment is purchased and installed, the District estimates to have an annual cost savings of \$16,000 per year.

Madrone Technology is based in Clackamas County. Having a local IT support provides timely response and limiting interruptions. Madrone Technology is very familiar with CRW's IT system and security issues and thereby limiting IT support to this one vendor, allows for the security of the system to be increased.

**STAFF  
RECOMMENDATION**

Authorize the General Manager to enter a contract with Madrone Technology for a not-to-exceed amount of \$182,000.

## Madrone Technology Group - Scope of Services

Service Name	Service Description
Information Technology Consulting	Assist IT Manager with Information Technology Services on a regular basis, including: <ul style="list-style-type: none"> <li>• Server monthly patch</li> <li>• Data backup management</li> <li>• Antivirus management</li> <li>• Device management</li> <li>• Firewall management</li> <li>• Operating Systems Management (Server &amp; Client)</li> <li>• Assist in systems alert</li> <li>• SCADA Windows OS Management (Server &amp; Client)</li> <li>• Assist with disaster recovery</li> <li>• Assist with security systems</li> <li>• Capital project</li> </ul>
Computer, Peripherals & Software	<ul style="list-style-type: none"> <li>• As needed</li> </ul>
Maintenance Subscription	<ul style="list-style-type: none"> <li>• Antivirus software</li> <li>• Data backup</li> <li>• Equipment maintenance subscriptions</li> <li>• Google email subscriptions</li> <li>• Microsoft Office365 subscriptions</li> <li>• Remote connection software subscriptions</li> <li>• Mobile device management subscriptions</li> <li>• VMWare vSphere License subscription (for virtual environment)</li> <li>• Phone service (VoIP-Systems)</li> </ul>

# CLACKAMAS RIVER WATER

## REGULAR BOARD MEETING

July 8, 2021

**SUBJECT**                                    Recurring Payments: Approval of Recurring Payments for FY 2021-22 Contracts in Excess of General Manager’s Approval Limit

<b>DRAFT MOTION</b>	I move to approve recurring purchases for FY 2021-22 that are \$50,000 or over per the attached list.
<b>EFFECTIVE DATE</b>	July 8, 2021

**PRINCIPAL STAFF PERSON**                                    Carol Bryck, Chief Financial Officer

**BOARD ACTION REQUESTED**                                    Motion to Approve Recurring Payments for FY 2021-22 Invoice, Contracts and Purchase Orders in excess of General Manager’s Approval Limit

**DOCUMENTS ATTACHED**                                    Exhibit A - Recurring invoices for FY 2021-22 \$50,000 and over  
 Exhibit B - Contracts for FY 2021-22 \$50,000 and over  
 Exhibit C - Recurring payments for FY 2021-22 over \$25,000 and less than \$50,000

### Agenda Summary

**BACKGROUND**                                    Board Policy Section 6.2 A –  
 Section 6.2    Responsibility, Authority, Standardization  
*A. The General Manager is responsible for the procurement of all goods and services and for establishing procedures to sell goods and services.*

Resolution 21-2009 Granting Contracting Authority to the General Manager  
 Section 2. *The Board hereby delegates to the General Manager the authority to execute contracts, as defined in the CRW Local Contract Review Board Rules, up to the amount of \$50,000.00.*

Resolution 14-2016 Modifying the General Manager Contracting Authority for Public Works Contracts  
 Section 3. *The Board hereby delegates to the General Manager the authority to execute Public Improvement contracts, as defined in the CRW Local Contract Review Board Rules, up to the amount of \$75,000.00.*

## ANALYSIS

The District is required to operate the municipal water utility. The General Manager has been given responsibility for the procurement of all goods and services. Contracts (and their payments) over the General Manager authority of \$50,000 must be approved by the Board.

Vendor payments for the past year, current contracts, and the BN 2021-2023 adopted budget were reviewed for possible vendor payments that will exceed \$50,000 during FY 2021-22.

All payments over the General Manager authority of \$50,000 are brought to the Board of Commissioners for acknowledgement. These expenditures are routine and required to run the District. Listings of these payments are attached as Exhibit A and Exhibit B.

As the CRW Local Contract Review Board Rules states, vendor payments over \$25,000 but less than \$50,000 will be brought to the Board for notification. These payments are shown in Exhibit C. These expenditures are within the spending authority of the General Manager.

Public (Capital) Improvement contracts are brought to the Board of Commissioners as required throughout this fiscal year and therefore not included with this listing.

**Clackamas River Water  
Recurring Invoices and Contracts FY 2021-22**

**Annual Payments \$50,000 and over (1) For Board of Commissioners Approval (FY22)**

<b>Vendor Name</b>	<b>Invoice Description</b>	<b>Authority for Purchase</b>	<b>Average Monthly Dollars</b>	<b>Approximate Annual Dollars</b>
<b>Recurring Invoices</b>				
Clackamas River Water Providers	Membership Dues	IGA	\$ 120,000	\$ 120,000
Oregon PERS (2)	PERS Payments	Set by State	\$ 60,000-85,000	\$ 850,000
PGE	Electrical at Plant	Set by State	\$ 20,000-38,000	\$ 385,000
PGE	Electrical at Pump Station	Set by State	\$ 18,000	\$ 215,000
South Fork Water Board	Water Purchases	Settlement Agreement	\$ 30,000-80,000	\$ 675,000
Special Districts Insurance Serv.	General Liability Insurance	Year to Year Contract	\$ 20,000	\$ 240,000
Special Districts Insurance Serv.(2)	Health Insurance	Collective Bargaining	\$ 61,000	\$ 835,000
Principal (2)	Dental, LTD, AD&D, Life	Collective Bargaining	\$ 6,300	\$ 77,000
Wells Fargo Bank	Bond Principle and Interest	2016 Bond Official Statement	\$ 1,238,000	\$ 1,238,000
			<u>\$ 261,125</u>	<u>\$ 4,635,000</u>

Footnotes:  
(1) Invoices on approved capital improvement projects (CIP) are not included.

**Clackamas River Water  
Recurring Invoices and Contracts FY 2021-22**

**Annual Payments \$50,000 and over (1) For Board of Commissioners Approval (FY22)**

<b>Vendor Name</b>	<b>Invoice Description</b>	<b>Authority for Purchase</b>	<b>Average Monthly Dollars</b>	<b>Approximate Annual Dollars</b>
<b>Approved Contract</b>				
AKS Engineering	Surveying	Awarded Contract	\$ 4,200	\$ 50,000
Alexin Analytical	Laboratory Services	Awarded Contract	\$ 4,200	\$ 50,000
Canby Excavating Inc	On-Call Construction	Awarded Contract	\$ 6,300	\$ 75,000
Cascade Columbia Dist Co.	Water Treatment Chemicals	Awarded Contract	\$ 5,400	\$ 65,000
Chemtrade	Water Treatment Chemicals	Awarded Contract	\$ 4,200	\$ 50,000
Christensen Inc	Fuel	Awarded Contract	\$ 4,200	\$ 50,000
Citywide Facility Solutions	Janitorial	Awarded Contract	\$ 6,500	\$ 78,000
Compass Land Surveyors	Surveying	Awarded Contract	\$ 4,200	\$ 50,000
Core & Main, LLP (HD Supply)	Water Works Supplies	Awarded Contract	\$ 5,400	\$ 65,000
Emery & Sons Construction Group	On-Call Construction	Awarded Contract	\$ 6,300	\$ 75,000
FCS Group	Rate Analysis	Awarded Contract	\$ 4,200	\$ 50,000
Ferguson Enterprises	Water Works Supplies	Awarded Contract	\$ 4,200	\$ 50,000
First Response	Security	Awarded Contract	\$ 4,400	\$ 53,000
GT Excavating	On-Call Construction	Awarded Contract	\$ 6,300	\$ 75,000
Harper Houf Peterson Righellis	Surveying	Awarded Contract	\$ 4,200	\$ 50,000
Harrang Long Gary Rudnick	Legal Services	Awarded Contract	\$ 8,300	\$ 100,000
HD Fowler Company Inc.	Water Works Supplies	Awarded Contract	\$ 5,400	\$ 65,000
K & D Services of Oregon	Flagging	Awarded Contract	\$ 4,200	\$ 50,000
Kennedy Jenks	On-call Engineering	Awarded Contract	\$ 8,300	\$ 100,000
Madrone Technology Group	IT Support & Maintenance Agreements	Awarded Contract	\$ 15,200	\$ 182,000
Moore Excavating Group	On-Call Construction	Awarded Contract	\$ 4,200	\$ 50,000
Meteraders LLC	Meter Reading Services	Awarded Contract	\$ 5,400	\$ 65,000
Murraysmith	On-call Engineering	Awarded Contract	\$ 8,300	\$ 100,000
NW Mechanical Group, LLC (replace B HVAC Services	On-call Engineering	Awarded Contract	\$ 4,167	\$ 50,000
Oregon City, City of	Joint Users	IGA	\$ 10,000	\$ 120,000
Oregon City, City of	Wheeling Charges	IGA	\$ 8,100	\$ 97,000

## Clackamas River Water

RH2 Engineering	On-Call Engineering	Awarded Contract	\$	8,300		\$	100,000
River City Environmental	Vac Truck	Awarded Contract	\$	5,417		\$	65,000
S-2 Contractors	Paving Services	Awarded Contract	\$	4,200		\$	50,000
Spencer Ogden Inc	Recruitment Services	Awarded Contract	\$	5,400		\$	65,000
Team Electric	Electrical Maintenance & Services	Awarded Contract	\$	5,400		\$	65,000
Trench Line Excavation	On-Call Construction	Awarded Contract	\$	6,300		\$	75,000
US Bank	Merchant & Customer Analysis Fee	Month to Month Contract	\$	6,000		\$	72,500
Wells Fargo/Open Edge	UB Payment Through Web	Month to Month Contract	\$	14,600		\$	175,000
West Yost Associates	On-Call Engineering Services	Awarded Contract	\$	8,300		\$	100,000
Wilson Heirgood WHA Insurance	Insurance Agent of Record	Awarded Contract	\$	4,200		\$	50,000
Wright Business Graphics	Utility Bill Printing	Awarded Contract	\$	5,400		\$	65,000
				<u>\$ 234,683</u>		<u>\$ 2,812,500</u>	
<b>Grand Total of \$50,000 and Over per Vendor -</b>				<b><u>\$ 495,808</u></b>		<b><u>\$ 7,447,500</u></b>	

**Footnotes:**

**(1) Invoices on approved capital improvement projects (CIP) are not included.**

**Clackamas River Water  
Recurring Invoices and Contracts FY 2021-22**

Exhibit C

**Recurring Payments between \$25,000 and \$50,000  
For Information Only**

<b>Vendor Name</b>	<b>Invoice Description</b>	<b>Authority for Purchase</b>	<b>Monthly Dollars</b>	<b>Average</b>	<b>Approximate Annual Dollars</b>
<b>Recurring Invoices</b>					
Consolidated Supply	Water Works Supplies	Purchase order	\$ 2,500	\$	30,000
Crystal Greens Landscaping	Landscaping Services	Awarded Contract	\$ 3,750	\$	45,000
DSU Peterbuilt & GMC, Inc	Large vehicle maintenance	Awarded Contract	\$ 2,083	\$	25,000
ESRI, Inc	ARCGIS Web base software	Year to Year Contract	\$	\$	25,000
General Pacific	Water Works Supplies	Purchase order	\$ 2,100	\$	25,000
HASA Inc	Water Treatment Chemicals	Purchase order	\$ 3,300	\$	40,000
HRA Veba Service	Annual Financial Audit	Month to Month Contract	\$ 3,300	\$	40,000
Moss Adams, LLC	Water Supplied to CRW Customers	Contract	\$	\$	40,000
Oak Lodge Water Services District	Fuel Purchases	IGA	\$ 2,500	\$	30,000
Petrocard, Inc.	Electrical at Admin & Ops Building	Month to Month Contract	\$ 2,500	\$	30,000
PGE	Regional Water Providers Consortium Dues	Set by State	\$ 2,900	\$	35,000
Portland Water Bureau	Workman's Comp Insurance	based on water produced	\$ 2,500	\$	30,000
Special Districts Assoc. of Oregon	Eden InForum Gold Support / Maintenance	based on experience rate	\$	\$	40,000
Tyler Technologies Inc	Portable Chemical toilet Rental	Year to Year Contract	\$	\$	37,000
United Site Service	Cell Phone Service	Contract	\$	\$	25,000
Verizon Wireless		Awarded Contract	\$ 2,300	\$	28,000

**Total of Informational Recurring Payments between \$25,000 and \$50,000 - \$ 29,733 \$ 525,000**



**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

July 8, 2021

**SUBJECT** Intergovernmental Agreement (IGA) with Clackamas County: Water System relocations during the Clackamas Regional Center (CRC) Mobility Project - Construction Amendment

<b>DRAFT MOTION</b>	Move to approve the Construction Amendment to the IGA with Clackamas County for Water System relocations during the Clackamas Regional Center (CRC) Mobility Project.
<b>EFFECTIVE DATE</b>	July 8, 2021

**PRINCIPAL STAFF PERSON** Joseph D. Eskew PE – Engineering Manager

**BOARD ACTION REQUESTED** The Board is requested to authorize the Construction Amendment to the IGA.

Exhibit A – County Project Map

**DOCUMENTS ATTACHED** Exhibit B – Intergovernmental Agreement between Clackamas River Water and the Clackamas County Development Agency Relating to the Clackamas Regional Center Mobility Improvement Project (IGA)  
Exhibit C – First Amendment to the Intergovernmental Agreement Between Clackamas River Water and the Clackamas County Development Agency Relating to the Clackamas Regional Center Mobility Improvement Project (Construction Amendment to IGA)

**Agenda Summary**

**BACKGROUND** In April of 2019, CRW and Clackamas County entered into an Intergovernmental Agreement (IGA) for consultant services for water work associated with the County’s CRC Mobility Improvements Project. The design work was completed on time and construction proceeded and is now complete. however, the overall CRC project has yet to finish. A Construction Amendment to the IGA was anticipated which allows for the reimbursement of construction costs for the water related work.

Exhibit C of the Construction Amendment itemizes the bid items and prices charged to the County by the Contractor. The Change Orders listed in Exhibit C of the Construction Amendment were initiated and preauthorized by CRW staff prior to execution. The Warranty for the water work will be included in the project warranty as a whole.

**STAFF RECOMMENDATION** Staff recommends approval and signature of the Construction Amendment to the IGA as presented.

# PROPOSED TRANSPORTATION IMPROVEMENTS

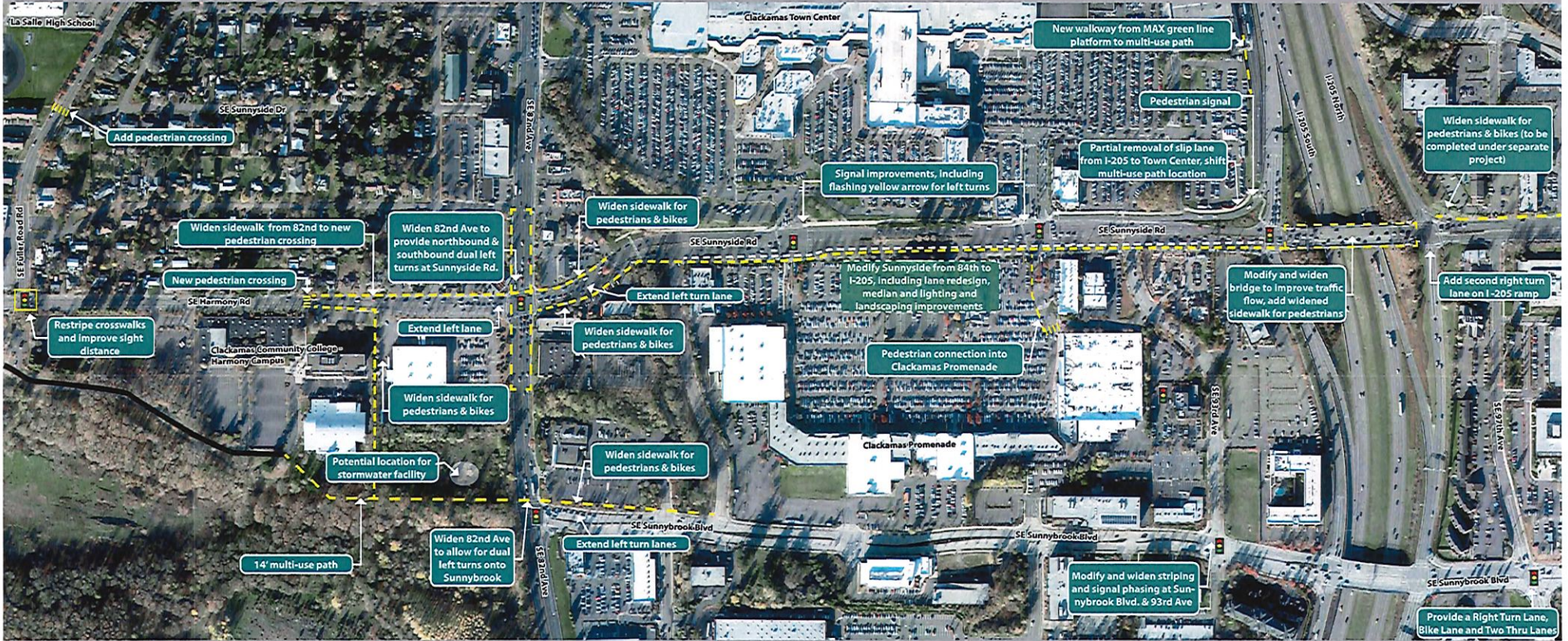


EXHIBIT A  
 AG-5

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
CLACKAMAS RIVER WATER AND THE CLACKAMAS COUNTY  
DEVELOPMENT AGENCY RELATING TO THE CLACKAMAS  
REGIONAL CENTER MOBILITY IMPROVEMENT PROJECT**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is entered into between Clackamas River Water, a domestic water district organized under ORS chapter 264 ("CRW"), and Clackamas County Development Agency, a corporate body politic ("Agency"), collectively referred to as the "Parties" and each a "Party."

**RECITALS**

- A. This Agreement is entered into pursuant to ORS 190.010, which confers authority on local governments to enter into agreements for the performance of any and all functions and activities that a party to the agreements, its officers or agencies have authority to perform.
- B. As part of the Agency's Clackamas Regional Center Mobility Improvements Project, the Agency will undertake a CRC Transmission Line Project (the "Project") that will include the work identified in **Exhibit A** to this Agreement, and which lies within the Harmony, Sunnyside and SE 82<sup>nd</sup> roadways in an area identified in **Exhibit B** to this Agreement (the "Project Area"). CRW wishes to incorporate modifications to the existing water transmission lines within the Project Area as part of the Project.
- C. At the time this Agreement is executed, the Project will be limited to design and engineering work. The Parties may amend Exhibits A and C at a later date to include construction of the required water system upgrades as part of the Project.
- D. The Parties desire to provide the basis for a cooperative working relationship for the purpose of providing waterline design and construction services as part of the Project.
- E. CRW and Agency have determined it is in the public interest to cooperate in the planning and execution of the Project.

**AGREEMENT**

Now, therefore, based on the foregoing, the Parties agree as follows:

1. **Term.** This Agreement becomes effective as of the last date of signature by a Party indicated below. Unless terminated earlier pursuant to Section 5 of this Agreement, this Agreement will expire upon the completion of each and every obligation of the Parties set forth in this Agreement, or by December 31, 2021, whichever is sooner.
2. **CRW's Obligations.**

- a. Scope of Work. CRW agrees to the scope of work set out in Exhibit A. Before the Agency solicits bids for construction of the improvements contemplated by the Project, CRW will review the plans produced by Agency's consultant in connection with the Project and the procurement materials, and will not withhold approval of those plans and materials unreasonably.
- b. Project Coordination. CRW's liaison, identified below in Section 7 of this Agreement, shall coordinate design requirements, assist in developing bid items and quantities, and assist the Agency when necessary to provide responses to requests for information from bidders and contractors. CRW will provide engineering review, comments, information or approval, as required to the Agency or to the Agency's consultant, currently Harper Houf Peterson Righellis, Inc. ("HHPR"), for purposes of fulfilling the purpose of this Agreement.
- c. Project Inspections and Testing. CRW is responsible for costs associated with design review, field inspection and material testing related to the Project.
- d. Payment Obligations. CRW will be responsible for all costs associated with the work identified in Exhibit A to this Agreement, not to exceed the amount specified in Exhibit C. CRW further agrees:
  - i. To reimburse the Agency for administrative costs the Agency incurs in the administration of the Project, not to exceed One Thousand Dollars (\$1,000.00).
  - ii. To pay Agency within 30 days of the receipt of the Agency's invoice to CRW.

**3. Agency's Obligations.**

- a. Scope of Work. The Agency will contract for the scope of work set out in Exhibit A. Before soliciting bids for construction of the improvements contemplated by the Project, Agency will obtain CRW's written approval of the plans produced by HHPR in connection with the Project and of the procurement materials, which approval shall not be withheld unreasonably.
- b. Management of the Project. The Agency will manage the Project, as set forth in Exhibit A of this Agreement, and administer the associated engineering, design and construction contracts.

- c. Project Professional and Project Cost. Agency agrees to hire HHPR to design the Project. CRW shall be responsible for those Project costs as set forth in **Exhibit C** to this Agreement.
  - d. Invoice Obligations. Agency will invoice CRW within the first week following the last working day of each calendar month in which work is performed on CRW's behalf. With the exception of the administrative costs described in Section 2(d)(i), Agency shall not invoice CRW, and CRW shall not be liable for, amounts in excess of that which is listed in Exhibit C, unless the Parties amend this Agreement by modifying the scope of work set out in Exhibit A.
4. Attachments. The Parties understand and agree that Exhibit A, Exhibit B, and Exhibit C are attached and incorporated into this Agreement as if fully set forth herein.
5. Termination.
- a. CRW and Agency, by mutual written agreement, may terminate this Agreement at any time.
  - b. Either CRW or Agency may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination however, the Party seeking the termination shall give the other Party written notice of the breach and of the Party's intent to terminate. If the breaching Party has not entirely cured the breach within thirty (30) days of deemed or actual receipt of the notice, then the Party giving notice may terminate the Agreement at any time thereafter by giving written notice of termination stating the effective date of the termination. If the default is of such a nature that it cannot be completely remedied within such thirty (30) day period, this provision shall be complied with if the breaching Party brings correction of the default within the thirty (30) day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable.
  - c. CRW or Agency shall not be deemed to have waived any breach of this Agreement by the other Party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.
  - d. Nothing herein shall prevent the Parties from meeting to mutually discuss the Project.

- e. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

**6. Indemnification.**

- a. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the Agency agrees to indemnify, save harmless and defend CRW, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof (including legal and other professional fees) arising out of or based upon damages or injuries to person or property caused by the negligent or willful acts of the Agency or its officers, elected officials, owners, employees, agents or its subcontractors or anyone over which the Agency has a right to control.
- b. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, CRW agrees to indemnify, save harmless and defend the Agency, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof (including legal and other professional fees) arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of CRW or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which CRW has a right to control.

**7. Party Contacts.**

- a. Joseph D. Eskew or his designee will act as liaison for CRW for the Project.

**Contact Information:**

Joseph D. Eskew  
Clackamas River Water  
16770 SE 82nd Drive  
Clackamas OR 97015  
(503)723-2565  
jeskew@crwater.com

- b. David Queener or his designee will act as liaison for Agency for the Project.

**Contact Information:**

David Queener  
Clackamas County Development Agency

150 Beaver Creek Road  
Oregon City OR 97045  
(503) 742-4322  
DavidQue@clackamas.us

- c. Either Party may change the Party contact information, or the invoice or payment addresses by giving prior written notice thereof to the other Party at its then current notice address.

**8. General Provisions.**

- a. **Oregon Law and Forum.** This agreement shall be construed according to the laws of the State of Oregon, without giving effect to the conflict of law provisions thereof.
- b. **Applicable Law.** The Parties hereto agree to comply in all ways with applicable local, state and federal ordinances, statutes, laws and regulations.
- c. **Non-Exclusive Rights and Remedies.** Except as otherwise provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.
- d. **Record and Fiscal Control System.** All payroll and financial records pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible. Such records and documents should be retained for a period of three (3) years after receipt of final payment under this Agreement; provided that any records and documents that are the subject of audit findings shall be retained for a longer time until such audit findings are resolved.
- e. **Access to Records.** The Parties acknowledge and agree that each Party shall have access to each Party's books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts for a period of three (3) years after final payment. Copies of applicable records shall be made available upon request. The cost of such inspection shall be borne by the inspecting Party.

- f. **Debt Limitation.** This Agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.
- g. **Severability.** If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken. The court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the Parties.
- h. **Integration, Amendment and Waiver.** Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties on the matter of the Project. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.
- i. **Interpretation.** The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.
- j. **Independent Contractor.** Each of the Parties hereto shall be deemed an independent contractor for purposes of this Agreement. No representative, agent, employee or contractor of one Party shall be deemed to be a representative, agent, employee or contractor of the other Party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each Party hereby specifically disclaims any such relationship.
- k. **No Third-Party Beneficiary.** Neither Party intends that this Agreement benefit, or create any right or cause of action in, or on behalf of, any person or entity other than the Agency or CRW.

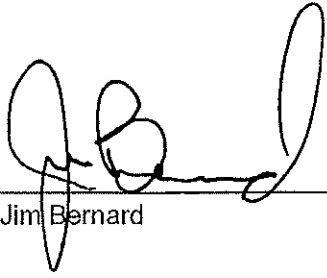


- l. **No Assignment.** No party shall have the right to assign its interest in this Agreement (or any portion thereof) without the prior written consent of the other Party, which consent may be withheld for any reason. The benefits conferred by this Agreement, and the obligations assumed hereunder, shall inure to the benefit of and bind the successors of the Parties.
- m. **Nonwaiver of Government Rights.** Subject to the terms and conditions of this Agreement, by making this Agreement, the Agency is specifically not obligating itself, Clackamas County, or any other governmental entity with respect to any discretionary governmental action relating to the Project or any associated development, operation and use of the improvements to be constructed on the Project Area, including, but not limited to, condemnation, comprehensive planning, rezoning, variances, environmental clearances or any other governmental County approvals that are or may be required.
- n. **Counterparts.** This Agreement may be executed in any number of counterparts (electronic, facsimile, or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute and original.
- o. **Authority.** Each Party represents that it has the authority to enter into this Agreement on its behalf and the individual signatory for a Party represents that it has been authorized by that Party to execute and deliver this Agreement.
- p. **Necessary Acts.** Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.

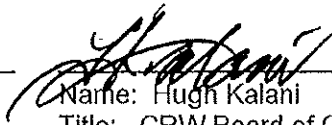
**IN WITNESS HEREOF**, the Parties have executed this Agreement by the date set forth opposite their names below.

Clackamas County Development Agency

Clackamas River Water



Chair: Jim Bernard



Name: Hugh Kalani  
Title: CRW Board of Commissioners President

5-2-19 IV.1

Date

4/11/19

Date

## EXHIBIT A

### SCOPE OF WORK

#### Design Scope of Work:

Clackamas River Water District (CRW) desires to have HHPR, who is under contract with the Clackamas County Development Agency, provide Engineering Services as required to incorporate various CRW elements of work into the overall CRC Mobility Plans. Specific elements of CRW design work to be incorporated are detailed in Exhibit 1 (attached). The Scope of Services is as follows:

#### Task 1: Base Map Preparation

Prepare base map and drawing sheet set up for review and approval by Clackamas River Water District. The following sheets are anticipated:

- Up to four (4) plan sheets, which may include enlarged plan views at 1"=5' scale and/or section views to illustrate construction requirements.
- Up to two (2) detail sheets

#### ***Task 2: Design and Review Comments***

Preliminary design has been completed by CRW and provided to HHPR. HHPR will incorporate CRW's design into the existing project drawings and the new CRW sheets and provide a copy of modified sheets to CRW for review. CRW's review will be independent of any % complete review set, as we are currently approaching 100% completion. Upon receipt, CRW will provide review comments within 1 week to allow any required revisions to be incorporated into the final plans.

#### ***Task 3: Final Plan Submittal – Bid Document Preparation***

Prepare final construction drawings for bidding and construction. Submit final drawings to Clackamas River Water District for final review and approval. Make minor corrections as needed (issue changes as addenda if required).

#### ***Task 4: Prepare Project Specifications and Engineer's Estimates***

Prepare special provisions for the installation of the water improvements, and other construction elements of the project. Provide a bid schedule for the project, along with an engineer's estimate. Incorporate project specifications in the 2018 APWA/ODOT format for bidding with Clackamas County.

#### Task 5: Bidding Assistance

Answer questions from the City Staff during the bidding process. Provide written or verbal clarification of bid items and/or plans as requested.

***Task 6: Inspection Services***

Provide general inspection services during installation of the waterline, concurrent with other inspection tasks. Track quantities for payment. Provide daily inspection notes (provide copies to CRW on a weekly basis). It is assumed that the water improvements will require 4 weeks to complete, and that the inspector will be present 10% of this time. CRW will provide primary inspection of CRW work and will participate in final walkthrough and generation of punch list items. CRW will provide review of submittals and RFI's.

***Task 7: As-Built Drawings***

Complete as-built drawings of the project to reflect changes made during construction. The as-built drawings will be generated from contractor and inspector notes (new survey will not be completed). Provide digital Autocad and PDF files to the Clackamas River Water District.

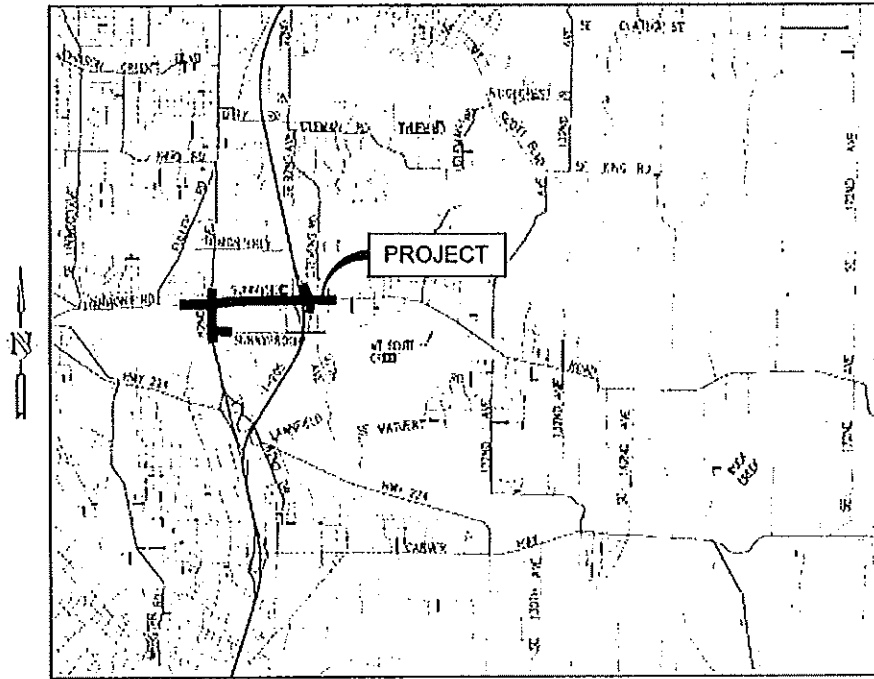
**Clackamas Regional Center Mobility Improvements**  
Proposed Work Split CRW vs. County Contract

12/26/2018

Sheet	Work by	Description *
3A	CRW Contract Contract	1) Adjust and/or relocate water meters on Harmony @ 7823, 7831, 7903 2) Replace valve box in sidewalk @ STA 151+25 RT 3) Minor adjust valve box - 1 each
4A	CRW Contract	1) Adjust and/or relocate water meters on Harmony @ 7911, 8033 2) Install new FH with wet tap on 80th
5A	Contract CRW CRW CRW	1) Abandon Fire Hydrant @ SW corner 82nd/Harmony 2) Relocate or replace water meter @ 12479 82nd Ave 3) Replace and adjust FH to Toys-R-Us 4) Adjust 2" meter to Toys-R-Us
7A	Contract	1) Abandon 2" water service, North
8A	Contract Contract Contract Contract Contract Contract	1) Replace and regrade 8" WL south into Promenade Mall @ STA 11+20 2) Install new FH with wet tap @ STA 11+50 3) Abandon 6" FH and pipe 4) Replace valve box - 3 each 5) Pothole to locate valve and replace valve box, STA 11+20 RT 6) Minor adjust valve box - 3 each
9A	Contract Contract Contract Contract Contract	1) Install new FH with regrade @ STA 14+60 RT 2) Install new FH @ STA 17+90 RT 3) Abandon 2" water service, North 4) Replace valve box - 5 each 5) minor adjust valve boxes - 5 each
10A	Contract Contract Contract Contract	1) Install new FH @ STA 20+75 RT 2) Replace valve box - 5 each 3) Minor adjust 2" meter box @ STA 22+60 RT 4) Minor adjust valve boxes - 5 each
11A	Contract	1) Minor adjust 2" meter box @ 23+25 RT
12A	Contract Contract Contract	1) Install Insert valve @ STA 28+40 RT 2) Relocate 8" DI WL at new sign bridge 3) Remove FH and abandon valve @ STA 28+40
20A	Contract	1) Cut and Cap at 4" Valve in 82nd Ave
21A	Contract Contract CRW	1) Remove and replace FH @ STA 440+80 LT 2) Minor adjust valve boxes - 4 each 3) Relocate 3/4 water meter @ Furniture Gallery

\* Stations shown are approximate

**EXHIBIT B**  
**PROJECT AREA**



**VICINITY MAP**  
NTS

**EXHIBIT C**

**PROJECT COST**

**CRC Mobility Improvements**  
**CRW Design and Inspection Services**  
 Engineering Fee Proposal  
 Submitted By: Harper Houf Peterson Righelli Inc.  
 January 14, 2019

Task	Description	Project Manager	Project Engineer/ Construction Manager	Senior Civil Designer	Inspector	Expenses	Total
1	Base Map Preparation			16			\$2,400.00
2	Design and Review Comments	4	4	24		\$25.00	\$5,086.25
3	Final Plan Submittal - Bld Documents Preparation	4		8		\$25.00	\$1,986.25
4	Prepare Project Specifications and Preliminary Cost Estimates	1	4	8			\$2,090.00
5	Bidding Assistance	2		2			\$690.00
6	Inspection Services	4	16		16		\$5,320.00
7	As-Built Drawings	1	2	2	8	\$50.00	\$1,772.50
	<i>Hourly Rate</i>	\$190	\$175	\$150	\$110		\$19,335.00

**FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN CLACKAMAS RIVER WATER AND THE CLACKAMAS COUNTY  
DEVELOPMENT AGENCY RELATING TO THE CLACKAMAS REGIONAL  
CENTER MOBILITY IMPROVEMENT PROJECT**

**THIS FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT RELATING TO THE CLACKAMAS REGIONAL CENTER MOBILITY IMPROVEMENT PROJECT (“Amendment”)** is entered into effective as of July 31, 2021, between Clackamas River Water, a domestic water district organized under ORS chapter 264 (“CRW”), and Clackamas County Development Agency, a corporate body politic (“Agency”), collectively referred to as the “Parties” and each a “Party.”

**RECITALS**

- A. CRW and the Agency are parties to that certain Intergovernmental Agreement dated effective as of May 2, 2019, (the “**Agreement**”), concerning the CRW Transmission Line Project which will incorporate modifications to the existing water transmission lines in the area and which is part of the larger Clackamas Regional Center Mobility Improvements Project being administered by the Agency. The CRW Transmission Line Project is more particularly described in the Agreement.
- B. The Agreement is limited by its terms to the design and engineering work associated with the CRW Transmission Line Project and contemplated that Parties could later amend the Agreement, and in particular Exhibit A – Scope of Work and Exhibit C – Project cost, to include construction of the required water system upgrades as part of the CRW Transmission Line Project.
- C. The Parties now wish to amend the Agreement to provide for the Agency’s construction of the required water system upgrades and CRW’s reimbursement of the costs associated with that work.

**AGREEMENT**

1. **Amendment to Section 2(a).** Section 2(a) of the Agreement which reads:

- A. Scope of Work. CRW agrees to the scope of work set out in Exhibit A. Before the Agency solicits bids for construction of the improvements contemplated by the Project, CRW will review the plans produced by Agency’s consultant in connection with the Project and the procurement materials, and will not withhold approval of those plans and materials unreasonably.

**Shall be deleted in its entirety and replaced with the following:**

- a. Scope of Work. CRW agrees to the scope of work set out in Exhibit A. CRW has reviewed the plans produced by Agency’s consultant in connection with the Project and the procurement materials and hereby approves of those plans and materials.

2. **Amendment to Section 3(a).** Section 3(a) of the Agreement, which reads:

- a. Scope of Work. The Agency will contract for the scope of work set out in Exhibit A. Before soliciting bids for construction of the improvements



contemplated by the Project, Agency will obtain CRW's written approval of the plans produced by HHPR in connection with the Project and of the procurement materials, which approval shall not be withheld unreasonably.

**Shall be deleted in its entirety and replaced with the following:**

- a. Scope of Work. The Agency will contract for the scope of work set out in Exhibit A.

3. Exhibit A. The document attached to this Amendment identified as Exhibit A "Scope of Work" shall replace the "Scope of Work" attached to the Agreement as Exhibit A.

4. Exhibit C. The document attached to this Amendment, identified as Exhibit C "CRC Mobility Improvements Clackamas River Water Work Completed by the County" and dated June 6, 2021, shall supplement and be added to the document which is titled "Project Cost" and is attached to the Agreement as Exhibit C.

5. Counterpart; Email. This Amendment may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. Facsimile or email transmission of any signed original of this Amendment, and retransmission of any signed facsimile or email transmission, shall be the same as delivery of an original. At the request of either party, the parties shall confirm transmitted signatures by signing an original document.

6. Confirmation. The Agreement is hereby amended and modified in accordance with the terms of this Amendment. Except as expressly modified by this Amendment, the Agreement and all its terms and provisions are hereby acknowledged, approved, ratified and confirmed and shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment effective as of the date first written above.

**AGENCY:**

**CLACKAMAS COUNTY DEVELOPMENT AGENCY,**  
a corporate body politic

By: \_\_\_\_\_

Name: Tootie Smith

Its: Chair, Clackamas County Development Agency Board

**CRW:**

**CLACKAMAS RIVER WATER,**  
a domestic water district organized under ORS chapter 264

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: CRW Board of Commissioners President

## EXHIBIT A

### SCOPE OF WORK

#### **Design Phase Scope of Work:**

Clackamas River Water District (CRW) desires to have HHPR, who is under contract with the Clackamas County Development Agency, provide Engineering Services as required to incorporate various CRW elements of work into the overall CRC Mobility Plans. Specific elements of CRW design work to be incorporated are detailed in Exhibit 1 (attached). The Scope of Services is as follows:

#### ***Task 1: Base Map Preparation***

Prepare base map and drawing sheet set up for review and approval by Clackamas River Water District. The following sheets are anticipated:

- Up to four (4) plan sheets, which may include enlarged plan views at 1"=5' scale and/or section views to illustrate construction requirements.
- Up to two (2) detail sheets

#### ***Task 2: Design and Review Comments***

Preliminary design has been completed by CRW and provided to HHPR. HHPR will incorporate CRW's design into the existing project drawings and the new CRW sheets and provide a copy of modified sheets to CRW for review. CRW's review will be independent of any % complete review set, as we are currently approaching 100% completion. Upon receipt, CRW will provide review comments within 1 week to allow any required revisions to be incorporated into the final plans.

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#### ***Task 5: Bidding Assistance***

Answer questions from the City Staff during the bidding process. Provide written or verbal clarification of bid items and/or plans as requested.

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Provide general inspection services during installation of the waterline, concurrent with other inspection tasks. Track quantities for payment. Provide daily inspection notes (provide copies to CRW on a weekly basis). It is assumed that the water improvements will require 4 weeks to complete, and that the inspector will be present 10% of this time. CRW will provide primary

inspection of CRW work and will participate in final walkthrough and generation of punch list items. CRW will provide review of submittals and RFI's.

### ***Task 7: As-Built Drawings***

Complete as-built drawings of the project to reflect changes made during construction. The as-built drawings will be generated from contractor and inspector notes (new survey will not be completed). Provide digital Autocad and PDF files to the Clackamas River Water District.

### **Construction Phase Scope of Work:**

CRW desires to have Kerr General Contractors, who is under contract with the Clackamas County Development Agency, to construct certain elements of the water supply system on behalf of CRW. The Contractor will complete the following, the cost of which is itemized in Exhibit C:

- Install Fire Hydrant Assembly with Wet Tap (WD-1/W)<sup>1</sup>
- Abandon 2 Inch Water Service (WD3/W)
- Replace 8 Inch Waterline (WD-4/W-2)
- Install Fire Hydrant Assembly with Wet Tap (WD-4/W-2)
- Abandon Fire Hydrant and Pipe (WD-4/W-2)
- Pothole and Locate Valve (WD-4/W-2)
- Replace 6 Inch Waterline and Install Fire Hydrant Assembly (WD-5/W-2)
- Abandon 2 Inch Water Service (WD-5/W-2)
- Install Fire Hydrant Assembly (WD-6/W-2)
- Install Fire Hydrant Assembly (WD-7/W-3)
- Relocate 12 Inch DI Waterline at New Sign Bridge (WD-8/W-3)
- Relocate 8 Inch DI Waterline at New PGE Vault (WD-9/W-3)
- Install Insert Valve (WD-9/W-3)
- Remove Fire Hydrant and Abandon Valve (WD-9/W-3)
- Install 12 Inch DI Waterline, Complete (Sunnybrook Loop Plans)
- Replace Valve Box Top, Lid, and Bottom Section

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<sup>1</sup> These are references to the waterline detail (WD) on the waterline plan sheets (W) prepared by Harper Houf Peterson Righellis, Inc., dated August 15, 2019.

CRC Mobility Improvements

Exhibit C

Clackamas River Water Work Completed by the County

June 6, 2021

Bid Item Prices					Kerr	
ITEM	SPEC	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
<b>Part 1100 - Water Supply Systems</b>						
214	01140	Install Fire Hydrant Assembly with Wet Tap (WD-1/W)	LS	1	\$ 14,085.00	\$ 14,085.00
215	01140	Abandon 2 Inch Water Service (WD3/W)	LS	1	\$ 1,710.00	\$ 1,710.00
216	01140	Replace 8 Inch Waterline (WD-4/W-2)	LS	1	\$ 15,965.00	\$ 15,965.00
217	01140	Install Fire Hydrant Assembly with Wet Tap (WD-4/W-2)	LS	1	\$ 14,525.00	\$ 14,525.00
218	01140	Abandon Fire Hydrant and Pipe (WD-4/W-2)	LS	1	\$ 2,560.00	\$ 2,560.00
219	01140	Pothole and Locate Valve (WD-4/W-2)	LS	1	\$ 840.00	\$ 840.00
220	01140	Replace 6 Inch Waterline and Install Fire Hydrant Assembly (WD-5/W-2)	LS	1	\$ 13,235.00	\$ 13,235.00
221	01140	Abandon 2 Inch Water Service (WD-5/W-2)	LS	1	\$ 1,710.00	\$ 1,710.00
222	01140	Install Fire Hydrant Assembly (WD-6/W-2)	LS	1	\$ 14,180.00	\$ 14,180.00
223	01140	Install Fire Hydrant Assembly (WD-7/W-3)	LS	1	\$ 6,525.00	\$ 6,525.00
224	01140	Relocate 12 Inch DI Waterline at New Sign Bridge (WD-8/W-3)	LS	1	\$ 17,095.00	\$ 17,095.00
224.1	01140	Relocate 8 Inch DI Waterline at New PGE Vault (WD-9/W-3)	LS	1	\$ 13,060.00	\$ 13,060.00
225	01140	Install Insert Valve (WD-9/W-3)	LS	1	\$ 21,000.00	\$ 21,000.00
226	01140	Remove Fire Hydrant and Abandon Valve (WD-9/W-3)	LS	1	\$ 1,690.00	\$ 1,690.00
226.1	01140	Install 12 Inch DI Waterline, Complete (Sunnybrook Loop Plans)	LS	1	\$ 40,250.00	\$ 40,250.00
227	01140	Replace Valve Box Top, Lid, and Bottom Section	EACH	15	\$ 875.00	\$ 13,125.00
<b>APPROVED CHANGE ORDERS</b>						
CO 3		BI 224.1 Design Change Related to Water Detail Sheet 3, WD-9 and WD-	LS	1	\$ (1,258.10)	\$ (1,258.10)
CO 15		Replacement of Existing Cracked and Leaking 6" Valve at WD-4	LS	1	\$ 10,588.90	\$ 10,588.90
CO 53		Abandon Previously Unkown 2" Line in the Median at 93rd ans Sunnyside	LS	1	\$ 2,591.43	\$ 2,591.43
<b>CLACKAMAS RIVER WATER SYSTEM SUPPLY TOTAL</b>					<b>\$203,477.23</b>	

**CLACKAMAS RIVER WATER**

**Agenda Item –  
CA-1**

**REGULAR BOARD MEETING**

**July 8, 2021**

**SUBJECT**                      **Gross Payroll and Accounts Paid**

**DRAFT MOTION**              Move to approve the consent agenda items as presented

**EFFECTIVE DATE**          July 8, 2021

**PRINCIPAL STAFF  
PERSON**                      Carol Bryck, CFO

**BOARD ACTION  
REQUESTED**                Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS  
ATTACHED**                    1) Earnings Statements for June 30, 2021 Payrolls – 2 payrolls - \$251,569.75  
2) Monthly Check History for June 30, 2021 - \$723,179.03 (net)

001557 Seq. No.: 001541 001557

WEEK 22 BATCH 3538 43 PAYS

0 Employees With Overflow Statement

0 Overflow Statement 1 Total Statement

Tot Cks/Vchrs:00000000015 Total Pages:00000000017 - Page count not applicable for iReports

First No. Last No. Total

Checks: ADPCHECK ADPCHECK 00000000000

Vouchers: 00000220001 00000220043 00000000015

# Earnings Statement

Total Vouchers Bypassed: 00000

Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT  
CLACKAMAS RIVER WATE  
LOCATION 0001

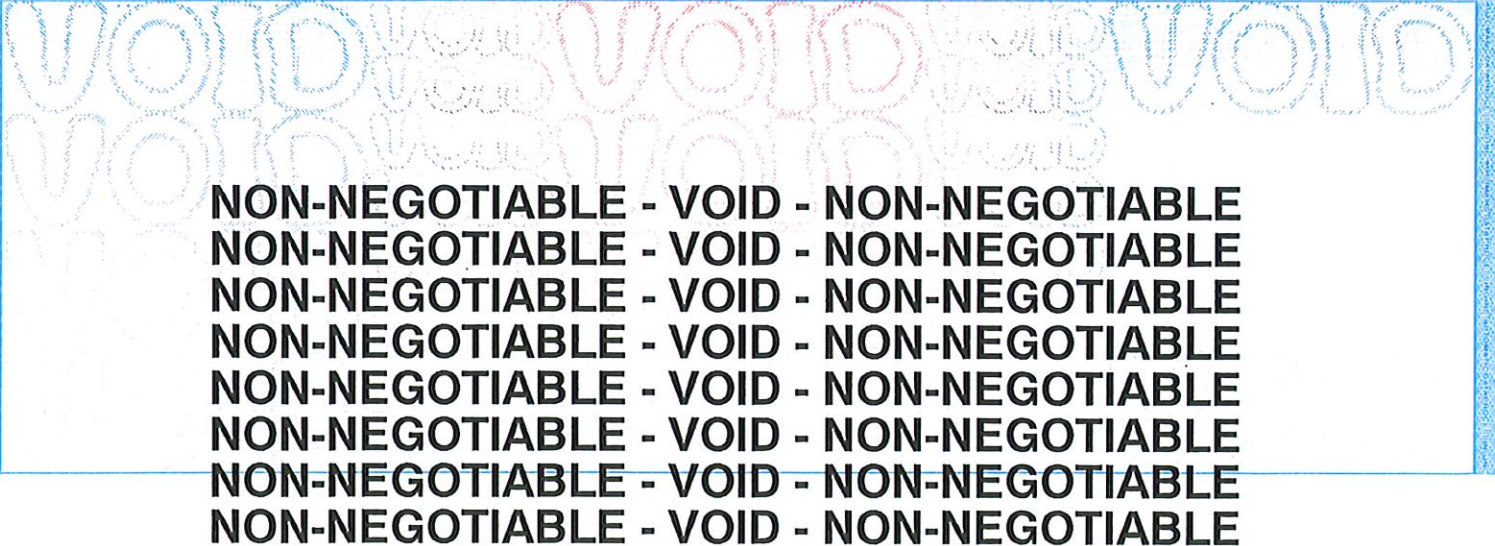
## CHECK STUFFING, RECONCILIATION

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 78585.33 NET PAY (INCLUDING ALL DEPOSITS)  
 12341.91 FEDERAL TAX  
 7712.48 SOCIAL SECURITY  
 1803.75 MEDICARE  
 .00 MEDICARE SURTAX  
 .00 SUI/DI/FLI/MLI TAX  
 7609.65 STATE TAX  
 .00 LOCAL TAX  
 98113.46 DEDUCTIONS  
 .00 NET CHECK

**SEAT COMPANY CODE 312  
 CLACKAMAS RIVER WATE  
 TOTAL DOCUMENT  
 LOCATION 0001**

*PAY DATE 6.4.21*

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



**NON-NEGOTIABLE - VOID - NON-NEGOTIABLE  
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000150 Seq. No.: 000135 000150

WEEK 24 BATCH 3813 42 PAYS

0 Employees With Overflow Statement

0 Overflow Statement 1 Total Statement

Tot Cks/Vchrs:00000000014 Total Pages:00000000016 - Page count not applicable for iReports

Checks: ADPCHECK ADPCHECK 00000000000

Vouchers: 00000240001 00000240042 00000000014

Total Vouchers Bypassed: 00000

Total Checks Bypassed: 00000

# Earnings Statement

SEAT 312 TOTAL DOCUMENT  
CLACKAMAS RIVER WATE  
LOCATION 0001

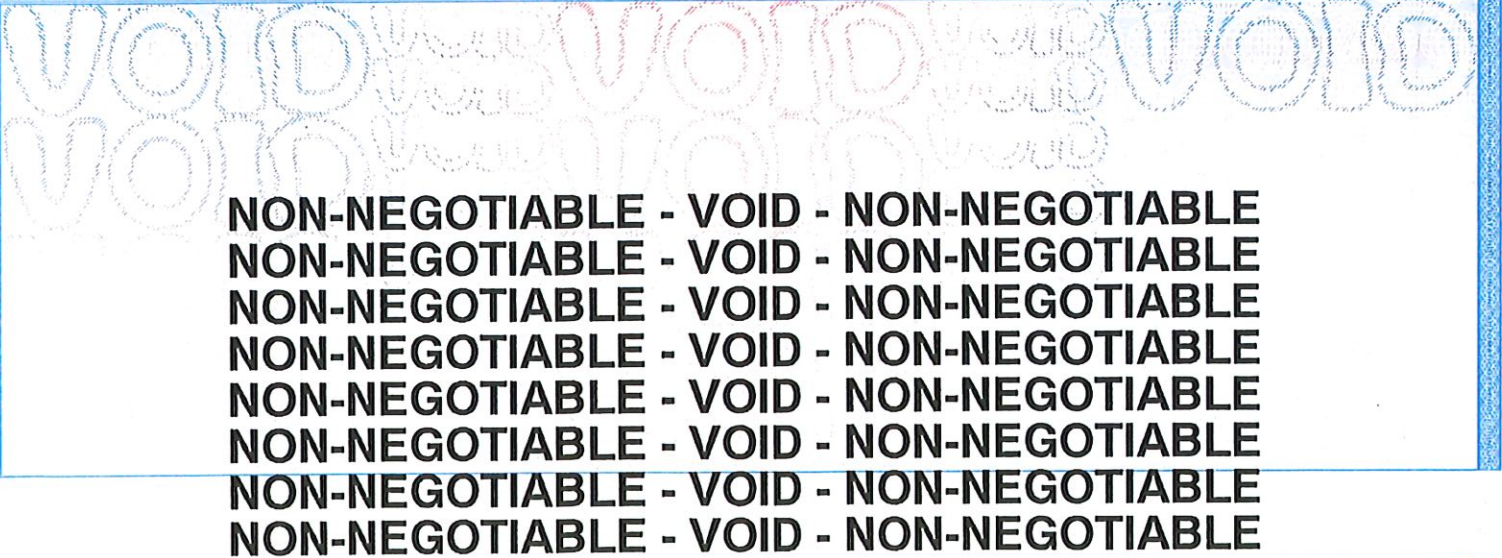
## CHECK STUFFING, RECONCILIATION

123988.50 GROSS  
76272.65 NET PAY (INCLUDING ALL DEPOSITS)  
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7487.48 SOCIAL SECURITY  
1751.07 MEDICARE  
.00 MEDICARE SURTAX  
.00 SUI/DI/FLI/MLI TAX  
7333.47 STATE TAX  
.00 LOCAL TAX  
95809.76 DEDUCTIONS  
.00 NET CHECK

SEAT COMPANY CODE 312  
CLACKAMAS RIVER WATE  
TOTAL DOCUMENT  
LOCATION 0001

*PAY DATE 6-18-21*

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM



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NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

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MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		5123	06/14/2021	01959 US BANK	MERCHANT BILLING - MAY 2021	MAY 2021	2,342.10	2,342.10
		5124	06/15/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 05/28/21	4,037.85	4,037.85
		5126	06/15/2021	01959 US BANK	VISA	5/25/21 LABRIE	2,602.01	
					VISA	5/25/21 CUMMINGS	1,699.33	
					VISA	5/25/21 RAY	1,319.63	
					VISA	5/25/21 TRIPLETT	1,063.59	
					VISA	5/25/21 BJORNSTEDT	879.00	
					VISA	5/25/21 KEOBOUNNAM	539.00	
					VISA	5/25/21 HOLZGANG	99.95	
					VISA	5/25/21 BRYCK	45.00	8,247.51
		5127	06/16/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 05/28/21	2,592.43	2,592.43
		5128	06/16/2021	01959 US BANK	VISA	5/25/21 VOYLES	557.99	557.99
		5129	06/28/2021	01959 US BANK	CUSTOMER ANALYSIS	JUN 2021	3,613.02	3,613.02
		5130	06/28/2021	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 06/11/21	2,840.63	2,840.63
		5131	06/28/2021	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 06/11/21	4,601.78	4,601.78
		92272	06/03/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	529000044262	96.37	
					ACC. #934649000 - BUILDING MAINT. SUPPLI	529000049013	96.37	192.74
		92273	06/03/2021	04264 REX & DIANA ASHCRAFT	UB REFUND CST #043862	REF000186950	82.23	82.23
		92274	06/03/2021	04262 GARY BLUMANTHAL	UB REFUND CST #026826	REF000186948	53.96	53.96
		92275	06/03/2021	04260 JEFF & JANET BRYANT**	UB REFUND CST #021483	REF000186946	18.31	18.31
		92276	06/03/2021	04261 DEBORAH A CAMPBELL	UB REFUND CST #026478	REF000186947	31.45	31.45
		92277	06/03/2021	03777 CAROLLO ENGINEERS INC	FACILITIES MASTER PLAN	FB 10171	1,971.00	1,971.00
		92278	06/03/2021	03325 CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	93128877	4,943.73	4,943.73
		92279	06/03/2021	04266 CITY WIDE FACILITY SOLUTIONS	MAY 2021 CLEANING AND SUPPLIES OPS ADMIN	32035000259	6,094.00	6,094.00
		92280	06/03/2021	00120 FEDEX	ACCT# 1075-8809-4 - GRANTS PASS LABS	7-349-69848	245.04	

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
					ACCT# 1075-8809-4 - GRANT'S PASS LABS	7-371-87580	162.20	407.24
		92281	06/03/2021	00073 FIRST RESPONSE INC.	MONTHLY MONITORING PATROL JUN 2021 MONITORING	6706	3,269.00	3,284.00
		92282	06/03/2021	04080 GREEN GUARD	FIRST AID SUPPLIES	C500497	15.00	191.11
		92283	06/03/2021	04263 JARROD & DAWNDIE HALACKA**	UB REFUND CST #037544	REF000186949	99.20	99.20
		92284	06/03/2021	03473 HASA INC	SODIUM HYPOCHLORITE - LOW SALT	749002	5,505.20	5,505.20
		92285	06/03/2021	02922 KONE INC	QUARTERLY MAINTENANCE	959879734	124.80	124.80
		92286	06/03/2021	02125 LEAGUE OF OREGON CITIES	JOB POSTING	9317	80.00	80.00
		92287	06/03/2021	04180 MADRONE TECHNOLOGY GROUP INC.	SCADA SQL SERVICE NETWORK UPGRADE	1547	7,686.85	
					DATA BACKUP (PAYMENT TO MADRONE FOR RAPI SUPPORT AND LICENSE AGREEMENTS	1564	3,080.00	
					CONTRACT WORK SCADA	1328	2,939.00	
						1548	2,749.41	
						1563	385.00	16,840.26
		92288	06/03/2021	04265 ETHAN MANUEL**	UB REFUND CST #045418	REF000186951	53.01	53.01
		92289	06/03/2021	02456 OREGON ASSOC OF WATER UTILITIE	JOB ANNOUNCEMENT	30960	62.50	62.50
		92290	06/03/2021	02928 OREGON HEALTH AUTHORITY	OHA ANNUAL WATER AUDIT 7/1 TO 6/30/21	05/18/21 2	5,100.00	5,100.00
		92291	06/03/2021	02681 PAUL H. ROEGER	LEGAL DESCRIPTION DEVELOPMENT FOR WITHDR	6	1,295.00	1,295.00
		92292	06/03/2021	04255 PUMPTech, INC.	GRUNDFOS DOSING PUMP WITH MODBUS	0168915-IN	5,155.00	5,155.00
		92293	06/03/2021	03597 CLOUD RECORDS MANAGEMENT SOLUTION	ORMS-0153 / MONTHLY USER FEE PER USER OR	192200	370.20	370.20
		92294	06/03/2021	04253 TEREX USA, LLC	17-100 YEARLY CRANE INSPECTION	7121959	580.00	580.00
		92295	06/03/2021	04253 TEREX USA, LLC	07-300 15-600 17-100 CRANE INSOECTIONS	7121950	450.00	
					15-600 CRANE INSPECTION	7121958	450.00	900.00
		92296	06/03/2021	04259 EARLE TRADUP	UB REFUND CST #003646	REF000186944	40.84	40.84
		92297	06/03/2021	04243 WILLIAM F UPTON	UB REFUND CST #011237	REF000186945	45.00	45.00
		92298	06/03/2021	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE MATHER DRIVE. 5/1 T	03-14578-01 JUN 2021	321.30	
					SURFACE WATER AT SE 82ND DRIVE. 5/1 TO 6	03-05879-01 MAY 2021	276.15	597.45

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 to 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92299	06/03/2021	01736 WEST YOST ASSOCIATES	NATIONAL HAZARD MITIGATION PLAN TASK 10	2045043	1,081.25	1,081.25
		92300	06/03/2021	00519 COLONIAL LIFE	MAY 2021, VOLUNTARY PAYROLL DEDUCTION,	7793862-0505241	320.61	320.61
					JUN 2021, VOLUNTARY PAYROLL DEDUCTION,	7793862-0605876	320.61	641.22
		92301	06/03/2021	02391 VEBA SERVICE GROUP, LLC	HRA VEBA CONTRIBUTION - EMPLOYEE UPON HI	06-01-21	500.00	500.00
		92302	06/16/2021	00092 AIRGAS USA INC	EXCHANGE BOTTLES	9113606430	265.64	265.64
		92303	06/16/2021	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - JUN	085715	1,463.74	1,463.74
		92304	06/16/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	529000053541	96.37	96.37
		92305	06/16/2021	01376 BUD'S CRANE SERVICE INC	REPLACE BACKWASH MOTOR	15770	525.00	525.00
		92306	06/16/2021	03777 CAROLLO ENGINEERS INC	FACILITIES MASTER PLAN	FB11211	4,174.50	4,174.50
		92307	06/16/2021	01546 CASCADE COLUMBIA DIST CO INC	SODIUM HYPOCHLORITE - 53 GAL. DRUMS	808100	468.26	468.26
		92308	06/16/2021	00063 CESSCO INC	2" TRASH PUMP	436746	1,066.00	1,066.00
		92309	06/16/2021	00227 CLACKAMAS GARBAGE CO INC	ACC. #04370 - TRASH REMOVAL SERVICE-MAY	MAY 2021	344.40	344.40
		92310	06/16/2021	00008 CONSOLIDATED SUPPLY CO.	32 PCS 7110-01 32 PCS 7110-03	S010292510.001	4,260.48	4,260.48
					2 PCS 1"BITS TAPPING BITS	S010236631.002	475.39	4,735.87
					2 PCS 7/8 TAPPING BITS	S010236631.003	383.26	5,119.13
		92311	06/16/2021	02856 CRYSTAL GREENS LANDSCAPING	LANDSCAPING MAINTENANCE	77767	3,958.00	3,958.00
		92312	06/16/2021	02617 DELUXE FOR BUSINESS	CUST.# 994030-460323 - DBA RETAIL DEP TI	02049438991	72.86	72.86
		92313	06/16/2021	03218 DIRECT TRANSPORT INC	DELIVERY BOARD PACKET	265841	56.61	56.61
		92314	06/16/2021	03504 ENTERPRISE FLEET MANAGEMENT	CUST#488054 TRUCK LEASE 6/01/21-6/31/20	2676	664.34	664.34
					CUST#488054 TRUCK LEASE 5/01/21-5/31/20	FBN4210092	635.72	1,300.06
		92315	06/16/2021	00120 FEDEX	ACCT#6677-5669-3 WHA INSURANCE PYMT	7-386-42008	28.24	28.24
		92316	06/16/2021	01844 FERGUSON ENTERPRISES INC	1 PC 2X6 REPAIR BAND	978942	338.50	338.50
					12 INCH ADJ PIPE STAND	984632	283.28	621.78
					2 PCS HYDRANT WRENCH	9351024	124.43	746.21
					PVC CAPS	0984621-1	30.00	776.21

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92317	06/16/2021	00073 FIRST RESPONSE INC.	RESPONSE COVERAGE	7017	45.00	45.00
		92318	06/16/2021	00167 GRAINGER INC	PARK BAGS	9914773479	64.86	
					EYE WASH	9888139764	54.08	118.94
		92319	06/16/2021	03240 GARY RUDNIK P HARRANG LONG	LEGAL SERVICES MAY	93607	4,240.00	4,240.00
		92320	06/16/2021	02570 HOME DEPOT CREDIT SERVICES	58 PCS 8810-00 PALLET FEE PAINTING SUPPL	H4017-288015	264.59	
					GLOVES	H4017-287537	65.71	330.30
		92321	06/16/2021	00127 ICMA RETIREMENT TRUST- 457	VOLUNTARY PAYROLL DEDUCTION:	05/28/21	462.72	462.72
		92322	06/16/2021	00133 LES SCHWAB TIRE CENTERS INC	BATTERY	22700716923	172.79	172.79
		92323	06/16/2021	04171 LSK GRAPHICS INC.	CRW NEWSLETTER	24810-10	335.00	335.00
		92324	06/16/2021	04180 MADRONE TECHNOLOGY GROUP INC.	NETWORK UPGRADE	1576	1,870.00	
					CONTRACT WORK	1575	165.00	2,035.00
		92325	06/16/2021	04242 NORTHWEST MECHANICAL GROUP LLC	FEB MAR HVAC SERVICE	21359	820.00	
					APR HVAC SERVICE	21601	410.00	1,230.00
		92326	06/16/2021	00013 NW NATURAL	102053-6 - 9100 SE MANGAN DR	102053-6 4/16-5/17	208.59	
					181026-6 16770 SE 82ND DR	181026-6 4/25-5/23	104.70	
					102924-8 - 9100 SE MANGAN DR	102924-8 4/16-5/17	36.30	
					3446861-01 - 17257 HANNEMAN CT.	3446861 4/21-5/20	35.86	385.45
		92327	06/16/2021	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	176395230001	19.44	19.44
		92328	06/16/2021	00373 OREGON AFSCME	UNION DUES	PR 05/28/21	977.42	977.42
		92329	06/16/2021	00015 OREGON METER REPAIR LLC	LARGE METER TESTING STIPEND	121872	4,603.00	4,603.00
		92330	06/16/2021	04109 OUTLOOK PUBLISHING PAMPLIN MEDIA GROUP /	SDC HEARING NOTICES	203447	89.54	89.54
		92331	06/16/2021	02681 PAUL H. ROEGER	LEGAL DESCRIPTION DEVELOPMENT FOR WITHDR	7	1,960.00	1,960.00
		92332	06/16/2021	00021 PGE	WATER TREATMENT PLANT MAY 2021	WTFP MAY 2021	33,449.15	
					PUMP STATION MAY 21	PUMP STATION MAY 21	20,108.35	
					ADMIN MAY 21	ADMIN MAY 21	2,653.67	56,211.17
		92333	06/16/2021	00229 RICOH USA, INC.	RENT	104918597	389.20	
					RENT	104575401	208.86	

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
					PRINTING	5062114919	158.15	
					PRINTING	5062112372	91.15	847.36
92334	06/16/2021	03548	RIVER CITY ENVIRONMENTAL INC	22204-0236 8554 SE 57TH BLOW OFF		591919	1,350.00	1,350.00
92335	06/16/2021	03083	S-2 CONTRACTORS, INC	2204-0232 HYDRANT 21-0028 NORBERT RD 21-		2113E1	4,400.00	4,400.00
92336	06/16/2021	00282	TERMINIX INTERNATIONAL INC	JUN PEST CONTROL SERVICES		408738895	110.00	
				JUN PEST CONTROL SERVICES		408800749	94.00	204.00
92337	06/16/2021	00160	TOP INDUSTRIAL SUPPLY INC	HOSE NOZZLE		113274	81.75	
				2.5" HOSE GASKETS		113051	40.82	122.57
92338	06/16/2021	04058	TRENCH LINE EXCAVATION INC	WATERLINE CONSTRUCTION		1	345,956.75	345,956.75
92339	06/16/2021	00107	UNITED SITE SERVICES INC	PARK PORTAPOTIES		114-12009053	637.87	637.87
92340	06/16/2021	00130	WASTE MANAGEMENT OF OREGON	MAY 2020 TRASH REMOVAL SERVICES - RIVERS		9169077-1574-9	951.64	
				MAY - TRASH REMOVAL SERVICES - 9100 SE M		9169078-1574-7	469.74	1,421.38
92341	06/16/2021	03106	WRIGHT BUSINESS GRAPHICS	MAY 2021 PROCESSING AND POSTAGE		4226543	601.80	601.80
92342	06/22/2021	00092	AIRGAS USA INC	BOTTLE RENTAL		9980157204	110.78	110.78
92343	06/22/2021	00283	AWWA	ANNUAL DUES FOR PNWS-AWWA - 2021		PNWS-AWWA - 2021	1,400.00	1,400.00
92344	06/22/2021	01376	BUD'S CRANE SERVICE INC	HL 4 MOTOR AND PUMP REMOVAL		15808	525.00	525.00
92345	06/22/2021	00304	CANTEL SWEEPING	JUN- PARKING LOT SWEEPING - OPS (CUST. #0		E12670	220.00	
				JUN- PARKING LOT SWEEPING - ADMIN (CUST.		E12669	170.00	
				JUN- PARKING LOT SWEEPING - PARK (CUST. #		E12671	155.00	545.00
92346	06/22/2021	00164	CENTURYLINK	PHONE SERVICE		503205-0025	1,842.27	1,842.27
92347	06/22/2021	00200	CLACKAMAS COUNTY	ONE CREW		20-3437	425.00	425.00
92348	06/22/2021	02555	COMCAST	COMCAST MONTHLY CABLE INTERNET - 6/14-7/		2099723, 6/14-7/13	243.35	243.35
92349	06/22/2021	02866	CRYSTAL GREENS LANDSCAPING	STORM CLEANUP		CRW00003	17,810.00	
				STORM CLEANUP		CRW00006	16,115.00	
				STORM CLEANUP		CRW00004	13,650.00	
				STORM CLEANUP		CRW00001	10,295.00	
				STORM CLEANUP		CRW00002	9,040.00	

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 to 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
					STORM CLEANUP	CRW00008	4,510.00	71,420.00
		92350	06/22/2021	03218 DIRECT TRANSPORT INC	DELIVERY OF BOARD PACKET	266665	31.75	31.75
		92351	06/22/2021	04254 DSU-PETERBILT & GMC, INC.	TIMING CASE COVER	10046254	9,421.93	9,421.93
		92352	06/22/2021	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	SMALL HAND PUMP	4462-00-246324	23.18	23.18
		92353	06/22/2021	02288 GSI WATER SOLUTIONS INC	TASK 1 WTR SUPPLIER DESC	0244.010-2	6,763.75	6,763.75
		92354	06/22/2021	00124 H D FOWLER CO INC	50 PCS 0520-07 40 PCS 7950-18 40 PCS 763	L5797723	4,190.60	
		92355	06/22/2021	00011 HACH COMPANY	1 PC 2X8 RESETER	L5790472	1,531.72	5,722.32
		92356	06/22/2021	03473 HASA INC	FREE CHLORINE TEST REAGENTS	12322027	3,650.64	3,650.64
		92357	06/22/2021	04180 MADRONE TECHNOLOGY GROUP INC.	HYPOCHLORITE SOLUTION	738241	5,432.75	5,432.75
		92358	06/22/2021	00012 METERREADERS LLC	NETWORK UPGRADE	1587	2,172.50	
		92359	06/22/2021	00353 METRO OVERHEAD DOOR INC	CONTRACT WORK	1599	605.00	
		92360	06/22/2021	04242 NORTHWEST MECHANICAL GROUP	NETWORK UPGRADE	1598	605.00	3,382.50
		92361	06/22/2021	04256 SONYA NORTON	JUN METER READS	9827	5,072.34	
		92362	06/22/2021	00215 RELIABLE FENCE & CONSTRUCTION	JUN METER READS	9832	3,814.20	8,886.54
		92363	06/22/2021	03548 RIVER CITY ENVIRONMENTAL INC	GATE 3	208845	140.00	140.00
		92364	06/22/2021	02854 VERIZON WIRELESS	MAY HVAC SERVICE	22041	410.00	
		92365	06/22/2021	02854 VERIZON WIRELESS	JUNE HVAC SERVICE	22273	410.00	820.00
		92366	06/28/2021	00193 ABC FIRE EXTINGUISHER INC	ONE TIME PAYMENT SETTLEMENT AGREEMENT	06/16/2021	300.00	300.00
		92367	06/28/2021	02663 ACCENT SIGNS, LLC	SITES 1 & 14 MANGAN	16949	3,476.00	3,476.00
					2204-0236 8554 SE 57TH BLOW OFF	596022	1,080.00	1,080.00
					ACC.#472115222-00001 CELL PHONE CHARGES	9881641247	1,744.26	1,744.26
					ACC.#472115222-00001 CELL PHONE CHARGES	9881641248	308.22	308.22
					ANNUAL FIRE EXTINGUISHER TESTING - PLANT	17776	861.00	
					ANNUAL FIRE EXTINGUISHER TESTING - OPS	17777	667.00	
					ANNUAL FIRE EXTINGUISHER TESTING - ADMIN	17778	288.00	1,816.00
					BADGE	21-6-132	42.08	42.08

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	APBANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
		92368	06/28/2021	00092 AIRGAS USA INC	1 EXCHANGE BOTTLE	9114303565	53.43	53.43
		92369	06/28/2021	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	529000058257	96.37	192.74
		92370	06/28/2021	00017 CORE & MAIN LP	ACC. #934649000 - BUILDING MAINT. SUPPLI	52900062381	96.37	192.74
		92371	06/28/2021	000120 FEDEX	PROTRACE CONNECTIONS 3 PCS	O132713	122.00	122.00
		92372	06/28/2021	01844 FERGUSON ENTERPRISES INC	ACCT# 1075-8809-4 - GRANTS PASS LABS	7-409-16404	247.34	247.34
		92373	06/28/2021	02322 GENERAL PACIFIC INC	1 PC TUBE CUTTERS GALV PARTS	9426109	115.35	115.35
		92374	06/28/2021	02570 HOME DEPOT CREDIT SERVICES	1.5 REGULAR READ METER	1411578	377.00	377.00
		92375	06/28/2021	00127 ICMA RETIREMENT TRUST- 457	56 PCS 8310 PALLET FEE PAINTING SUPPLIES	H4017-288215	264.59	518.59
		92376	06/28/2021	02284 K & D SERVICES OF OREGON INC	IMPACT WRENCH	H4017-281168	254.00	518.59
		92377	06/28/2021	04180 MADRONE TECHNOLOGY GROUP INC.	VOLUNTARY PAYROLL DEDUCTION:	06/11/21	456.72	456.72
		92378	06/28/2021	00138 MILWAUKIE, CITY OF	2204-0238 BLOW OFF	16284	1,350.00	1,350.00
		92379	06/28/2021	03610 CHEVROLET OF WATSONVILLE	DATA BACKUP	1604	2,939.00	2,939.00
		92380	06/28/2021	NATIONAL AUTO FI FT GROUP	15-700 15-200 VEHICLE MAIN	INV000559	822.34	822.34
		92381	06/28/2021	00373 OREGON AFSCME	2021 TOYOTA TACOMA SR5 (SYSOPS)	T0698	34,126.92	34,126.92
		92382	06/28/2021	03782 PAPE MACHINERY INC.	UNION DUES	PR 06/11/21	977.42	977.42
		92383	06/28/2021	03815 PETROCARD INC	14 CHOP SAW	12820154	1,469.99	1,469.99
		92384	06/28/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	15-100 WATER QUALITY 2300 PLANT OPS 21-1	C758071	1,261.12	2,172.49
		92385	06/28/2021	00018 PITNEY BOWES GLOBAL FIN SVC LL	15-100 WATER QUALITY 2300 PLANT OPS 21-1	C749764	911.37	2,172.49
		92386	06/28/2021	00229 RICOH USA, INC.	15-100 WATER QUALITY 2300 PLANT OPS 21-1	0735813	848.04	848.04
		92387	06/28/2021	00030 SUNRISE WATER AUTHORITY	POSTAGE REFILL AND OVERAGE FEE	800-900-0718-3324J UN	1,510.00	1,510.00
		92388	06/28/2021	03394 TEAM ELECTRIC COMPANY	LEASE ACCT #0010797993	3313804518	472.83	472.83
					RENT	105086617	208.86	208.86
					FEB 2021/MAY2021 - BILLABLE HOURS	0000090	6,909.32	6,909.32
					1121-0500 90TH ST PS	23253	3,652.00	3,652.00

MONTHLY CHECK HISTORY LISTING  
CLACKAMAS RIVER WATER  
6/1/2021 TO 6/30/2021

BANK	CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
APBANK	92389	06/28/2021	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE 82ND DRIVE. 6/1 TO 7	03-05879-01 JUN 2021	276.15	
				SURFACE WATER AT SE MATHER DRIVE. 6/1 T	03-14578-01 JUN 21	160.65	436.80

APBANK TOTAL: 723,179.03

126 CHECKS IN THIS REPORT

TOTAL CHECKS: 723,179.03



# CLACKAMAS RIVER WATER

<b>Agenda Item – CA-2</b>
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## REGULAR BOARD MEETING

July 8, 2021

**SUBJECT** Cash Position and Transfers

<b>DRAFT MOTION</b>	Move to approve the consent agenda
<b>EFFECTIVE DATE</b>	July 8, 2021

**PRINCIPAL STAFF PERSON** Carol Bryck, CFO

**BOARD ACTION REQUESTED** Approve the consent agenda items.

**DOCUMENTS ATTACHED** None

### Agenda Summary

**BACKGROUND** Cash and Investment Position as of June 30, 2021 is:

	General Checking	LGIP	Total
Balance as of 05/31/2021	\$ 5,330,263	\$ 13,059,892	\$ 18,390,154
Cash receipts	854,958		854,958
Payroll	(251,570)		(251,570)
A/P checks	(723,179)		(723,179)
Bond and other electronic payments			-
Transfers between accounts	-	-	-
Balance as of 06/30/2021	<u>\$ 5,210,472</u>	<u>\$ 13,059,892</u>	<u>\$ 18,270,363</u>

Interest Earnings for June 2021 are not included.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

July 8, 2021

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

DOCUMENTS ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

A. Management Report

B. Informational articles-

B1. Regional Water Providers Consortium Newsletter

**REGULAR BOARD MEETING**

**July 8, 2021**

**SUBJECT**                              Management Report



**PRINCIPAL STAFF PERSON**                      Todd Heidgerken

**BOARD ACTION REQUESTED**                      None

**A. Management Report**

**1. Communications:**

**Monthly Report** – The Monthly report will be sent out separately and posted on the CRW website.

**2. Chlorine Shortage:**

The failure of a critical piece of electrical equipment at a major chlorine producer in Washington created significant concerns regarding the availability of chlorine for use in water treatment. Upon learning of the issue, CRW staff confirmed onsite quantities and implemented measures to conserve the use of chlorine. CRW has been able to maintain an adequate supply of chlorine onsite and has been participating in local and regional coordination efforts. Rob Cummings continues to serve as the “incident commander” and thus is responsible for coordinating with staff, regional partners, and our supplier for the duration of this event.

Although the chlorine producer is back in production, it is unclear on how long it will take to address the backlog and return to routine supply process. In the meantime, CRW received a partial delivery on June 29 from our vendor. This will allow for more operational flexibility until the locally produced chlorine is readily available.

**3. Intergovernmental Relations:**

Clackamas Regional Water Supply Commission (CRWSC) – The CRWSC Board held a brief Board meeting on June 14 to initiate the FY 2020-2021 Audit and to receive financial and activity updates. The Board approved Merina and Co to conduct the FY 2020-2021 Audit and acknowledged the audit engagement letter.

The North Clackamas County Water Commission (NCCWC) General Manager, Wade Hawthorn, reported that the NCCWC prepared a draft

water supply agreement that has been reviewed by CRW. CRW provided comments on the draft agreement that will be shared with the NCCWC and Sunrise Water Authority (SWA) Boards later in June. The CRWSC Board discussed how they didn't see a need to meet until the NCCWC/CRW agreement is ready for review. The CRWSC Board approved a motion to suspend CRWSC meetings until the water supply agreement was ready for consideration.

Regional Water Providers Consortium (RWPC) Technical Committee – The RWPC Technical Committee met to receive updates on regional activities and debrief from the June RWPC Board meeting. Andy Bryant of NOAA's National Weather Service shared information on the regions summer weather outlook and discussed coordination on river flow information. The water providers then proceeded to discuss summer supply status and messaging. Overall, although the region experienced some early dry weather, water providers noted that supplies are better than 2015 levels yet forecasts remain concerning. The group agreed to check in monthly to provide regional updates and discuss if modifications needed to be made in conservation messaging.

Miscellaneous Intergovernmental Meetings –

- Clackamas Water Environment Services – The CRW General Manager was interviewed as part of Clackamas Water Environment Services' "Clean Water Exchange" to discover what the community most values as it relates to clean water services.
- Oregon Water Utilities Council (OWUC) – Update on water related legislation under consideration in the Oregon Legislature. Updates from the Oregon Drinking Water Program and Oregon Water Resources Department were also provided. The group also discussed the chlorine supply issue and discussed water provider's coordination with state agencies and mutual aid organizations. It was suggested that an after-action meeting be held with the state to discuss how to improve communications and coordination. The OWUC meeting was held on June 24.

**4. Happy New (Fiscal) Year:**

We have entered a new fiscal year and are in the first year of our recently adopted biennial budget. As part of closing out the last fiscal year, staff is working on compiling information and preparing for the independent audit of our Fiscal Year 2020 – 2021 activity. There are many steps to getting us prepared for the audit. First, we will be working with our vendors to make sure we receive invoices for all materials and services provided by June 30, 2021. Then we will analyze and reconcile accounts and generate financial statements for the auditors to review. Fourth quarter preliminary results will be shared with the Board at the August 2021 regular meeting.

**5. Emergency Management Report:**

Natural Hazard Mitigation Plan (NHMP): The final draft of the NHMP was submitted to FEMA on June 1, 2021. The FEMA response is expected in the middle of July. Once approved, staff will be requesting that the

CRW Board adopt the NHMP. Once the NHMP is adopted, CRW will qualify for Natural Hazard Mitigation Grant Funding.

Natural Hazard Mitigation Grant Funding Update: There are 3 options for Hazard Mitigation Grant Funding. One is the FEMA Building Resilient Infrastructure and Communities (BRIC) grant that is offered annually. The other two are “Post Disaster” grants related to the Wildfire in September 2020 and the Ice Storm event this winter. The wildfire grant letter of interest (LOI) is due by August 1.

The LOI are short 2-page documents that establishes CRW interest in pursuing mitigation grant funding with the State. LOIs are under development by the Chief Engineer with support from the Emergency Manager. Funding amounts and competitiveness levels vary depending on the funding source. Additional grant updates will be provided as the process moves forward.

CRW AWIA Emergency Response Plan (ERP): Completion of the CRW ERP was certified with EPA on June 25, which brings the two AWIA required projects to a close. Next steps include:

- Final formatting of the ERP in preparation for electronic storage and printing hard copies for our primary facilities.
- Training staff on the key components of the plan,
- Training and testing the “Hazard Specific” Incident Action Checklists
- Ongoing plan updates based on the outcomes of the preparedness cycle of “Access, Plan, Organize, Test-Train-Exercise (ITX)

#### 6. Safety Update:

Safety Training: Hazardous Communications and Site Security Awareness training was completed in June at the all-staff meeting. Confined Space Rescue and Fall Protection is scheduled for July 29 for System Operations and Water Resources along with Control of Hazardous Energy and Lock Out Tag out (COHE/LOTO) awareness training for all employees in July.

OSHA COVID Pandemic Rule: With the end of the Emergency Declaration by the Governor on June 30, 2021 most businesses can begin the return to normal operations. Expected OSHA rule changes include the lifting of the face covering and distancing requirements contained in Section 3 (a) & (b) of the rule. CRW is developing a recovery plan but must have guidance from OSHA before the CRW plan can be implemented.

Respirator Protection Program: The Respirator Protection Program update is in process and being undertaken by Jeff Wink the Respiratory Protection Program coordinator with support from the Emergency Manager/Safety Coordinator. Completion of the update is expected to take 60 to 90 days.

7. **Looking Ahead:**

- CRW Offices will be closed July 5 to observe Independence Day.
- The agenda preparation meeting for the August Board meeting will be held on Thursday, July 22
- There will be no July Work Session.
- The August 2021 Board Meeting will be held on Thursday, August 12, at 6 pm.



Clackamas River Water

Karin Holzgang <kholzgang@crwater.com>

# RegionalH2O News: July 2021

1 message

B.1

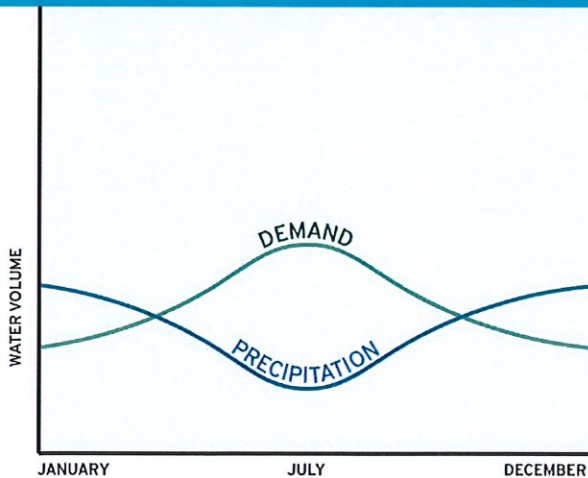
Regional Water Providers Consortium <rwpcinfo@portlandoregon.gov>  
Reply-To: rwpcinfo@portlandoregon.gov  
To: kholzgang@crwater.com

Thu, Jul 1, 2021 at 8:10 AM



Regional Water Providers Consortium e-Newsletter | July 2021

## Annual Water Supply & Demand



### We all have a part to play in using water wisely this summer

Water supplies are typically less plentiful in our region during the summertime because there is little rainfall to refill reservoirs, rivers, and aquifers. This is why using water wisely during the summer months is so important - we all have a role to play in being good stewards of our region's water. Find out how water providers have worked together for almost 25 years to wisely manage the region's water sources and how each water source responds differently to high water use or drought [here](#).

### Whether you water by hand...

One of the easiest ways to use water wisely when watering plants or washing your car is to add a shut-off nozzle to your hose. An average



garden hose uses 5 - 7 gallons of water per minute. Attaching a water-efficient nozzle to your hose will automatically stop the flow of water when the hose is not in use, even when the water is still on. Learn more about how to efficiently water by hand at our [new webpage](#).



### ...or use an in-ground sprinkler system

Take your watering to the next level with a weather-based irrigation controller or "smart controller". A smart controller is an internet-enabled device that can tailor your watering to real-time, hyperlocal weather conditions, automatically adjusting the water output for maximum efficiency and water savings. Learn more about the benefits of smart controllers [here](#) and then check to see if your water provider offers a [rebate](#) for a WaterSense labeled model to their customers.

### You can save water this summer (with this free kit!)

The Consortium is making it easy to use water wisely this summer by giving away smart outdoor watering kits (while supplies last) through August 31. Each kit includes a set of watering gauges or a water-efficient hose nozzle and resources for saving water outdoors. The promotion is available to [customers of Consortium members](#), limit one per household.



## Get a free Smart Outdoor Watering Kit!



Sign up at [bit.ly/smart-h2o-promo](https://bit.ly/smart-h2o-promo)



[Sign up here](#) to receive your kit and start watering wisely this summer!



## Is it time to replace your emergency water?

Your [emergency water](#) supply should be periodically switched out. The general rule is to follow best by dates on store bought water, and to replace water in your own containers every six months. Unlike food, properly stored water doesn't go bad, it just won't taste as "fresh" as your tap water. Here are three great ways to use your "old" emergency water wisely:

1. Take it camping with you on your wilderness excursion.
2. Give your plants a drink during the hottest time of the year.
3. Give your pets a bath with it.

Regional Water Providers Consortium | 503-823-7528 | [1120 SW 5th Ave. Portland, OR 97204](#)  
[www.regionalh2o.org](http://www.regionalh2o.org)



Regional Water Providers Consortium | [1120 SW 5th Ave., Portland, OR 97204](#)

Unsubscribe [kholzgang@crwater.com](mailto:kholzgang@crwater.com)

Constant Contact Data Notice

**CLACKAMAS RIVER WATER**

**REGULAR BOARD MEETING**

**July 8, 2021**

**SUBJECT** Commissioner Reports and Reimbursement Requests

**DRAFT MOTION** NO MOTION REQUIRED

**EFFECTIVE DATE**

**PRINCIPAL STAFF PERSON** Board of Commissioners

**BOARD ACTION REQUESTED** Commissioner Communications

**DOCUMENTS ATTACHED**

**Agenda Summary**

**BACKGROUND** None

**ANALYSIS** None

**STAFF RECOMMENDATION**

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month May 2021

Commissioner's Name Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50.00
	CRW Work Session	\$ 50.00
	Miscellaneous Meeting	\$
		\$
	CRW agenda setting May 3 & May 27	\$ 100.00
		\$

Total \$ 200.00

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
		\$ 101.66
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ \_\_\_\_\_  
Adjustments \$ \_\_\_\_\_

Amount Due Commissioners \$ 200.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
Commissioner's Signature

For Accounting:  
 Payroll: Taxable \$ \_\_\_\_\_ Non-Taxable \$ \_\_\_\_\_ entered P/R \_\_\_\_\_  
 Accounts Payable: VENDOR # \_\_\_\_\_ ACCT# 01.601.5730 AMOUNT \$ \_\_\_\_\_ Entered A/P \_\_\_\_\_  
 Board: Reimbursement as of \_\_\_\_\_

\_\_\_\_\_  
CFO Date

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month March 2021

Commissioner's Name Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -	\$ 50.00
	CRW Work Session	\$
	Miscellaneous Meeting	\$
	CRW agenda setting meeting	\$ 50.00
		\$
		\$

Total \$ 100.00

Date	Meals	\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Mileage *	\$
		\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	\$
		\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	\$
		\$
		\$
		\$

Total \$ \_\_\_\_\_

- \* Mileage \$. \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ \_\_\_\_\_  
 Adjustments \$ \_\_\_\_\_

Amount Due Commissioners \$ 100.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted \_\_\_\_\_  
 Commissioner's Signature

For Accounting:			
Payroll: Taxable \$ _____	Non-Taxable \$ _____	entered P/R _____	
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

\_\_\_\_\_  
 CFO Date

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month March 2021

Commissioner's Name Sherry French Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting --	\$ 50
	CRW Work Session	\$ _____
	Miscellaneous Meeting	\$ _____
	3/16 OLWD & 3/24 Sunrise	\$ 100.00
	3/25 agenda	\$ 50
		\$ _____

Total \$ 200.00

Date	Meals	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ \_\_\_\_\_

Date	Mileage *	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **	Amount
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ \_\_\_\_\_

Date	Miscellaneous ***	Amount
	1/16 Oak Lodge CANCELLED	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

<b>Total Expenses</b>	\$ <u>200.00</u>
<b>Adjustments</b>	\$ _____
<b>Amount Due Commissioners</b>	\$ _____

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French  
Commissioner's Signature

For Accounting:  
 Payroll: Taxable \$ \_\_\_\_\_ Non-Taxable \$ \_\_\_\_\_ entered P/R \_\_\_\_\_  
 Accounts Payable: VENDOR # \_\_\_\_\_ ACCT# 01.601.5730 AMOUNT \$ \_\_\_\_\_ Entered A/P \_\_\_\_\_  
 Board: Reimbursement as of \_\_\_\_\_

Carol Bryck 3.29.21  
CFO Date

# CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month May 2021

Commissioner's Name Lester Garrison

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - 5/13	\$ 50.00
	CRW Work Session 5/24	\$ 50.00
	Miscellaneous Meeting	\$
		\$
		\$
		\$

Total \$ 100.00

Date	Meals

\$  
\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Mileage *

\$  
\$  
\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Motel/Hotel Lodging **

\$  
\$  
\$  
\$

Total \$ \_\_\_\_\_

Date	Miscellaneous ***

\$  
\$  
\$

Total \$ \_\_\_\_\_

- \* Mileage \$ \_\_\_\_\_ per mile
- \*\* Lodging bills must be attached in support of reimbursement request
- \*\*\* Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ 100.00

Adjustments \$ \_\_\_\_\_

Amount Due Commissioners \$ \_\_\_\_\_

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester Garrison

*Lester Garrison*  
Commissioner's Signature

For Accounting:			
Payroll: Taxable \$ _____	Non-Taxable \$ _____	entered P/R _____	
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

*Chris* 5.28.21  
CFO Date